



Room 1



Room 2



Room 8



Room 9



Room 10



Room 11



Room 12



Room 13 & 14

GENERAL INFORMATION

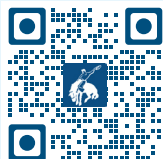
BOOKING PROCEDURE

- Contact facility directly to inquire about space availability on desired dates of use.
- Payment in full is due on the day the reservation is made.
- Reservations are taken up to six months in advance.

CONDITIONS OF USE

- Not permitted: alcohol, smoking, candles, incense, weapons.
- Reservations are available during normal business hours of the center.
- Room set-up and clean-up is the responsibility of the licensee and/or the licensees' group.
- Adult supervision is required at all times for facility rentals involving minor children.
- Outside vendors and certain types of rentals will be required to carry appropriate insurance and provide a certificate of liability insurance naming the City of Scottsdale as additionally insured for \$1 million.
- \$10 non-refundable processing fee is applied to all reservations/changes.
- \$75 Audiovisual fee - includes projector, screen & microphone.
- No refunds or changes within 30 days of the first permit date.

Room	Room Size	Max Capacity	Hourly Rate
Room 1	Extra Large	200	\$60
Room 2	Extra Large	300	\$60
Room 8	Medium	40	\$25
Room 9	Small	23	\$20
Room 10	Small	23	\$20
Room 11	Small	23	\$20
Room 12	Small	23	\$20
Room 13 & 14	Medium	35	\$25



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