HISTORIC PRESERVATION COMMISSION MEETING
MEETING NOTICE AND MARKED AGENDA

HISTORIC PRESERVATION COMMISSION
John Southard, Chair
Taraneh Moosavi, Vice Chair
Mark Hackbarth, Commissioner
Cindy Lee, Commissioner
Blair Schweiger, Commissioner
Paula Scott, Commissioner
Doug Craig, Commissioner

Thursday, April 6, 2017

5:30 P.M.
HISTORIC PRESERVATION COMMISSION MEETING
One Civic Center, 7447 East Indian School Road

Call to Order – 5:43 PM

Roll Call – Commissioner Hackbarth absent. All others present.

PUBLIC COMMENT
Citizens may address the members of Historic Preservation Commission during Public Comment. This "Public Comment" time is reserved for citizen comments regarding non-agendized items. However, Arizona State law prohibits the Historic Preservation Commission from discussing or taking action on an item that is not on the prepared agenda. Comment cards must be submitted before public testimony has begun on any item.

ADMINISTRATIVE REPORT
1. Identify supplemental information, if any, related to the April 6, 2017 Historic Preservation Commission agenda items and other correspondence.

APPROVAL OF MINUTES
2. Review and possible approval of March 2, 2017 Historic Preservation Commission Meeting Minutes.

Commissioner Schweiger made a motion to approve the March 2, 2017 meeting minutes; 2nd by Commissioner Lee. Minutes approved 6-0.

REGULAR AGENDA
3. 3-HP-2017 (Powell Residence Conversion of Carport to Garage)
Request approval of a Certificate of Appropriateness – Historic Preservation for the conversion of a carport to a garage at an existing townhouse residence.
4932 North 78th Street
Bryan Cluff, Coordinator: 480-312-2258
Terry Powell, Applicant: 480-399-9900

Vice Chair Moosavi made a motion to approve the Certificate of Appropriateness subject to staff’s stipulation regarding garage setback; 2nd by Commissioner Schweiger. Certificate of Appropriateness approved 4-2, with Commissioner Craig and Vice Chair Moosavi dissenting.

4. 5-HP-2017#2 (McKelvey Residence Roof Repair)
Request for approval of a Certificate of Appropriateness – Historic Preservation and Historic Residential Exterior Rehabilitation (HRER) Program funding to repair roof damage for an existing residence.
6714 East Holly Street
Greg Bloemberg, Coordinator: 480-312-4306
Mitchell McKelvey, Applicant: 602-513-1730

Commissioner Lee made a motion to approve the Certificate of Appropriateness; 2nd by Commissioner Schweiger. Certificate of Appropriateness approved 6-0.

Commissioner Schweiger made a motion to approve HRER Program funding; 2nd by Commissioner Craig. HRER Program funding approved 6-0.

Non-Action Items

5. Historic Preservation Program Fees and Processes
Review, discussion, and possible direction regarding the Historic Preservation Program Fees and Processes.

Following staff presentation and discussion, the Commission directed staff to pursue the potential reduction or elimination of Historic Preservation Program Fees.

6. Historic Preservation Commission Communication Plan Goals and Message
Review, discussion, and possible direction regarding the Historic Preservation Commission Communication Plan Goals and Message.

The Commission discussed options regarding the Historic Preservation Commission Communication Plan Goals and Message.

7. Correspondence from Villa Monterey Recreational Association (Unit 2)
Review, discussion, and possible direction regarding a letter from the president of the Villa Monterey Recreational Association (Villa Monterey Unit 2).

The Commission directed staff to draft a response letter to the president of the Villa Monterey Recreational Association (Villa Monterey Unit 2).

Adjournment – 8:03 PM