1. How to register and/or access your WaterSmart Portal

1. Login or create an Online Utilities Account at Scottsdaleaz.gov/utilities

2. Select the *Accounts* dropdown tab and click "Add Account" if you do not yet have an active water account registered, otherwise you may click on your water account which will be listed below "Account Summary".

   If you need additional assistance logging in, follow the steps in our How To Register document, or call Utility Billing at 480-312-2461.
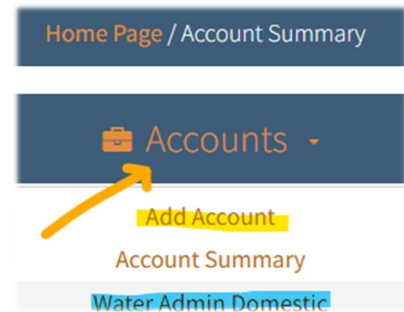
3. Select your water account and click the WaterSmart Button to register and/or access the portal.
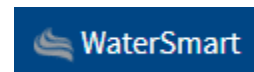
4. Bookmark Scottsdale.watersmart.com to easily access your portal in the future.

2. If I sign up for WaterSmart, do I have to pay my utility bill online? Can I continue to receive paper bills?

You may continue to receive and pay bills as normal. See pg. 5 in our How To Register document to confirm your account preferences are up to date, or follow instructions below:

How to continue to receive a paper bill:

1. Login to Scottsdaleaz.gov/utilities

2. Click "Account Preferences"

3. Check the option "Send both a printed and email utility bill" if you wish to keep receiving paper bills

4. Save your preferences

3. I am a new utilities account holder, and I can't see WaterSmart after logging in to my Online Utilities Account.

WaterSmart will not be active online until after the first billing cycle. After this, your water use data will display.

4. How do I get back to my Online Utilities Account from WaterSmart?

To be redirected to your Online Utilities Account, Click the "$ Billing" tab then select "Click here to pay" to be redirected to Scottsdaleaz.gov/utilities.