

CITY OF SCOTTSDALE  
PLANNING & DEVELOPMENT SERVICES

**INTERPRETATIONS & APPLICATIONS**  
**OF BUILDING CODES & REGULATIONS 13-7**

CODE SECTION: ARS 32-1151, ROC 32-1121

07/31/95 Old 95-1

Rev 02/05/2013



**SUBJECT : BUILDING PERMIT APPLICATIONS-  
PERSONS NOT REQUIRED TO BE LICENSED BY THE STATE.**

The state of Arizona provides exemptions from the requirement for licensing of contractors

The following persons are not required to be licensed by the State of Arizona to obtain a building permit in the City of Scottsdale:

1. Owners who build their own home, for their own use, and do not sell or rent within one year.
2. Owners who construct buildings or structures on their own property solely for their own use, excluding employees and the public as business visitors.
3. Owners who act as developers, and contract with licensed general contractors, or licensed sub-contractors to construct, add to or alter buildings or structures on their own property for employees and the public as business visitors.

To qualify for this exemption the licensed contractors names and license numbers must be submitted with the building permit application.

The minimum allowable types of trades listed as licensed sub-contractors shall include:

- A. Electrical
- B. Mechanical
- C. Plumbing
- D. Carpentry or Drywall.
- E. Other trades as indicated by the plans submitted.

**EXPLANATION:**

This policy is in compliance with the requirements of the office of the Arizona Registrar of Contractors.