Call to Order

Chair Day called the meeting to order at 5:03 p.m.

Roll Call

Members present as listed above.

1. Open call to the Public

There were no members of the public who wished to speak.
2. **Approval of Minutes**

   A. **Work Study Meeting: March 23, 2017**

   COMMISSIONER PORTNOY MOVED TO APPROVE THE MARCH 23, 2017 HUMAN SERVICES COMMISSION WORK STUDY MEETING MINUTES. COMMISSIONER BROWN SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF SIX (6) TO ZERO (0). COMMISSIONER HUBBARD WAS ABSENT.

   B. **Regular Meeting: March 23, 2017**

   COMMISSIONER SNOPKO MOVED TO APPROVE THE MARCH 23, 2017 HUMAN SERVICES COMMISSION REGULAR MEETING MINUTES. COMMISSIONER PORTNOY SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF SIX (6) TO ZERO (0). COMMISSIONER HUBBARD WAS ABSENT.

   C. **Regular Meeting: March 30, 2017**

   COMMISSIONER ENG MOVED TO APPROVE THE MARCH 30, 2017 REGULAR MEETING MINUTES. COMMISSIONER BROWN SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF SIX (6) TO ZERO (0). COMMISSIONER HUBBARD WAS ABSENT.

3. **Restorative Justice Intervention Program (RJIP)**

   Joanne Meierdirks, Human Services Coordinator, gave a brief history behind the RJIP Program, described the purpose of the program, and benefits to the youth, parents, and the community. RJIP provides an alternative to arrest for first time juvenile offenders who commit eligible offenses such as curfew, tobacco and shoplifting. RJIP is an opportunity to accept responsibility for their actions without carrying forward an arrest or court record that might impact their future. The program is a partnership supported by the City of Scottsdale Police Department, Prosecutor’s Office, Youth and Family Services and the Maricopa County Attorney’s Office. The pilot program ran from August to October of 2016 with approximately 36 participants and a 98 percent success rate.

   Jeromie O'Meara, School Resource Officer Sergeant, talked about the police department's involvement with the RJIP program and the hurdles that the police department has faced, including adjustments to the report writing program, coordinating with the County Attorney and the City Prosecutor's office, and training police officers. He reviewed the eligibility requirements, noting RJIP is designed for juveniles between the ages of ten and 17 who have not participated in the program before and who have no prior arrests or court referrals. Scottsdale residency is not considered if the crime occurs within the city boundaries. Sergeant O'Meara noted that if multiple crimes occur within one incident, those crimes are all grouped together for purposes of the program, including felony crimes such as marijuana possession. He stressed that victim's rights are maintained when a crime occurs against another person. The victim is afforded the opportunity to have input on whether or not the offender is offered the option to go through the program; once in the program, the victim has the ability to remain involved until completion. Once the program is completed, the juvenile's records are sealed. For participants who are unable to complete the program, a full investigation is conducted based on evidence collected at the time the crime was committed.
Commission members were given an opportunity to ask questions. Ms. Meierdirks and Sergeant O'Meara discussed the process for youth who choose not to participate in the program or did not complete the program and options available for those who experience special circumstances. Sergeant O'Meara gave an overview of crimes that are commonly seen in each age group. Statistics show that 75% of offenders are male and 25% are female. It is hoped that as the program progresses, a system will be put in place to track recidivism rates.

Officer O'Meara noted that other cities and agencies are interested in the program and he and Ms. Meierdirks have been invited to give presentations at conferences. The Police Department and Youth and Family Services both do outreach education to the schools.

Greg Bestgen, Director, thanked Ms. Meierdirks, Sergeant O'Meara, and the Youth and Family Services staff for their dedication.

Youth and Family services employees Tim Ostby and Nora O'Connell Krause spoke about their involvement with the program.

4. **City of Scottsdale Performance Management**

Kevin McKee, Senior Services Operations Supervisor, gave an overview of the City of Scottsdale’s Performance Management Program and how it relates to Human Services projects.

Performance Management is the ongoing systematic approach intended to improve results by integrating objective evidence with decision making offices. It allows employees to use technology and data to assist in making future decisions and improving processes. Goals and strategies are aligned with Scottsdale's guiding principles, the overarching goals of City Council, and the General Plan mission. Processes should be results focused, relevant to City government and the citizens of Scottsdale, transparent to the public, accurate, pertinent, transformative, and sustainable.

The Performance Management Team is made up of representatives from all City departments and is led by Assistant City Manager Brent Stockwell. The purpose of the team is to measure, analyze, and report on the performance of the services provided by the City. The quarterly performance report, benchmarking initiatives, and process improvement are primary considerations. Focus is on short-term goals that align with Human Services strategic goals and are drafted by each individual program area including Senior Services, Adapted Services, the Paiute Neighborhood Center, Housing and Community Assistance, Vista Del Camino, and Youth and Family Services. Current FY 2016/17 goals focus on staff training and development, program evaluation, outside partnerships, marketing, and addressing unmet needs.

Mr. McKee noted that the sessions are scheduled for May 16th and 17th to gain input from Human Services full-time staff, agencies providing services at Paiute, and neighbors.

Commission members asked clarifying questions throughout the presentation. Commissioner Snopko suggested the Lean Manufacturing program offered by ASU could be beneficial.

Additional information is available at Scottsdaleaz.gov, search Performance Management.
5. **Commission and Staff Retreat**

Commission members and staff discussed topics to be agendized for the May 11, 2017 annual Human Services Commission retreat. Suggestions for discussion included agency scoring criteria and submission requirements, the processes used to make funding decisions, what information the Commission is provided, awareness of what non-profits are doing, meeting with other Boards and Commissions that closely align with the Human Services Commission’s interests, presentations from newly funded programs, and the format of presentations. Mr. Bestgen asked Commissioners to email him their agenda item suggestions.

Discussion ensued regarding possible times and locations for the retreat.

6. **Staff and Commission Updates**

Mr. Bestgen distributed the Human Services Commission staff update sheet for review.

Mr. Bestgen asked Commissioners to communicate with him individually regarding agencies they are interested in touring. Staff will send out a list of options.

7. **Adjournment**

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 6:56 p.m.

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