City of Scottsdale
Human Services Commission

MARKED AGENDA
5:00 P.M., Thursday, September 14, 2017
City Hall Kiva
3939 N. Drinkwater Blvd.
Scottsdale, AZ 85251

As a member of the Scottsdale community, I will genuinely listen; speak respectfully; and be accountable for my words and actions.

Call to Order 5:06 p.m.

Roll Call

PRESENT: Chair Marty Day, Commissioners: Denny Brown, James Campbell, Janice Eng, Jayne Hubbard, Edmund Portnoy and Holly Snopko (arrived at 5:10 p.m.)

There are cards available if you would like to speak or to submit any public comment. Complete a blue card in order to speak or white card for written comments which will be read into the minutes. Speakers will be given three minutes to speak.

1. Open call to the Public (A.R.S. §38-431.02)
   Citizens may address the members of the Human Services Commission during Public Comment. This “Public Comment” time is reserved for citizen comments regarding non-agendized items. However, Arizona State law prohibits the Human Services Commission from discussing or taking action on an item that is not on the prepared agenda.

2. Approval of Minutes: Regular Meeting: August 10, 2017
   APPROVED: 6-0; as amended; motion by Commissioner Brown; 2nd Commissioner Portnoy; Commissioner Snopko not present
   Commission Action: Action Item

3. Revision of the Human Services Commission Bylaws
   Janis Bladine, Senior Assistant City Attorney, will present revised Human Services Commission Bylaws for discussion and approval.
   APPROVED: 7-0; motion by Commissioner Hubbard; 2nd Commissioner Campbell
   a. Revised Bylaws Redlined Version
   b. Revised Bylaws Clean Version
   Commission Action: Information, Discussion and Action

4. HUD Consolidated Annual Performance Evaluation Report (CAPER)
   Michelle Albanese, Community Assistance Manager, will provide an overview of the HUD Consolidated Annual Performance Evaluation (CAPER) and accomplishments for FY 2016/17.
Commission Action: Information and Discussion

5. **Election of Officers**
   In accordance with the bylaws of the Human Services Commission, election of a Chairperson and Vice-Chairperson is to take place. Those elected tonight are to take office immediately for a one-year term.

   **ELECTED CHAIR:** Janice Eng; 6-0; Chair Day made the nomination; Commissioner Eng abstained
   **ELECTED VICE CHAIR:** Denny Brown; 6-0; Commissioner Portnoy made the nomination; Commissioner Brown abstained

   Commission Action: Nominate and elect a Chairperson and a Vice-Chairperson to serve for one year.

6. **Staff and Commission Updates**
   As time permits, staff will update the Human Services Commission on the status of current events and activities of Human Services including, but not limited to upcoming events, current issues, and program highlights, including correspondence received since the last commission meeting.

7. **Adjournment** 6:05 p.m.

   *Note: The Commission cannot discuss or vote on items not on the agenda, including items brought up as Staff and Commission updates, or public comments. If discussion or action by the Commission is needed, the item should be placed on a future agenda in compliance with the Arizona Open Meetings Law.

   Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting 480-312-0108. Requests should be made 24 hours in advance or as early as possible to allow time to arrange accommodation. For TTY users, the Arizona Relay Service (1-800-367-8939) may contact the Human Services Administration Office at 480-312-0108.

   This information is available in an alternate format upon request.