Call to Order 4:05 p.m.

Roll Call

PRESENT: Chair Janice Eng, Vice Chair Denny Brown, Commissioners: James Campbell, Marty Day (arrived at 4:07 p.m.), Jayne Hubbard (arrived at 4:36 p.m.), Edmund Portnoy and Holly Snopko

There are cards available if you would like to speak or to submit any public comment. Complete a blue card in order to speak or white card for written comments which will be read into the minutes. Speakers will be given three minutes to speak.

1. **Open call to the Public (A.R.S. §38-431.02)**
   Citizens may address the members of the Human Services Commission during Public Comment. This “Public Comment” time is reserved for citizen comments regarding non-agendized items. However, Arizona State law prohibits the Human Services Commission from discussing or taking action on an item that is not on the prepared agenda.

2. **iPad Training and Tutorial for FY 2018/19 Funding Process**
   Justin Boyd, Housing Coordinator, will provide training on utilizing the iPads for the reviewing and scoring of agency proposals for the FY 2018/19 Funding Process.

   Commission Action: Information and Discussion

3. **FY 2018/19 CDBG, HOME, Scottsdale Cares, General Funds and Endowment Funds Orientation and Review of Proposals**
   Justin Boyd, Housing Coordinator, will facilitate a discussion with the Commission regarding proposal requests received for Community Development Block Grant (CDBG), HOME, Scottsdale Cares, General Funds and Endowment Funds for FY 2018/19.

   Commission Action: Information and Discussion
4. **Approval of Human Services Commission 2017 Annual Report** 
   Presentation and approval of the Human Services 2017 Annual Report 
   Commission Action: Action Item - Information, Discussion and Approval 
   APPROVED: 6-0; as amended; motion by Commissioner Day; 2nd Vice-Chair Brown; Commissioner Hubbard not yet present

5. **Approval of FY 18/19 Annual Agency Plan for the Section 8 Housing Choice Voucher Program**
   Diane Ethington, Grants Accountant will present the Section 8 Housing choice Voucher (HCV) Annual Agency Plan for FY 18/19 due to the U.S. Department of Housing Development on April 25, 2018. The plan serves as the City’s commitment to administering the HCV Program. 
   Commission Action: Action Item – Information, Discussion and Approval 
   APPROVED: 7-0; motion by Vice-Chair Brown; 2nd Commissioner Day

6. **Staff and Commission Updates**
   As time permits, staff will update the Human Services Commission on the status of current events and activities of Human Services including, but not limited to upcoming events, current issues, and program highlights, including correspondence received since the last commission meeting.

7. **Adjournment 6:30 p.m.**

   *Note: The Commission cannot discuss or vote on items not on the agenda, including items brought up as Staff and Commission updates, or public comments. If discussion or action by the Commission is needed, the item should be placed on a future agenda in compliance with the Arizona Open Meetings Law.

   ⚠️ Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting 480-312-0108. Requests should be made 24 hours in advance or as early as possible to allow time to arrange accommodation. For TTY users, the Arizona Relay Service (1-800-367-8939) may contact the Human Services Administration Office at 480-312-0108.

   This information is available in an alternate format upon request.