CITY OF SCOTTSDALE
HUMAN SERVICES COMMISSION
Regular Meeting Minutes
Thursday, December 13, 2018
City Hall Kiva Forum
3939 N. Drinkwater Boulevard
Scottsdale, AZ 85251

PRESENT:  Chair Janice Eng, Vice-Chair Denny Brown, Commissioners Ashley Blaine, James Campbell (arrived at 5:04 p.m.), Jayne Hubbard, Andrew Song

ABSENT:  Commissioner Edmund Portnoy

STAFF:  Director Greg Bestgen; HS Managers Michelle Albanese, Tim Miluk, Eugenio Munos-Villafane; Supervisor Deanna Zuppan

Call to Order

Chair Eng called the meeting to order at 5:00 p.m.

Roll Call

Members present as listed above.

Public Comment

There were no members of the public who wished to speak.

Minutes

Regular Meeting – November 8, 2018

VICE-CHAIR BROWN MOVED TO APPROVE THE NOVEMBER 8, 2018 HUMAN SERVICES COMMISSION REGULAR MEETING MINUTES. COMMISSIONER HUBBARD SECONDED THE MOTION, WHICH CARRIED FIVE (5) TO ZERO (0). CHAIR ENG, VICE-CHAIR BROWN, COMMISSIONERS BLAINE, HUBBARD, AND SONG VOTED IN THE AFFIRMATIVE, WITH NO DISSENTING VOTES. COMMISSION CAMPBELL WAS NOT PRESENT FOR THE VOTE.
REGULAR MEETING AGENDA

1. Overview of the Annual Funding Process

Michelle Albanese, Community Assistance Manager, provided an overview of the Annual Funding Process for CDBG, HOME, Scottsdale Cares, General Funds and Endowment funding. She reviewed the funding process timeline, which begins in September with applicant orientation. Applicant proposals are due to staff no later than October 26, 2018. The Commission will make their recommendation to City Council on Thursday, March 28, 2019 and the final Council approval is anticipated to take place on June 18, 2019.

Ms. Albanese reviewed the national objective and eligible activities for each program. She explained that the City of Scottsdale is able to qualify for Federal funds through a consortium with Maricopa County.

Fiscal Year 2018/19 allocations and total awards for CDBG were $1,127,894; HOME programs awarded $331,572; and Local Grant Funding, which includes Scottsdale Cares, General Funds and SRPMIC awarded $612,559.

Ms. Albanese reviewed the FY2018/19 accomplishments and expenditures to date for each program.

Commissioners were given an opportunity to ask questions. Director Bestgen explained that staff is having ongoing discussions regarding how to address funding programs in the event that the SRPMIC funds are not available in the same capacity in future years. He said that one approach being talked about is building better relationships with all of the neighboring Tribal Communities. He noted that Community Services received $700,000 in SRPMIC grant funds for the coming year.

Ms. Albanese reviewed the Scottsdale Cares marketing efforts, noting that citizens are now able to make credit card donations both through the City website and at local events where Scottsdale Cares is represented.

Staff will provide updated numbers for the Brown Bag lunch program as they come available.

2. Director Reports

Director Bestgen presented Commissioners with the annual personal disclosure and ethics forms to be turned in no later than the beginning of the first meeting in January.

Director Bestgen commended Commissioner Campbell on the success of the Asian Festival.

This year's Adopt-a-Senior program served 325 seniors with both Holiday gifts and Thanksgiving gift cards and groceries for those who were able to pick them up. He noted that 14 donors did not follow through with their donations and other donors stepped up and adopted a second senior to make up the difference. Scottsdale Community Partners organized drop-off days and worked with City staff to deliver packages.
The Adopt-a-Family program is serving 243 families with both holiday and Thanksgiving packages. Distribution is ongoing this week.

Approximately 200 emergency food boxes have been delivered so far this year.

Sixty bicycles have been donated to Vista del Camino for the holiday season. Sunrise Rotary donated 30 bicycles and an anonymous individual donor donated 30 bicycles to the program.

Scottsdale Police Department and Paradise Valley Police Department's Third Annual Fill-a-Cruiser events brought in $3,200 in cash donations and approximately 1,000 pounds of food items.

Paiute Community Center is working with an outside consultant on their Master Plan and will be holding six more community input open houses between now and the end of January.

The Paiute Toy Program was able to donate toys to 181 families through the Scottsdale Fire Department.

Director Bestgen wished everyone happy holidays on behalf of staff.

Chair Eng wished happy holidays and thanked staff for their hard work.

3. **Adjournment**

VICE-CHAIR BROWN MOVED TO ADJOURN THE MEETING. COMMISSIONER HUBBARD SECONDED THE MOTION, WHICH CARRIED SIX (6) TO ZERO (0). CHAIR ENG, VICE-CHAIR BROWN, COMMISSIONERS BLAINE, CAMPBELL, HUBBARD, AND SONG VOTED IN THE AFFIRMATIVE, WITH NO DISSENTING VOTES.

With no further business to discuss, the meeting adjourned at 5:39 p.m.

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