Call to Order 5:01 p.m.

Roll Call

PRESENT: Chair Janice Eng, Vice Chair Denny Brown, Commissioners Ashley Blaine, James Campbell, Jayne Hubbard, Edmund Portnoy and Andrew Song

Public Comment (A.R.S. §38-431.02)
There are cards available if you would like to speak or to submit any public comment on a non-agendized item. Complete a blue card if you wish to speak or a white card for written comments which will be read into the minutes. Public Comment is limited to 15 minutes. Speakers will be given three minutes to speak, however, Arizona State Law prohibits the Commission from discussing or taking action on an item that is not on the published agenda.

Minutes

Regular Meeting August 8, 2019
APPROVED: 7-0; motion by Vice-Chair Brown; 2nd Commissioner Hubbard; Chair Eng, Vice-Chair Brown, Commissioners Blaine, Campbell, Hubbard, Portnoy, and Song voted in the affirmative. There were no dissenting votes
Discussion and possible action

REGULAR MEETING AGENDA

There are cards available if you would like to speak or to submit any public comment on an agendized item. Complete a blue card if you wish to speak or a white card for written comments which will be read into the minutes. Speakers will be given three minutes to speak at the end of presentation of the agendized item.

1. Vista del Camino Year End Performance Analysis

Jenny Mendoza, Administrative Assistant Supervisor, will be providing a year-end analysis of Vista del Camino’s Social Services and Career Center highlights. Ms. Mendoza and Eugenio Munoz-Villafane, Human Services Manager will be available to answer questions.

Information and discussion
2. **HUD Consolidated Annual Performance Evaluation Report (CAPER)**

Michelle Albanese, Community Assistance Manager, will provide an overview of the HUD Consolidated Annual Performance Evaluation (CAPER) and accomplishments for FY 2018/19

Information and discussion

3. **Election of Officers**

In accordance with the bylaws of the Human Services Commission, election of a Chairperson and Vice-Chairperson is to take place at the first meeting in September. Those elected tonight are to take office immediately for a one-year term.

Information, discussion and action

**ELECTED CHAIR:** 7-0; Janice Eng; Commissioner Portnoy made the nomination; 2nd Vice-Chair Brown; Chair Eng, Vice-Chair Brown, Commissioners Blaine, Campbell, Hubbard, Portnoy, and Song voted in the affirmative. There were no dissenting votes.

**ELECTED VICE CHAIR:** 7-0; Denny Brown; Commissioner Campbell made the nomination; 2nd Commissioner Portnoy; Chair Eng, Vice-Chair Brown, Commissioners Blaine, Campbell, Hubbard, Portnoy, and Song voted in the affirmative. There were no dissenting votes.

4. **Director Report**

Greg Bestgen, Director, will update the Commission on the status of events and activities of the Human Services Department.

The Commission cannot discuss or vote on items not on the agenda, including items brought up as Director Reports. If action by the Commission is required, the item should be placed on an upcoming meeting agenda to be consistent with the Arizona Open Meetings Law.

5. **Adjournment 6:04 p.m.**

**APPROVED:** 7-0; motion by Vice-Chair Brown; 2nd Commissioner Portnoy; Chair Eng, Vice-Chair Brown, Commissioners Blaine, Campbell, Hubbard, Portnoy, and Song voted in the affirmative. There were no dissenting votes.

Motion to adjourn the meeting

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting 480-312-0108. Requests should be made 24 hours in advance or as early as possible to allow time to arrange accommodation. For TTY users, the Arizona Relay Service (1-800-367-8939) may contact the Human Services Administration Office at 480-312-0108.