



Approved April 27, 2017

**CITY OF SCOTTSDALE  
CITIZENS' BOND OVERSIGHT  
COMMITTEE  
REGULAR MEETING**

**Community Design Studio  
7506 E. Indian School Road  
Scottsdale, AZ**

**Thursday, January 12, 2017**

**\*SUMMARIZED MEETING MINUTES\***

**PRESENT:**

John Barwell  
Judy Frost  
Bill Heckman  
Alex McLaren  
Doug Reed

**ABSENT:**

Dana Close  
Chuck Kaufman

**STAFF:**

William Butler  
Sylvia Dlott  
Judy Doyle  
Ryan Freeburg  
Dave Lipinski  
Jeff Nichols  
Erin Walsh  
Dan Worth

**CALL TO ORDER**

Committee Chair Judy Frost called the meeting of the Scottsdale Citizens' Bond Oversight Committee to order at 5:01 PM.

\*Note: These are summary action minutes only. A complete copy of the meeting audio is available on the Citizens' Bond Oversight Committee website at: <http://www.scottsdaleaz.gov/boards/citizens-bond-oversight-committee>

## **ROLL CALL**

A formal roll call was conducted confirming member attendance as stated above.

### **1. Approval of October 13, 2016 Summarized Meeting Minutes -**

Chair Judy Frost opened the meeting by requesting if any members had objection to the draft minutes. No members stated any objections.

Motion to approve minutes by John Barwell, seconded by Alex McLaren. Approved 5 – 0

### **2. Nominations and election of Chair and Vice Chair for Citizens' Bond Oversight Committee – Erin Walsh**

Erin Walsh gave a brief overview of the Committee's by-laws and how the new year required the committee members to elect a Chair and a Vice Chair. The committee members were told that they could keep the same office holders, or elect new members to the positions.

Motion by Committee Chair Frost to nominate Alex McLaren Chair for 2017, 2<sup>nd</sup> by Committee Member John Barwell; Approved 5 – 0.

Motion by Committee Member Frost to nominate John Barwell Vice Chair, 2<sup>nd</sup> by Alex McLaren; Approved 5 – 0.

### **3. Presentation, discussion and possible action on the Streets Department Bond Project - staff**

Dan Worth showed the Committee Members a four slide presentation on the status of the road paving program, he explained how ADA improvements need to be installed first before pavement is installed. Paving progress continues with no major disruptions. Committee Members posed questions to Dan Worth on if the slides presented were linked to the fiscal year, and also a question on how well traffic control is going during the project.

### **4. Presentation, discussion and possible action on the Fire Department Bond Projects report**

City Engineer Dave Lipinski summarized progress timelines of Fire Stations 616, 613, 605 and 603. Committee Members had follow-up questions on the status, and final value of the parcel acquisition for Fire Station 603. Dan Worth gave status on the parcel acquisition history, court decision, and final projected parcel value. One of the Committee Members had a question on if bonds have been issued yet for Fire Station 603 and what is the projected cost. Dan Worth answered that the bonds have not been issued yet and what the projected cost is expected to be after design.

5. **Presentation and discussion of financial report** – Presentation by Sylvia Dlott, Senior Budget Analyst, City Treasurer’s Office on the bond financing amounts allocated to date for road improvements and fire stations. Sylvia Dlott also advised Committee Members that an upcoming City Council action will be done for moving \$1.5M from Transportation Sales Tax to the Pavement program for ADA improvements. This prompted several questions and discussion between Committee Members and staff on how the transfer will affect bonding amounts when added to the totals they were being shown in the Sylvia Dlott presentation.
  
6. **Discuss, review and take possible action on the [timing and] type of information provided to the Citizens’ Bond Oversight Committee** – Erin Walsh advised Committee Members that they would be receiving agendas 10 days before the meeting and agenda packets 5 days before the meeting under new posting procedures that were adopted. Chair Alex McLaren asked for comments from the Committee. One Committee Member stated that they would like to see more information presented to members up front for decision making. Another Committee Member cited the by-laws and the Committee’s role in the decision process. A Committee Member had questions on when bonding is done and how interest costs are minimized for bonding. City Treasurer Jeff Nichols discussed bond issuance and stated he could supply a debt schedule for interested Committee Members. Another question was on cost of the fire stations and if they can have more information on who is bidding and steps taken in minimizing costs. Staff gave direction on how additional RFP (Request for Proposal) bidding information on fire station projects can be found online.
  
7. **Next meeting date – March 9, 2017** – Meeting correction; Chair Alex McLaren confirmed that the next meeting date will be April 13, 2017.

**Public Comment -**

No members of the public addressed the Committee.

**Adjournment –**

With no further business to discuss, the Citizens’ Bond Oversight Committee Regular Meeting adjourned at 5:42 PM.