



**CITY OF SCOTTSDALE  
HUMAN SERVICES ADVISORY COMMISSION**

Regular Meeting Minutes  
Thursday, September 28, 2023  
Community Design Studio  
7506 E. Indian School Rd  
Scottsdale, AZ 85251

**PRESENT:** Vice Chair Mary Jung, Board Members, Jeff Jameson, Tricia Serlin, Roger Lurie (MS Teams), Patrick Dodds, and Stuart Turgel

**ABSENT:** Chair Neal Shearer

**STAFF:** Greg Bestgen, Director; Mary Witkofski, Community Assistance Office Manager; Chad Beougher, Housing Rehabilitation Specialist; Mike Lopach Human Services Center Supervisor; Eugenio Munoz-Villafane, Human Services Manager; Judy Doyle, Community Services Assistant Executive Director; Reese Miller, Human Services Representative; Vania Torres, Staff Coordinator

**Call to Order**

Vice Chair Jung called the meeting to order at 5:32 p.m.

**Roll Call**

Members present as listed above.

**Public Comment**

Lee Cooley, Scottsdale Realtors, spoke about his group's participation in an Operation Fix-it lot clearing project. He recommended that other groups consider volunteering with the program.

**REGULAR MEETING AGENDA**

1. **Approval of Minutes**

Approve the Regular Meeting Minutes of September 14, 2023

COMMISSIONER TURGEL MOVED TO APPROVE THE SEPTEMBER 14, 2023 HUMAN SERVICES MEETING MINUTES. COMMISSIONER DODDS SECONDED THE MOTION, WHICH CARRIED SIX (6) TO ZERO (0) BY ROLL CALL VOTE. VICE-CHAIR JUNG,

COMMISSIONERS JAMESON, SERLIN, LURIE, DODDS, AND TURGEL VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

**2. Brick by Brick & Operation Fix-It Update**

Mike Lopach, Human Services Manager, provided information and updates related to ongoing projects for the Brick by Brick and Operation Fix-It programs.

Mr. Lopach introduced Reese Miller, Human Services Representative, noting that he will be giving updates on the Operation Fix-It program in the future. He reviewed work that has been completed since January of 2023, noting that participants are referred to the Operation Fix-It program through several sources, including Code Enforcement, Social Services, the Community Assistance office, and the Community Services mediation program. He noted that new developments include contributions by the Desert Botanical Garden Desert Landscape School; APS \$3,000 grant; a sponsorship plan; and Neighbors Helping Neighbors.

Mr. Lopach reviewed Brick by Brick's upcoming projects, which include a public art project at WestWorld; a new retaining wall at Pinnacle Peak Park; a large storage shed at the Community Design Studio; and a tiny library at Rio Montana Park. He noted that ASU and University of Washington, Taliesin School of Architecture, and the Arizona Masonry Council will be collaborating with Brick by Brick on future projects.

**3. Human Services Public Meetings and Communication Strategies**

Greg Bestgen, Human Service Director, said that in light of the events during the September 19, 2023 City Council meeting, the discussion was being tabled.

**4. FY 2022-2023 HUD Consolidated Annual Performance Evaluation Report (CAPER)**

Chad Beougher, Community Development Supervisor, gave an overview of the 2022/23 HUD Consolidated Annual Performance Evaluation Report (CAPER) and accomplishments. His presentation included an explanation of the purpose of CDBG and HOME funds, the conditions of receiving federal grant funds, and a listing of projects and agencies that were allocated funds. The CAPER report is due annually on September 30th.

Commissioners were given an opportunity to ask questions. Mr. Beougher said that many funded agencies exceeded the projected number of people to be served while others did not reach that amount, which balanced out to the average number expected. Information will be included in the funding packets regarding those agencies that were dramatically underperforming.

**5. FY 2024-2025 Human Services Funding Process Update**

Mary Witkofski, Community Assistance Manager, discussed and provided information on the FY 2024/25 Human Services Funding Process. She recalled that during the funding process debriefing in April, Commissioners expressed interest in implementing a continuum of care. She explained that due to internal audits and additional workloads and

demands, staff would need an additional year to properly implement the idea of a continuum of care process successfully.

Ms. Witkofski reviewed funding for each area:

- CDBG - approximately \$1,168,185, which includes approximately \$174,477 set aside for Public Services projects
- Scottsdale Cares - \$150,000
- General Funds – \$100,000
- Endowment Funds – \$8,600
- SRPMIC - \$75,000 for home delivered meals

## **6. Identification of Future Agenda Items**

Future Meeting agenda items could include:

- Communication strategies

## **7. Adjournment**

COMMISSIONER SERLIN MOVED TO ADJOURN THE MEETING. COMMISSIONER DODDS SECONDED THE MOTION, WHICH CARRIED SIX (6) TO ZERO (0) BY ROLL CALL VOTE. VICE-CHAIR JUNG, COMMISSIONERS JAMESON, SERLIN, LURIE, DODDS, AND TURGEL VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 6:22 p.m.

Recorded and Transcribed by eScribers, LLC.