



**CITY OF SCOTTSDALE
CITIZENS' BOND OVERSIGHT
COMMITTEE
REGULAR MEETING**

**Community Design Studio
7506 E. Indian School Road
Scottsdale, AZ**

Thursday, April 14, 2016

SUMMARIZED MEETING MINUTES

PRESENT:

John Barwell
Dana Close
Judy Frost
Bill Heckman
Chuck Kaufman
Alex McLaren
Doug Reed

STAFF:

Sylvia Dlott
William Butler
Ryan Freeburg
Randy Ghezzi
Dave Lipinski
Kimberly McIntier
Jeff Nichols
Erin Walsh
Dan Worth

CALL TO ORDER

Public Information Officer Erin Walsh called the meeting of the Scottsdale Citizens' Bond Oversight Committee to order at 5:32 PM.

*Note: These are summary action minutes only. A complete copy of the meeting audio is available on the Citizens' Bond Oversight Committee website at: <http://www.scottsdaleaz.gov/boards/citizens-bond-oversight-committee>

ROLL CALL

A formal roll call was conducted confirming members present as stated above.

1. Staff and Citizens' Bond Oversight Committee member introductions -

Erin Walsh, Public Information Officer introduced herself and staff members from the City that will be supplying logistical support for the Committee. The committee members each introduced themselves and gave short statements on what they want to contribute to the City and the bond oversight program.

2. Nominations and election of Chair and Vice-Chair for Citizens' Bond Oversight Committee –

Erin Walsh, Public Information Officer requested nominations from the committee members.

Committee Member Bill Heckman nominated Committee Member Judy Frost for Chair, seconded by Committee Member John Barwell – the motion carried with a vote of 7 - 0.

Chair Judy Frost nominated Committee Member Alex McLaren for Vice-Chair, seconded by Committee Member Bill Heckman – the motion carried with a vote of 7 – 0.

3. Discuss, review and take possible action on proposed bylaws for Citizens' Bond Oversight Committee –

Presentation by Kimberly McIntier, Assistant Attorney, City Attorney's Office. Kimberly advised committee members that there was one edit to the bylaws to add concerning Section 503 – which dealt with procedures from *Robert's Rules of Order*. Discussion by committee members showed that they had no concerns with the proposed edit or the proposed bylaws.

Chair Judy Frost moved to approve the committee bylaws with the proposed edit to Section 503, seconded by Committee Member John Barwell – the motion carried with a vote of 7 – 0.

4. Discuss, review and take possible action on the proposed work plan and Citizens' Bond Oversight Committee meeting schedule –

Presentation by Erin Walsh, Public Information Officer, on proposed future meeting schedule and the need to meet quarterly to satisfy requirement of Ordinance 4225 that formed the committee. Discussion with committee members revealed that they had no conflicts on the schedule as proposed. Chair Judy Frost noted that the original agenda had August 11, 2016 as the next meeting date. Erin Walsh stated that this date was selected before the quarterly scheduling requirement considerations; therefore, the next meeting for the committee will be July 14, 2016. William Butler, Project Management Assistant, advised committee members on how meeting minutes will be processed and recorded with this committee.

5. Presentation and discussion the role of the Citizens' Bond Oversight Committee in the 2015 Bond Program –

Presentation by Dan Worth, Public Works Director on duties of the current Committee and how this bond program oversight compares with previous bond review commissions in the past. Discussion and questions from several committee members sought clarification from Mr. Worth on size and direction of projects within the program. In response to one committee member's question on if this committee could promote the need for future bond projects, Mr. Worth responded in the affirmative but said that it would first require City Council approval for any changes to the Committee's focus or duties.

6. Presentation and discussion of the 2015 Bond Program projects –

Presentation on Streets – Randall Ghezzi, Department Director, Street Operations gave presentation on timing and number of streets slated for pavement preservation, plus what is involved in mill and overlay improvements. Following a committee member question, Mr. Ghezzi explained the requirements from the Department of Justice on upgrading ADA improvements on streets that have pavement upgrades. Follow-up discussion from committee members and staff addressed how the current bond program will affect the percentage of overall condition of streets within the City.

Second presentation was by Ryan Freeburg, Executive Assistant to Fire Chief, who gave an overview on Fire Department Operations and on design of new Fire Stations to be built from the approved questions in the bond election.

Third presentation was by Dave Lipinski, Principal Project Manager, on timelines for Fire Station construction.

Committee members asked for additional clarifications on timing, design and effectiveness of response times the new fire stations will supply.

7. Presentation and discussion of financial report – Presentation by Sylvia Dlott, Senior Budget Analyst, on the bond financing amounts to be allocated over the next three fiscal years. Committee members had follow-up questions on timing of bonds, their size and cost of implementing. Answers and clarifications to committee member questions were supplied by Sylvia Dlott and Jeff Nichols, City Treasurer.

8. Next meeting date -

Chair Judy Frost confirmed that the next meeting date will be July 14, 2016.

Public Comment -

No members of the public addressed the Committee.

Adjournment –

With no further business to discuss, the Citizens' Bond Oversight Committee Regular Meeting adjourned at 6:52 PM.