

# Scottsdale Career Services

The Career Center is a self-serve space for job seekers to use with an internet accessible computer lab and access to a fax, copier, printer, and scanner. Skilled career coaches are available with an appointment to assist job seekers.

Services are provided in partnership with the Maricopa County ARIZONA@WORK and City of Scottsdale.

## Get Ready, Get Set, GET HIRED!

**Workshops** (Registration Required) Time: 10 a.m. - 12 p.m. | Location: Vista del Camino Time and location stay the same unless otherwise noted.

#### The Back to Workshop

Learn new strategies to prepare for the job market: resumes, online applications, digital interviews and more.

April 18 & May 16 at 10:30 a.m.\* \*Civic Center Library

#### Job Search Strategies

Explore effective strategies for job search and the tips and tricks to the next step.

April 9 & May 14 at 10 a.m.

## **Career Classes**

#### **Interview Techniques**

Learn the latest techniques and how to answer interview questions confidently and effectively.

April 16 at 10 a.m. April 25 at 10:30 a.m.\* \*Civic Center Library

#### **Resume Rescue**

Learn the essentials to writing an effective resume, followed by a lab with formatting guidance.

April 2 & May 7at 10 a.m.

Learn to navigate the current job market with new skills and effective strategies. Programs provided by City of Scottsdale Career Services.

### SCOTTSDALE HUMAN SERVICES

#### Contact Us to Start Your Career Journey Today!

Vista del Camino Career Center 7700 E. Roosevelt | Scottsdale



Visit: ScottsdaleAZ.gov, search "career center"

Email: VistaCareerCenter@ScottsdaleAZ.gov

Phone: 480-312-0060 Hours: Monday - Friday | 8 a.m. - 5 p.m.

#### Save the date: Summer Career Fair

Thursday, June 27 10 a.m. - 1 p.m.

**Civic Center Library** Check website for updates and should be a list of attending employers.

#### **Career Services**:

All services are free of charge.

- Career Guidance
- Interview Preparation
- Resume Assistance
- LinkedIn Assistance
- Employment Referrals
- Career Closet
- Scottsdale Teen Employment Program