PRESENT:
Blair Schweiger, Chair
Regina Buzzello, Vice Chair
Ben Brosseau, Commissioner
Peter Hosmer, Commissioner
Christie Kinchen, Commissioner

ABSENT:
Linda Davis, Commissioner
Melissa Fedock, Commissioner

STAFF:
Doris McClay
Mike Hamblin
Tim Curtis
Melissa Berry
Alex Acevedo

CALL TO ORDER
Chair Schweiger called the meeting of the Historic Preservation Commission to order at 6:04 PM.

ROLL CALL
A formal roll call was conducted confirming members present as stated above.

ADMINISTRATIVE REPORT
1. Identify supplemental information, if any, related to the January 2, 2020 Historic Preservation Commission agenda items, and other correspondence.

* Note: These are summary action minutes only. A complete copy of the meeting audio is available on the Historic Preservation Commission website at: http://www.scottsdaleaz.gov/boards/HistPres
APPROVAL OF MINUTES
2. Approval of the December 5, 2019 Historic Preservation Commission Meeting Minutes.

VICE CHAIR BUZZELLO MOVED TO APPROVE WITH CORRECTIONS THE DECEMBER 5, 2019 HISTORIC PRESERVATION COMMISSION MEETING MINUTES, 2ND BY COMMISSIONER HOSMER. THE MOTION CARRIED UNANIMOUSLY IN FAVOR BY CHAIR SCHWEIGER, VICE CHAIR BUZZELLO, COMMISSIONER HOSMER, COMMISSIONER BROSSEAU, AND COMMISSIONER KINCHEN WITH AN AYE VOTE OF FIVE (5) TO ZERO (0).

REGULAR AGENDA
3. 2019 Historic Preservation Commission Annual Report
Review and possible approval of the Historic Preservation Commission Annual Report.
Staff contact person is Steve Venker, 480-312-2831.

VICE CHAIR BUZZELLO MOVED TO APPROVE THE 2019 HISTORIC PRESERVATION COMMISSION ANNUAL REPORT, 2ND BY COMMISSIONER HOSMER. THE MOTION CARRIED UNANIMOUSLY IN FAVOR BY CHAIR SCHWEIGER, VICE CHAIR BUZZELLO, COMMISSIONER HOSMER, COMMISSIONER BROSSEAU, AND COMMISSIONER KINCHEN WITH AN AYE VOTE OF FIVE (5) TO ZERO (0).
4. **2020 Election of Officers**  
Staff requests that the Commission elect the Chair and Vice Chair for 2020.  
**Staff contact person is Steve Venker, 480-312-2831.**

**COMMISSIONER HOSMER MOVED TO APPROVE BLAIR SCHWEIGER AS CHAIR FOR 2020, 2ND BY COMMISSIONER KINCHEN. THE MOTION CARRIED UNANIMOUSLY IN FAVOR BY CHAIR SCHWEIGER, VICE CHAIR BUZZELLO, COMMISSIONER HOSMER, COMMISSIONER BROSSEAU, AND COMMISSIONER KINCHEN WITH AN AYE VOTE OF FIVE (5) TO ZERO (0).**

**COMMISSIONER HOSMER MOVED TO APPROVE REGINA BUZZELLO AS VICE CHAIR FOR 2020, 2ND BY COMMISSIONER BROSSEAU. THE MOTION CARRIED UNANIMOUSLY IN FAVOR BY CHAIR SCHWEIGER, VICE CHAIR BUZZELLO, COMMISSIONER HOSMER, COMMISSIONER BROSSEAU, AND COMMISSIONER KINCHEN WITH AN AYE VOTE OF FIVE (5) TO ZERO (0).**

5. **2020 Historic Preservation Commission Annual Retreat**  
Staff requests that the Historic Preservation Commission determine the focus and the best date for the retreat.  
**Staff contact person is Steve Venker, 480-312-2831.**

**COMMISSIONER HOSMER MOVED TO APPROVE FEBRUARY 8, 2020 AS THE DATE FOR THE HISTORIC PRESERVATION COMMISSION ANNUAL RETREAT, 2ND BY COMMISSIONER KINCHEN. THE MOTION CARRIED UNANIMOUSLY IN FAVOR BY CHAIR SCHWEIGER, VICE CHAIR BUZZELLO, COMMISSIONER HOSMER, COMMISSIONER BROSSEAU, AND COMMISSIONER KINCHEN WITH AN AYE VOTE OF FIVE (5) TO ZERO (0).**
NON-ACTION AGENDA

6. **4-HP-2010#2 (Historic Preservation Plan and Guidelines for Villa Monterey Historic District)**
   This item has been removed from the agenda and will be discussed at the February 6, 2020 hearing. No public comments will be taken for this item.
   **Staff contact person is Steve Venker, 480-312-2831.**

   **ITEM REMOVED FROM AGENDA AND TO BE DISCUSSED AT THE FEBRUARY 6, 2020 HEARING.**

   Colleen Klapac provided written comments.

7. **Bylaws of the Historic Preservation Commission**
   This is a non-action item. Staff recommends that the Commission review and provide possible direction to staff regarding the Bylaws of the Historic Preservation Commission.
   **Staff contact person is Steve Venker, 480-312-2831.**

   **THE COMMISSION DISCUSSED THE BYLAWS OF THE HISTORIC PRESERVATION COMMISSION.**

   Amy MacAulay and Colleen Klapac spoke.

8. **2020 Arizona Historic Preservation Conference**
   This is a non-action item. The Commission will review and give direction regarding the 2020 Arizona Historic Preservation Conference.
   **Staff contact person is Steve Venker, 480-312-2831**

   **ITEM NOT DISCUSSED AND TO BE ADDED TO A HEARING TO BE DETERMINED.**

9. **HPC Communication Plan**
   This is a non-action item. The Commission will discuss the Historic Preservation Commission Communication Plan.
   **Staff contact person is Steve Venker, 480-312-2831.**

   **ITEM NOT DISCUSSED AND TO BE ADDED TO A HEARING TO BE DETERMINED.**

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Commissioner Announcements*

Future Agenda Items*

• VICE CHAIR BUZZELLO REQUESTED 16-HP-2019 BE DISCUSSED AT A FUTURE HEARING

*Not for Discussion

ADJOURNMENT

With no further business to discuss, the regular meeting of the Historic Preservation Commission adjourned at 6:24 PM.