Public Gathering Application

Approved

Case 2-AA-2021

CITY OF SCOTTSDALE

PLEASE SUBMIT:

1. **A floor plan, site plan and/or aerial map must be attached to indicate dimensions and all items such as tables, chairs, etc. to reflect proper distancing and compliance with CDC Guidelines and ADHS guidelines for public health & safety standards.**
2. **A written safety plan which identifies the public health & safety practices that will be implemented for the gathering based upon CDC Guidelines, ADHS guidelines, and all state and local mandates (Governor Executive Orders and Maricopa County requirements) in order to limit and mitigate the spread of COVID-19**

Location and Address of Gathering: 7575 E. Princess Drive Scottsdale, Arizona 85255

Applicant Name & Title/Business: AB Stabel IX, LLC DAB Fairmont Scottsdale Princess

Phone: 480-585-2740 Email Address: edward.mcneill@fairmont.com

Date(s) of Gathering: 1/27/21 thru 3/21/21 Hours: 5pm to 10pm Anticipated peak hours: _____

Maximum # of attendees per day: see attached Number of staff present per day: 120

Number of staff assigned to safety enforcement during event: 40

Will there be any sound amplification? ____ YES X NO

Is the gathering being held: X outside _____ inside _____ both inside and outside

If the gathering is held outside, will you be using any tents or canopies? ____ YES X NO

Indicate tent size: _____ x _____ Indicate quantity: _____

If the tent is larger than 20' x 20' a tent permit is required from the Fire Department. Fire permit applications can be found by searching "Fire Permit Applications" at www.ScottsdaleAZ.gov. Applications must be received by the Fire Department at least 10 days prior to your sale. Please ensure that the tent company faxes the permit application to (480) 312-1850 or email to PEarls@ScottsdaleAZ.gov.

Please give a general description of what activities and activation will occur. Submit a separate detailed narrative if needed.

Please see attached description.

Tourism and Events

TourismandEvents@Scottsdaleaz.gov Phone: 480-312-7177

Please answer the questions below. These should be identified and consistent with the written public health & safety operations plan submitted with this application. Face coverings are required.

X YES ____ NO	Six (6) feet social distancing will be maintained during the entire gathering.
X YES ____ NO	Face coverings will be required and enforced for all staff and attendees.
X YES ____ NO	Hand washing stations and/or hand sanitizing stations will be readily available.
X YES ____ NO	Signage will be displayed promoting health safety requirements.
X YES ____ NO	Sharing of objects will be discouraged to limit contact.
X YES ____ NO	Food & beverage service has safety measures identified for prevention practices.
X YES ____ NO	Majority of attendees will be traveling from the local area.
X YES ____ NO	Protocols for handwashing and proper hygiene will be established.
X YES ____ NO	Cleaning and disinfecting practices will be implemented.
X YES ____ NO	High touch areas have been identified and a cleaning and disinfecting protocol in place.
X YES ____ NO	Restroom protocols have been established for proper social distancing and frequent cleaning.
X YES ____ NO	All staff and attendees will be advised to stay home if they have tested positive for, showing signs of, or have been exposed to someone who has tested positive for COVID-19.

RVP/GM Jack J Miller — 1/8/2021

Applicant Signature / Printed Name — Date

This section to be completed by City staff only.

If approved, please keep a copy of this application, site plan, and public health & safety plan on-site during the gathering. City staff may request it for inspection.

X APPROVED ____ DENIED

Jan. 13, 2021

Special Event Administrator — Date

Conditions of public gathering approval:

The submitted written public health & safety operations plan shall be followed.

A police site visit will occur the week of Jan. 25th to review safety operations and discuss if any adjustments are needed.

Tourism and Events

TourismandEvents@Scottsdaleaz.gov Phone: 480-312-7177

FAIRMONT SCOTTSDALE PRINCESS HEALTH & SANITATION OVERVIEW

COLLEAGUE & GUEST HEALTH: *The health and safety of our colleagues and guests is our number one priority. We meet or exceed CDC recommendations and we comply with the Scottsdale Emergency Proclamation of facemask usage.*

Physical Distancing. Guests will be advised to practice physical distancing by standing at least six feet away from other groups of people not traveling with them while standing in lines, using elevators or moving around the property. Restaurant tables and other physical layouts will be arranged to ensure appropriate distancing. Colleagues will be reminded not to touch their faces and to practice physical distancing by standing at least six feet away from guests and other colleagues whenever possible. All resort outlets will comply with, or exceed, local or state mandated occupancy limits.

