COMMUNITY ASSISTANCE OFFICE

City of Scottsdale
6535 East Osborn Road,
Building 8
Scottsdale, AZ 85251

Office Hours:
MON  7AM-5PM
TUE 7AM-5PM
WED 7AM-6PM
THUR  7AM-5PM
FRI 7AM-5PM

Main Number:
480-312-7647
Fax:
480-312-7761
TTY:
480-312-7411

www.ScottsdaleAZ.gov
search “housing choice voucher”

PROGRAM INCOME GUIDELINES
Income guidelines, effective April 14, 2017 are adjusted periodically by HUD, based upon the Median Income for Maricopa County.

<table>
<thead>
<tr>
<th>Family Size (persons)</th>
<th>Category I</th>
<th>Category II</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>13,900</td>
<td>23,200</td>
</tr>
<tr>
<td>2</td>
<td>16,240</td>
<td>26,500</td>
</tr>
<tr>
<td>3</td>
<td>20,420</td>
<td>29,800</td>
</tr>
<tr>
<td>4</td>
<td>24,600</td>
<td>33,100</td>
</tr>
<tr>
<td>5</td>
<td>28,780</td>
<td>35,750</td>
</tr>
<tr>
<td>6</td>
<td>32,960</td>
<td>38,400</td>
</tr>
<tr>
<td>7</td>
<td>37,140</td>
<td>41,050</td>
</tr>
<tr>
<td>8</td>
<td>41,320</td>
<td>43,700</td>
</tr>
</tbody>
</table>

MEDIAN FAMILY INCOME $66,200
Category I – 30% of area median
Category II – 50% of area median
Please consult with the Community Assistance Office for the most recent program income guidelines.

Housing Choice Voucher
Rental Assistance Program

It is the policy of the City of Scottsdale not to discriminate against any person on the basis of race, color, religion, age, sex, disability, familial status, or national origin. Persons with special needs for assistance in translation or reasonable accommodation should contact the Community Assistance Office at 480-312-7647 or TTY number at 480-312-7411. This document is available in alternate formats.
Families are placed on a waiting list according to the time
and date of their pre-application and a local preference
for working or living in Scottsdale, elderly or disabled or
homeless.

The time a family must wait for a Housing Choice Voucher
depends on the availability of funding on the Program.
A family's time on the waiting list may be longer or shorter
than estimated depending on circumstances beyond
the Housing Agency's control.

APPLICATIONS

Families who initially meet both the income and family
composition requirements must complete a Pre-Application.
The pre-application process determines whether the family
is initially eligible for the Program. Typically the waiting list
opens every couple of years to accept applications. Please
call the Scottsdale Housing information line at
(480) 312-2528 or visit our website to get the latest
information on when applications are being accepted.

WAITING LIST

Families are placed on a waiting list according to the time
and date of their pre-application and a local preference
for working or living in Scottsdale, elderly or disabled or
homeless.

The time a family must wait for a Housing Choice Voucher
depends on the availability of funding on the Program.
A family's time on the waiting list may be longer or shorter
than estimated depending on circumstances beyond
the Housing Agency's control.

FAMILY OBLIGATIONS

An individual or family participating in the Housing
Assistance Program must:
• Give complete and accurate information regarding family
income, assets and family composition;
• Do not omit information, complete all forms fully and
provide accurate information;
• Submit all the required verifications and documents timely;
• Make all necessary arrangements to begin and to continue
to receive housing assistance;
• Promptly sign all necessary documents;
• Report all changes to the Housing Agency;
• Not engage in drug-related criminal or violent criminal
activities;
• Not commit any serious or repeated violations of the lease.

OWNER PARTICIPATION

Housing Choice Voucher holders act just as other renters
in the private market. Owners of apartments and houses
for rent accept participants as they would any other
tenants seeking housing. Owners are not obligated to
rent to families and individuals receiving housing
assistance.

Like other tenants, Housing Choice Voucher holders must
meet landlords’ screening criteria, pay their rent on time,
and abide by the terms of the lease.

TENANT PARTICIPATION

When a family selects a housing unit and the Scottsdale
Housing Agency approves the unit and lease, the family
signs at least a one-year lease with the landlord. The
tenant is responsible for paying the security deposit to
the landlord. After the first year, the landlord may initiate
a new lease or allow the family to remain in the unit on a
month-to-month lease, or may choose to not renew the
lease.

The leased unit will be required to meet Housing Quality
Standards (HQS) prior to the family moving in and will be
inspected annually to insure that it continues to meet
these standards.

Individuals or families interested in participating in the
Rental Assistance Program should contact the Community
Assistance Office.