Call to Order

Chair Day called the meeting to order at 5:17 p.m.

Roll Call

Members present as listed above.

Chair Day announced that new Commission member Jayne Hubbard would join the Commission meetings beginning in April.
1. **Approval of the Minutes**

   A. **Special Meeting: February 7, 2017**

   COMMISSIONER PORTNOY MOVED TO APPROVE THE FEBRUARY 7, 2017 HUMAN SERVICES COMMISSION SPECIAL MEETING MINUTES. COMMISSIONER BROWN SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF SIX (6) TO ZERO (0). COMMISSIONER HUBBARD WAS ABSENT.

   B. **Special Meeting: February 9, 2017**

   COMMISSIONER SNOPKO MOVED TO APPROVE THE FEBRUARY 9, 2017 HUMAN SERVICES COMMISSION SPECIAL MEETING MINUTES. COMMISSIONER PORTNOY SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF SIX (6) TO ZERO (0). COMMISSIONER HUBBARD WAS ABSENT.

2. **Open Call to the Public**

   There were no members of the public who wished to speak.

3. **Discussion of CDBG/HOME Applications – Funding Discussion**

   Justin Boyd, Housing Coordinator, facilitated a discussion about agency proposals and preliminary recommendations for the Community Block Grant (CDBG) and HOME Investment Partnerships Program (HOME) for fiscal year 2017/18. He reviewed the scoring process, reminding Commissioners to allocate funding consistent with the agency scores established as an average of all Commissioner and staff scores. To accommodate the 15% and 20% thresholds established for Scottsdale cares and General Funds, formulas have been incorporated into the spreadsheet that will preclude allocations from exceeding the corresponding percentages for the total funding available. SRPMIC funds have become available and a separate spreadsheet identified the three activity types and corresponding agencies that meet the eligibility criteria. For CDBG Public Services, $146,458 of funding is available and nine proposals were received amounting to a total of $233,588, which results in a deficit of $87,130. For CDBG Non-Public Services, $119,197 of funding is available and four proposals were received totaling $240,156, resulting in a $150,548 deficit. For HOME funds, $254,217 of funding is available and one proposal was received totaling $206,210, resulting in a $48,007 surplus. Staff recommends not funding less than $5,000 allocations due to the onerous federal contract reporting, billing, and insurance requirements. The Commission will make its formal recommendations during the March 30th meeting. Council is expected to vote on funding for CDBG and HOME on April 25th and tentatively for Scottsdale Cares, General Fund, and Endowment on June 20th.

   Discussion ensued and the Commission made tentative allocation recommendations for each agency as follows:

   COMMISSIONER ENG MOVED TO ACCEPT THE CDBG NON-PUBLIC SERVICES RECOMMENDATIONS. COMMISSIONER BROWN SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF SIX (6) TO ZERO (0). COMMISSIONER HUBBARD WAS ABSENT.
COMMISSIONER BROWN MOVED TO ACCEPT THE CDBG HOUSING AND FACILITIES RECOMMENDATIONS. COMMISSIONER ENG SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF SIX (6) TO ZERO (0). COMMISSIONER HUBBARD WAS ABSENT.

COMMISSIONER ENG MOVED TO ACCEPT THE HOME RECOMMENDATION. COMMISSIONER SNOPKO SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF SIX (6) TO ZERO (0). COMMISSIONER HUBBARD WAS ABSENT.

- **CDBG - Public Services**
  - Big Brothers Big Sisters of Arizona (BBBSAZ); Scottsdale Mentoring Program $14,850
  - Family Promise - Greater Phoenix; Whole & Healthy Families Program $24,500
  - Florence Crittenton Services of Arizona; Girls Ranch - Scottsdale $25,000
  - Homeward Bound; Family Services $16,137
  - Save the Family Foundation of Arizona; Case Coordination for Homeless Families & Adult Services $26,771
  - Scottsdale Training & Rehabilitation Services, Inc.; STARS Osborn Employment Services & Work Center $39,200

- **CDBG - Housing & Facilities**
  - Central Arizona Shelter Services, Inc. (CASS); Vista Colina Emergency Family Shelter $119,197
  - City of Scottsdale, Community Assistance Office; Green Rehabilitation $250,000
  - City of Scottsdale, Community Assistance Office; Roof Repair & Replacement program $80,000
  - City of Scottsdale, Community Assistance Office; Emergency Repair Program $90,000
  - City of Scottsdale, Community Assistance Office; Paiute Bathrooms, Building 2 $135,000
  - City of Scottsdale, Community Assistance Office; Paiute HVAC Building 4 & 5 $75,000

- **HOME**
  - Affordable Rental Movement of Save the Family; ARM Affordable Rental Acquisition and Rehabilitation $254,217

4. **Scottsdale Cares/General Funds Application – Funding Discussion**

Justin Boyd, Housing Coordinator, facilitated a discussion about preliminary recommendations for the Scottsdale Cares and General Funds agency proposals. For Scottsdale Cares, $180,000 of funding is available and 21 proposals were received amounting to a total of $390,966, which results in a deficit of $210,996. For General Funds, $200,000 of funding is available and 12 proposals were received amounting to a total of $421,305, which results in a
deficit of $221,305. He reiterated that staff recommends not funding less than $5,000 allocations due to the onerous federal contract reporting, billing, and insurance requirements.

Discussion ensued and the Commission made tentative allocation recommendations for each agency as follows:

COMMISSIONER PORTNOY MOVED TO ACCEPT THE SCOTTSDALE CARES RECOMMENDATIONS. COMMISSIONER BROWN SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF FIVE (5) TO ZERO (0). COMMISSIONER SNOPKO WAS RECUSED AND COMMISSIONER HUBBARD WAS ABSENT.

