

RESOLUTION NO. 11120

A RESOLUTION OF THE COUNCIL OF THE CITY OF SCOTTSDALE,  
MARICOPA COUNTY, ARIZONA, AUTHORIZING AND APPROVING  
ADJUSTMENTS TO THE COMMUNITY SERVICES DIVISION  
SCHEDULE OF PROGRAM CHARGES, RENTAL FEES AND FINES.

WHEREAS, pursuant to Scottsdale Revised Code Section 20-52, the Community Services Division collects fees and charges for recreation, libraries, and human services programs as authorized by the City Council in Resolution No. 10830, adopted on June 27, 2017, which addressed reservation and use fees for certain facilities and equipment, miscellaneous fees, use priority policies, and methods for determining activity fees effective as of August 1, 2017;

WHEREAS, the Community Services Department has reviewed those fees, charges, and related matters, and has determined they should be adjusted; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Scottsdale, Maricopa County, Arizona, as follows:

Section 1. The City Council hereby authorizes and approves the Community Services Division to adjust its Schedule of Program Charges, Rental Fees and Fines to the amounts and policies stated in Exhibit "A," attached and by this reference made a part of this resolution, all to be effective July 1, 2018, which shall supersede those currently in effect pursuant to Resolution No. 10830.

PASSED AND ADOPTED by the Council of the City of Scottsdale, Maricopa County, Arizona this 22nd day of May, 2018.

CITY OF SCOTTSDALE, an Arizona  
municipal corporation

ATTEST:

\_\_\_\_\_  
Carolyn Jagger, City Clerk

\_\_\_\_\_  
W.J. "Jim" Lane, Mayor

APPROVED AS TO FORM:

\_\_\_\_\_  
Bruce Washburn, City Attorney  
By Kimberly Campbell, Assistant City Attorney

**CITY OF SCOTTSDALE  
COMMUNITY SERVICES DIVISION  
SCHEDULE OF PROGRAM CHARGES,  
RENTAL FEES AND FINES**

**Effective July 1, 2018**

### **Statement of Purpose**

Throughout its history, the City of Scottsdale has developed open space and facilities for public uses and purposes. It is intended that many Community Services facilities, including neighborhood and community parks and buildings, and library and human services facilities, will be open for drop-in use without charge, unless reserved in advance. (Exceptions include commercial uses, public swimming pools, library auditoriums, kitchen facilities, Scottsdale Stadium, Scottsdale Sports Complex, designated ball fields and other facilities, as determined appropriate by the Community Services Director.)

For specified Community Services facilities and programs, a portion of the associated operating costs will be recovered from customers that benefit directly from the use of these facilities or participation in these programs. Community Services' fees and charges are reviewed annually, per adopted financial policy.

The priority of the use of Community Services public facilities is as follows:

1. The uses programmed by staff for that facility throughout the hours of operation of the particular facility to serve the targeted patrons of the facility, as identified by the facility manager and the Community Services Director.
2. Public uses where all or part of the associated operating costs will be recovered from customers that benefit directly from the use of these facilities or participation in these programs. This program charges, rental fees and fines policy is established for facility reservation and use discounts for Scottsdale residents, as approved by the City Council. The Community Services Director may make exceptions to this policy when the exceptions are consistent with the purposes of this policy and community interests are served.
3. Use by City divisions for meetings and events during the times of normal operation when a room is not being used for a purpose programmed by staff for the patron population or reserved for a community activity.

### **Definition of Terms**

**Commercial Activity.** Use by any individual, group, organization or business whose objective is to conduct business, or an undertaking intended for economic profit or private gain, whether or not income is realized, directly or indirectly, in or upon facilities designed to serve residents of the City of Scottsdale and general public. Activities used to enhance the reputation or lead to income-generating work in the future are considered a commercial use. This includes nonprofit organizations and educational groups that receive money from participants in activities. Examples of commercial use include, but are not limited to:

- An event managed or administered by a promoter (concert, weddings)
- Instructional classes (health/wellness lessons, dog training, private sessions)
- Personal training instruction (boot camps, fitness instruction)
- An activity with or without an entry fee, which may result in an immediate or future profit (tax preparation, estate planning, investment education or counseling, sales promotion)
- Any fundraising event conducted by a for-profit or non-profit organization.
- All youth camps/clinics and fundraising events.

*Exception to the commercial definition:*

Youth (18 and under) related organizations and/or groups that are not part of an educational institution are excluded from commercial use fees for field and facility reservations utilized for practices and meetings. The appropriate resident, non-resident, league/tournament or commercial fees will apply depending on the reservation request.

**Daily Admission.** All patrons entering a fee-based facility must check in at the front desk and pay the daily admission fee regardless of their intended facility use. Daily admission includes the use of all the amenities at the facility that are in operation. Re-entry to the facility on the same day that the daily admission is paid is permitted with a re-entry pass. Re-entry passes are issued at the front desk upon request when leaving the facility. Specific facility amenities that are available upon re-entry are subject to change and different hours of operation. Re-entry passes can only be redeemed at the facility that they were issued from on the same day.

**Drop-in Use.** Drop-in uses are without charge and are on a first-come, first-served basis, without having reserved the facility or space in advance. Advance reservations, however, have a higher priority and will displace drop-in uses.