Hand Sanitizer. Hand sanitizer dispensers, touchless whenever possible, will be placed at key guest and colleague entrances and contact areas such as driveways, reception areas, hotel lobbies, restaurant entrances, meeting and convention spaces, elevator landings, pools, salons and exercise areas. Hand lotion will be provided in guest rooms.

Front of the House Signage. There will be health and hygiene reminders throughout the property including the proper way to wear, handle and dispose of masks.

Back of the House Signage. Signage will be posted throughout the property reminding colleagues of the proper way to wear, handle and dispose masks, use gloves (in positions deemed appropriate by medical experts), wash hands, sneeze and to avoid touching their faces.

Colleague & Guest Health Concerns. Our colleagues have been given clear instructions on how to respond swiftly and report all presumed cases of COVID-19 on property. We will be ready to provide support to our guests. Colleagues are instructed to stay home if they do not feel well and are instructed to contact a manager if they notice a coworker or guest with a cough, shortness of breath, or other known symptoms of COVID-19. Colleagues and guests who are exhibiting any of the symptoms of COVID-19 while at the property are instructed to immediately notify their manager (colleagues) or hotel security (guests). Colleague temperatures will be taken prior to starting scheduled shift using a noncontact thermometer.

COLLEAGUE RESPONSIBILITY: *Fairmont colleagues are vital for an effective sanitation and health program.*

Hand Washing. Correct hygiene and frequent handwashing with soap is vital to help combat the spread of virus. All Fairmont colleagues have been instructed to wash their hands, or use sanitizer when a sink is not available, every 60 minutes (for 20-seconds) and after any of the following activities: using the restroom, sneezing, touching the face, blowing the nose, cleaning, sweeping, mopping, smoking, eating, drinking, going on break and before or after starting a shift.

COVID-19 Training. All colleagues will receive training on COVID-19 safety and sanitation protocols with more comprehensive training for our teams with frequent guest contact including Housekeeping, Food & Beverage, Public Area Department, Hotel Operations and Security.

Personal Protective Equipment (PPE). Appropriate PPE will be worn by all colleagues based on their role and responsibilities and in adherence to state or local regulations and guidance. Training on how to properly use and dispose of all PPE will be mandatory. Every colleague entering the resort will be provided a mask and required to wear that mask while on property. Gloves will be provided to colleagues whose responsibilities require them as determined by medical experts including housekeeping and public area attendants and security officers in direct contact with guests.

Daily Pre-Shift & Timekeeping. Colleague pre-shift meetings will be conducted virtually or in areas that allow for appropriate physical distancing between colleagues. Larger departments will stagger colleague arrival times to minimize traffic volume in back of house corridors and service elevators. Hand sanitizer will be available at each time clock location and colleagues will be required to sanitize their hands after clocking in. Our management team will ensure constant communication and proper PPE and sanitation procedures are followed and updated per the latest expert guidance. Socialization in the locker rooms is not allowed, same as waiting or sleeping.

CLEANING PRODUCTS & PROTOCOLS: *Our hotels use cleaning products and protocols which meet EPA guidelines and are approved for use and effective against viruses, bacteria and other airborne and blood borne pathogens. We are working with our vendors, distribution partners and suppliers to ensure an uninterrupted supply of these cleaning supplies & necessary PPE.*

Public Spaces and Communal Areas. The frequency of cleaning and sanitizing has been increased in all public spaces with an emphasis on frequent contact surfaces including, but not limited to, front desk check-in counters, bell desks, elevators and elevator buttons, door handles, public bathrooms, room keys and locks, ATMs, stair handrails, gym equipment, dining surfaces and seating areas. The hotel is currently sourcing decontamination equipment and identifying best practices to achieve proper sanitation in public and communal areas.

Guest Rooms. Industry leading cleaning and sanitizing protocols are used to clean guest rooms, with particular attention paid to high-touch items including television remote controls, toilet seats and handles, door and furniture handles, water faucet handles, nightstands, telephones, in-room control panels, light switches, temperature control panels, alarm clocks, luggage racks and flooring. The hotel is currently sourcing decontamination equipment and identifying best practices to achieve proper sanitation in guest rooms.

Back of the House. The frequency of cleaning and sanitizing will also increase in high traffic back of house areas with an emphasis on the colleague dining rooms, colleague entrances, uniform control rooms, colleague restrooms, loading docks, offices and kitchens.

