CITY OF SCOTTSDALE
HUMAN SERVICES COMMISSION
REGULAR MEETING
SUMMARIZED MINUTES
Thursday, January 26, 2017
Paiute Neighborhood Center
6535 E. Osborn Road, Bldg. #9
Scottsdale, AZ 85251

PRESENT: Marty Day, Chair, Josina Tishler, Vice Chair, Commissioners Denny Brown, Janice Eng, Edmund Portnoy, and Holly Snopkor

STAFF: Bill Murphy, Community Services Director; Eugenio Munoz-Villafane, Human Services Manager; Neal Hallihan, Human Services Manager; Tim Miluk, Human Services Manager; Justin Boyd, Housing Coordinator; Joanne Meierdirks, Human Services Coordinator; and Michele Payakovich, Senior Grants Program Specialist

GUESTS: Dennis Robbins, Scottsdale Charros

Call to Order

Chair Day called the meeting to order at 5:09 p.m.

Roll Call

Members present as noted above.

Chair Day announced that Michael Cavanaugh resigned his position because of a scheduling conflict. He was accepted to participate in the FBI Citizen's Academy.

1. Approval of Minutes
   January 12, 2017 Minutes - Regular Meeting

COMMISSIONER PORTNOY MOVED TO APPROVE THE JANUARY 12, 2017 HUMAN SERVICES COMMISSION REGULAR MEETING MINUTES. COMMISSIONER BROWN SECONDED THE MOTION, WHICH CARRIED BY A UNANIMOUS VOTE OF SIX (6) TO ZERO (0).

2. Open call to the Public
There were no members of the public who wished to speak under this item.

3. **Recognition of Scottsdale Charros**

Bill Murphy, Community Services Director, introduced Scottsdale Charros Executive Director Dennis Robbins.

Chair Day thanked Scottsdale Charros on behalf of the Commission for awarding $10,000 to Scottsdale Cares in response to the grant application submitted by the Human Services Department.

Dennis Robbins gave a brief history of the Scottsdale Charros, who have been active for approximately 56 years and were originally created to support Spring Training. The organization raises most of their money through advertising and proceeds are divided between educational programs and grants to charities located in Scottsdale. This year, Scottsdale Charros awarded approximately $300,000 in charitable grants.

Commissioner Brown commended Scottsdale Charros for the support they give to the community.

4. **Presentation of the Community Services Naming Guidelines**

Bill Murphy, Community Services Director, presented the revised Community Services Naming Guidelines to the Commission. The purpose is to provide guidelines and procedures for the naming of facilities and amenities. Because requests have recently come in, a decision was made to expand the naming guidelines policy used by Parks and Recreation to include the Library and Human Services. Any new naming that would affect Human Services will be brought before the Human Services Commission as an action item.

Commission Members were given an opportunity to ask questions. Director Murphy explained that the length of time that a naming stays in place will be evaluated on a case-by-case basis.

**COMMISSIONER BROWN MOVED TO APPROVE THE COMMUNITY SERVICES NAMING GUIDELINES. COMMISSIONER ENG SECONDED THE MOTION, WHICH CARRIED BY A UNANIMOUS VOTE OF SIX (6) TO ZERO (0).**

5. **Request to name the Boys and Girls Club location at Paiute Neighborhood Center**

Bill Murphy, Community Services Director, discussed the request to rename the Boys and Girls Club location at the Paiute Neighborhood Center the “Charros Boys and Girls Club”. Staff is requesting the Commission make a recommendation that Council permit the Boys and Girls Club to recognize the Scottsdale Charros by way of name through a wall-mounted plaque and temporary A-frame sign on the Paiute Neighborhood Center campus at Room 3 and 4. Eventually, there will be a sign that says "Scottsdale Paiute Neighborhood Center" and will include "Boys and Girls Club Scottsdale Charros Branch" and will include direction to the location of other non-profits located on the campus. This permission, which would be limited in
duration to the license term, would be presented to Council through an amendment to the existing license, Contract No. 2016-056-COS.

Commission Members were given an opportunity to make comments. Commissioner Portnoy opined that acknowledging the Boys and Girls Club affiliation with the Charros will give them even more credibility in their fundraising efforts. Chair Day commented that both Charros and Boys and Girls Club have a good reputation in the community.

Dennis Robbins gave a brief history of the Scottsdale Charros’ involvement with Boys and Girls Club.