- Commercial uses are not permitted on a drop-in basis and require a facility use permit.
- Facilities that are unavailable for drop-in use include public swimming pools, library auditoriums, kitchen facilities, Scottsdale Stadium, Scottsdale Sports Complex, designated ball fields and other facilities, as determined appropriate by the Community Services Director.

**Fee Assistance.** The City of Scottsdale is able to provide fee assistance for selected fee-based recreation classes and programs. The fee assistance program is intended to serve Scottsdale residents who are determined to be eligible for assistance based on program guidelines based on income. Parks and Recreation administration staff will have written eligibility criteria program guidelines on file in the Leisure Education/Facilities Booking Office, will require verification of eligibility criteria and will oversee the approval process.

**Non-profit.** Refers to an organization that has been given tax-exempt status under section 501(c)(3) of the United States Internal Revenue Code. Proof of non-profit status, including such documents as the City may deem appropriate for such a determination, may be required by the City in considering an application for a facility reservation use permit.

**Non-Resident.** Anyone who does not live or own property within the corporate boundaries of the City of Scottsdale and pay property taxes to the City of Scottsdale.

**Processing Fee.** A nonrefundable fee charged for processing an activity registration or a facility reservation request. There is no processing fee for beer permits.

**Refunds.** Unless otherwise stated, all program refunds shall be prorated up to and including the 2<sup>nd</sup> class. No refunds after the 2<sup>nd</sup> class date. Classes priced at \$10 or less are nonrefundable.

**Resident.** Anyone who lives or owns property within the corporate boundaries of the City of Scottsdale and pays property taxes to the City of Scottsdale. Not all Scottsdale mailing addresses meet these criteria. Proof of City of Scottsdale residency may be required to determine if an applicant is eligible for a particular program and the applicable fee.

**Retail Sales.** Items are to be priced at a minimum of 110% of cost. Inventory reduction/promotional sales are allowed on a program basis as long as 110% of total inventory costs are recovered.

## **Fee Classifications and Policies**

### **Classifications for Indoor and Outdoor Facilities Charges**

City of Scottsdale facilities are designated as reservable or non-reservable as determined by the Community Services Director.

### **Resident and Non-Resident Fee Classification**

Uses of and reservations of use of a City of Scottsdale facility and/or equipment are subject to a Resident or Non-Resident fee unless the Reduced or No Fee classification or Commercial Fee classification is more appropriate. (Resident and Non-Resident fees are not applicable to the rental of Scottsdale Sports Complex or Scottsdale Stadium or to Library fines and fees.)

### **Reduced or No Fee Classification**

Reduced or No Fee uses may include, but are not limited to:

- Facility reservations and youth programming that collaborate with Scottsdale Unified School District where expenses are shared between both agencies.
- City authorized sponsored and co-sponsored uses as outlined in and subject to the terms and conditions of the *City of Scottsdale Sponsorship Policy* and the *City of Scottsdale Co-Sponsorship Policy*.
- Public meetings with Federal and State Congressional Representatives when not, in the judgment of the City, related to elections for public office or ballot questions.
- Reciprocal use or benefit provided for in an intergovernmental agreement, or otherwise authorized in a City agreement or contract.
- City authorized agreements.
- Use of facilities or equipment by City staff and other City divisions for City purposes.

Reservations subject to the Reduced or No Fee classification may still be responsible for the Processing Fee and "out-of-pocket" expenses, such as staffing, lighting and utilities.

Notwithstanding the foregoing, the Community Services Director may waive or reduce fees for organizations that (i) provide services to those in need, (ii) provide services as a substitute for a City program, or (iii) otherwise contract or partner with the City.

### **Commercial Fee Classification**

The commercial fee rate (including adherence to City of Scottsdale tax and license requirements) applies to requests by an individual, organization or business to use a facility for a commercial activity whether or not income is realized at the time of the use. Certain City facilities such as tennis courts, weight rooms and other facilities as determined by the Community Services Director may only be scheduled for commercial use outside of normal public use time or in designated low public use times, or may not be available for commercial activities at all.

- Outdoor Park Commercial Use Fee. The Community Services Division reserves the right to assign designated commercial use areas in park outdoor facilities where the requested

commercial use does not require a designated reservable facility. A commercial use permit is required and permit fee will be charged for such designations.

- Preserve Commercial Permit Fee. Commercial permit fees for the Preserve are assessed for various commercial activities such as guided hikes, trail rides and rock climbing excursions. Fee includes annual application fee with renewal option and per customer user fee paid to the City by permittee.

### **Scottsdale Sports Complex Fee Classification**

A request to reserve or use Scottsdale Sports Complex (SSC) facilities shall be subject to a fee unless the *Reduced or No Fee* classification is applicable. All uses shall be subject to the written rules and regulations for SSC and the Facility Use Agreement that authorizes a particular use.

SSC facility use fees are calculated to recover a portion of the costs directly related to day-to-day operation of the facility. Adult user group facility use fees are based on a cost recovery of 50%, and youth user group facility use fees are based on a cost recovery of 25% of the direct expenses which include, but are not limited to program staff, contracted services and mowing, in addition to associated facility rental fees. Premium rates may be charged for larger/higher quality fields, as well as primetime rentals for weekends and holidays with the approval of the Community Services Director. Discounts may be allowed for multiple rentals, non-primetime rentals, and youth-related activities with the approval of the Community Services Director.

