SCOTTSDALE HISTORIC PRESERVATION COMMISSION
ONE CIVIC CENTER
7447 E. INDIAN SCHOOL ROAD, STE. 105
SCOTTSDALE, ARIZONA

THURSDAY, March 2, 2017

*SUMMARIZED MEETING MINUTES *

PRESENT:
John Southard, Chairman  Blair Schweiger, Commissioner
Taraneh Moosavi, Vice Chair  Paula Scott, Commissioner
Mark Hackbarth, Commissioner  Doug Craig, Commissioner
Cindy Lee, Commissioner

ABSENT: None

STAFF:
Steve Venker
Keith Niederer
Casey Steinke
John Horan

CALL TO ORDER

ROLL CALL

A formal roll call was conducted confirming members present as stated above.

ADMINISTRATIVE REPORT

1. Identify supplemental information, if any, related to the March 2, 2017 Historic Preservation Commission agenda items, and other correspondence.

APPROVAL OF MINUTES

2. Commissioner Schweiger made a motion to approve the February 2, 2017 meeting minutes; 2nd by Vice Chair Moosavi. Minutes approved 7-0.

* Note: These are summary action minutes only. A complete copy of the meeting audio is available on the Historic Preservation Commission website at:
http://www.scottsdaleaz.gov/boards/HistPres
REGULAR AGENDA

   Request by owner for an approval of a Certificate of Appropriateness and approval for Historic Residential Exterior Rehabilitation (HRER) Program reimbursement funding for exterior rehabilitation of the structure including new windows, doors, and wood siding.
   4832 N 76th Pl
   Staff contact person is Keith Niederer, 480-312-2953.
   Applicant contact person is Jackie Moran, 480-304-1872.

   Commissioner Schweiger made a motion to approve the Certificate of Appropriateness; 2nd by Commissioner Lee. Certificate of Appropriateness approved 7-0.

   Commissioner Hackbart made a motion to approve HRER Program funding; 2nd by Commissioner Schweiger. HRER Program funding approved 7-0.

6. **Historic Preservation Work Program**
   Review, discussion, and possible direction regarding the 2017 Historic Preservation Commission Work Program

   Moved to Regular Agenda by Chair Southard.

   Commissioner Craig made a motion to approve the 2017 Historic Preservation Commission Work Program; 2nd by Commissioner Scott. 2017 Historic Preservation Commission Work Program approved 7-0.

7. **Historic Preservation Commission Bylaws**
   Review, discussion, and possible direction regarding the Historic Preservation Commission Bylaws

   Moved to Regular Agenda by Chair Southard.

   Commissioner Lee made a motion to approve the Historic Preservation Commission Bylaws; 2nd by Commissioner Craig. Bylaws approved 7-0.
NON-ACTION ITEMS

5. **Historic Preservation Commission Communication Plan**
   Review, discussion, and possible direction regarding the Historic Preservation Commission Communication Plan

   City of Scottsdale Communication Director Kelly Corsette identified and discussed communication goals with the Commission.

8. **Historic Preservation Program Fees and Processes**
   Review, discussion, and provide possible direction, related to Historic Preservation Program fees and processes.

   Staff presented current practices, followed by discussion.

9. Commissioner and announcements*

   Commissioner Hackbarth mentioned March was Archaeology Month.
   Commissioner Lee questioned the best method for communicating with the public.

10. Future Agenda Items*
    *Not for Discussion

   HPC Communication Plan
   Fees and Processes
   Heritage Tourism
   Landmark Status
   Street Signs: what exists

ADJOURNMENT

With no further business to discuss, the regular meeting of the Historic Preservation Commission adjourned at 7:26 PM.