



**City of Scottsdale  
Library Board  
Regular Meeting Minutes  
Wednesday, April 18, 2018  
Mustang Library  
10101 N. 90th Street  
Scottsdale, AZ 85258**

**PRESENT:** Sheila Collins, Chair; Joe Rubin, Vice Chair; Board Members, Allegra Fullerton (left at 4:32 p.m.), Teresa Kim Quale, Shiela Reyman, Laraine Rodgers, and Ruth Wachs

**STAFF:** Robbin Gaebler, Library Senior Manager; Melissa Orr, Mustang Library Manager

**1. CALL TO ORDER**

Chair Collins called the meeting to order at 3:30 p.m.

**2. ROLL CALL**

Members present as noted above.

**3. APPROVAL OF MINUTES - Regular meeting - March 21, 2018**

**BOARD MEMBER QUALE MOVED TO APPROVE THE MARCH 21, 2018 LIBRARY BOARD MEETING MINUTES. BOARD MEMBER WACHS SECONDED THE MOTION, WHICH CARRIED SEVEN (7) TO ZERO (0).**

**4. OPEN CALL TO THE PUBLIC**

Irene McCulloch, ESL volunteer, asked what citizens can do to support the interests and efforts of the Library Board. Chair Collins said that it is helpful for citizens to volunteer and be actively engaged in the community. Board Member Quale added that it is beneficial for volunteers to take advantage of opportunities to promote library services.

**5. DIRECTOR REPORT OF CURRENT EVENTS**

Robbin Gaebler, Library Senior Manager, reported that the Library Director position recruitment will be conducted by a national recruitment firm. She said that an interim plan will be announced during a management team meeting this Friday, April 20th.

**6. PATRON COMMENT REPORT**

Board Members reviewed the Patron Comment Report.

Ms. Gaebler said that it has been approximately a year since the library card renewal campaign began. Once a patron has been inactive for a two-year period, their membership will expire.

Discussion ensued regarding organizations and individuals doing surveys, performing, and selling products outside of the libraries. Ms. Gaebler explained that the City of Scottsdale observes a free speech policy and groups do not need permission to be outside, as long as they are not blocking the entry or selling retail merchandise. When complaints are lodged with library management, they reiterate the rules of conduct policies. The library does not endorse organizations.

**7. DISCUSS REPORTS AND/OR METRICS TO BE PRESENTED TO THE LIBRARY BOARD**

The Board discussed what type of informational reports they would like to see throughout the year. The Board agreed that it would be best to let the current staff conduct business as usual. Once a new director is in place, the Board will encourage that person to develop a strong strategic plan that will clearly identify priorities and measurable metrics to include potential outcome versus output.

**8. POLICY REVISION CUS-2B BEHAVIOR MANAGEMENT FOR PATRONS UNDER 18**

Ms. Gaebler assured the Board that Assistant City Attorney Kim Campbell has reviewed the policy revisions and all of her comments have been submitted to the Board Members prior to the meeting.

**BOARD MEMBER RODGERS MOVED TO APPROVE THE BEHAVIOR MANAGEMENT POLICY FOR PATRONS UNDER 18 AS REVISED. VICE-CHAIR RUBIN SECONDED THE MOTION, WHICH CARRIED SEVEN (7) TO ZERO (0).**

**9. UPCOMING LIBRARY BOARD MEETINGS**

Discussion ensued regarding the need for meetings in July and August of 2018.

**BOARD MEMBER WACHS MOVED TO WAIVE THE JULY AND AUGUST 2018 MEETINGS. VICE-CHAIR RUBIN SECONDED THE MOTION, WHICH CARRIED SEVEN (7) TO ZERO (0).**

**10. IDENTIFICATION OF FUTURE AGENDA ITEMS**

Chair Collins said that going into the summer months, there would be limited activity.

Ms. Gaebler noted that the summer reading program will begin June 1, 2018.

## **11. BOARD MEMBER REPORTS AND ANNOUNCEMENTS**

Chair Collins reminded Board Members to get their orange identification tag, so they continue to have access the off-limits areas of library branches.

Board Members discussed the positive outcome of having a table at the recent Garden Expo. Their presence gave them an opportunity to educate the public about services available through the library. Board Member Quale commented that many people were unaware that any Maricopa County resident can obtain a Scottsdale Library card.

Vice-Chair Rubin gave a report on the most recent book sale and activities at the Civic Center bookstore. He reported that the bookstore had its highest ever sales during the month of March, bringing in \$5,094.

Board Member Quale said that Mayo Hospital displayed "Celebrate National Library Week" information displayed prominently near their library.

Melissa Orr, Mustang Manager, announced that the new transit system has been open since November 2017. The Transportation Department is proposing additional changes, involving the trolley route and service extending to Mustang Library. She encouraged Board Members to attend the Transportation Commission meeting, scheduled for Thursday, April 19<sup>th</sup> at City Hall Kiva.

Ms. Gaebler said that the annual Giving Tree Ceremony was held last week recognizing volunteers who reached the 15-year mark. She noted that one person celebrated their 25<sup>th</sup> year volunteering for Scottsdale Library.

Chair Collins closed the meeting with a quote from Maya Angelou:

"Whenever I found myself in a new city, I always felt that if I could get myself to a library I'd be okay."

## **12. ADJOURNMENT**

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 4:52 p.m.

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