The Community Services Director may authorize the receipt of in-kind services, promotion or marketing services, in partial or full payment of fees, when reasonable and in the best interests of the City. The fair market value of the in-kind services, promotion or marketing services received by the City shall be used to determine the extent to which fees are offset.

### **Stadium Fee Classification**

A request to reserve or use Scottsdale Stadium facilities shall be subject to a Stadium fee unless the *Reduced or No Fee* classification is applicable. All uses shall be subject to the written rules and regulations for Scottsdale Stadium and the Facility Use Agreement that authorizes a particular use.

Stadium Event Fees are minimum fees, calculated to recover a minimum of 100% of the costs directly related to conducting the event, including but not limited to program staff, contracted services, supplies, equipment, lighting, flooring, catering and security, in addition to associated facility rental fees. Resident and non-resident fee classifications are not applicable at the Scottsdale Stadium. Additional fees may be charged with the approval of Community Services Director.

The Community Services Director may authorize the receipt of in-kind services, promotion or marketing services, in partial or full payment of fees, when reasonable and in the best interests of the City. The fair market value of the in-kind services, promotion or marketing services received by the City shall be used to determine the extent to which fees are offset.

### **Tournament and League Fee (Fields and Sand Volleyball Courts)**

- Volleyball – \$12 per hour, per court (outlined in the sand volleyball court rental policy)
- Fields – Daytime – \$30/hour/field; Evening after 6pm – \$45/hour/field (includes field lighting)
- Indian School Park professional baseball fields
  - \$45 per hour, per field – adult leagues

- \$22 per hour, per field – youth leagues

**Facility and Equipment Charges**

The following table lists Community Services facilities and equipment charges for residents, non-residents and commercial rates if applicable, unless the charge is modified as set forth in this policy.

<b>Community Services Facilities and Equipment</b>		<b>Resident</b>	<b>Non-Resident</b>	<b>Commercial</b>
<b>Processing Fee</b>				
Processing Fee Formula		See page 13	See page 13	See page 13
Card Fee (excluding McDowell Mountain Ranch Skate Park)	Per Person	\$5	\$5	
Card Fee – McDowell Mountain Ranch Skate Park (replacement card)	Per Person	\$8	\$8	
Copy Machine Use	Per Copy	\$0.25	\$0.25	
Event Fast Pass	Per Person	\$10	\$10	
Fax Outgoing	Per Page	\$1	\$1	
<b>Adult Sports</b>				
Forfeit fee	Each Game	\$15	\$15	
Protest	Each Game	\$10	\$10	
<b>Aquatics-Cactus, Chaparral, Eldorado</b>				
Pool Rental (plus lifeguards)	Per Hour	\$30	\$60	\$120
Public swimming daily admission, Adult	Per Person	\$3	\$5	
Public swimming daily admission, Youth	Per Person	\$2	\$3	
Lap swimming and Fitness Center daily admission, Adult	Per Person	\$3	\$5	
Lap swimming and Fitness Center daily admission, Youth	Per Person	\$2	\$3	
<b>Aquatics-McDowell Mountain Ranch</b>				
Pool Rental (plus lifeguards)	Per Hour	\$40	\$80	\$160
Public swimming daily admission, adult	Per Person	\$6	\$9	
Public swimming daily admission, youth	Per Person	\$4	\$6	
Lap swimming and Fitness Center Daily admission, Adult	Per Person	\$3	\$5	
Lap swimming and Fitness Center Daily admission, Youth	Per Person	\$2	\$3	
Courtyard (2 hr minimum)	Per Hour	\$25	\$50	\$100
Island Rental (2 hr minimum) (limit of 25 ppl)	Per Hour	\$20	\$40	\$80
<b>Aquatics-Lap Lane Rental Fees</b>				
Lap Lane Rental-Short Course	Per Hour			\$10
Lap Lane Rental-Long Course	Per Hour			\$23
Sponsored Team Lane Rental-Short Course	Per Hour	\$3	\$3	\$3
Sponsored Team Lane Rental-Long Course	Per Hour	\$7	\$7	\$7
Sponsored Team – Non-Resident Participant	See Formula	See page 14	See page 14	See page 14

