

# Stockpile Submittal Information



This checklist is a guide for submitting complete and accurate plans to the city. See your project's DR, PP, ZN, UP, the Design Standards & Policies Manual (DS&PM), and contact your Project Coordinator for specific requirements.

## General Requirements

To initiate this type of request, submit a [pre-application request](#) to obtain Staff Approval for the stockpile parameters. That approval action is required prior to submitting the improvement plans with the items below, to obtain a stockpile permit. Consult the DS&PM Chapter 1 and 4 for specific information.

## Submittal Requirements:

- Provide a letter to the city requesting permission for a temporary stockpile and include the following information:
  - o Length of time the stockpile is requested, and
  - o How dust will be controlled and by whom.
  
- Site plan showing location of stockpile in plan view and include the following information:
  - o Provide Native Plant Permit number and Staff Approval number on right hand border of plans,
  - o Provide total volume of stockpile,
  - o Show offsite 100-year flow rates affecting stockpile,
  - o Address impacts from the stockpile and upstream flows in general,
  - o Provide stockpile cross sections, and
  - o Provide Haul Route permit information if applicable.
  
- Criteria:
  - o The stockpile may not be located on, or within, any public utility, easements, right-of-way or watercourse.
  - o The plan must manage drainage runoff from the stockpile upstream watersheds by considering stockpile location, stockpile design and grading, and/or temporary stormwater storage.

## Planning and Development Services

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