Shared Equipment. Shared tools and equipment will be sanitized before, during and after each shift or anytime the equipment is transferred to a new colleague. This includes phones, radios, computers and other communication devices, payment terminals, kitchen implements, engineering tools, iPod, folios, cleaning equipment, keys, time clocks and all other direct contact items used throughout the resort.

Air Filter and HVAC Cleaning. The frequency of air filter replacement and HVAC system cleaning has been increased and fresh air exchange will be maximized.

PPE. PPE will be available to guests to include; disposable masks, rubber gloves, hand sanitizer and disinfecting wipes subject to availability. Colleagues PPE. Will be available back of house in department specific locations.

Physical Distancing. Throughout the resort we will meet or exceed state and local health authority guidelines on proper physical distancing.

Queuing. Any area where guests or colleagues' queue will be clearly marked for appropriate physical distancing. This includes check-in, check-out, elevator landings, retail shops and casual dining outlets.

Hotel & Spa Front Desks and Concierge. Agents will utilize every other workstation to ensure separation between colleagues whenever possible.

All Food & Beverage Outlets. Management to execute physical distancing infrastructure and parameters at entries, line queues and waiting areas (signage, rope/stanchion and floor marking plan established per individual outlet).

All Retail Outlets. Guest occupancy limits will be enforced to allow for appropriate distancing at our retail spaces.

All Pool Decks. Pool seating will be configured to accommodate appropriate physical distancing ("Reserved for Social Distancing" signs placed on chaises, soft seating and dining tables as needed)

Back of the House. Physical distancing protocols will be used in the colleague dining rooms, uniform control areas, shared office spaces and other high-density areas in order to ensure appropriate distancing between colleagues.

WINTER AT THE PRINCESS SUMMARY

The Fairmont Scottsdale Princess is seeking the City of Scottsdale's Public Gathering Application approval to proceed with an outdoor experience "Winter at the Princess 2021" with the same outdoor concept similar to our recent City permitted Christmas at the Princess & Pumpkin Nights events that will take place from 5pm to 10pm from January 27, 2021 thru March 21, 2021, on our property located at 7575 E. Princess Drive. This offering is geared towards our limited in-house guests and locals that will dine at our restaurants via limited local ticket sales same as Christmas at the Princess. The resort will continue to limit the number of guestrooms available and occupancy of restaurants to ensure all state and local physical distancing/face covering regulations are adhered to. Each night of operation, Winter at the Princess 2021 will feature multiple outdoor experiences spread across our 65 acre property. Each destination experience will have proportionate staff present to monitor individual capacities to ensure guests continue to maintain required physical distancing and compliance with Maricopa County's mandatory face covering order. All staff on property are empowered to see something/say something when it comes to guest safety to ensure guest and colleague compliance on all CDC COVID recommendations. Staff will monitor common areas of the property to ensure compliance with physical distancing and face covering rules. We will have masks available to provide guests prior to entry onto the property. Any guests who choose not to comply with social distancing and mask rules will be required to leave property and will not be permitted into the event. Signage indicating state and local mandates and recommendations will be clearly posted throughout the property and venues. Signage and spaced out floor decals will be utilized throughout the property reminding guests to physical distance.

WINTER AT THE PRINCESS ADDITIONAL SAFETY MEASURES & PROTOCOLS

- All colleagues must successfully complete and health screening and temperature check daily prior to beginning a shift.
- Hand sanitizer is placed throughout the property and is available to guests and colleagues.
- Proper hand washing procedures are posted in each guest room and public rest room.
- Floor decals & signage promoting social distancing are placed in lobbies, outlets, restaurants, and other areas to encourage physical distancing.
- Stay home when sick is posted and visible to guests and colleagues
- We are practicing enhanced sanitization procedures and have purchased additional equipment to disinfect large areas. Guest rooms, public areas, outlets will be cleaned and sanitized throughout the event.
- Masks are available to guests and all venues.
- All registered guests will have access to their private in room restroom as well as maintained public restrooms throughout the property.
- Non-registered guests will have access to restrooms in our public areas as needed.
- This event is entirely outdoors and will be well ventilated.

The Fairmont Scottsdale Princess has extensive SOP's relating to all aspects of COVID-19 prevention.

WINTER AT THE PRINCESS EXPERIENCES

- The Rink & Fire Pits (diagram attached) – our outdoor Desert Ice skating rink and Fire Pits will continue as previously approved and permitted by the City for Christmas at the Princess. We will continue to offer an expanded skate change and viewing area to accommodate appropriate physical distancing. The Fire Pits surrounding the rink will be appropriately distanced and will include a limited food and beverage service. Hand sanitizer stations will be placed throughout the destination to ensure easy access to sanitizer.