<b>Community Services Facilities and Equipment</b>		<b>Resident</b>	<b>Non-Resident</b>	<b>Commercial</b>
<b>Aquatics Sponsored/Contracted Teams - Room Rental</b>	See Formula	See page 14	See page 14	See page 14
<b>Beer / Alcohol Permit (one or more persons)</b>	Per Day	\$15	\$15	
<b>Club SAR Daily Admission</b>	Per Day	\$4	\$6	
<b>Diversion Program Fee</b>	Per Person	\$40		
<b>Equipment Rental – Libraries &amp; Senior Centers</b>				
A/V Equipment	Per Event	\$75	\$75	\$75
<b>Equipment Rental – Parks &amp; Recreation</b>				
A/V Equipment	Per Event	\$50	\$50	\$50
Tennis ball machine-Court cost (day/evening)	Per Hour	\$11/\$15	\$11/\$15	
Tennis ball machine-Court cost (day/evening)	Per 1.5 Hours	\$13/\$17	\$13/\$17	
Tennis ball machine-Court cost (day/evening)	Per 2 Hours	\$15/\$19	\$15/\$19	
Tennis Ball Usage, Basket of Balls	Per Hour	\$2	\$2	
<b>Facility Room Rental-Indoor</b>				
Extra Small (max capacity 20)	Per Hour	\$5	\$10	\$20
Small (less than 500sf; max capacity 30)	Per Hour	\$15	\$30	\$60
Medium (501-1000sf; max capacity 79)	Per Hour	\$20	\$45	\$90
Large (1001-2499sf; max capacity 149)	Per Hour	\$40	\$55	\$150
Extra Large (2500+sf; capacity 150+)	Per Hour	\$60	\$85	\$180
Kitchen – 1 hour minimum	Per Hour	\$10	\$20	\$40
Commercial Kitchen – 1 hour minimum	Per Hour	\$15	\$30	\$60
<b>Facility Rental-Outdoor</b>				
Amphitheater	Per Day	\$50	\$100	\$200
Court Lighting	Per Hour	\$4	\$4	\$4
Court – Adult Tennis/Racquetball (Daytime)	Per Person/ 1.5 Hours	\$3	\$5	
Court – Adult Tennis/Racquetball (6pm-9pm)	Per Person/ 1.5 Hours	\$5	\$8	
Court – Youth Tennis/Racquetball (Daytime Ages 12 and under)	Per Person/ 1.5 Hours	\$2	\$3	
Court – Youth Tennis/Racquetball (6pm-9pm Ages 12 and under)	Per Person/ 1.5 Hours	\$3	\$5	
Court/Tennis – Tournament	Per Match	\$5	\$5	\$5
Court/Volleyball – Grass	Per Hour	\$5	\$10	\$20
Court/Volleyball – Sand	Per Hour	\$16	\$16	\$16
Court/Volleyball – Sand Tourney/League Fee	Per Hour	\$12	\$12	\$12
Field/Baseball/Soccer/Softball – Daytime	Per Hour	\$10	\$20	\$40
Field/Baseball/Soccer/Softball – Evening (after 6pm)	Per Hour	\$25	\$35	\$55
Field Preparation – Standard	Per Day	\$35	\$35	\$35
Field Preparation – Custom	Per Day	\$50	\$50	\$50



<b>Community Services Facilities and Equipment</b>		<b>Resident</b>	<b>Non-Resident</b>	<b>Commercial</b>
Film Permit Fee - Non-Reservable Area	Per Day	\$30	\$45	\$120
Youth Sports Field Allocation Partner – Field Rental Fee	Per Hour/ Per Field	\$5	\$5	
Large Ramada – Sept-May	Per Rental	\$65	\$65	\$65
Medium Ramada – Sept-May	Per Rental	\$50	\$50	\$50
Small Ramada – Sept-May	Per Rental	\$30	\$30	\$30
All reservable ramadas and picnic areas for a group of 500 or more – Sept-May	Per Day	\$300	\$600	\$1,200
Picnic Area – Sept-May	Per Rental	\$20	\$20	\$20
Large Ramada – Jun-Aug	Per Rental	\$33	\$33	\$33
Medium Ramada – Jun-Aug	Per Rental	\$25	\$25	\$25
Small Ramada – Jun-Aug	Per Rental	\$15	\$15	\$15
All reservable ramadas and picnic areas for a group of 500 or more – Jun-Aug	Per Day	\$150	\$300	\$600
Picnic Area – Jun-Aug	Per Rental	\$10	\$10	\$10
Multiuse Path	Per Day	\$250	\$250	\$250
Disc Golf Course	Per Day			\$120
Outdoor Event	Per Event/ Per Location			\$120
Park Commercial Use Area	Per Year			\$300
Parking Lot	Hourly or Daily	\$50/Hour \$320/Day	\$50/Hour \$320/Day	\$62/ Hour \$400/Day
Preserve Initial Commercial Fee	Oct-April			\$100
Preserve Renewal Commercial Fee	Oct-April			\$50
Preserve Commercial Fee-Per Person				\$3.50/person
<b>Facility Rental-McDowell Mountain Ranch Skate Park</b>				
Skate Park Card Fee (replacement)	Per Person	\$8	\$8	
Skate Park Card Pass (lifetime pass – includes \$8 cost of new card)	Per Person	\$26	\$26	
Skate Park Drop-In	Per Person	\$1	\$1	
Skate Park Event Fee (capacity 1-50) (2 hr minimum)	Per hour			\$70
Skate Park Event Fee (capacity 51-125) (2 hr minimum)	Per hour			\$100
Skate Park Event Fee (capacity up to 125)	Per Day			\$800
<b>Facility Rental-McCormick/Stillman Railroad Park</b>				
All-day Wristband	Per Person	\$10	\$10	
Back of Park – Sept-May	Per Day	\$250	\$500	\$1,000
Front of Park – Sept-May	Per Day	\$200	\$400	\$800
Back of Park – Jun-Aug	Per Day	\$125	\$250	\$500
Front of Park – Jun-Aug	Per Day	\$100	\$200	\$400
Executive Car	Per Day	\$250	\$500	\$750
Gazebo	Per Day	\$50	\$100	\$200

