



**City of Scottsdale
Library Board**

Regular Meeting **MARKED AGENDA**
Wednesday, October 16, 2019, 3:30 p.m.
Mustang Library
10101 N 90th Street
Scottsdale, AZ 85258

As a member of the Scottsdale community, I will genuinely listen; speak respectfully; and be accountable for my words and actions.

Call to Order – 3:30 p.m.

Roll Call

Present: Chair Teresa Kim Quale, Vice Chair Shiela Reyman, Board Members Sheila Collins, Marna McLendon, Janet Smigielski, Ruth Wachs, and Allegra Fullerton (via phone)

Staff: Kira Peters, Library Director; Managers Melissa Orr, Beckie Gallivan Butler, Mandy Carrico, Medina Zick; Lee Schnoor, Systems Integration Supervisor; Amy Herring, Administrative Secretary; Coordinators Louisa Aikin and Jennifer Wong-Ortiz; Librarian II; Mary Wilburn

Public Comment

There are cards available if you would like to speak or to submit any public comment on an item not on the agenda. Complete a blue card if you wish to speak or a white card for written comments which will be read into the minutes. Public Comment is limited to 15 minutes. Speakers will be given three minutes to speak, however, Arizona State Law prohibits the Board from discussing or taking action on an item that is not on the published agenda.

Minutes

Request: Approve the Regular Meeting Minutes – **September 18, 2019**

Discussion and possible action

Approved 7-0: Motion by Board Member Wachs, 2nd Board Member Smigielski. Chair Quale, Vice Chair Reyman, and Board Members Collins, Fullerton, McLendon, Smigielski, and Wachs voted in the affirmative. No dissenting votes.

REGULAR MEETING AGENDA

1. Director's Report

Kira Peters, Library Director, will provide the Library Board with a brief summary of current events in the Library.

Information only. The Board cannot discuss or vote on items not on the agenda, including items brought up as the Director's Report. If discussion or action by the Board is required, the item should be placed on an upcoming meeting agenda to be consistent with the Arizona Open Meeting Law.

2. Patron Comments

Kira Peters, Library Director, will present and discuss library patron comments in the monthly report to the Board.

Information and discussion

3. Board Member Orientation Project

Alyssa Black, Branch Manager and Jennifer Wong-Ortiz, Outreach Coordinator, will present the materials for Board member outreach and public education and the process for ongoing training of new board members.

Information and discussion

4. Visitor Card Policy

Mandy Carrico, Library Manager, will discuss the new Library card policy to better accommodate people visiting Scottsdale. The Board may consider approval of this policy.

Information, discussion and possible action

Approved 7-0: Motion by Vice Chair Reyman, 2nd Board Member Smigielski. Chair Quale, Vice Chair Reyman, and Board Members Collins, Fullerton, McLendon, Smigielski, and Wachs voted in the affirmative. No dissenting votes.

5. Update on Cashless Copy and Print Services

Mandy Carrico, Library Manager, and Lee Schnoor, Systems Integration Supervisor, will follow up on the roll out of the cashless printing and copying and the patron impact of these changes.

Information and discussion

6. Noise Level in Libraries

Mandy Carrico, Library Manager, will discuss the Library's approach to noise in the Library.

Information and discussion

7. Story Time Room CIP Update

Kira Peters, Library Director, will give a status report on the Civic Center Library's Story Time Room expansion project.

Information and discussion

8. Library Fines and Fees

Kira Peters, Library Director, will present data on patron fines and fees and their impact on the community and the Library system. The Board may discuss and ask questions as needed.

Information and discussion

9. All Staff Conference Update

Melissa Orr, Library Manager, will recap the all staff conference that took place on October 14, 2019 at the Civic Center Library.

Information and discussion

10. Mustang Library Update

Medina Zick, Mustang Branch Manager, will give an update on the programs and projects at Mustang.

Information and discussion

11. Board Agenda Calendar

Kira Peters, Library Director, will present the calendar of known and timely agenda topics for future Library Board meetings and share the 2020 Board Calendar.

Information and discussion

12. Board Member Reports

Board Members may give a brief summary of current events.

Information only

The Board cannot discuss or vote on items not on the agenda, including items brought up as Board Member Reports. If discussion or action by the Board is required, the item should be placed on an upcoming meeting agenda to be consistent with the Arizona Open Meeting Law.

13. Identification of Future Agenda Items

The Library Board may suggest items they wish to be placed on a future agenda, but the Library Board may not discuss, deliberate, or take legal action on any matter in the “Identification of Future Agenda Items” unless the specific matter is properly noticed for legal action.

Possible motion to place a matter on an upcoming agenda

14. Adjournment – 5:36 p.m.

Approved 7-0: Motion by Board Member Collins, 2nd Board Member Wachs; Chair Quale, Vice Chair Reyman, and Board Members Collins, Fullerton, McLendon, Smigielski, and Wachs voted in the affirmative. No dissenting votes.

Motion to adjourn the meeting

 Persons with a disability may request a reasonable accommodation by contacting the Department Administrative Offices at 480-312-2446. Requests should be made 24 hours in advance or as early as possible to allow time to arrange the accommodation. For TTY users, the Arizona Relay Service (1-800-367-8939) may contact the Department Administrative Offices at 480-312-2446.