



City of Scottsdale Library Board

Regular Meeting **Marked Agenda**
Wednesday, June 19, 2019 3:30 PM
Arabian Library
10215 E McDowell Mountain Ranch Road
Scottsdale, AZ 85255

As a member of the Scottsdale community, I will genuinely listen; speak respectfully; and be accountable for my words and actions.

***** Amended Agenda [item 1A was added] *******

Call to Order – 3:34 p.m.

Roll Call

Present: Chair Teresa Kim Quale, Vice Chair Shiela Reyman (arrived at 3:38 p.m.), Board Members Sheila Collins, Marna McLendon, Janet Smigielski, Ruth Wachs

Absent: Allegra Fullerton

Staff: Kira Peters, Library Director; Melissa Orr, Senior Library Manager; Beckie Gallivan Butler, Collection Management and Metadata Services Manager; Alyssa Black, Branch Manager, Wendy Raisanen, Scottsdale Arts Coordinator, Mandy Carrico, Senior Library Manager; Brandon Chapman, Supervisor of Volunteers; Richard McKirchy, Supervisor of Volunteers

Public Comment

There are cards available if you would like to speak or to submit any public comment on an item not on the agenda. Complete a blue card if you wish to speak or a white card for written comments which will be read into the minutes. Public Comment is limited to 15 minutes. Speakers will be given three minutes to speak, however, Arizona State Law prohibits the Commission/Board from discussing or taking action on an item that is not on the published agenda.

Minutes

Request: Approve the Regular Meeting Minutes – May 15, 2019

Approved 5-0: Motion by Board Member Smigielski, 2nd Board Member Wachs. Chair Quale, Vice Chair Reyman, and Board Members Collins, Smigielski and Wachs voted in the affirmative. Board Member McLendon abstained. No dissenting votes

REGULAR MEETING AGENDA

There are cards available if you would like to speak or to submit any public comment on an agenda item. Complete a blue card if you wish to speak or a white card for written comments which will be read into the minutes. Speakers will be given three minutes at the end of presentation of the agenda item.

1. Director's Report

Kira Peters, Library Director, will provide the Library Board with a brief summary of current events in the Library.

Information only. The Board cannot discuss or vote on items not on the agenda, including items brought up as the Director's Report. If discussion or action by the Board is required, the item should be placed on an upcoming meeting agenda to be consistent with the Arizona Open Meeting Law.

****1A.** Third Quarter Library Report**

Kira Peters, Library Director, will review the Third Quarter Library System report that includes general information on budget and key library metrics such as attendance and library use data.

Information and discussion

2. Scottsdale Art Gallery Space Update

Wendy Raisanen, Curator of Collections & Exhibitions with Scottsdale Art, will discuss the new gallery space within the Civic Center Library and the future exhibits.

Information and discussion

3. Patron Comments

Kira Peters, Library Director, will present and discuss library patron comments in the monthly report to the Board.

Information and discussion

4. **Library Volunteer Presentation**

Brandon Chapman, Supervisor of Volunteers and Richard McKirchy, Supervisor of Volunteers, will discuss the volunteer opportunities at the Library and the impact they have on Library services.

Information and discussion

5. **Strategic Planning**

Kira Peters, Library Director, will give a status report on the Library's Strategic Planning Process.

Information and discussion

6. **Library Safety**

Kira Peters, Library Director, will discuss how the Library manages safety using the tools in the behavior management plan, Library procedures and incident reporting.

Information and discussion

7. **Palomino Library Transition Update**

Mandy Carrico, Senior Library Manger, will present the communication plan for the transition of the Palomino Library to Scottsdale Unified School District.

Information and discussion

8. **Library Fees and Charges Policy**

Beckie Gallivan Butler, Senior Library Manager, will discuss the upcoming Library policy changes for the replacement of lost or damaged items in various learning kits to bring the policy in line with the fees and charges for the 2019-2020 fiscal year.

Library Fees and Charges Revised Policy was approved 5-0: Motion by Vice Chair Reyman, 2nd Board Member Collins. Chair Quale, Vice Chair Reyman, Board Members Collins, Smigielski, and Wachs voted in the affirmative. Board Member abstained. No dissenting votes

9. **Board Members' Report**

Board members may give a brief summary of current events.

Information only. The Board cannot discuss or vote on items not on the agenda, including items brought up as Board Members' Reports. If discussion or action by the Board is required, the item should be placed on an upcoming meeting agenda to be consistent with the Arizona Open Meeting Law.

10. Identification of Future Agenda Items


The Library Board may suggest items they wish to be placed on a future agenda, but the Library Board may not discuss, deliberate, or take legal action on any matter in the “Identification of Future Agenda Items” unless the specific matter is properly noticed for legal action.

Future Agenda Items were:

1. Outreach
2. Safety
3. Quarterly Statistics Report

11. Adjournment – 5:42 p.m.

Approved 5-0: Motion by Vice Chair Reyman; 2nd Board Member Smigielski; Chair Quale, Vice Chair Reyman, Board Members Collins, McLendon, Smigielski and Wachs voted in the affirmative. No dissenting votes.

 Persons with a disability may request a reasonable accommodation by contacting the Department Administrative Offices at 480-312-2446. Requests should be made 24 hours in advance or as early as possible to allow time to arrange the accommodation. For TTY users, the Arizona Relay Service (1-800-367-8939) may contact the Department Administrative Offices at 480-312-2446.