



**City of Scottsdale  
Library Board  
Regular Meeting Minutes  
Wednesday, May 16, 2018  
Arabian Library  
10215 E. McDowell Mountain Ranch Rd.  
Scottsdale, AZ 85255**

**PRESENT:** Sheila Collins, Chair (telephonic); Joe Rubin, Vice Chair (left around 4:15 p.m.); Board Members Allegra Fullerton, and Laraine Rodgers

**ABSENT:** Board Members Teresa Kim Quale, Shiela Reyman, and Ruth Wachs

**STAFF:** Kira Peters, Interim Library Director; Robbin Gaebler, Library Senior Manager; Melissa Orr, Manager; Library Senior Manager; Jennifer Wong-Ortiz, Youth and Services Lead Librarian; Elli Suleymanov, Recreation Leader II

**1. CALL TO ORDER**

Chair Collins called the meeting to order at 3:30 p.m.

**2. ROLL CALL**

Members present as noted above.

**3. APPROVAL OF MINUTES - Regular meeting - April 18, 2018**

**BOARD MEMBER RODGERS MOVED TO APPROVE THE APRIL 18, 2018 LIBRARY BOARD MEETING MINUTES. VICE-CHAIR RUBIN SECONDED THE MOTION, WHICH CARRIED FOUR (4) TO ZERO (0).**

**4. OPEN CALL TO THE PUBLIC**

There were no members of the public who wished to speak.

**5. DIRECTOR REPORT OF CURRENT EVENTS**

Kira Peters, Interim Director, gave an overview of happenings at the library. She reported that the Library Director recruitment process is ongoing. A new branch manager will start at Civic Center Library on June 11th. Additional high priority positions in the recruitment phase are Administrative Assistant/Board Liaison, Senior Library Manager, and Adult Services Coordinator.

The City Attorney's office is in the process of negotiations with the organization taking over the Civic Center Café. The goal is to complete the contract in time for City Council to review it before summer break, but it there is a chance it could be pushed back until fall.

The Frank Lloyd Wright exhibit will be displayed at Civic Center Library September through December, after which the Scottsdale Heritage Connection Project will be on display.

Ms. Peters gave an update on the said that the City continues to work with Bibliotheca to address issues with the sorter. The discussion is currently about whether or not to transition all of Scottsdale's libraries to RFID, which should solve the problems.

Police Officer Richard Slaven gave a brief presentation on the task force that has been organized and efforts being made by the police department and the City to address the needs of those experiencing homelessness. The goal is to address the homeless population with dignity and respect while ensuring that Scottsdale citizens have no negative impact to the livability of the city. A program is being launched that will focus on educating citizens; connecting people experiencing homelessness with the appropriate resources; improving communication within city departments; utilizing the ScottsdaleEZ app; and employee communication skills training. He reviewed the results of the point in time count from January 2018 and compared Scottsdale to other municipalities. He opined that Scottsdale's homeless population number, 75, is manageable.

Beckie Gallivan-Butler, Library Senior Manager, talked about an upcoming web based training she hopes to attend about Makerspaces. Makerspace is an offering seen at many libraries across the country where citizens are given an opportunity to use equipment such as sewing machines to produce items. She said there could be an opportunity for Scottsdale libraries to offer Makers' Spaces opportunities.

Board Members explained that they hoped staff could identify a package of key statistics not tied to outcome measures during the next meeting. Once a new Director is in place, they would like to create a strategic plan that would drive some of the key metrics.

Ms. Peters presented a document containing library data collected by the City's analyst.

## **6. PATRON COMMENT REPORT**

Ms. Peters said that she was impressed with the staff's responses to comments.

Ms. Gaebler said that the issue with patrons not being notified of hold cancellations was an IT issue and has been fixed.

## **7. SUMMER READING PROGRAM**

Jennifer Wong-Ortiz, Youth Services Lead Librarian, presented information about the Library's Summer Reading Program, which runs from June 1st through August 1st. The City of Scottsdale partners with Maricopa County Libraries to offer the program to all age groups. Ms. Wong-Ortiz described the program and highlighted the challenges and points system for each age group. Groups are divided into Pre-Readers, birth through four years old; Kids, ages four through 11; teens, ages 12 through 17; and adults, ages 18 and up.

Ms. Wong-Ortiz noted that the Wash Away Your Fines program starts June 1st. Late fee fines will be credited \$1 for each bottle of water donated or a case will wash away all fines for late fees up to \$24.99.

## **8. INTERNSHIP WORKING WITH THOSE EXPERIENCING HOMELESSNESS**

Elli Suleymanov, Recreation Leader II, talked about his experience as an intern working with people experiencing homelessness who visit the Civic Center Library. He was part of a team that worked with individuals experiencing homelessness who made themselves available every Wednesday from January 24th through April 25th from 9:00 a.m. to noon in a meeting room at Civic Center Library. During that time they would visit with individuals, collect client intake forms, distribute hygiene packets, cell phones, and food boxes, and refer individuals to the right place for services.

Melissa Orr, Manager, talked about her experience with participating in the Point in Time Count. She hopes to work with Human Services to have a social worker available to work with people experiencing homelessness at Civic Center and Mustang Libraries.

Chair Collins said that the Board would be strongly supportive of a collaboration between Human Services and the library to assist in helping the homeless population.

## **9. IDENTIFICATION OF FUTURE AGENDA ITEMS**

Board Member Rodgers noted appreciation for the PowerPoint presentation.

Chair Collins suggested that statistics be presented during the June meeting with idea of them being presented on a quarterly basis.

Board Member Rodgers said that City Council will be interviewing Board Member candidates on Tuesday, May 22nd.

## **10. BOARD MEMBER REPORTS AND ANNOUNCEMENTS**

Chair Collins said that she will be meeting with the Coronado Library director tomorrow and the president on Friday in hopes of learning more about their historical collection and their Friends of the Library organization.

## **11. ADJOURNMENT**

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 4:53 p.m.

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