- The Village (diagram attached) – We will transform our spacious outdoor Sunset Beach Lawn into "The Village" featuring six family friendly activities similar to the previously approved and permitted by the City for Christmas at the Princess. Guests will be able to enjoy S'mores at our physically distanced gas operated Camp Fire Pits. Each Camp Fire Pit will be first come first serve and will be limited to a single family unit per use. Camp Fire Pits and Rides will be sanitized between uses. Next, guests will have the opportunity to make their way through our multi-acre Glacier Ice Maze physically distanced and controlled access. Finally, guests will have the opportunity to enjoy Snow Mountain Sledding, Ferris Wheel, Axe Throwing, Rock Climbing Wall & our Alpine Skate Trail. All lines and ques will be designed to facilitate proper physical distanced lines. Hand sanitizer stations will be placed throughout the destination to ensure easy access to sanitizer.

- The Kid's Village (diagram attached) – We will transform our spacious outdoor Lagoon Lawn into a kid friendly activity area. This attraction will feature an Alpine Slide, Dog Clues Ride, Lolli Swings & the Flying Dragon Ride. Rides will be sanitized between uses. All lines and ques will be designed to facilitate proper physical distanced lines. Hand sanitizer stations will be placed throughout the destination to ensure easy access to sanitizer.

- The Lodge Outdoor Dining Concept (diagram attached) – our guests will continue to have the opportunity to dine in a completely outdoor and socially distanced rustic lodge themed concept as previously approved by the City for Christmas at the Princess.

- Outdoor Concessions – We will offer concessions throughout the experience to include The Lodge, The Waffle Co., The Village, The Kid's Village, The Rink, and Desert Ice Fire Pits as previously approved by the City for Christmas at the Princess. Each area features physically distanced outdoor seating. Hand sanitizer stations will be placed throughout the destination to ensure easy access to sanitizer.