**COMMISSIONER BROWN MOVED TO APPROVE THE REQUEST TO NAME THE BOYS AND GIRLS CLUB LOCATION AT PAIUTE NEIGHBORHOOD CENTER THE "CHARROS BOYS AND GIRLS CLUB". COMMISSIONER ENG SECONDED THE MOTION, WHICH CARRIED BY A UNANIMOUS VOTE OF SIX (6) TO ZERO (0).**

6. **FY 2017/18 CDBG, HOME, Scottsdale Cares, General Funds, and Endowment Funds orientation and review of applications**

Justin Boyd, Housing Coordinator, provided an overview of the proposals received for the FY 2017/18 funding process for Community Development Block Grant (CDBG), HOME, Scottsdale Cares, General Funds, and Endowment Funds and anticipated funding available. As part of his presentation he reviewed blue sheet evaluations, spreadsheets and the related requests.

Mr. Boyd said that agencies that do not provide a blue sheet evaluation response prior to the deadline receive a 10-point reduction from their score. He noted that no agencies missed the deadline this year. Each agency was permitted only one proposal per funding source.

Commission Members were given an opportunity to ask questions. Mr. Boyd discussed the recent bankruptcy filing by Tumbleweed. Human Services has initiated correspondence with Tumbleweed and is consulting with the City legal department. Staff will provide updates to the Commission on the situation as information comes available.

Mr. Boyd explained the difference in the ability to reprogram funds that are not used. He encouraged the Commission to fully fund agencies with Federal Funding Sources so that all of the available funding will be utilized. For Scottsdale Cares and General Funds the funds might not be available next year if not fully committed this year. Mr. Boyd anticipates that SRPMIC funds will become available to fund Senior Congregate Meals and regional homeless programs.

Mr. Boyd recommended reviewing proposals prior to the agency presentations. Commissioner scoring is due no later than February 17, 2017 at 5:00 p.m.

Chair Day requested that Commissioners come prepared with questions for the agencies.

7. **Housing Choice Voucher (HCV) Program FY 2017/2018 Annual Agency Plan**

Justin Boyd, Housing Coordinator presented the FY 2017/2018 Public Housing Annual Agency (PHA) Plan for the Housing Choice Voucher (HCV) Program. The program provides rental assistance to low-income families, as determined by the Family Income Guidelines, by providing
rental subsidy payments to landlords on behalf of the family. Participants are required to pay 30% of their adjusted annual gross income towards their rent; however, if the rent exceeds the payment standards families can pay up to 40% of their adjusted gross income towards rent. The City has until April 15th to submit a plan to HUD.

Mr. Boyd said that the City is currently doing marketing and outreach to landlords in northern areas to explain the benefits of participation and is looking for creative ways to cater to the needs of the program and the demographic of the community.

Commission Members were given an opportunity to ask questions. Mr. Boyd said that Scottsdale has funding for approximately 735 participants each year. Currently, approximately ten vouchers a week are being pulled from the waitlist.

Discussion ensued about approaching City Council about putting requirements on developers that they set aside a certain percentage of their units for affordable housing. They further discussed options for encouraging landlords to participate in the HCV program. Mr. Boyd noted that staff is creating a face-to-face presentation that can be brought to landlords.

Eugenio Munoz-Villafane, Human Services Manager, said that Vista del Camino has a rental assistance program and does have contacts in North Scottsdale. He has offered to share their contact list with Human Services. He briefly talked about public housing programs that the City of Tempe and the City of Phoenix are sponsoring.

Commissioners briefly discussed the possibility of the City of Scottsdale being involved in affordable housing redevelopment.

Mr. Boyd noted that because the software is not meeting the needs of the department, he has moved forward with replacing it with software that would be more efficient and possibly could perform direct deposits to landlords, which would be another incentive.

COMMISSIONER PORTNOY MOVED TO APPROVE THE HOUSING CHOICE VOUCHER (HCV) PROGRAM FY 2017/2018 ANNUAL AGENCY PLAN. COMMISSIONER SNOPKO SECONDED THE MOTION, WHICH CARRIED BY A UNANIMOUS VOTE OF SIX (6) TO ZERO (0).

8. **Staff and Commission Updates**

Commissioner Brown thanked Danny Gallegos from Vista del Camino for the work he has done for the City and wished him luck in his future endeavors.
Commissioner Snopko added that Mr. Gallegos has demonstrated phenomenal leadership and has been a tremendous asset to the City.

9. **Adjournment**

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 6:24 p.m.

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