Call to Order:
Tim Conner called the regular meeting of the Scottsdale Environmental Advisory Commission to order at 5:35 p.m.

Roll Call:
A formal roll call took place confirming all members present, as stated above.

Public Comment:
There were two citizens present; no public comments were received.
1. **Approval of Summarized Meeting Minutes**: Approval of Regular Meeting Minutes from July 17, 2019

Commission Member (CM) Coletta made a motion to approve the Summarized Meeting Minutes from July 17, 2019; CMs Abranovic seconded the motion, which carried 4-0, with Chair Schlosser, CMs Abranovic, Coletta and Johnson voting in the affirmative.

2. **Administrative Report**:
   - Updates and opportunities
     - Mr. Conner discussed the Low Impact Development (LID) Handbook and his upcoming presentation at the Shade Conference at the JW Marriott Desert Ridge on August 30.
     - Mr. Floyd handed out the new Green Building flyers; next Lecture Series meeting is October 03.
     - Mr. Floyd provided an update on the electric vehicle charging stations (pilot program) coming to One Civic Center. Discussion also turned to Capital Project Management’s new position for managing energy improvement (incentive-driven) projects. That position will eventually put out a comprehensive Energy Services Contract for a complete evaluation of the City’s facility electricity consumption.
     - Mr. Brown provided a brief update of Parks & Recreation’s organic turf plot evaluation at Chaparral Park. There have been no noticeable differences in the quality of turf amongst the three test plots. There have been no public complaints about the odor of the “organic” fertilizer.

3. **Sustainability Initiatives Support**:

Chair Schlosser recapped Assistant City Manager Brent Stockwell’s stated approach (from July 17 Commission meeting) for environmental sustainability initiatives management: using focused interdepartmental teams and subgroups to evaluate and implement sustainability improvement opportunities. Chair Schlosser called out the importance and effectiveness of a strongly enabled position that could provide singular vision and acquire funding (through grants) for energy-saving and sustainability-leading projects. Mr. Conner reminded the Commission that Mr. Stockwell’s approach was still in its formative phase and should be considered a ‘first step’ toward the City’s Strategic Goal of Seeking Sustainability. Chair Schlosser mentioned that each proposed City team would have an Environmental Advisory Commission (EAC) member as a representative to inform the Commission, and to offer the Commission’s perspective on topical concerns. Vice-Chair Bosse encouraged the Commission to work with a pragmatic strategy that may be developed into a bigger role for inspiring the City Council on sustainability initiatives and leading such initiatives.

4. **Korte Challenge to elevate and advance environmental sustainability initiatives**:

Commission members discussed whether to send a letter to City Council apprising them of the current status and future plans. No action was taken.
5. **Earth Day 2020:**

Chair Schlosser discussed the initial concept for outreach to the Scottsdale schools - a poster contest, highlighting Earth Day themes. CM Johnson provided a summary of the two planning meetings with Rachel Smetana (Mayor’s Office, Chief of Staff) and CMs Johnson, Chrisman and Coletta. These Commission Members will continue to work with Ms. Smetana on a proposed City Shade and Tree Plan. The Commission discussed the logistics and challenges of setting a meaningful “tree planting goal or strategy”. CM Johnson introduced Phoenix’s Heat Mitigation Plan and other cities’ planning efforts to be “heat ready” for the inevitable rise in climate temperatures and mentioned that tree-canopy goal of planting a tree for every person on the earth. Commission members discussed the possibility of ways that Scottsdale residents could join into that worldwide goal. Members also discussed that this important topic “looks farther into the future”. Chair Schlosser asked CM Johnson to help prepare a strategic plan for the Earth Day 2020 calendar year.

6. **Greening Events Implementation Guide:**

Tim Conner presented the Guide (developed by ASU Sustainable Cities Network Steering Committee) to the Commission. Chair Schlosser asked the Commission if all event planners (requiring a City permit) should be made aware of this planning tool. The discussion commended its value as a “voluntary” resource.

Commission Member Chrisman made a motion for the Commission to endorse the Guide and recommend that City event planners be made aware of the Guide (as an integrated planning consideration); Vice-Chair Bosse seconded the motion, which carried 6-0, with Chair Schlosser, Vice-Chair Bosse, CMs Abranovic, Coletta, Cuculic and Johnson voting in the affirmative.

Commission Member Chrisman also motioned for the Commission to formally recognize individuals or entities that voluntarily utilize the Guide (as it was intended) in the planning and execution of their events; CM Abranovic seconded the motion, which carried 6-0, with Chair Schlosser, Vice-Chair Bosse, CMs Abranovic, Coletta, Cuculic and Johnson voting in the affirmative.

After these votes, the Commission agreed that Chair Schlosser would draft a letter to Mayor and Council regarding these motions.

