CITY OF SCOTTSDALE
FIRE LOCAL BOARD OF THE
PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM (PSPRS)

MINUTES

Thursday, July 18, 2019

Police and Fire Department Headquarters – Fire Operations Conference Room
8401 E. Indian School Road
Scottsdale, AZ 85251

PRESENT:
Jeff Burg, Chairperson/-Mayoral Designee
Hugo Meraz, Citizen Member
Donna Brown, Citizen Member/Merit Head
Steve Springborn, Elected Member
Todd Cavner, Elected Member (telephonic)

STAFF:
Alena Sampson, PSPRS Local Board Secretary, Senior HR Analyst-Fire
Darlene Ganger, Senior HR Benefits Analyst
Sue Sola, Human Resources

GUESTS:
Cindy Kelley, PSPRS Local Board Attorney
Michael J. Karras
Jan Collins

Call to Order

Chair Burg called the meeting to order at 10:31 a.m.

Roll Call

Members present as listed above.

Possible Executive Session
1. Review and approval of regular session meeting minutes - June 20, 2019

BOARD MEMBER SPRINGBORN MOVED TO APPROVE AS PRESENTED THE REGULAR SESSION MEETING MINUTES FROM THE JUNE 20, 2019 PSPRS FIRE LOCAL BOARD MEETING. BOARD MEMBER BROWN SECONDED THE MOTION, WHICH CARRIED FIVE (5) TO ZERO (0). CHAIR BURG, BOARD MEMBERS BROWN, CAVNER, MERAZ, AND SPRINGBORN VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

2. Review and approval of executive session meeting minutes - June 20, 2019

BOARD MEMBER SPRINGBORN MOVED TO APPROVE AS PRESENTED THE EXECUTIVE SESSION MEETING MINUTES FROM THE JUNE 20, 2019 PSPRS FIRE LOCAL BOARD MEETING. BOARD MEMBER BROWN SECONDED THE MOTION, WHICH CARRIED FIVE (5) TO ZERO (0). CHAIR BURG, BOARD MEMBERS BROWN, CAVNER, MERAZ, AND SPRINGBORN VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

3. Induction of new City of Scottsdale Firefighters into PSPRS

BOARD MEMBER BROWN MOVED TO APPROVE THE INDUCTION OF NEW SCOTTSDALE FIREFIGHTER RECRUITS DILLON GLEESON AND JOSHUA PORTER INTO PSPRS WITH AN EFFECTIVE DATE OF JULY 8, 2019 AND BRAD LERMAN WITH AN EFFECTIVE DATE OF JULY 22, 2019. EACH WILL BE INDUCTED WITH PREEXISTING MEDICAL CONDITIONS, IF ANY, AS NOTED ON THE LISTING THAT IS INCLUDED WITH THE BOARD PACKET. BOARD MEMBER SPRINGBORN SECONDED THE MOTION, WHICH CARRIED FIVE (5) TO ZERO (0). CHAIR BURG, BOARD MEMBERS BROWN, CAVNER, MERAZ, AND SPRINGBORN VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

4. Discussion and vote on the Accidental Disability Retirement application of Firefighter Jan Collins

BOARD MEMBER SPRINGBORN MOVED TO TABLE THE ITEM, PENDING CLARIFICATION FROM THE TREATING PHYSICIAN REGARDING FIREFIGHTER COLLINS’ MEDICAL STATUS.

Discussion ensued regarding the documentation provided by the treating physician and the doctor’s reference to Firefighter Collins terming out of her six months on light duty. Ms. Ganger noted that a six-month light duty extension was already granted.

BOARD MEMBER SPRINGBORN MOVED TO GO INTO EXECUTIVE SESSION. BOARD MEMBER BROWN SECONDED THE MOTION, WHICH CARRIED FIVE (5) TO ZERO (0). CHAIR BURG, BOARD MEMBERS BROWN, CAVNER, MERAZ, AND SPRINGBORN VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

EXECUTIVE SESSION FROM 10:50 A.M. TO 10:56 A.M.

