



**CITY OF SCOTTSDALE
HUMAN SERVICES COMMISSION
Regular Meeting Minutes
Thursday, September 12, 2019
City Hall Kiva Forum
3939 N Drinkwater Boulevard
Scottsdale, AZ 85251**

PRESENT: Chair Janice Eng, Vice-Chair Denny Brown, Commissioners: Ashley Blaine, James Campbell, Jayne Hubbard, Edmund Portnoy, and Andrew Song

STAFF: Director Greg Bestgen; Human Services Managers Michelle Albanese and Eugenio Munoz-Villafane, Jenny Mendoza, Administrative Assistant Supervisor

Call to Order

Chair Eng called the meeting to order at 5:01 p.m.

Roll Call

Members present as listed above.

Public Comment

There were no members of the public requested to speak.

Minutes

Regular Meeting - August 8, 2019

VICE-CHAIR BROWN MOVED TO APPROVE THE AUGUST 8, 2019 HUMAN SERVICES MEETING MINUTES. COMMISSIONER HUBBARD SECONDED THE MOTION, WHICH CARRIED SEVEN (7) TO ZERO (0). CHAIR ENG, VICE-CHAIR BROWN, COMMISSIONERS BLAINE, CAMPBELL, HUBBARD, PORTNOY, AND SONG VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

REGULAR MEETING AGENDA

1. Vista del Camino Year End Performance Analysis

Jenny Mendoza, Administrative Assistant Supervisor, provided a year-end analysis of Vista del Camino's Social Services and Career Center highlights. In FY 2018/19, Vista del Camino social services had approximately 51,869 contacts, including both telephone inquiries and face-to-face

contacts. Special Events including Back to School and Holiday programs had approximately 1,557 recipients, valuing \$277,276.

Ms. Mendoza reviewed statistics relating to the 12,754 recipients who received assistance through the Food Assistance programs (Gleaners/Wastenot), Food Bank, Healthy Packs Program, Utility Assistance, and Rent/Mortgage Assistance, as well as statistics relating to donations and volunteers. During FY 2018/19, the Career Center had approximately 3,652 participants who attended workshops and classes.

Ms. Mendoza relayed success stories relating to Rental Assistance and Emergency Social Services.

Commissioners were given an opportunity to ask questions. Eugenio Munos-Villafane, Manager, explained that there are some variations in the number of participants over the years, in part because of the fluctuating economy and because of procedural changes in the community assistance and social services office. Regionally, community action programs (CAP) have implemented more efficient referral processes and participants are having more success in securing sustainable employment.

Mr. Munos-Villafane said that he will provide statistics relating to demographic statistics of those receiving assistance.

2. HUD Consolidated Annual Performance Evaluation Report (CAPER)

Michelle Albanese, Community Assistance Manager, provided an overview of the HUD Consolidated Annual Performance Evaluation (CAPER) and accomplishments for FY 2018/19. Her presentation included an explanation of the purpose of CDBG and HOME funds, the conditions of receiving federal grant funds, and a listing of projects and agencies that were allocated funds. The CAPER report is due annually on September 30th.

Commission members were given an opportunity to ask questions.

Ms. Albanese explained that the full amount of \$150,000 for Scottsdale Cares was not expended, because one of the agencies overestimated the number of individuals that would be served based on duplicate vs. unduplicated basis. The agency spent 56 percent of what they were awarded.

3. Election of Officers

COMMISSIONER PORTNOY NOMINATED JANICE ENG TO CONTINUE IN THE ROLE OF CHAIRPERSON. VICE-CHAIR BROWN SECONDED THE MOTION, WHICH CARRIED SEVEN (7) TO ZERO (0). CHAIR ENG, VICE-CHAIR BROWN, COMMISSIONERS BLAINE, CAMPBELL, HUBBARD, PORTNOY, AND SONG VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

COMMISSIONER CAMPBELL NOMINATED DENNY BROWN TO CONTINUE IN THE ROLE OF VICE CHAIRPERSON. COMMISSIONER PORTNOY SECONDED THE MOTION, WHICH CARRIED SEVEN (7) TO ZERO (0). CHAIR ENG, VICE-CHAIR BROWN, COMMISSIONERS BLAINE, CAMPBELL, HUBBARD, PORTNOY, AND SONG VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

4. Director Report

Greg Bestgen, Director, announced that this is Commissioner Portnoy's last meeting and thanked him for his years of service. Commissioners took turns expressing appreciation for Commissioner Portnoy's work.

Director Bestgen noted that in addition to providing statistics relating to demographic statistics of those receiving assistance, he will make available the success stories that Ms. Mendoza has assembled.

Director Bestgen announced that Tim Ostby is retiring, and Christy Hahn-MacDonald has accepted the position as manager at Youth and Family Services. The Granite Reef Senior Center Manager position will open to applicants this week.

Director Bestgen thanked Chair Eng for attending the applicant orientation on September 11, 2019, in his absence. Forty-seven agencies attended the orientation.

Community Assistance participated in a HUD audit this year and was given kudos from the HUD auditor for the well designed and innovative rehabilitation programs and strong allocation process.

Granite Reef and Via Linda Senior Centers recently hosted Luau's with a total of 215 attendees and a 40-person wait list.

Granite Reef Senior Center will host their Halloween Bash on October 31, 2019, beginning at 10:00 a.m.

Commissioners are invited to attend the Human Services Annual Fall Retreat on September 26, 2019.

St. Vincent DePaul has a new program available through Vista del Camino, offering additional utility assistance to those who already qualify. The City is working on agreements with three new agencies that will be providing services for unmet needs, including a new program geared towards helping the Scottsdale homeless population. More information will be provided on these programs as information is made available.

Holiday programs are underway at Vista del Camino and both senior centers. Over half of the necessary donors have already signed up to participate in the Adopt-a-Senior program.

Information on the bond projects will be provided to Commissioners in the coming days.

5. Adjournment

VICE-CHAIR BROWN MOVED TO ADJOURN THE MEETING. COMMISSIONER PORTNOY SECONDED THE MOTION, WHICH CARRIED SEVEN (7) TO ZERO (0). CHAIR ENG, VICE-CHAIR BROWN, COMMISSIONERS BLAINE, CAMPBELL, HUBBARD, PORTNOY, AND SONG VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 6:04 p.m.

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