1. **Call to Order/Roll Call – 8:05AM**
   David Scholefield, Chairperson        Carl Grupp            David Winter
   Linda Dillenbeck, Vice-Chairperson   Frank Ashmore
   Camille Hill                         Ken McKenzie

2. **Approval of Minutes**
   Commission discussion and action to approve the December 12, 2017 regular meeting minutes.
   **COMMISSIONER GRUPP MOVED TO APPROVE THE DECEMBER 12, 2017 REGULAR MEETING MINUTES AS PRESENTED. COMMISSIONER MCKENZIE SECONDED. THE MOTION CARRIED BY A VOTE OF SEVEN (7) TO ZERO (0).**

3. **Event Funding Program Recommendations**
   Commission discussion and recommendations on the following application for event funding:
   a. Italian Festival
   b. Arizona Bike Week
   Staff Contact: Steve Geiogamah, Tourism Development Manager
   **COMMISSIONER MCKENZIE MOVED TO APPROVE THE EVENT FUNDING RECOMMENDATIONS AS PRESENTED. COMMISSIONER ASHMORE SECONDED. THE MOTION CARRIED BY A VOTE OF SEVEN (7) TO ZERO (0).**
4. **Changes and Priorities for the Tourism Development Fund, including Financial Policy 21A, Tourism-Related Operations and Capital Projects**

Staff will make a presentation about the Tourism Development Fund current commitments and carryover balance, comprehensive adopted Financial Policy 21A and possible amendments. Key issues impacting the fund including percentage-based versus fixed amount allocations, changes in allocation amounts, carryover fund usage toward tourism-related capital project operation expenses, capital projects, and operating impacts that are directly associated with tourism related projects will be discussed. In addition, current and proposed tourism related operations and capital projects will be reviewed and prioritization discussed. The Commission will discuss these items and may provide direction to staff and make recommendations to the City Council.

Staff Presenters: Jeff Nichols, City Treasurer, Karen Churchard, Director Tourism and Events, Steve Geiogamah, Tourism Development Manager
Facilitator: Kit Weiss, Community Services

**BREAK 9:37 – 9:56AM**

5. **Public Comment**

The public may address the Commission regarding any issue within the Commission’s purview. If you wish to address the Commission, please complete a comment card and provide it to the Chair or to a staff member. Public Comment is limited to 15 minutes. Speakers are limited to three minutes during Public Comment time. Arizona State law prohibits the Commission from discussing or taking action on an item that is not on the prepared agenda. In addition, the Chair may invite comments from the public on any agenda item.

**WRITTEN COMMENT FROM SANDY SCHENKAT REGARDING ITEM 4.**
**PUBLIC COMMENT MADE BY DAVID SMITH REGARDING ITEM 4.**

6. **Identification of Future Agenda Items**

The public body may not discuss, deliberate, or take legal action on any matter in the “Identification of Future Agenda Items” unless the specific matter is properly noticed for legal action.

**Adjournment – 11:06AM**

Next scheduled meeting is February 20, 2018