



City of Scottsdale Library Board

Regular Meeting **Marked Agenda**
Wednesday, September 18, 2019 3:30 PM
Civic Center Library
3839 N. Drinkwater Blvd
Scottsdale, AZ 85251

As a member of the Scottsdale community, I will genuinely listen; speak respectfully; and be accountable for my words and actions.

Call to Order – 3:31 p.m.

Roll Call

Present: Chair Teresa Kim Quale, Vice Chair Shiela Reyman, Board Members Sheila Collins, Marna McLendon, Janet Smigielski, Ruth Wachs, and Allegra Fullerton (arrived at 3:40 p.m.)

Staff: Kira Peters, Library Director; Managers Melissa Orr, Beckie Gallivan Butler; Lee Schnoor, Systems Integration Supervisor, Julie Spencer, Teen Librarian, Christina Brady, Librarian I, Andrea Guzman, Librarian I, Lisanne Erie, Librarian II

Public Comment

There are cards available if you would like to speak or to submit any public comment on an item not on the agenda. Complete a blue card if you wish to speak or a white card for written comments which will be read into the minutes. Public Comment is limited to 15 minutes. Speakers will be given three minutes to speak, however, Arizona State Law prohibits the Commission/Board from discussing or taking action on an item that is not on the published agenda.

Minutes

Request: Approve the Regular Meeting Minutes – **June 19, 2019**

Approved 6-0: Motion by Board Member Wachs, 2nd Vice Chair Reyman. Chair Quale, Vice Chair Reyman, and Board Members Collins, McLendon, Smigielski, and Wachs voted in the affirmative. Board Member Fullerton had not yet arrived. No dissenting votes

Request: Approve the Special Meeting Minutes – **July 24, 2019**

Approved 6-0: Motion by Board Member Smigielski, 2nd Vice Chair Reyman. Chair Quale, Vice Chair Reyman, and Board Members Collins, McLendon, Smigielski, and Wachs voted in the affirmative. Board Member Fullerton had not yet arrived. No dissenting votes

REGULAR MEETING AGENDA

There are cards available if you would like to speak or to submit any public comment on an agenda item. Complete a blue card if you wish to speak or a white card for written comments which will be read into the minutes. Speakers will be given three minutes at the end of presentation of the agenda item.

1. Director's Report

Kira Peters, Library Director, will provide the Library Board with a brief summary of current events in the Library.

Information only. The Board cannot discuss or vote on items not on the agenda, including items brought up as the Director's Report. If discussion or action by the Board is required, the item should be placed on an upcoming meeting agenda to be consistent with the Arizona Open Meeting Law.

2. Patron Comments

Kira Peters, Library Director, will present and discuss library patron comments in the monthly report to the Board.

Information and discussion

3. Summer Reading Follow Up

Andrea Guzman, Librarian I, and Lisanne Erie, Librarian II, will discuss the summer reading program follow up.

Information and discussion

4. American Library Association (ALA) Conference Follow Up

Julie Spencer, Librarian I, and Christina Brady, Librarian I, will recap their experiences at the ALA Conference in June.

Information and discussion

5. Library's FY 2018/2019 Annual Report

Kira Peters, Library Director, will discuss the Library's FY 2018/2019 Annual Report. The annual report provides an overview of the key metrics, programs, facilities, and services offered through the Scottsdale Library System in fiscal year 2018/2019.

Information and discussion

6. Rassner Memorial Scottsdale Library Endowment Fund

Beckie Gallivan Butler, Senior Library Manager, will present information and request the Board to make a recommendation to City Council regarding the distribution of interest income from the Rassner Memorial Scottsdale Library Endowment Fund for Fiscal Year 2019/2020.

Approved 7-0: Motion by Board Member Wachs, 2nd Board Member Collins. Chair Quale, Vice Chair Reyman, and Board Members Collins, Fullerton, McLendon, Smigielski, and Wachs voted in the affirmative. No dissenting votes

7. Strategic Plan Launch

Beckie Gallivan Butler, Senior Library Manager, will discuss the upcoming Library policy changes for the replacement of lost or damaged items in various learning kits to bring the policy in line with the fees and charges for the 2019-2020 fiscal year.

Library Fees and Charges Revised Policy was Approved 5-0: Motion by Vice Chair Reyman, 2nd Board Member Collins. Chair Quale, Vice Chair Reyman and Board Members Collins, Fullerton, Smigielski, and Wachs voted in the affirmative. Board Member McLendon abstained. No dissenting votes

8. Palomino Library Transition Update

Kira Peters, Library Director, will give a status report on the Library's Strategic Plan launch process.

Information and discussion

9. Library Board Advocacy Opportunities

Melissa Orr, Library Manager, will discuss the outreach opportunities available in the fall for the Library Board.

Information and discussion

10. Board Agenda Calendar

Kira Peters, Library Director, will review a draft calendar of known and timely agenda topics for future Library Board meetings.

Information and discussion

11. Board Members' Report

Board members may give a brief summary of current events.

Information only. The Board cannot discuss or vote on items not on the agenda, including items brought up as Board Members' Reports. If discussion or action by the Board is required, the item

should be placed on an upcoming meeting agenda to be consistent with the Arizona Open Meeting Law.

12. Identification of Future Agenda Items


The Library Board may suggest items they wish to be placed on a future agenda, but the Library Board may not discuss, deliberate, or take legal action on any matter in the "Identification of Future Agenda Items" unless the specific matter is properly noticed for legal action.

Future Agenda Items were:

1. Palomino Transition
2. Printer checkout process
3. Advocacy Opportunities for the Board
4. Outreach
5. Addressing Patron Comments Re: Noise

13. Adjournment – 5:20 p.m.

Approved 6-0: Motion by Board Member Smigielski, 2nd Board Member Wachs; Chair Quale, Vice Chair Reyman, and Board Members Collins, McLendon, Smigielski, and Wachs voted in the affirmative. Board Member Fullerton left the meeting at 5:08 p.m. No dissenting votes

 Persons with a disability may request a reasonable accommodation by contacting the Department Administrative Offices at 480-312-2446. Requests should be made 24 hours in advance or as early as possible to allow time to arrange the accommodation. For TTY users, the Arizona Relay Service (1-800-367-8939) may contact the Department Administrative Offices at 480-312-2446.