CITY OF SCOTTSDALE
HUMAN SERVICES COMMISSION
REGULAR MEETING MINUTES
Thursday, March 8, 2018
City Hall Kiva Forum
3939 N. Drinkwater Boulevard
Scottsdale, AZ 85251

PRESENT:  Chair Janice Eng, Vice-Chair Denny Brown, Commissioners:  James Campbell, Marty Day, Jayne Hubbard, Edmund Portnoy, and Holly Snopko

STAFF:  Greg Bestgen, Director; Justin Boyd, Housing Coordinator

1. Call to Order

Chair Eng called the meeting to order at 5:02 p.m.

2. Roll Call

Members present as listed above.

3. Open call to the Public

Jules Hyde, representing STARS, made clarifying comments regarding the confusion about the needs of individuals served by the organization, noting that many program participants are served for many years. He gave an example of one individual who recently graduated from the program after having been served since 1996.

4. Approval of the Minutes

   A. Regular Meeting:  January 25, 2018

COMMISSIONER SNPKO MOVED TO APPROVE THE JANUARY 25, 2018 HUMAN SERVICES COMMISSION REGULAR MEETING MINUTES. VICE-CHAIR BROWN SECONDED THE MOTION, WHICH CARRIED BY A UNANIMOUS VOTE OF SEVEN (7) TO ZERO (0).
B. Special Meeting: February 6, 2018

VICE-CHAIR BROWN MOVED TO APPROVE THE FEBRUARY 6, 2018 HUMAN SERVICES COMMISSION SPECIAL MEETING MINUTES. COMMISSIONER SNOPKO SECONDED THE MOTION, WHICH CARRIED BY A UNANIMOUS VOTE OF SEVEN (7) TO ZERO (0).

C. Special Meeting: February 8, 2018

COMMISSIONER CAMPBELL MOVED TO APPROVE THE FEBRUARY 8, 2018 HUMAN SERVICES COMMISSION SPECIAL MEETING MINUTES. VICE-CHAIR BROWN SECONDED THE MOTION, WHICH CARRIED BY A UNANIMOUS VOTE OF SEVEN (7) TO ZERO (0).

5. Discussion of CDBG/HOME Application – Funding Discussion

Justin Boyd, Housing Coordinator facilitated a discussion about agency proposals and preliminary recommendations for the Community Block Grant (CDBG) and HOME Investment Partnerships Program (HOME) for fiscal year 2018/19. He reviewed the scoring process, reminding Commissioners to allocate funding consistent with the agency scores established as an average of all Commissioner and staff scores. To accommodate the 15% and 20% thresholds established for Scottsdale cares and General Funds, formulas have been incorporated into the spreadsheet that will preclude allocations from exceeding the corresponding percentages for the total funding available. The cap for Scottsdale Cares equates to $22,500 and for General Funds equates to $40,000.

For CDBG Public Services, $151,644 of funding is available and eight proposals were received amounting to a total of $199,440, which results in a deficit of $47,796. For CDBG Non-Public Services, $66,456 of funding is available and two proposals were received totaling $387,000, resulting in a $320,544 deficit. For HOME funds, $205,349 of funding is available and one proposal was received totaling $193,000, resulting in a $12,349 surplus. Staff recommends not funding less than $5,000 allocations due to the onerous federal contract reporting, billing, and insurance requirements.

The Commission will make its formal recommendations during the March 22nd meeting. Council is expected to vote on funding for CDBG and HOME on April 17th and tentatively for Scottsdale Cares, General Fund, and Endowment on June 19th.

Chair Eng noted that tonight is the first time that Commission members had the opportunity to see the final scores.

