

# Public Gathering Application

Approved  
Case 5-AA-2021



## PLEASE SUBMIT:

1. A floor plan, site plan and/or aerial map must be attached to indicate dimensions and all items such as tables, chairs, etc. to reflect proper distancing and compliance with [CDC Guidelines](#) for public health & safety standards.
2. A written operations plan which identifies the public health & safety practices that will be implemented for the gathering based upon [CDC Guidelines](#).

Location of Gathering: Hotel Valley Ho - Palm Court Lawn 6850 E. Main St. Scottsdale 85251

Applicant Name: Jesse Thompson

Office Phone: 480-458-7946

Cell Phone: 480-458-7946

Email Address: jthompson@hotelvalleyho.com

Date of Gathering: 3/14,3/25,4/11,4/25,5/9,5/23

Hours of Gathering: 7pm - 10pm

Please give a detailed description of what activities and activation will occur or submit a separate narrative.

We are launching a Sunday Night Movie Under The Stars program. We will be featuring a different movie every other week and will sell the table seatings with F&B minimums. We will offer wine by the bottle, beer and select cocktails, and an assortment of snacks and desserts. It will be paired with a Dinner and a Movie concept where patrons can have dinner in ZuZu and then come to the movie afterwards.

Will there be any performers, announcers, or speakers?  YES  NO How many? \_\_\_\_\_

Estimated number of attendees: 50-60 Number of staff which will be present: 3-4

[Face coverings are required](#). Please describe your plan for attendees and staff. How many are needed and how are they being provided?  
face masks and social distancing will be required unless seated in their reserved setting

Is the gathering being held: XXX outside \_\_\_\_\_ inside \_\_\_\_\_ both inside and outside

If the gathering is held outside, will you be using any tents or canopies?  YES  NO

Indicate size: \_\_\_\_\_ x \_\_\_\_\_ Indicate quantity: \_\_\_\_\_

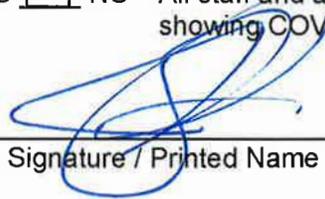
If the tent is larger than 20' x 20' a tent permit is required from the Fire Department. Fire permit applications can be found by searching "Fire Permit Applications" at [www.ScottsdaleAZ.gov](http://www.ScottsdaleAZ.gov). Applications must be received by the Fire Department at least 10 days prior to your sale. Please ensure that the tent company faxes the permit application to (480) 312-1850 or email to [PEarls@ScottsdaleAZ.gov](mailto:PEarls@ScottsdaleAZ.gov).

## Tourism and Events

7447 E Indian School Road, Suite 301, Scottsdale, AZ 85251 Phone: 480-312-7177

Please answer the questions below. These should be identified and consistent with the written public health & safety operations plan submitted with this application.

- YES  NO Six (6) feet social distancing will be maintained during the entire gathering.
- YES  NO Face coverings will be required and enforced for all staff and attendees.
- YES  NO Hand washing stations and/or hand sanitizing stations will be readily available.
- YES  NO Signage will be displayed promoting health safety requirements.
- YES  NO Sharing of objects will be discouraged to limit contact.
- YES  NO Food & beverage service has safety measures identified for prevention practices.
- YES  NO Majority of attendees will be traveling from the local area.
- YES  NO Protocols for handwashing and proper hygiene will be established.
- YES  NO Cleaning and disinfecting practices will be implemented.
- YES  NO High touch areas have been identified and a cleaning and disinfecting protocol in place.
- YES  NO Restroom protocols have been established for proper social distancing and frequent cleaning.
- YES  NO All staff and attendees will be advised to stay home if they have tested positive for or are showing COVID-19 symptoms.

 JESSE THOMPSON ADOSM 2/2/2021  
 Applicant Signature / Printed Name Applicant Title / Date

**This section to be completed by City staff only.**

If approved, please keep a copy of this application, site plan, and public health & safety written operations plan on-site during the gathering. City staff may request it for inspection.

