



**BUILDING ADVISORY BOARD OF APPEALS
ONE CIVIC CENTER
7447 E. INDIAN SCHOOL RD.
PLAN REVIEW 1, 2 AND 3
SCOTTSDALE, AZ 85251**

THURSDAY, JANUARY 18, 2018

***SUMMARIZED MEETING MINUTES ***

CALL TO ORDER – 5:17 p.m.

ROLL CALL

PRESENT: Ed Peaser - Chair
Warren Neiman – Vice Chair
Marcy Kostewa
Scott Rothman
Jamie Rothman

ABSENT: Milan Kesic
Barbara Truelick

STAFF: Michael Clack, Director of Building Services

A formal roll call was conducted confirming members present as stated above.

1. Approval of the January 19, 2017 Meeting Minutes

**Warren Neiman made the motion to approve the meeting minutes.
Marcy Kostewa- seconded the motion
The motion carried with a vote of 5-0**

2. Election of Officers.

**Jamie Rothman nominated Ed Peaser as Chair
Warren Neiman – seconded the nomination
The motion carried with a vote of 5-0**

**Jamie Rothman nominated Scott Rothman as Vice Chair
Marcy Kostewa – seconded the nomination
The motion carried with a vote of 5-0**

* Note: These are summary action minutes only. A complete copy of the meeting audio is available on the Building Advisory Board of Appeals page on ScottsdaleAZ.gov, search “Building Advisory Board of Appeals”

3. Ethics Training

a. In compliance with SRC, chapter 2, Article II, Division 3, Section 2-48, Ethics Policy, this board completed their annual Ethics training by reviewing the Ethics video via a link provided by the City Attorney. This link was sent to Board members December 13, 2017. The original, signed Ethics Training forms will be delivered to the City Clerk no later than January 31, 2018.

In Accordance with SRC, Chapter 2, Article II, Division 3, Section 2-49, Conflicts of interest, Subsection (f), Personal Disclosure, the signed originals were/will be delivered to the City Clerk prior to the January 19th meeting. 2-49 (f) requires the original, signed forms be submitted by board or commission members before participating in her or his first meeting and before January 31, 2018.

4. Review by Laws

a. Review current by laws. A vote is required for any changes.

**Ed Peaser motioned to change by Laws reference section 501
Warren Neiman – seconded the motion
The motion carried with a vote of 5-0**

**Marcy Kostewa motioned to accept by Laws as revised
Warren Neiman – seconded the motion
The motion carried with a vote of 5-0**

5. Annual Report

a. The council requires all city boards and commissions to submit an annual report in a brief format. The council office produced a standardized form for these reports. The BABA annual report for 2017 is included in all board member packets. A vote is required.

**Marcy Kostewa made the motion to approve the Annual Report
Scott Rothman – seconded the motion
The motion carried with a vote of 5-0**

Public Comment

Citizens may address the members of the Building Advisory Board of Appeals during Public Comment. This “Public Comment” time is reserved for citizen comments regarding non-agendized items. However, Arizona State law prohibits the Building Advisory Board of Appeals from discussing or taking action on an item that is not on the prepared agenda.

Adjournment - 6:14 p.m.

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