



APPROVED 9/21/2022

SUMMARIZED MEETING MINUTES

City of Scottsdale
Scottsdale Environmental Advisory Commission (SEAC)
Regular Meeting

5:00 p.m. Wednesday, August 17, 2022
Community Design Studio Nave
7506 E. Indian School Road, Scottsdale, 85251

Call to Order 5:00 p.m.

PRESENT: Vice Chair Anthony Coletta; Commission Members: Tammy Bosse (via Teams until 5:14 p.m.), Ute Brady, Walter Cuculic, Ryan Johnson

ABSENT: Chair Natalie Chrisman Lazarr; Commissioner Andrew Scheck

STAFF PRESENT: Lisa McNeilly, Sustainability Director; Tim Conner, Manager, and Sam Brown - Office of Environmental Initiatives; Alexis Hartley (via Teams), Ryan Garofalo - Current Planning; Brent Stockwell, Assistant City Manager; Erin Perreault, Planning, Economic Development & Tourism Executive Director (via Teams); Cindi Eberhardt, Acting Planning & Development Area Director; Robert Schoepe, Purchasing Director; Gina Azima, Solid Waste.

PUBLIC COMMENT: No members of the public were present. No public comments were received.

1) Approve Regular Meeting Minutes for July 20, 2022

Commissioner Johnson made a motion to approve the Summarized Meeting Minutes from July 20, 2022, with Commissioner Cuculic providing a Second for the motion, which carried 5-0. All members present voted for APPROVAL; Chair Chrisman Lazarr and Commissioner Cuculic were not present.

2) Purchasing

Robert Schoepe, Purchasing Director, presented on ways to reduce the environmental impact of municipal purchasing and about city initiatives already underway. Director Schoepe provided an overview of the department, which includes purchasing, a warehouse, and the mailroom and graphics shop. He shared ideas on reducing environmental impacts through purchasing procedures and details on how purchasing works in the city. He discussed the myth of 'low bid' purchasing requirements, sharing that the development specifications and contract scopes that include requirements regarding the reduction of environmental impact can lead to selections of the lowest responsive/responsible vendor providing the best business value for the City.

The department has some environmental procurement guidelines, including contract requirements, a recycling program for metals, and one for reuse of surplus city equipment. Programs already in place include energy savings contracts, construction contracts, and information-sharing on items

made with recycled content. As a result, almost 367,000 pounds of metal and 2,000 pounds of batteries have been recycled. Scottsdale can also access other governments' contract (like the State of Arizona) for cooperative purchasing, in part to get better pricing but also for favorable terms and conditions support Scottsdale initiatives.

Discussion by Commissioners followed. Commissioner Cuculic asked about what categories of purchases are handled by other departments, sole source contracting, and lease to own options. The Purchasing Department does not directly oversee capital construction projects or fleet vehicle purchases. Commissioner Brosse asked about whether the city is implementing any of the recommendations in the ASU report that was discussed at an earlier meeting and about including climate impact and circular economy analysis in purchasing guidelines as well adding educational signage related to green purchases or contracts. Director Schoepe plans to reach out to ASU about partnering with them on an internship role development. It was noted that having environmental procurement guidelines is part of the Scottsdale code. More information on the presentation by Professor Nicole Darnall on Sustainable Purchasing and Procurement is available [here](#).

3) Energy and Green Construction Code Updates

The Commissioner voted to designate official representatives to speak on this issue at upcoming City Council meetings.

Commissioner Bosse made a motion for Chair Chrisman Lazarr to represent the Commission at the August 23, 2022, City Council Work Study Session, with Commissioner Brady providing a Second for the motion, which carried 5-0. All members present voted for APPROVAL.

Commissioner Cuculic made a motion for Commissioner Cuculic to represent the Commission as a backup to Chair Chrisman Lazarr at the August 23, 2022, City Council Work Study Session, with Commissioner Johnson providing a Second for the motion, which carried 5-0. All members present voted for APPROVAL.

Commissioner Johnson made a motion for Chair Chrisman Lazarr to represent the Commission on the topic of building code updates at any other City Council meetings through September 21, 2022, with Commissioner Cuculic as a backup, with Vice Chair Coletta providing a Second for the motion, which carried 5-0. All members present voted for APPROVAL.

4) Development of the Scottsdale Sustainability Plan

Lisa McNeilly, Sustainability Director, provided an update regarding the status of the Scottsdale Sustainability Plan and facilitated a discussion on Commission input on elements of the draft Plan. In her presentation, she shared an updated timeline for adoption of the Plan, including an upcoming City Council Work Study session on September 13. The report for that session will be shared with Commissioners when complete.

Draft text for several elements of the Plan not previously reviewed by the Commission was presented. During a discussion about the proposed new sustainability values, Commissioner Brady noted that actionable items are the most important pieces of the Plan and that the three values should be in balance. She also suggested more outreach to make this a community effort. Commissioner Bosse noted that some of the language was not as accessible as it could be. For the Implementation section, commissioners asked for more information on quantifying costs of inaction, to shorten the time between updates of the plan, the inclusion of text describing how the plan was developed, and to connect the plan to the concerns of residents. For the Food section, commissioners suggested clarifying the diversion indicator, assessing and mapping food deserts, tying actions to health outcomes, and including an action related to the creation of a food policy

council.

5) Pilot tree inventory project

Commissioner Brady shared information on the pilot tree inventory project and its goal to gather data to supplement the inventory of trees on city-owned property. Approximately 100 trees have been logged, and efforts to expand the program will require training people on how to log the trees.

6) Staff Updates

OEI updates: Tim Conner shared that the updated Cooler Scottsdale study has been released and is now more visible on the Sustainable Scottsdale website. The study and the story map can also be found on the ScottsdaleAZ.gov site by searching “Cooler Scottsdale” or “Heat” and navigating to the new Heat Mitigation Plan page.

7) Identification of Future Agenda Items

September: Presentations by Solid Waste and Parks & Recreation
October: Presentation by Transportation

8) Start Time for Future Meetings

Vice Chair Coletta made a motion to approve changing the start time of all future meetings to 5:00 p.m., with Commissioner Johnson providing a Second for the motion, which carried 5-0. All members present voted for APPROVAL.

Adjournment 7:26 p.m.



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