COMMISSIONER ENG MOVED TO ALLOCATE REMAINING SRPMIC SENIOR HOME DELIVERED MEALS TO FUND TEMPE COMMUNITY ACTION AGENCY IN THE AMOUNT OF $85,482. COMMISSIONER PORTNOY SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF FIVE (5) TO ZERO (0). COMMISSIONER SNOPKO WAS RECUSED AND COMMISSIONER HUBBARD WAS ABSENT.

COMMISSIONER BROWN MOVED TO ACCEPT THE RECOMMENDATION TO ALLOCATE THE FULL AMOUNT REQUESTED OF $20,700 TO CONCERNED CITIZENS AND $38,361 TO A NEW LEAF. COMMISSIONER PORTNOY SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF FIVE (5) TO ZERO (0). COMMISSIONER SNOPKO WAS RECUSED AND COMMISSIONER HUBBARD WAS ABSENT.

COMMISSIONER ENG MOVED TO ACCEPT THE GENERAL FUNDS RECOMMENDATIONS. COMMISSIONER PORTNOY SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF FIVE (5) TO ZERO (0). COMMISSIONER SNOPKO WAS RECUSED AND COMMISSIONER HUBBARD WAS ABSENT.

- Scottsdale Cares
  - Aid to Adoption of Special Kids; AASK Mentoring Program $9,200
  - Arizona Friends of Foster Children Foundation; Fostering Success for Children in Foster Care in Scottsdale $8,600
  - Big Brothers Big Sisters of Arizona (BBBSAZ); Pueblo Elementary Site-Based Mentoring Program $7,468
  - Boys & Girls Clubs of Greater Scottsdale; Youth Development Programs at Paiute & Barker Branches $22,500
  - Community Bridges, Inc.; Mobile Community Outreach & Stabilization Services $17,431
  - Concerned Citizens for Community Health; Emergency Rental/Mortgage & Utility Assistance $22,140
  - Courtney's Place; Basic Needs & Support Services for Adults with severe Disabilities $10,234
  - Family Promise - Greater Phoenix; Whole & Healthy Families Program $22,080
  - Homeward Bound; Utility Assistance for Homeless Scottsdale Families $6,552
  - Save the Family Foundation of Arizona; Youth Enrichment & Achievement Program -YEA! $9,200
- Scottsdale Training & Rehabilitation Services, Inc.;
  STARS Cholla Employment Services & Work Center $19,595
- Shoebox Ministry, Inc.;
  Restoring Dignity to the Homeless $5,000
- Teen Lifeline;
  Crisis Services $20,000

## General Funds
- Catholic Charities Community Services, Inc.;
  My Sisters’ Place $35,000
- Central Arizona Shelter Services, Inc.;
  Regional Single Adult Shelter Services, Inc. $34,915
- Chrysalis Shelter for Victims of Domestic Violence;
  Chrysalis Transitional Housing Program - Scottsdale $9,000
- Community Legal Services, Inc.;
  Strategic Legal Advocacy for Low-Income Scottsdale Residents $21,392
- Concerned Citizens for Community Health;
  Gleaners Food Program $20,493
- Family Promise - Greater Phoenix;
  Whole & Healthy Families Program $29,700
- Jewish Family & Children’s Service (JFCS);
  JFCS Older Adult In-Home Program $24,500
- UMOM New Day Centers, Inc.;
  UMOM Regional Shelter Services $25,000

## Salt River-Pima Maricopa Indian Community (SRPMIC)
- Senior Congregate Meals
  - Concerned Citizens for Community Health;
    Gleaners Food Program $20,700
  - Tempe Community Action Agency (TCAA);
    Granite Reef Senior Activity & Congregate Meal Program $60,939
  - A New Leaf, Inc.;
    East Valley Men’s Shelter $38,361

- Senior Home Delivered Meals
  - Foothills Caring Corps, Inc.;
    Medical Transportation Mobile Meals/Volunteer $14,518
  - Tempe Community Action Agency (TCAA);
    Scottsdale Home Delivered Meals Program $85,482

- Support for Regional Homeless Shelters
  - Chrysalis Shelter for Victims of Domestic Violence, Inc; 
    Transitional Housing Program - Scottsdale $28,000
5. Endowment Funds Application – Funding Discussion

Justin Boyd, Housing Coordinator, facilitated a discussion about preliminary Endowment Funds recommendations. He noted that the scoring criteria for this funding category is a yes or a no funding selection.

Discussion ensued and the Commission made tentative allocation recommendations for Endowment as follows:

COMMISSIONER PORTNOY MOVED TO NOT FUND VALLEY OF THE SUN YMCA-DESERT FOOTHILLS FAMILY YMCA AND SCOTTSDALE/PARADISE VALLEY YMCA BECAUSE THEIR PROPOSAL WAS UNCLEAR ON HOW THEY WOULD SERVE THE SCOTTSDALE POPULATION AND TO ROLL THE FULL AMOUNT OF ENDOWMENT FUNDS INTO THE NEXT FUNDING YEAR. COMMISSIONER BROWN SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF SIX (6) TO ZERO (0). COMMISSIONER HUBBARD WAS ABSENT.

Mr. Bestgen thanked staff and Commission members for their hard work, thoughtfulness, and consistency through the funding season.

6. Staff and Commission Updates

Mr. Bestgen distributed a written update to Commissioners.

The next Human Services Commission meeting is scheduled for March 30, 2017 in the City Hall Kiva, starting at 5:00 p.m.

7. Adjournment

Being duly moved and seconded, the meeting adjourned at 7:17 p.m.

Respectfully submitted,

A/V Tronics, Inc. DBA AVTranz.