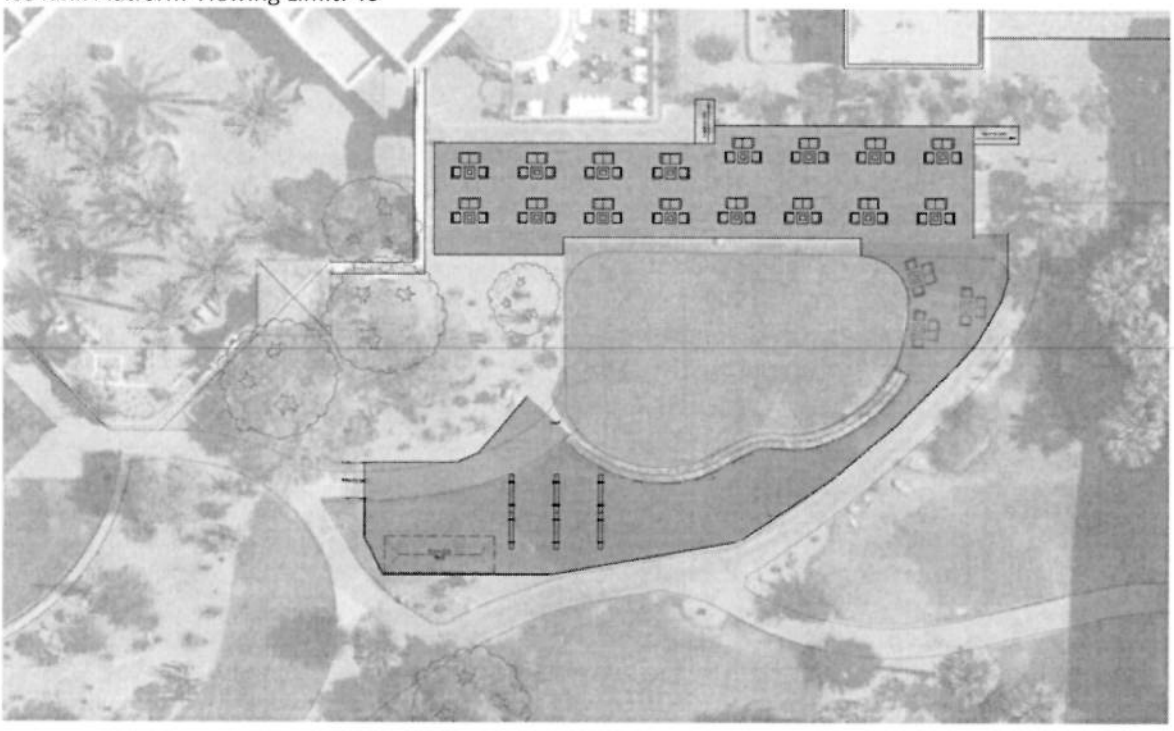
Site Plan Approved
2-AA-2021

The Rink

Ice Rink Reduced Capacity Limit: 85

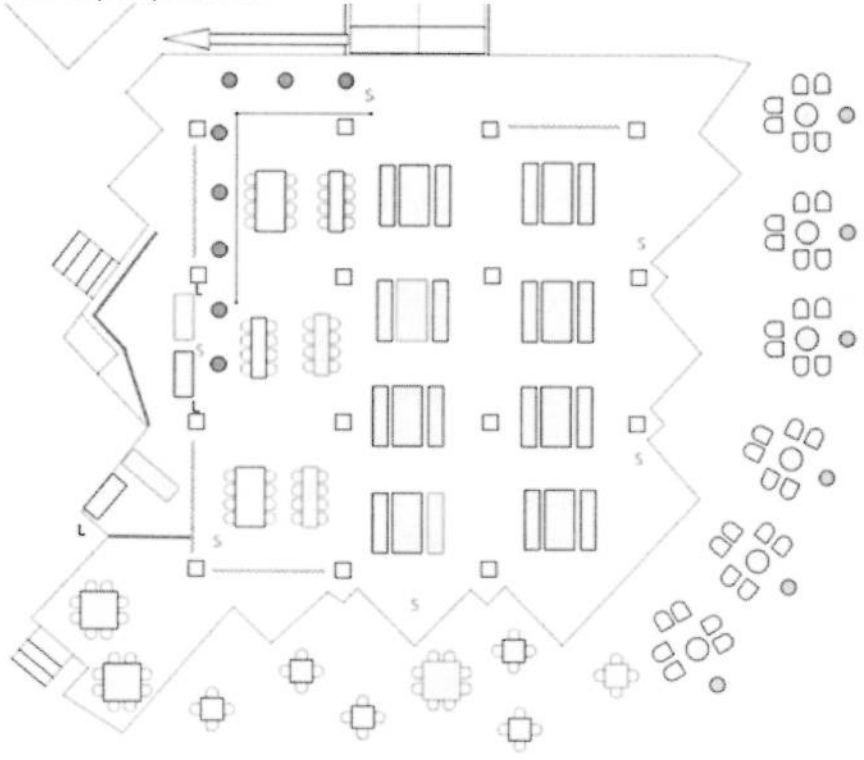
Ice Rink Fire Pits Reduced Capacity Limit: 21 Fire Pits

Ice Rink Platform Viewing Limit: 40



The Lodge

Reduced Capacity Limit: 70



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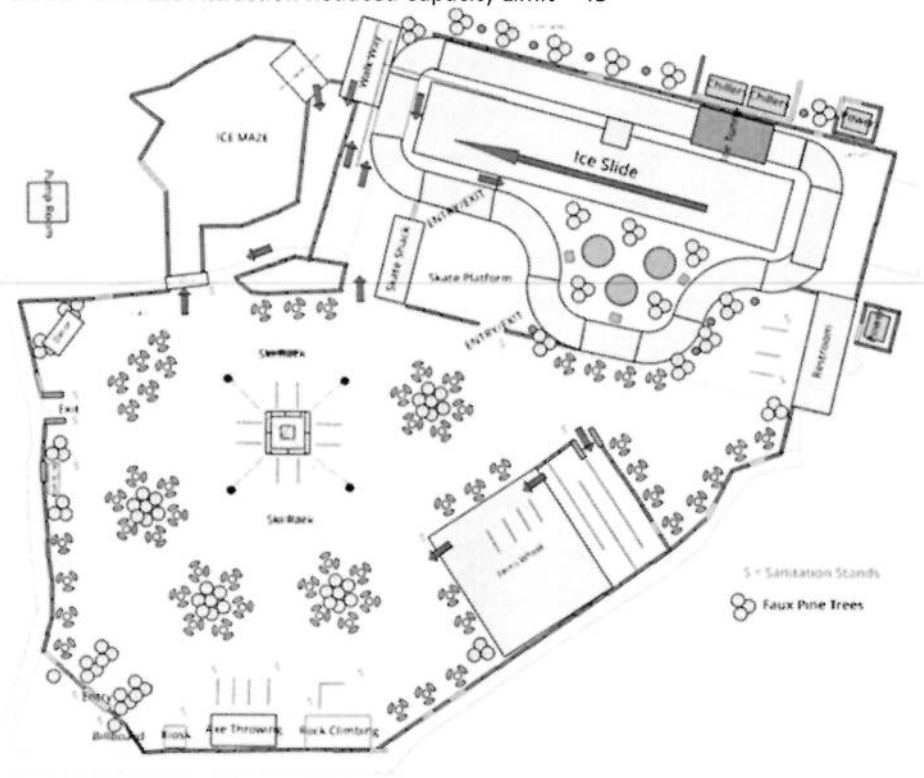
The Village

