CITY OF SCOTTSDALE

HOUSING AND COMMUNITY ASSISTANCE

6535 East Osborn Road, Bldg. 8
Scottsdale, Arizona 85251

Phone 480-312-7647
Fax 480-312-7761
TTY 480-312-7411
Web ScottsdaleAZ.gov

CITY OF SCOTTSDALE
PUBLIC NOTICE
NOTICE OF FUNDING AVAILABILITY (NOFA)
FISCAL YEAR 2027/2028
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

The City of Scottsdale is requesting proposals for the use of FY 2027/2028 Community Development Block Grant (CDBG) funds, which are expected to be available July 1, 2027, for activities benefiting low and moderate-income Scottsdale families. Proposals for eligible CDBG activities consistent with the City's Consolidated Plan and in alignment with the activities identified as community needs below:

1. Housing – Accessibility Modifications
2. Public Services - Homeless Supportive Services and Shelters

For agencies interested in applying for and learning more about the funding process, please visit the Funding information webpage at:

https://www.scottsdaleaz.gov/housing/scottsdale-housing-and-community-assistance-public-notices-and-plans

---

INTERESTED APPLICANTS
All interested applicants shall use the City of Scottsdale Neighborly Participant portal.
All proposals must be submitted via the Scottsdale Neighborly Participant portal.

Proposals for Fiscal Year 2027/2028 CDBG Funding will be available beginning at **8 AM, Tuesday, November 10, 2026,** at the Scottsdale Neighborly Participant Portal:
http://portal.neighborlysoftware.com/SCOTTSDALEAZ/Participant

(Qualifying organizations shall be City of Scottsdale programs or organizations that are tax exempt under Section 501(c)3 of the Internal Revenue Code.)

The deadline for submission of all CDBG FUNDS proposals is 4:00 PM, Friday, December 18, 2026.

For information regarding CDBG, Scottsdale Cares, SRPMIC, General Funds and Endowment Funds, please contact Chad Beougher, Community Development Supervisor, at (480) 312-7424 or cbeougher@scottsdaleaz.gov

The City reserves the right to retain funds for City-specific activities and funding is contingent based on FY 27/28 approved budget.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG):
HOUSING - ACCESSIBILITY MODIFICATIONS: Up to $60,000

Funding is available for housing rehabilitation projects that prioritize accessibility modifications for seniors and persons with disabilities. Applicants must collaborate with the City's Housing and Community Assistance Office and agree to accept referrals from City staff.

It is the policy of the City of Scottsdale not to discriminate against any person on the basis of race, color, religion, age, sex, handicap, familial circumstance, or national origin. Persons using a TTY device may communicate with the Community Assistance Office by calling the TTY line at (480) 312-7411. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Community Assistance Secretary, at (480) 312-7156. Requests should be made as early as possible to allow time to arrange the accommodation.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG):
PUBLIC SERVICES - HOMELESS SUPPORTIVE SERVICES and SHELTER SERVICES:
Up to $160,000

The City of Scottsdale seeks a qualified service provider to support its Homeless Outreach efforts by ensuring timely access to shelter beds and delivering continued, shelter-based services for individuals and families working to resolve their homelessness. The program is designed to enhance the City's ability to connect residents to safe shelter environments, stabilize their circumstances, and support progress toward permanent housing.

Funding for this program is anticipated to include FY 2027/2028 Community Development Block Grant (CDBG) funds, which are expected to be available on July 1, 2027. The City intends to award a single contract under this solicitation for the total amount of funding available. Contracts awarded under this solicitation may be renewed, subject to the availability of funding, satisfactory performance, and City approval, for up to four additional one-year terms.

Purpose

- Increase the availability of accessible shelter beds specifically reserved for individuals and families engaged by City outreach navigators, including those experiencing chronic homelessness, individuals newly experiencing homelessness, and homeless families with children.
- Support stabilization and movement toward permanent housing through case management and service coordination.
- Provide safe, appropriate, and trauma informed shelter placement options that meet the needs of people experiencing homelessness.
- Strengthen collaboration between the City, contracted navigators, and shelter providers to improve service continuity, communication, and outcomes for shared clients.

Background

The City of Scottsdale's Human Services Department, along with its contracted partner agencies, provides direct support to individuals experiencing homelessness and to community members seeking essential social services. Staff conduct daily street outreach, engage with unsheltered individuals at the City's Day Relief Center, and offer a comprehensive range of supportive services designed to prevent or resolve episodes of homelessness. These services include assessments, referrals, housing navigation, employment assistance, and connection to critical resources and benefits.

Despite the breadth of services currently offered, one of the most significant gaps in the City's homelessness response system is direct, reliable access to shelter placements. Human Services staff routinely receive referrals and work with individuals who express a clear and immediate desire to enter shelter. However, securing shelter beds in a timely, consistent manner remains challenging due to limited direct placement pathways, capacity constraints, and inconsistent availability across regional providers.

This limited ability to place clients directly into shelters creates barriers to resolving homelessness efficiently and prolongs the time individuals remain unsheltered. Without dependable shelter options, staff efforts to stabilize clients, initiate case management, and support progress toward permanent housing are hindered. Establishing formalized shelter access partnerships will strengthen the City's ability to rapidly connect individuals and families to safe, stable environments where ongoing case management and supportive services can be delivered effectively.

It is the policy of the City of Scottsdale not to discriminate against any person on the basis of race, color, religion, age, sex, handicap, familial circumstance, or national origin. Persons using a TTY device may communicate with the Community Assistance Office by calling the TTY line at (480) 312-7411. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Housing and Community Assistance Secretary, at (480) 312-7156. Requests should be made as early as possible to allow time to arrange the accommodation.