<b>Community Services Facilities and Equipment</b>		<b>Resident</b>	<b>Non-Resident</b>	<b>Commercial</b>
Historic Railroad Museum entry fee (Two tickets to enter for ages 13 and older).	Per Ticket	\$1	\$1	
Large Ramada – Sept-May	Per Rental	\$95	\$95	\$95
Medium Ramada – Sept-May	Per Rental	\$65	\$65	\$65
Small Ramada – Sept-May	Per Rental	\$38	\$38	\$38
Large Ramada – Jun-Aug	Per Rental	\$48	\$48	\$48
Medium Ramada – Jun-Aug	Per Rental	\$33	\$33	\$33
Small Ramada – June-Aug	Per Rental	\$19	\$19	\$19
All reservable ramadas and picnic areas for a group of 500 or more – Sept-May	Per Day	\$450	\$900	\$1,800
All reservable ramadas and picnic areas for a group of 500 or more – Jun-Aug	Per Day	\$225	\$450	\$900
Train or Carousel Ride* (One ticket to ride; ages 2 and under free) *40% school group discount M-F. Res req'd.	Per Ticket	\$2	\$2	
Train/Carousel Ticket Book – ask for availability				
Arboretum Train (Saturdays)	Per Ticket	\$2	\$2	
Holiday Lights Train (Ages 2 and under free)	Per Ticket	\$5	\$5	
Holiday Lights Train - Fast Pass	Per Pass	\$15	\$15	
<b>Facility Rental-Scottsdale Stadium</b>	<b>Stadium Rate/Hour</b>	<b>Commercial Rate/Hour</b>	<b>Stadium Rate/Day</b>	<b>Commercial Rate/Day</b>
Activity room/patio	\$46/Hour	\$58/Hour	\$320/Day	\$400/Day
Advertising	\$100-\$20,000			
Batting Cage (Per Cage)	\$20/hour	\$25/hour	\$120/Day	\$150/Day
Berm	\$25/Hour	\$32/Hour	\$160/Day	\$200/Day
Bleachers			\$125/Day	\$156/Day
Bull Pen			\$30/Day	\$38/Day
Centerfield Novelty Area	\$11/Hour	\$14/Hour	\$80/Day	\$100/Day
Chair			\$1/Day	
Cleaning Fee	\$25-\$2,500			
Concourse	\$80/Hour	\$100/Hour	\$520/Day	\$650/Day
Conference Room	\$7/Hour	\$9/Hour	\$48/Day	\$60/Day
Copy Machine Use - \$0.25/copy	N/A	N/A	N/A	N/A
Dugout			\$25/Day	\$32/Day
Entire Stadium	\$300/Hour	\$360/Hour	\$2,000/Day	\$2,500/Day
Fax Outgoing	Per Page	\$1	\$1	
Field – September-May	\$100/Hour	\$125/Hour	\$600/Day	\$750/Day
Field – June-August	\$50/Hour	\$63/Hour	\$300/Day	\$375/Day
Field Lighting	\$50/Hour	\$62/Hour		
Field Preparation - Custom			\$50/Day	\$62/Day
Film Permit Fee (non-stadium rental)			\$60/Day	\$120/Day
Folding Table			\$10/Day	\$12/Day

<b>Facility Rental-Scottsdale Stadium</b>	<b>Stadium Rate/Hour</b>	<b>Commercial Rate/Hour</b>	<b>Stadium Rate/Day</b>	<b>Commercial Rate/Day</b>
Front Lawn	\$25/Hour	\$32/Hour	\$160/Day	\$200/Day
Home Clubhouse			\$150/Day	\$188/Day
Locker Room – Visitor			\$75/Day	\$94/Day
Palm Court and Covered Concourse	\$45/Hour	\$56/Hour	\$300/Day	\$375/Day
Parking Lot	\$50/Hour	\$62/Hour	\$320/Day	\$400/Day
Picnic Table			\$25/Day	\$32/Day
Pavilion (Charro Lodge)	\$75/Hour	\$94/Hour	\$480/Day	\$600/Day
Pitching Mounds	\$20/hour	\$25/hour	\$120/Day	\$150/Day
Portable Sound System			\$50/Day	\$63/Day
Press Box – Patio	\$27/hour	\$34/Hour	\$192/Day	\$240/Day
Press Box – Section A	\$10/Hour	\$12/Hour	\$72/Day	\$90/Day
Press Box – Section B	\$11/Hour	\$14/Hour	\$80/Day	\$100/Day
Press Box – Main	\$32/Hour	\$40/Hour	\$224/Day	\$280/Day
Projection System w/Screen			\$50/Day	\$62/Day
Ramada	\$30/Hour	\$38/Hour	\$165/Day	\$206/Day
Sandbag (each bag)			\$2.50/Day	
Scoreboard Logo/Message Design Service	\$35/Hour	\$44/Hour		
Scoreboard Use			\$75/Day	\$94/Day
Scoreboard Video Screen			\$150/Day	\$188/Day
Small Classroom	\$4/Hour	\$5/Hour	\$24/Day	\$30/Day
Stadium Practice Field (September-May)	\$30/Hour	\$38/Hour	\$195/Day	\$244/Day
Stadium Practice Field (June-August)	\$15/Hour	\$19/Hour	\$98/Day	\$122/Day
Stadium ½ Field (Infield)	\$10/Hour	\$12/Hour	\$72/Day	\$90/Day
Stands	\$50/Hour	\$62/Hour	\$320/Day	\$400/Day
Table Linen Fee			\$7/Linen	\$10/Linen
Team Store	\$46/Hour	\$58/Hour	\$320/Day	\$400/Day
Ticket Booth			\$48/Day	\$60/Day
TV Monitor with VCR/DVD			\$30/Day	\$38/Day
Washer and Dryer			\$64/Day	\$80/Day
<b>Facility Rental-Scottsdale Sports Complex (SSC)</b>		<b>Rate-Adult (min. 2 hr.)</b>	<b>Rate-Youth (min. 2 hr.)</b>	<b>Commercial Rate</b>
Corner Flags (Rental)	Per set of 4	\$10/Set	\$10/Set	
Entire Complex (fields, parking lots, patio)		\$1,700/Day	\$1,500/Day	
5K Race Course (half day only)		\$750/Half Day	\$750/Half Day	\$750/Half Day
Fields 1-10	Per Field	\$30/Hour	\$24/Hour	
Field Lighting (Fields 1-4 only)	Per Field	\$15/Hour	\$15/Hour	
Field Preparation – Standard	Per Field	\$100	\$100	
Field Preparation – Custom	Per Field	\$150	\$150	
Parking Lots (stand-alone)- Southeast		\$500	\$500	
Southwest		\$400	\$400	
Northwest		\$300	\$300	
Northeast		\$120	\$120	

