



## City of Scottsdale Application for Backflow Testing Recognition

*This application must be completed in full in order to be considered for approval to test backflow devices in the City of Scottsdale. A copy of all required certifications and calibrations shall be attached to this application.*

**Please check all items:**

**Company/Owner Name:** \_\_\_\_\_

Business Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Copy of Tester Certification(s) Attached to this Form**

Tester Name	Certification #	Date Issued	Expiration Date
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**Copy of Business Insurance Attached to this Form**

Insurance Company Name: \_\_\_\_\_ Amount of Coverage: \_\_\_\_\_

**Copy of Contractor License Attached to this Form**

AZ Registrar of Contractors License#: \_\_\_\_\_

Type: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

**Copy of Gauge Calibration(s) Attached to this Form**

Brand/Make	Model	Serial Number	Calibration Date	Tester Initials
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

**A City of Scottsdale Business License (if business is physically located in Scottsdale)**

City of Scottsdale Business License #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

**I Hereby Certify the Above Information is Correct:**

\_\_\_\_\_  
Company/Owner Print Name

\_\_\_\_\_  
Company/Owner Signature

\_\_\_\_\_  
Date



## Requirements for Backflow Assembly Testers for City of Scottsdale

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- 1) **Licensing:** All businesses must meet the City of Scottsdale business license requirements. See the City of Scottsdale website [www.scottsdale.gov/license](http://www.scottsdale.gov/license) for more information on business license requirements.
- 2) **Certification:** All backflow assembly testers must hold and maintain certification that is recognized by Arizona Department of Environmental Quality (per state law).
- 3) **Test Gauge Certification:** All testing gauges must be calibrated at a minimum of one time per year and the calibration report shall be forwarded to Water Quality. Test gauges must be calibrated by a recognized laboratory that is audited and calibrates to a recognized national standard.
- 4) **Test Report Forms:** All backflow test reports must be submitted using the City of Scottsdale Approved Tester Form that is located on the City of Scottsdale Water Quality website: <https://www.scottsdaleaz.gov/Assets/ScottsdaleAZ/Water/Water+Operations/OnlineBackflowTestForm.PDF>. Backflow test reports may be submitted via email at [backflowtesting@scottsdaleaz.gov](mailto:backflowtesting@scottsdaleaz.gov) or sent by mail to: City of Scottsdale Cross-Connection Control Program PO Box 25089 Scottsdale, AZ 85255. All test reports are due to the Cross-Connection Control Program within a seven-day period for any type of work or certification per City of Scottsdale Ordinance 49-65.
- 5) **Unauthorized Testing:** The Water Quality Division will notify Scottsdale customers when their backflow assemblies are due for testing. Backflow testing should not be performed outside of the scheduled testing, which is on a yearly basis, per state law.
- 6) **Backflow Tester List:** Upon approval from the Cross -Connection Control Program to perform testing in the City of Scottsdale, the company/owner contact information will be placed on the City of Scottsdale Backflow Tester List. It shall be the responsibility of the company/owner to notify the Cross-Connection Control Program in writing of any changes of contact information.
- 7) **Permits:** City of Scottsdale requires permits to be pulled by licensed companies for any new installations or replacements (including like-for-like) to verify correct installation. For more information, please contact the Cross-Connection Control Program at 480-312-5668.

**Failure to follow any of the requirements of backflow assembly testers may result in the removal from the Backflow Tester List and testing in the City of Scottsdale may be suspended.**

**By signing and dating below you acknowledge and understand the requirements for Backflow Assembly Tester in the City of Scottsdale.**

\_\_\_\_\_  
Company/Owner Print Name

\_\_\_\_\_  
Company/Owner Signature

\_\_\_\_\_  
Date