Scope of Work

The selected provider(s) will be responsible for delivering coordinated shelter access, case management, and collaborative communication in partnership with the City of Scottsdale Human Services Department and its contracted outreach agencies.

The selected provider(s) shall perform all assigned duties outlined below including but not limited to the tasks and responsibilities described herein.

Bed Space

Work collaboratively with City of Scottsdale Human Services staff and contracted outreach/navigation agencies to identify available shelter beds across the provider's shelter system and any partner shelters within their network.

- Proactively monitor daily bed availability and communicate real time updates to City staff to ensure accurate and timely placement.
- Provide shelter options in both congregate and non congregate settings suitable for individuals (including single adults and couples) and families with children.
- Ensure timely and coordinated access to shelter placements by:
    - Having a designated point of contact available during standard business hours (Monday–Friday, 8 a.m.–5 p.m.)
    - Responding promptly to referral requests and confirming placements as quickly as possible
    - Ensuring referrals from City staff and contracted navigators are prioritized for Scottsdale reserved beds
    - Maintain a streamlined, accessible referral and intake process that enables City staff and contracted outreach navigators to place eligible individuals and families experiencing homelessness, including individuals who are chronically homeless, newly homeless individuals, and homeless families with children.

Reserved Bed Requirements

Maintain five reserved beds—for male and/or female
Maintain one reserved shelter space for families.

- These beds must be held exclusively for City of Scottsdale Human Services referrals daily until 6:00 p.m.
- If reserved beds are not filled by 6:00 p.m., the provider may release them for general use by other individuals seeking shelter.

Case Management Services

Deliver comprehensive, ongoing case management to all individuals and families placed in their shelter through City of Scottsdale referrals. Services will include:

- Conducting intakes, assessments, and individualized case plans for each participant, addressing housing barriers, income needs, behavioral health concerns, and other stabilization goals.
- Assisting residents in applying for housing programs and supports, including but not limited to:
    - Coordinated entry assessments (as required)
    - Housing waitlists
    - Rapid rehousing programs
    - Permanent supportive housing
- Providing employment navigation and workforce readiness support when applicable,

It is the policy of the City of Scottsdale not to discriminate against any person on the basis of race, color, religion, age, sex, handicap, familial circumstance, or national origin. Persons using a TTY device may communicate with the Community Assistance Office by calling the TTY line at (480) 312-7411. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Housing and Community Assistance Secretary, at (480) 312-7156. Requests should be made as early as possible to allow time to arrange the accommodation.

including help with resumes, job searching, and connections to workforce programs.
- Supporting connection to public benefits and community resources, including AHCCCS, SNAP, TANF, childcare assistance, behavioral health services, and other relevant programs.
- Maintaining thorough documentation of all case management activities, contacts, service referrals, participant progress, and outcomes for reporting to the City of Scottsdale.
- Providing up to 90 days of ongoing, needs based case management for families placed through Scottsdale reserved beds, including meeting with the family at least once per month to ensure continuity of care and support and coordination toward long term housing stabilization.

Communication & Collaboration
Establish direct, reliable communication channels with City Human Services staff, contracted outreach navigators, and other community partners.
- Timely communication on bed availability, referral coordination, placement confirmations, and any changes that may affect access or capacity.
- Participate in quarterly case staffing meetings, interagency coordination, and collaborative service planning sessions to support high quality care and problem solving for shared clients.
- Share appropriate information consistent with confidentiality laws and best practices to support effective client navigation and service coordination.

Administrative Terminations
The provider is expected to work proactively with families to address concerns, resolve conflicts, and identify appropriate supports that promote successful progress toward permanent housing.

Administrative termination should be considered last resort and only after reasonable efforts have been made to address issues through case management and supportive interventions. Administrative terminations from family shelter placements shall be limited to extreme circumstances including:
- Illegal drug use
- Significant or repeated rule violations
- Safety threats to staff, or other residents
- Violent behavior or criminal activity

The provider shall document all interventions, corrective actions, and efforts made to support the family prior to an administrative termination. All administrative terminations must be documented in writing and submitted to the City of Scottsdale Human Services Department within 5 business days of the termination decision.

The provider shall participate in quarterly staff meetings with City of Scottsdale staff to review administrative terminations and support ongoing collaboration to improve outcomes for families experiencing homelessness.

Reporting
- Accomplishments
- Exit report – outcome

It is the policy of the City of Scottsdale not to discriminate against any person on the basis of race, color, religion, age, sex, handicap, familial circumstance, or national origin. Persons using a TTY device may communicate with the Community Assistance Office by calling the TTY line at (480) 312-7411. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Housing and Community Assistance Secretary, at (480) 312-7156. Requests should be made as early as possible to allow time to arrange the accommodation.

Proposal Evaluation

All responsive proposals shall be evaluated by the Proposal Evaluation Committee using the criteria listed below. The recommendation for contract award will be made to the responsible Offeror whose proposal is determined to be the most advantageous to the City.

The following is the criteria that will be used to review the proposals:

Evaluation Criteria

Experience & Qualifications	**30%**
Capabilities & Past Performances	**30%**
Method of Approach/Collaboration	**30%**
Budget & Pricing	**10%**

It is the policy of the City of Scottsdale not to discriminate against any person on the basis of race, color, religion, age, sex, handicap, familial circumstance, or national origin. Persons using a TTY device may communicate with the Community Assistance Office by calling the TTY line at (480) 312-7411. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Housing and Community Assistance Secretary, at (480) 312-7156. Requests should be made as early as possible to allow time to arrange the accommodation.