<b>Facility Rental-Scottsdale Sports Complex (SSC)</b>		<b>Rate-Adult (min. 2 hr.)</b>	<b>Rate-Youth (min. 2 hr.)</b>	<b>Commercial Rate</b>
Roller Hockey Area	Per Day	\$100	\$80	
Scoreboard	Per Day	\$25	\$25	
Special Use Fee - Designated Area	Per hour	\$25	\$25	
Event Vendor Fee (2 days)	Per Tournament			\$100
5K Event Vendor Fee (1/2 day)	Per Event			\$25
<b>Community Services Facilities and Equipment</b>		<b>Resident</b>	<b>Non- Resident</b>	<b>Commercial</b>
Senior Center Fitness Center Daily Admission	Per Day	\$3	\$4.50	

**Scottsdale Public Library Fines and Fees.** The following table lists Scottsdale Public Library fines and fees for residents, non-residents and commercial rates if applicable.

<b>Scottsdale Public Library Fines and Fees</b>		
New and High Demand Materials Overdue	Per Day	\$0.50
Interlibrary Loan Materials Overdue	Per Day	\$1
All Other Materials Overdue	Per Day	\$0.20
Maximum Overdue Fines	Per Item	Children and Teen Materials \$5 Adult Materials \$10
Account Balance Minimum when Customers Cannot Check Out Items	Minimum	\$10
Damaged/Lost Items*		Actual cost of the item.
Damaged/Lost Supplemental Materials/Contents	Per Item	\$5
Lost or Damaged Book Cub to Go Tote Bags	Per Bag	\$20
Collection Agency Fee on Delinquent Account Sent to Collections	Per Account	\$15
Brain Box – Missing/Lost Content/Item	Per Missing Item	\$12
Brain Box – Full Box Replacement	Per Box	\$180
Customer Account Sent to a Collection Agency Threshold	Minimum	\$25
Non-Resident Library Card Annual Fee	Annually	\$43
Hold Not Picked Up	Per Item	\$1
Returned Check and Credit Card Chargebacks		\$25
Interlibrary Loan Request Charge		No charge-except for any charges the lending library may assess, usually between \$5-\$20
Interlibrary Loan Not Picked Up	Per Item	\$1
Lost Interlibrary Loan		Cost assessed by the lending library
Black & White Print/Copy	Per Page	8.5 x 11 = \$0.25 8.5 x 14 = \$0.50 11 x 17 = \$0.50
Color Print/Copy	Per Page	8.5 x 11 = \$1.00 8.5 x 14 = \$1.75 11 x 17 = \$1.75
Black & White Microfilm/Microfiche Copy	Per Page	\$0.25

Flash Drive			\$10	
*Missing disc of multi-disc set (if replaceable)		Per Disc	\$10	
<b>Scottsdale Public Library Room Rental</b>		<b>Resident</b>	<b>Non-Resident</b>	<b>Commercial</b>
	Capacity	Per Hour	Per Hour	Per Hour
<b>Civic Center</b>				
Auditorium	306	\$70	\$100	\$180
Copper Gallery	75	\$20	\$45	\$90
Gold Room	15/25	\$5	\$10	\$20
Silver Room	15/25	\$5	\$10	\$20
Kitchen		\$10	\$20	\$40
<b>Mustang</b>				
Auditorium	140	\$50	\$70	\$120
Book Discussion Room	25/40	\$15	\$30	\$60
<b>Palomino</b>				
Multi-use Room	40	\$15	\$30	\$60
<b>Arabian</b>				
Meeting Room 1	18/28	\$5	\$10	\$20
Meeting Room 2	18/28	\$5	\$10	\$20
<b>Appaloosa</b>				
Meeting Room 1	25/40	\$15	\$30	\$60
Meeting Room 2	25/40	\$15	\$30	\$60
Exclusive Use – Meeting Rooms 1 & 2	50/80	\$20	\$45	\$90
Room Rental Added Charge for Before or After Library Hours of Operation		\$17	\$17	\$17
AV Package available in most meeting rooms		\$75	\$75	\$75

**Formula Schedule for Programming, Activity and Event Fees**

The formulas shown below indicate how fees are to be determined for the programs and activities shown. The formulas relate directly to the City’s costs for providing the activities. Costs are rounded to the next highest dollar where applicable. Program staff costs include the related benefit costs.