Discussion ensued and the Commission made tentative allocation recommendations for each agency as follows:

- **CDBG - Public Services**
  - Big Brothers Big Sisters of Arizona (BBBSAZ); Scottsdale Mentoring Program $20,034
  - Family Promise - Greater Phoenix; Whole & Healthy Families Program $28,034
  - Florence Crittenton Services of Arizona;
Girls Ranch - Scottsdale $25,034
  o Homeward Bound; Family Services $11,474
  o Save the Family Foundation of Arizona;
    Case Coordination for Homeless Families & Adult Services $27,034
  o Scottsdale Training & Rehabilitation Services, Inc.;
    STARS Osborn Employment Services & Work Center $40,034

➤ CDBG - Housing & Facilities
  o City of Scottsdale, Community Assistance Office;
    Green Rehabilitation $250,000
  o City of Scottsdale, Community Assistance Office;
    Roof Repair & Replacement program $113,288
  o City of Scottsdale, Community Assistance Office;
    Emergency Repair Program $143,228
  o City of Scottsdale, Community Assistance Office;
    Osborn Park Par Course and Shade Structure $120,000

➤ HOME
  o Affordable Rental Movement of Save the Family;
    ARM Affordable Rental Acquisition and Rehabilitation $205,349

6. Scottsdale Cares/General Funds Application – Funding Discussion

Commissioner Snopko noted that she would recuse herself from discussion regarding Scottsdale Community Partners.

Commissioner Hubbard noted that she would recuse herself from discussion regarding Foothills Caring Corp.

Justin Boyd, Housing Coordinator, facilitated a discussion about preliminary recommendations for the Scottsdale Cares and General Funds agency proposals. For Scottsdale Cares, $150,000 of funding is available and 21 proposals were received amounting to a total of $361,036, which results in a deficit of $211,036. For General Funds, $200,000 of funding is available and 15 proposals were received amounting to a total of $545,803, which results in a deficit of $345,803. He reiterated that staff recommends not funding less than $5,000 allocations due to the onerous federal contract reporting, billing, and insurance requirements.

Discussion ensued and the Commission made tentative allocation recommendations for each agency as follows:

➤ Scottsdale Cares
  o Community Bridges, Inc.;
    Mobile Community Outreach & Stabilization Services $19,800
7. **Endowment Funds Application – Funding Discussion**

Justin Boyd, Housing Coordinator, facilitated a discussion about preliminary Endowment Funds recommendations. He noted that the scoring criteria for this funding category is a yes or a no funding selection. For Endowment Funds, $7,900 of funding is available and one proposal was received amounting to a total of $1,000, which results in a surplus of $6,900. Mr. Boyd explained Commission does have the ability to allocate more than the requested funds if desired.

Discussion ensued and the Commission made a tentative allocation recommendation for Endowment as follows:
8. Salt River Pima-Maricopa Indian Community – Funding Discussion

Discussion ensued and the Commission made tentative allocation recommendations for Salt River Pima-Maricopa Indian Community (SRPMIC) as follows:

- **Salt River-Pima Maricopa Indian Community (SRPMIC)**
  - **Senior Congregate Meals**
    - Scottsdale Community Partners;
    - Brown Bag Food Program
    - Tempe Community Action Agency (TCAA);
    - Granite Reef Congregate Meal Program
    - Scottsdale Public Library
    - $7,900
  - $109,200
  - $34,873

- **Senior Home Delivered Meals**
  - Foothills Caring Corps, Inc.;
  - Medical Transportation Mobile Meals/ Volunteer Services/Intake
  - Tempe Community Action Agency (TCAA);
  - Scottsdale Home Delivered Meals Program
  - $14,987
  - $90,486

- **Support for Regional Homeless Shelters**
  - Chrysalis Shelter for Victims of Domestic Violence, Inc;
  - Transitional Housing Program - Scottsdale
  - $28,000

9. Staff and Commission Updates

Greg Bestgen, Director, highlighted Human Services activities. The Mayor's Youth Council Annual Town Hall was held last week and featured a panel discussion on substance abuse.

A meeting has been scheduled between artist Mario Martinez, City staff, representatives from the Human Services and Neighborhood Advisory Commissions, the Sonoran Arts Council, and the Penjamo Yaqui Pueblo Community to discuss the Gateway mural project.

Via Linda Senior Center recently hosted a senior barbeque with 175 attendees

Staff will update Commissioners on the dates for the upcoming Volunteer Appreciation Luncheons.

Vice-Chair Brown said that Vista del Camino distributed approximately 9,000 pounds of food to 250 families yesterday. He commended staff and volunteers who work on the program.

Director Bestgen thanked community assistance office staff for their work on the funding process.

Chair Eng and Commissioner Day commented about the lack of enough funding and thanked staff for making the process go smoothly.
10. **Adjournment**

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 6:28 p.m.

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