Board Member Cavner asked if he should recuse himself because he is Firefighter Collins’ supervisor. Ms. Kelley confirmed that it is not required that he recuse himself in this case.
Discussion continued and the majority of Board Members agreed that there is sufficient documentation in the physician’s records to send Firefighter Collins for an IME examination.

BOARD MEMBER SPRINGBORN WITHDREW HIS MOTION TO TABLE THE ITEM.

BOARD MEMBER SPRINGBORN MOVED TO APPROVE THE ISSUANCE OF AN INDEPENDENT MEDICAL EXAMINATION THROUGH ONE OF THE BOARD’S CONTRACTED MEDICAL PROVIDERS FOR THE APPOINTMENT OF A MEDICAL SPECIALIST TO SERVE AS THE MEDICAL BOARD FOR THE ACCIDENTAL DISABILITY RETIREMENT APPLICATION OF FIREFIGHTER JAN COLLINS. BOARD MEMBER BROWN SECONDED THE MOTION, WHICH CARRIED FIVE (5) TO ZERO (0). CHAIR BURG, BOARD MEMBERS BROWN, CAVNER, MERAZ, AND SPRINGBORN VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

5. Discussion and vote on the Accidental Disability Retirement application of Firefighter Michael J. Karras

Ms. Sampson noted that Firefighter Karras is retiring on July 31, 2019 with 14.084 years of service. His monthly benefit will be $3,167.46. All of his paperwork is in order.

Ms. Kelley said that she had a few words to say regarding question five on the application.

BOARD MEMBER MERAZ MOVED TO GO INTO EXECUTIVE SESSION. BOARD MEMBER SPRINGBORN SECONDED THE MOTION, WHICH CARRIED FIVE (5) TO ZERO (0). CHAIR BURG, BOARD MEMBERS BROWN, CAVNER, MERAZ, AND SPRINGBORN VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

EXECUTIVE SESSION FROM 10:41 A.M. TO 10:44 A.M.

BOARD MEMBER MERAZ MOVED TO APPROVE THE ACCIDENTAL DISABILITY RETIREMENT APPLICATION OF FIREFIGHTER MICHAEL J. KARRAS SINCE HE DOES MEET THE STATUTORY REQUIREMENTS, SUBJECT TO FINAL PAYROLL CALCULATIONS AND QUALIFIED DOMESTIC RELATIONS ORDERS. NOTING THAT AS FAR AS QUESTION NUMBER FIVE (5) ON THE IME REPORT, IT IS MARKED YES, BUT BASED ON THE DOCTOR’S NARRATIVE IN THE MEDICAL REPORT, IT IS NOT A PREEXISTING CONDITION, AS IT RELATES TO THIS PARTICULAR SITUATION AND THE PREEXISTING CONDITION DID NOT PRE-DATE HIS PSPRS MEMBERSHIP. BOARD MEMBER SPRINGBORN SECONDED THE MOTION, WHICH CARRIED FOUR (4) TO ZERO (0). CHAIR BURG, BOARD MEMBERS BROWN, MERAZ, AND SPRINGBORN VOTED IN THE AFFIRMATIVE. BOARD MEMBER CAVNER’S CALL MOMENTARILY DROPPED DURING THE VOTE. THERE WERE NO DISSENTING VOTES.

6. Discussion of process for updating the PSPRS By-Laws

Board Member Springborn distributed a redline copy of suggested amendments to the by-laws.

Board members agreed to table discussion on the by-laws and to ask the Board Attorney to review the existing by-laws and make suggested changes.
7. **Discussion of future process of selecting the Local Board Attorney**

This item was tabled.

8. **Report to the Board on recently completed service transfers**

Ms. Sampson briefly reviewed service transfers.

9. **Board suggestions for upcoming agenda items**

Board Member Springborn requested that documents sent to Board Members in PDF format be programmed to accept highlighting and notes.

**Adjournment**

BOARD MEMBER SPRINGBORN MOVED TO ADJOURN THE MEETING. BOARD MEMBER BROWN SECONDED THE MOTION, WHICH CARRIED FIVE (5) TO ZERO (0). CHAIR BURG, BOARD MEMBERS BROWN, CAVNER, MERAZ, AND SPRINGBORN VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 11:04 p.m.

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