APPROVED  DENIED

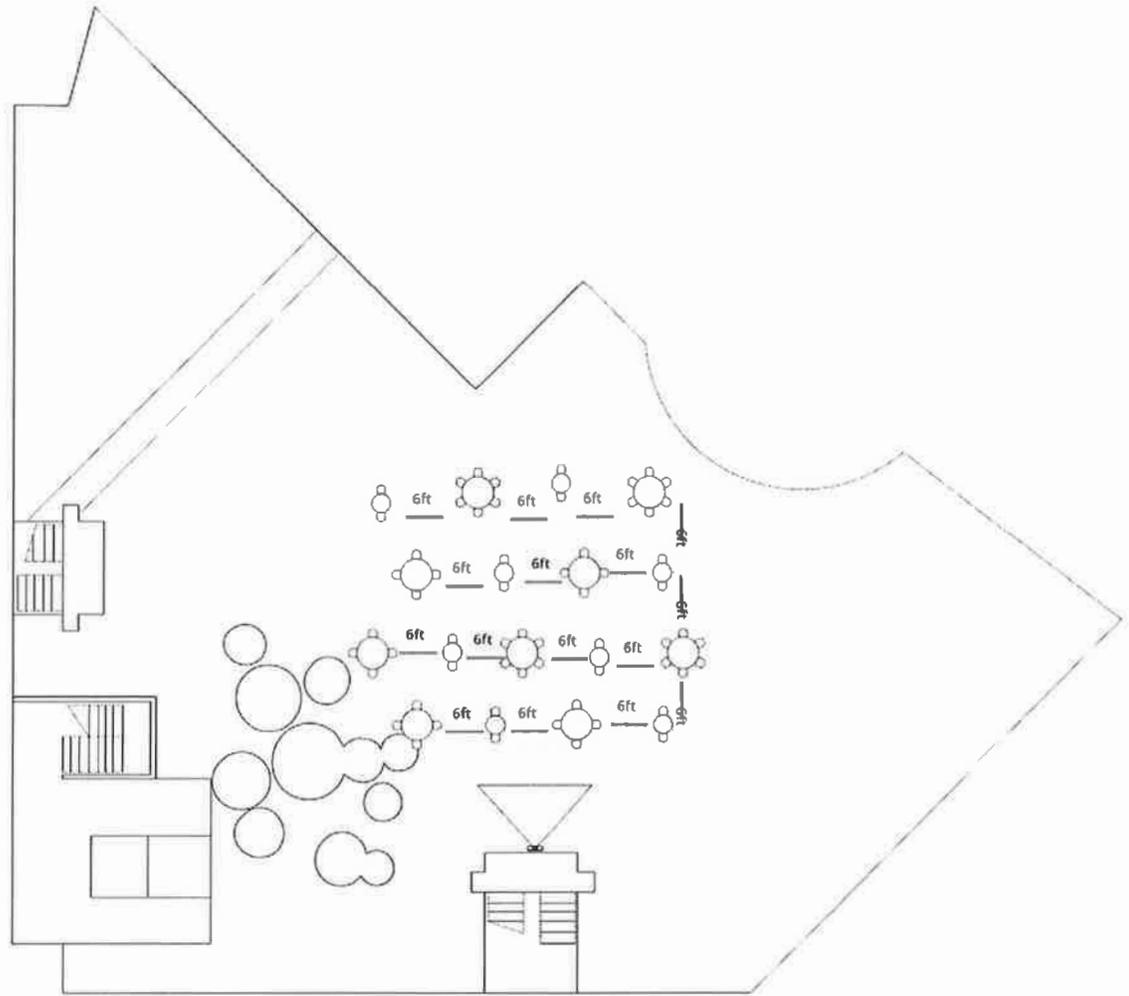
 Feb. 12, 2021  
 Special Event Administrator Date

Conditions of public gathering approval:

1. The submitted written public health & safety operations plan shall be followed.
2. \_\_\_\_\_
3. \_\_\_\_\_

Email Application to Cheryl Sumners at CSumners@Scottsdaleaz.gov

**Tourism and Events**  
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20 Feet

# PRISTINE CLEAN PROGRAM.

## COVID-19 HEALTH + SAFETY PROTOCOLS

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The safety and wellbeing of our guests and employees continue to be of the utmost importance to all of us at Hotel Valley Ho. We are here for you, and are following new, comprehensive protocols based on state and CDC guidelines, as well as staying informed on the latest directives to ensure a safe and welcoming experience. We hope that our genuine hospitality and historic backdrop provide you with a relaxing retreat. Looking to get out and explore Scottsdale while you are here? We're sharing some of our favorite local spots that are ready to welcome you now.