Alpine Chair Lift Attraction Reduced Capacity Limit = 65
Snow Mountain (Ice Slide/Sledding) Attraction Reduced Capacity Limit = 65
Alpine Skate Trail (Ice Skating) Attraction Reduced Capacity Limit = 75
Campfire Fire Pits (S'mores) Reduced Capacity Limit = 60 Fire Pits
Glacier Ice Maze Attraction Reduced Capacity Limit = 45



The Kid's Village

Alpine Slide Attraction Reduced Capacity Limit = 25
Lolli Swings Attraction Reduced Capacity Limit = 25
The Dog Clues Ride Attraction Reduced Capacity Limit = 25
Flying Dragon Attraction Reduced Capacity Limit = 25

WINTER AT THE PRINCESS SPECIFIC SAFETY MEASURES & PROTOCOLS

ALL CONCESSIONS

Cleaning & Sanitizing Protocol

- Front of house high touch hard surfaces including all associated equipment to be sanitized at least hourly
- Service stations, carts, all stations, counters, handrails and trays to be sanitized at least once per hour
- POS terminals to be assigned to a single server if possible and sanitized often and before and after each shift. If multiple servers are assigned to a POS terminal, servers will sanitize and wash their hands often
- Dining tables, bar tops, stools and chairs to be sanitized after each use ongoing
- Condiments to be served in single use containers (either disposable or washed after each use)
- Check presenters, votive, pens and all reusable guest contact items to be either sanitized after each use
- Menus to be single use or sanitized thoroughly after each individual use
- Sanitize trays (all types) and tray stands sanitized after each use
- Storage containers to be sanitized before and after each use
- Food preparation stations to be sanitized at least once per hour
- Kitchens to be deep cleaned and sanitized at least once per day
- Food and beverage items being prepared to be transferred to other colleagues using contactless methods
- Summary of protocol colleague focus and protocol adherence is to logged daily in operational recap
- Physical Distancing Protocol
- Management to execute physical distancing infrastructure and parameters at entries, line queues and waiting areas (signage, rope/stanchion and floor marking plan established per individual outlet)
- Guest Considerations
- Each colleague will undergo symptom screening prior to the start of their shift.
- All self-serve condiments and utensils to be available at point of sale
- All straws to be wrapped and available upon request only (plastic straws temporarily approved)

ALL RETAIL OUTLETS & KIOSKS

Cleaning & Sanitizing Protocol

- Sanitization of all high touch surfaces including door handles, cash wraps, phones, workstations, hard surfaces, handles and frequently touched surfaces to be sanitized at least once per hour and at shift change
- Summary of protocol colleague focus and protocol adherence is to logged daily in operational recap
- Physical Distancing Protocol
- Signage will be prominently posted at each store reminding guests of maximum occupancies and physical distancing guidelines will be placed at Starbucks and all POS cash wraps

ALL ATTRACTIONS

Cleaning & Sanitizing Protocol

- All shared equipment will be sanitized daily prior to opening
- Signage urging proper hand washing frequency to attendees
- Sanitizing stations with hand sanitizer and sanitizer wipes available in designated areas
- All attractions will feature enhanced sanitization to include being disinfected every 30 minutes at a minimum

Physical Distancing Protocol

- Property marketing signage will be placed in key areas to promote physical distancing
- Floor decals will be utilized where appropriate
- All line ques are designed to promote physical distancing in each direction
- All attraction capacities and plans to be managed to ensure appropriate physical distancing per guidelines

Guest Considerations

- Each family/group will physically distanced on all attractions
- All guests will be required to wear mask per the Maricopa County mandate