



Scottsdale City Court • 3700 N 75th Street Scottsdale, AZ 85251 • (480) 312-2442

**Fax: (480) 312-2764 • court@scottsdaleaz.gov • www.ScottsdaleAZ.gov/Court
ORI: AZ007111J • Maricopa County, Arizona**

Instructions for filing form

- 1) Complete all necessary information on the form.
- 2) Save the form and file it with the Court.

If filing by email:

Attach the completed form and send to court@scottsdaleaz.gov.

Only Word and PDF documents will be accepted. Photos (.jpeg or other photo files) will not be accepted.

If filing by fax:

Fax the completed form to Scottsdale City Court at (480) 312-2764.

If filing by mail:

Mail the completed form to Scottsdale City Court, 3700 North 75th Street, Scottsdale, Arizona 85251.

If filing in person:

Bring the completed form to the Court, take a number in the lobby and wait for a Clerk to assist you or you may place your filing in the drop box.

It is the filer's responsibility to ensure the Court is in receipt of your filing. All responses will be sent via USPS mail to the last address on file.



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Plaintiff v. Defendant	Case No.	REQUEST: <input type="checkbox"/> Hearing <input type="checkbox"/> Modify Order <input type="checkbox"/> Cancel Hearing <input type="checkbox"/> Dismiss Order <input type="checkbox"/> Continue Hearing OP/IAH/IAWH Issue Date: ___/___/___
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- ☐ **Defendant.** I am the **Defendant**, and I am asking the court:
- ☐ for a hearing to contest all or part of the protective order. See **Note to Defendant** →
 - ☐ to cancel the hearing I previously asked for in this case.
 - ☐ to continue the hearing scheduled on ___/___/___ (date).

Address ▶ _____

Phone ▶ _____

Email ▶ _____

NOTE TO DEFENDANT: Under federal law, certain conditions can cause you to be prohibited from possessing firearms while an **Order of Protection** is in effect. The conditions are:

- (1) You and the plaintiff are married to each other (past or present), live together as intimate partners (past or present), or are parents of a child in common, and
- (2) there is a hearing of which you received actual notice, at which you had an opportunity to participate (even if you fail to attend), and the Order of Protection is affirmed or modified at the hearing.

If you have questions about hearings and state and federal firearms prohibitions, you should contact an attorney. The court cannot give you legal advice.

- ☐ **Plaintiff.** I am the **Plaintiff**, and I am asking the court:
- ☐ to modify (change) my protective order.
 - ☐ to dismiss my protective order.
 - ☐ to cancel the hearing set prior to issuance of this protective order.
 - ☐ to continue the hearing scheduled on ___/___/___ (date).

Defendant or Plaintiff, list the reasons for your request or what you would like the court to modify.

▶ _____
Date

▶ _____
Requesting Person's Signature

☐ **Interpreter Services.** I need interpreter services for _____.
Language

For court use: CERTIFICATE OF TRANSMITTAL

Copy ☐ mailed ☐ emailed ☐ provided personally to **Plaintiff** on ___/___/___ by _____
Copy ☐ mailed ☐ emailed ☐ provided personally to **Defendant** on ___/___/___ by _____