Discounted fees and/or incentive program may be established by the Community Services Director for promotion and marketing of fee-based programs and activities if total revenue is equal to the directly-related programming costs outlined in the program area recovery criteria.

Where indicated below, fees reflect the resident fee and the fees for non-resident are 50% higher than for residents.

**Adapted Services Special Interest Program.** The Adapted Services Special Interest program registration fee is based on 50% recovery of the directly-related costs, including instructor, supplies and equipment costs.

- The fee is calculated as half of the total cost for instructor, supplies, and equipment, divided by the minimum number of expected registrations. A non-resident fee (50% additional) is added to the program registration fee.

**Processing Fee.** The Processing fee is a minimum of 100% recovery of the Leisure Education system-wide related costs including registration system fees, part time staff costs, recreation brochure costs and facility reservation guide costs. The total amount is divided by the total parks and recreation reservations and system-wide registrations. (Note: Processing fee is also referred to as administrative fee, registration fee, booking fee and withdrawal fee.)

**Adult Sports Leagues.** The Adult Sports League program registration fee is based on a minimum of 110% recovery of the directly-related costs, including program staff, all supplies and equipment, field/facility costs divided by the number of expected teams' registrations for a division. A processing fee is included in the program registration fee.

- Leagues: Softball, dodgeball, basketball, volleyball, flag football, kickball, racquetball and tennis.
- Staffing: Cost includes, but is not limited to, programming staff, site supervisors, officials and scorekeepers.
- Supplies and Equipment: Cost includes, but is not limited to, sports equipment, awards, chalk and paint and office supplies.
- Field/Facility: Cost includes, but is not limited to, field and facility costs as well as field preparation and light fees where applicable.

**Aquatics & Fitness Family Passes.** Aquatics & Fitness Family Passes are valid for unlimited visits during regularly-scheduled public recreational open swimming, lap swimming, and fitness center hours from Memorial Day through Labor Day. "Family" is defined as immediate family members. The passes can be used at the City of Scottsdale pools indicated on the pass. The Family Pass is a value if a family of four attends an aquatic and fitness facility more than twice per week for more than ten weeks of the fourteen-week season.

- **Generic Formula:** 2 Adults multiplied by the admission fee = X. 2 Youth multiplied by the admission fee = Y. Add X + Y and multiply that by 2 visits per week. Then multiply that by 10 weeks to give you the price of the pass. Additional Resident family members (adult or child) are \$80 for McDowell Mountain Ranch (MMR) passes and \$20 for all other pools. Additional Non-Resident family members (adult or child) are \$120 for MMR passes and \$30 for all other pools.
- **Aquatics Family Pass Pre-Season Sale.** The family pass for a family of four will be discounted during the Pre-Season Sale. The Pre-Season Sale will run annually from April 1 – May 31. After May 31, the Pre-Season Sale will conclude and passes will be sold for the standard price. The Pre-Season Sale rate is based on a 40% discount of the standard price for Chaparral, Cactus and Eldorado and a 60% discount of the standard price for the MMR Pass. Additional resident family members pay \$20 per additional member. A non-resident fee (50% additional) is added to the program registration fee.
- **Aquatics & Fitness Punch Passes.** Prepaid punch passes are for convenience only (except for discounted 30-Visit Pass below). They are calculated based on the current applicable admission

cost times the number of punches. A non-resident fee (50% additional) is added to the program registration fee.

- **30-Visit Discount Pass:** Prepaid punch passes of 30 visits will be discounted by 20%. This pass is nonrefundable.

**Aquatics – Learn to Swim Classes.** The fee is based on a minimum of 75% recovery of directly-related costs, including program staff, supply and equipment costs.

- The total cost for the instructor, supplies, and equipment is divided by the minimum number of expected registrations. A non-resident fee (50% additional) is added to the program registration fee.

**Aquatics - Recreation Teams, Exercise and Fitness, Water Safety and Specialty Classes.** The fee is based on a minimum of 110% recovery of the directly-related costs, including program staff, supply and equipment costs.

- The total cost for the instructor, supplies, and equipment is divided by the minimum number of expected registrations. A non-resident fee (50% additional) is added to the program registration fee.

**Aquatics - Pool Cleaning.** The fee is based on a minimum of 110% recovery of the directly-related Aquatic Technician maintenance staff cost, based on hourly overtime rate (1-hour minimum).

**Aquatics Sponsored Team – Non-Resident Participant Fee.** Non-resident lap swim fee x number of months facilities are used by team = Non-resident annual participation fee.

**Aquatics Sponsored/Contracted Teams - Room Rental Fee.** 25% of the cost of a medium-sized room, per hour of use.

**Birthday Party (McCormick-Stillman Railroad Park).** The fee is based on a minimum of 100% recovery of the directly-related costs, including program staff, supplies and equipment.