7. **Recycling:**

Chair Schlosser discussed the broad topic - and global challenges - that confront the local recycling market. Further discussion was tabled until the September Commission meeting, to which Mr. Dan Worth, Director of Public Works, will be invited.

8. **Water Fountain Upgrades:**

Chair Schlosser opened with a discussion about the contents of a drafted letter to City Council (with the intent of dramatically reducing “single-use” plastic water bottles) recommending that all future drinking water fountain installations and/or upgrades be equipped with water bottle refill adaptors. Chair Schlosser presented his draft of the letter (V2.0) to City Council. Vice-Chair Bosse presented her
recommended edits to the V2.0 memo. Referenced documents are attached to these Summarized Minutes.

CM Chrisman made a motion for the Commission to accept and incorporate Vice-Chair Bosse’s recommended edits into the final version of the letter to City Council; CM Cuculic seconded the motion, which carried 6-0, with Chair Schlosser, Vice-Chair Bosse, CMs Abranovic, Coletta, Cuculic and Johnson voting in the affirmative.

9. **Commission Members’ reports, updates and suggestions for future agenda items:**
Commission Members suggested the following items for September’s Agenda:

- Chair Schlosser will invite Mr. Dan Worth, Director of Public Works, to the September SEAC meeting to discuss relevant aspects of recycling - including the current status of the *Scottsdale Solid Waste and Recycling Strategic Plan*.

- CMs Chrisman, Coletta & Johnson will continue to work with Ms. Rachel Smetana, Mayor’s Office Chief of Staff, on Earth Day 2020 scoping & planning.

- CM Cuculic will present a business case for strong sustainability initiatives, which should include an effective Chief Sustainability Officer.

10. **Updates and reminders**

   Next EAC Regular Meeting 5:30 p.m.; Wednesday, September 18, 2019, at the Scottsdale Community Design Studio, 7506 E. Indian School Road

   Next **Green Building Lecture Series:**
   October 3, 2019  7:00 pm
   *Electric Vehicles & Renewable Energy Future*
   Granite Reef Senior Center; 1700 N. Granite Reef Road

   **Adjournment:** 7:25 p.m.

   **Persons with a disability may request a reasonable accommodation by contacting the Office of Environmental Initiatives at 480-312-7833 (if any)). Requests should be made 24 hours in advance, or as early as possible, to allow time to arrange the accommodation. For TTY users, the Arizona Relay Service (1-800-367-8939) may contact the Office of Environmental Initiatives at 480-312-7833.**
To: City Council and Mayor Lane  
From: EAC  
Subject: Water Use and Encouragement of Refillable Bottles  

Dear Mayor and Council Members,

The agenda of the June meeting of the Environmental Advisory Council included a presentation by Nicole Sherbert, Public Information Officer for Scottsdale Water. Nicole reviewed the *Choose Tap* campaign, initiated by Scottsdale Water to encourage the use of tap water and refillable containers as an alternative to single use water bottles that are now ubiquitous throughout the community. Part of the *Choose Tap* program is a mobile refill station that Scottsdale Water brings to events to promote the program. Another element is the encouragement of the use of modified drinking fountains that allow the public to replenish refillable bottles. This second element caught the attention of the EAC. The Commission would like to recommend that the Council take the following actions in support of encouraging the use of refillable containers. First, the EAC would encourage the Council to require that any new drinking fountain installations incorporate a refill capability. Second, the EAC would ask the Council to request that City agencies develop a replacement plan, for existing water fountains, that incorporate refill capabilities. Third, the EAC asks that the Council consider directing the appropriate City agencies to reduce or eliminate single use water bottle sales through vending machines located in all municipal buildings, and support substituting the sale of refillable containers through these same vending machines. All of this is in line with the mandate to "*Reduce, Reuse, Recycle*" in anticipation of a City wide effort to recognize the fiftieth anniversary of Earth Day to be celebrated in 2020.
8/21/19

Recommendations for the letter to the Council on the Water Bottle Filling Stations.
The recommendation is to encourage a broader, long term view and goal, to accompany the shorter term steps listed in the current letter. We are the group that is the eyes and ears for the City Council and they depend on us to see the opportunities and share those with them. A broader vision/goal can be planned for as the budget process allows over the next three years if the City Council embraces this longer-term vision of having a water bottle filler infrastructure so that people will know that they will have a water bottle filling option at city facilities and can comfortably bring their own bottle and expect to be able to fill it somewhere.

Point 3 needs to recommend expansion of the number of water bottle filling stations beyond what currently exists, where feasible, so that people can count on finding one dependably within city facilities.

Current Point 3 would become point 4.

Add Point 5: recommend that the city promote the use of refillable water bottles.

Add Point 6: encourage businesses to encourage employees to use them instead refillable water bottles instead of single using plastic.