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## EVENT SPECIFIC GUIDELINES

For this specific event, the following protocols will be enforced within the event boundaries:

- There will be no less than eight (8) staff members at the event enforcing health and safety protocols.
- The event will adhere to the current City of Scottsdale mask and safety protocols
- Mask wearing will be enforced at all times within the boundaries of the event unless the attendee is seated at their reserved table.
- All reserved seating areas (tables and chairs) will be distanced from one another by a minimum of 6 feet.
- All reserved parties will be individually grouped by the amount of tickets purchased – no parties will be merged together.
- Groups will not be allowed to move tables together or alter the existing setup of social distancing.

- All social distancing, face mask policies and cleanliness protocols will be posted at all egress points and on all reserved table tops.
  - Hotel staff will be on hand to verbally enforce these safety protocols
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## MASK POLICY + GUEST WELLNESS

Based on the latest regulations for Maricopa County, masks are required to be worn in all public areas, with a few exceptions. Masks are not required while you are seated at the restaurant. Masks are required in the pool areas, except while you are seated or in the pool, and maintaining proper social distancing. Walking to and from these areas, your guestroom, and other public areas will require a mask. Before entering the hotel, please ensure that you do not have a cough or a fever, and be sure to maintain six feet of distance from other parties. Thank you for your assistance, and be well.

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## HOTEL AMENITIES

- Enjoy full service when you dine at ZuZu, or choose from special to-go features and pick-up curbside.
- The OH Pool and OHasis Pool are open to those with guestroom, cabana, and daybed reservations. Please note that each group in or around the pool may not exceed 10 people and remember to practice social distancing from other groups, per state guidelines.
- VH Spa is open Thursdays to Sundays. You can also reserve an in-room massage through Pure Knead.
- The fitness center is open with enhanced protocols; make an appointment to enjoy a workout between 6:00 a.m. and noon daily.
- Room service is available via contactless delivery. All orders will be placed on a tray stand outside the door for retrieval.
- Housekeeping service will be provided upon check-out only, in order to ensure the safest environment for our guests and staff. For stays longer than four nights, please contact us if you would like your room refreshed. Trash removal and fresh towels are available upon request.

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## HEALTH PROTOCOLS

In addition to our standard, strict cleaning practices, we have enhanced our efforts across the hotel. Just a few of these include:

- Proper physical distancing is managed with spaced tables, seating, floor markers, and signage.
- Capacities have been reduced in all areas to ensure plenty of space.
- All associates undergo a wellness and temperature check prior to beginning work.
- Team members are wearing proper PPE.
- EPA-approved disinfectants used for sanitizing, with extra attention paid to high-touch surfaces and public areas.
- The lobby, front desk, spa, fitness center, and kitchens are deep-cleaned daily.
- All menus are one-time-use.
- Room service is available via contactless delivery, without entering the room.
- Our Wellness Attendant ensures a safe and welcoming experience at VH Spa.
- All associates have received extensive training on COVID-19 safety and sanitizing.
- Learn more about our protocols at [ZuZu](#), [VH Spa + Fitness](#), and the [pools](#).

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## TAKE CARE + BE WELL

The CDC has great [resources and tips](#) to prevent the spread of COVID-19, including:

- Wash your hands often using soap and water, for at least 20 seconds.
- If soap and water are not readily available, use an alcohol-based hand sanitizer with at least 60% alcohol.
- Cover your cough or sneeze with a tissue, then dispose of the tissue. Do not cough into your hands.
- Prevent the spread of illness to others by staying home when you are feeling ill.
- Avoid touching your face.