City of Scottsdale
Human Services Commission
Special Meeting

SUMMARIZED MINUTES
Tuesday, February 7, 2017

Paiute Neighborhood Center
6535 E. Osborn Road
Building #9
Scottsdale, AZ 85251

PRESENT: Marty Day, Chair; Josina Tishler, Vice Chair; Commissioners Denny Brown, Janice Eng, Edmund Portnoy, and Holly Snopko

STAFF: Greg Bestgen, Director; Michelle Albanese, Community Assistance Manager; Justin Boyd, Housing Coordinator; Michele Payakovich, Senior Grants Program Specialist; Janie Wilkey, Administrative Secretary

Call to order

Chair Day called the meeting to order at 1:09 p.m.

Roll Call

Members present as noted above.

1. Approval of Minutes
   a. Regular Meeting Minutes - January 26, 2017
   b. Work Study Meeting Minutes - January 26, 2017

COMMISSIONER PORTNOY MOVED TO APPROVE THE JANUARY 26, 2017 HUMAN SERVICES COMMISSION REGULAR MEETING AND WORK STUDY
MEETING MINUTES. COMMISSIONER BROWN SECONDED THE MOTION, WHICH CARRIED BY A UNANIMOUS VOTE OF SIX (6) TO ZERO (0).

2. **Overview of CDBG and HOME Funding Process**

Michelle Albanese, Community Assistance Manager, provided an overview of the Community Development Block Grant (CDBG) program and the HOME Partnership Program and the City's process for allocating these funds. She noted that for Public Services there is approximately $141,237 in available funds and $233,588 in requests, which leaves a difference of $92,351 in amount of funding requested. For Public Facilities and Housing Services there is approximately $89,608 in available funds. For Public Facilities there are $222,100 in funding requests and for Housing Services there are $17,056 in funding requests, totaling 240,156, which leaves a difference of $150,548 in the amount of funding requested.

3. **Public Hearing on Proposals Submitted for CDBG Funding**

Twelve non-profit agencies presented their requests for funds and the Commission members asked follow-up questions as applicable. The agencies that presented were as follows:

**CDBG Public Services:**

- Big Brothers Big Sisters of Central Arizona (BBBSAZ), Scottsdale Mentoring Program - Presenter: Brandi Devlin
- Boys & Girls Clubs of Greater Scottsdale, Teen Workforce Development Program - Presenter: Gary Rowlett
- Chrysalis Shelter for Victims of Domestic Violence, Inc., Transitional Housing Program - Presenter: Patricia Klahr
- Family Promise - Greater Phoenix, Whole & Healthy Families Program - Presenter: Ted Taylor
- Florence Crittenton Services of Arizona, Girls Ranch - Scottsdale - Presenter: Dr. Kellie Warren
- Homeward Bound, Family Services - Presenter: Chris Stage
- Save the Family Foundation of Arizona, Case Coordination for Homeless Families and Adult Services - Presenter: Laura Skotnicki
- Scottsdale Training & Rehabilitation Services (STARS), STARS' Osborn Employment Services and Work Center - Presenter: No Representative Present
- Tempe Community Action Agency (TCAA),Interfaith Homeless Emergency Lodging Program (IHELP) - Presenter: Sam Sumner

Recess was taken from 2:30 p.m. to 2:53 p.m.

**CDBG Housing:**

- ABILITY 360, Scottsdale Home Accessibility Program (SHAP) - Presenter: Darrel Christenson
CDBG Facilities:

- Central Arizona Shelter Services, Inc. (CASS), Vista Colina Emergency Family Shelter Physical Improvements - Presenter: Mark Holleran
- Courtney's Place, ADA Door Operator Installation for Safety Program - Presenter: Justin Watson/Chasidy Gray
- Valley Life, Group Home Upgrades - Presenter: Ann Polunsky

4. **Public Hearing on Proposals Submitted for HOME Funding**

Michelle Albanese, Community Assistance Manager, provided an overview of the HOME Funding program. She noted that there is approximately $206,210 in available funds and $206,210 in requests.

One agency presented their request for funds and the Commission members asked follow-up questions as applicable. The agency that presented was:

- Affordable Rental Movement (ARM) of Save the Family ARM Affordable Rental Acquisition and Rehabilitation - Presenter: Steve Langstaff

5. **Staff and Commission Updates**

There were no staff and Commission updates.

6. **Open call to the Public**

There were no members of the public who wished to speak.

7. **Adjournment**

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 3:45 p.m.

Recorded and Transcribed by eScribers, LLC.