CITY OF SCOTTSDALE
HUMAN SERVICES COMMISSION
Regular Meeting Minutes
Thursday, May 9, 2019
Via Linda Senior Center
10440 E. Via Linda Rd.
Scottsdale, AZ 85258

PRESENT: Chair Janice Eng, Vice Chair Denny Brown, Commissioners James Campbell, Edmund Portnoy and Andrew Song

ABSENT: Commissioners Ashley Blaine and Jayne Hubbard

STAFF: Director Greg Bestgen; HS Managers Michelle Albanese, Tim Miluk, Eugenio Munos-Villafane; Grants Accountant Diane Ethington

Call to Order

Chair Eng called the meeting to order at 5:03 p.m.

Roll Call

Members present as listed above.

Public Comment

There were no members of the public who were interested in speaking.

Minutes

Regular Meeting - April 11, 2019

COMMISSIONER CAMPBELL MOVED TO APPROVE THE APRIL 11, 2019, REGULAR MEETING MINUTES. VICE-CHAIR BROWN SECONDED THE MOTION, WHICH CARRIED FIVE (5) TO ZERO (0). CHAIR ENG, VICE-CHAIR BROWN, COMMISSIONERS CAMPBELL, PORTNOY, AND SONG VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

REGULAR MEETING AGENDA

1. Fiscal Year 2019/20 Human Services Commission Meeting Calendar

Commissioners and staff reviewed the Human Services Commission FY 2019/20 Meeting Calendar. Discussion ensued regarding the budget process and timing. Commissioner Song
agreed to prepare an outline for the scoring system that he recommended earlier in the season, which will be discussed further at the first meeting of the new fiscal year, August 8, 2019, and there possibly will be more in-depth discussion during the January 23, 2020 work study session.

Discussion ensued regarding funding process timing. Commissioners expressed a desire to have more time to review applicant proposals. Ms. Albanese reviewed the process and opined that staff might be able to have packets prepared for Commissioners by January 16, 2020. She said that staff could look into the possibility of making applicant proposals due to the City on October 18th instead of October 25th. She suggested that the funding process timing be a topic for the funding process meeting and discussion about the FY 2021/22 funding year.

Ms. Albanese explained that restrictions are in place, restricting proposals to within a certain percentage of the total allocations. Maximum allocations are listed on the spreadsheet during the funding allocation process.

Commissioners discussed the possibility of adding a second tour to the schedule. Staff will plan and execute the regularly scheduled tour. For the additional tour, Commissioners will communicate with staff about scheduling with facilities and will provide their own transportation.

2. Community Assistance Office 3rd Quarter Analysis

Diane Ethington, Grants Accountant, presented third quarter data and information from the Community Assistance Office including a PowerPoint presentation outlining statistics for the Section 8 Housing Choice Voucher Program with an explanation of program parameters. Currently, Scottsdale Housing agency is using 103 percent of its budgeting authority and is using 617 of its 735 vouchers. The full number of vouchers cannot be issued, because the cost of housing in Scottsdale is so high that the maximum budget is being used.

Ms. Albanese explained that HUD does not penalize cities for not using all of the vouchers if the city has not been funded enough. There is a process that municipalities can go through in order to prove higher fair market up to 115 percent. The City of Scottsdale and some of the surrounding cities are considering going through that process.

Ms. Ethington continued her presentation, reviewing statistics for the Family Self-Sufficiency Program; the CDBG Entitlement Program, including Rehabs and Repairs; the Section 8 Management Assessment Program (SEMAP), including the 14 key indicators; and CDBG fund expenditures.

In the future, the quarterly analysis will include non-public service projects.

Ms. Albanese commended Ms. Ethington on her hard work.

3. Director Reports

Greg Bestgen, Director, said that Via Linda Senior Center hosted its Mother's Day luncheon today. Approximately 80 attendees enjoyed music, food, dancing, and entertainment. Granite Reef Senior Center will host its Mother's Day event May 10th.

Director Bestgen congratulated Justin Boyd for his accomplishment in securing the Emphasis software package for the Section 9 program.
Preparations are being made for the Human Services Fall Strategic Initiatives Day. During the event, staff will meet to discuss goals and strategies for the next few years.

Director Bestgen and Chair Eng met with the chair of the Human Relations Commission and discussed ways in which the two commissions can partner in the future. It is anticipated that a joint meeting between the Human Services Commission and the Human Relations Commission will be scheduled sometime in fall.

Director Bestgen announced that Jennifer Zwirek resigned her position with the city effective last Friday. She will be moving to New Jersey to be closer to family. She asked that staff convey her appreciation to the Commission.

Phase two of the Paiute Community Center strategic plan will begin in July and continue throughout the next fiscal year. Phase one of the plan was the Community Conversations. Phase two will include strategic plan preparation.

The Back to School event will be held on July 24, 2019 at Scottsdale Center for Performing Arts. The event will return to Scottsdale Stadium next year, once stadium construction is complete.

Upcoming meetings will include presentations on the new strategies for improving Scottsdale Cares donations and the new Homeless Initiative.

Commissioners are invited to attend the Mayor's Youth Council end-of-year reception.

It was consensus of the Commissioners to cancel the scheduled May 23rd meeting.

4. Adjournment

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 6:00 p.m.

Recorded and Transcribed by eScribers, LLC.

COMMISSIONER CAMPBELL MOVED TO ADJOURN THE MEETING. VICE-CHAIR BROWN SECONDED THE MOTION, WHICH CARRIED FIVE (5) TO ZERO (0). CHAIR ENG, VICE-CHAIR BROWN, COMMISSIONERS CAMPBELL, PORTNOY, AND SONG VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.