PRESENTE: Chair Janice Eng, Vice-Chair Denny Brown, Commissioners: Ashley Blaine, James Campbell, Jayne Hubbard, Emily Reilly, and Andrew Song (arrived at 4:50 p.m.)

STAFF: Director Greg Bestgen; Housing Coordinator/Acting Housing Manager Justin Boyd; Senior Grants Program Specialist Michele Payakovich

Call to Order
Chair Eng called the meeting to order at 4:10 p.m.

Roll Call
Members present as listed above.

Public Comment
There were no members of the public who wished to speak.

WORK STUDY SESSION AGENDA

1. iPad Training and Tutorial for FY 2020/21 Funding Process

Justin Boyd, Housing Coordinator, provided training on utilizing iPads for the review and scoring of agency proposals for the FY 2020/21 funding process. Staff members were available to assist Commissioners individually. Mr. Boyd reviewed the Survey Gizmo software that Commissioners will use for scoring individual proposals and explained tips and tools available using the iPad for scoring. Commissioners have the opportunity to score on a paper scoring sheet for their own reference before scoring in Survey Gizmo. Scoring will be calculated on scale of zero to three. Commissioners are no longer required to enter an email address to sign in to proposal surveys. An email will be received indicating when scoring for an agency has been completed and the agency will be removed from the agency list. Commissioners have the option of saving their work on a single agency scoring. If the option to save is used, Commissioners can return to the item by signing in with their email address via a hyperlink that will be sent to their email.
Mr. Boyd encouraged Commissioners to review the proposals and rating options prior to agency proposals meetings.

Commissioners asked clarifying questions throughout the presentation.

2. **FY 2020/21 CDBG, HOME, Scottsdale Cares, General Funds and Endowment Funds Orientation and Review of Proposals**

Justin Boyd, Housing Coordinator, provided an overview of the proposals received for the FY 2020/21 funding process for Community Development Block Grant (CDBG), HOME, Scottsdale Cares, General Funds, and Endowment Funds and anticipated funding available. As part of his presentation, he reviewed blue sheet evaluations, spreadsheets, and the related requests. Mr. Boyd noted that Agency presentations for CDBG and HOME are scheduled for Tuesday, February 4th and Scottsdale Cares, General Funds, and Endowment are scheduled for Thursday, February 6th, beginning at 1:00 p.m. CDBG and HOME agencies will be allowed three minutes to present proposals; CDBG Facilities presentations will be allotted eight minutes; and HOME proposals will be allotted ten minutes. Commissioners will have an opportunity to ask questions following each proposal.

Mr. Boyd noted that nine proposals totaling $207,830 were received for CDBG-Public Services. Anticipated funding is approximately $198,414, leaving a deficit of $9,416. Eight of the nine proposals are from agencies currently receiving funding in FY 2019/20. The new proposal is from Chicanos Por La Causa.

Approximately $895,202 is available for CDBG Non-Public Services Housing Rehabilitation and Public Facilities. On October 10, 2019, the Commission approved the City of Scottsdale’s three housing rehabilitation programs in the amount of $590,000 and the Paiute Park Splash Pad in the amount of $230,000. There is a balance of approximately $75,202 remaining to allocate.

No proposals were received for HOME funds.

Twenty-one proposals totaling $357,951 were received for Scottsdale Cares. Approximately $160,000 is available for Scottsdale Cares activities, leaving a deficit of approximately $197,951.

Twelve proposals requesting a total of $544,780 were received for General Funds. Anticipated funding is approximately $200,000, leaving a deficit of $344,780. Nine of the 12 proposals received for General Fund activities are currently funded in FY 2019/20. Three new proposals were received.

One proposal requesting a total of $2,000 was received for Endowment Funds. This year’s anticipated allocation is $2,000.

Mr. Boyd noted that additional information consisting of a three-year history for each agency and a PDF with additional resource information has been included in the information packets to aid in scoring decisions.

Commissioners were given an opportunity to ask questions. Mr. Boyd said that efforts are being made to establish the potential SRP-MIC funding amount.
Informal recommendations are scheduled for March 12, 2020 and final recommendations are scheduled for March 26, 2020.

3. Director Report

Director Bestgen reminded Commissioners to respond to staff emails in a timely manner and be careful not to use “reply all”.

The Community Court Program will begin on February 18, 2020. The program is available primarily for persons experiencing severe mental illness and/or homelessness. Referrals are already being received from Scottsdale Courts. The court navigator will be officed at Civic Center Library, across from the city courts. Chicanos Por La Causa is providing behavioral health employment services and intake services for clients coming through the system.

Brochures are being distributed for the Homeless Intervention Court and staff are developing an intake sheet to have as they go out and meet with those experiencing homelessness. Lieutenants from each of the four districts have met with staff and have agreed to have officers interact with persons experiencing homelessness to determine on an individual basis whether there could be a level of risk to staff when they are out meeting with persons experiencing homelessness.

Fifteen volunteers have been trained to participate in the Intergenerational Tutoring program at Yavapai.

The Phase one requirement for the Age Friendly/Dementia Friendly City status has been completed. Phase one consisted of City Council making a resolution.

Thanks to Jennifer Murphy and Eugenio Munos-Villafane, and in partnership with Honor Health Thompson Peak, a congregate meal program is being implemented at Via Linda Senior Center.

Chicanos Por La Causa is offering training to City staff in behavioral health housing assessment, focusing on CPLC properties. Chicanos Por La Causa has given the City calendar rights so appointments can be made directly for Scottsdale clients.

It was noted that Vista del Camino Food Bank is receiving a new refrigerator, thanks to the Charros.

4. Adjournment

VICE-CHAIR BROWN MOVED TO ADJOURN THE MEETING. COMMISSIONER HUBBARD SECONDED THE MOTION, WHICH CARRIED SIX (6) TO ZERO (0). CHAIR ENG, VICE-CHAIR BROWN, COMMISSIONERS CAMPBELL, HUBBARD, REILLY, AND SONG VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 5:30 p.m.

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