- Also assessed are a "base package" charge (program staff, reserved party area, t-shirt for the party child) and a "per participant" charge for the children attending (ice cream, punch, paper engineer hat, post card, train and carousel ride, party supplies).

*Note:* Birthday parties are intended for children ages 3-8 years. It is recommended that not more than 20 children attend a party. Added fee is charged for each child above 20, as well as for a second "birthday party child". Parents (not of the immediate family of the birthday party child) may have ice cream and punch at an additional charge, and ride the train for \$2.00 each ride and the carousel for \$2.00 each ride.

**Classes and Excursions.** The fee is based on a minimum of 110% recovery of the directly-related costs including program staff, instructor, supplies, equipment, van rental and fuel, mileage and entrance fee, multiplied by the recovery percentage and then divided by the minimum number of expected registrations. A processing fee and a non-resident fee (50% additional) are added to the program registration fee.

**Club SAR Membership.** The fee is based on a minimum of 110% recovery of directly-related costs including staffing, supplies, contractual, commodity and capital expenses (equipment and maintenance costs), divided by the projected number of adult members.

- Annual membership rates will be rounded to the nearest \$5 increment.
- Youth membership rate (14-17 years of age) is set at one-half of the membership rate for an adult.
- Adult and youth passes are available.

**Community Services Additional Staffing Fee.** The fee is based on a minimum of 100% recovery of the directly-related additional staff cost. This fee is for additional staff assistance required for an event and/or activity. Requests for additional staff must be for a minimum of two hours.

- The fee is the total cost for the staff including the related benefit cost. An overtime rate will be calculated for staff working beyond forty hours in a week.

$\$XX.XX/\text{hr. pay rate} + \$XX.XX/\text{hr. benefit cost} = \$XX.XX/\text{hr. staffing cost}$  (rounded to next highest dollar).

**Community Services Facility & Equipment Damages Fee.** The fee is based on a 100% recovery of directly-related facility and equipment damage costs. This fee is assessed if damages are incurred beyond normal wear and tear by the licensee or any member of the group subject to the permit.

**Community Services Staff Cleanup/Late Stay Fee.** 300% of the directly-related staff cost may be assessed when a reservation goes beyond its reserved time or if it is necessary for staff to clean up after a reserved use. The charge will be assessed in hourly increments with a minimum of one hour.

**Human Services Court-Directed Program Fee.** This program is administered jointly by the Human Services Department and the City Court as part of Court-directed sentencing and referrals to include screening, assessment, evaluations, referrals, classes, and counseling services. One part of the program will involve on-site DUI screenings to address court customers' and citizens' treatment needs individually through a cost-avoidance system where the offender pays for the services. The Human Services Department will assess participants a fee equal to a minimum of 110% recovery of direct- and indirect-related program costs including staffing, contractual, commodity and capital outlay expenses divided by the projected number of participants.

**Individual Class Drop-In Fee.** This fee applies to classes which are available for registration for an entire class session. Not all classes will be available for drop-in attendance. Designation of classes that are available is determined on a programmatic basis. A non-resident fee (50% additional) is added to the program registration fee. The Drop-In Fee is a minimum of 110% recovery of the average direct instructor cost per class divided by course minimum, rounded up to the nearest dollar, plus \$2 convenience fee. The minimum Drop-In Fee is \$3.

**Program Trip.** The fee is based on 100% recovery of the directly-related program staff, supply, equipment, transportation and entry fee costs. It is inapplicable to trips to City or School District facilities, and designated City-produced special events where the participant has registered for a City program and is going on the trip with that program.



The fee is calculated as the total cost for the program staff, contracted service, supplies, equipment, van rental and fuel, and entry fee, divided by the projected number of participants. A non-resident fee (50% additional) is added to the program registration fee.

*Note:* Transportation by City van is calculated as the greater of the following:

- 50 cents/rider; or
- The number of miles estimated round trip, multiplied by the City mileage reimbursement rate then divided by the projected number of participants.

**Senior Services Fitness Center Membership.** The fee is based on a minimum of 110% recovery of directly-related costs including staffing, fitness supplies and equipment, contractual, commodity and capital expenses (equipment and maintenance costs), divided by the projected number of fitness center members. A non-resident fee (50% additional) is included in the membership cost. Membership rates will be rounded to the nearest \$5 increment.

**Tennis Lesson.** The fee is based on a minimum of 110% recovery of the directly-related program staff, supply, and equipment costs.

- It is calculated by the total cost for the instructor, court reservation and lights (if needed), divided by the minimum number of expected registrations. A non-resident fee (50% additional) is added to the program registration fee.

**Youth Drop-In After-School and Drop-In Summer Programs:** The fee is based on a minimum of 100% recovery of the directly-related costs, including program staff, supplies, snacks, transportation, equipment costs and an administrative fee to be determined based on programmatic considerations. If there are transportation costs and entrance fees for excursions, they will be included in the price of the programs.

**Youth Sports Activities.** The fee is based on a minimum of 75% recovery of the directly-related costs, including program staff, supplies, snacks, equipment costs and an administrative fee to be determined based on programmatic considerations. 100% recovery of the "jersey/t-shirt" cost is assessed.