

# SCOTTSDALE AIRPORT ADVISORY COMMISSION MEETING NOTICE AND AGENDA



Wednesday, January 19, 2022  
5:00 p.m.

Scottsdale Airport Aviation Business Center  
Stearman/Thunderbird Meeting Room  
15000 N. Airport Drive, Second floor  
Scottsdale, AZ



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## MARKED AGENDA

### AIRPORT ADVISORY COMMISSION

John Berry, Chair	
Charles McDermott Vice-Chair	Cory Little
Larry Bernosky	Peter Mier
Ken Casey	Rick Milburn

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*The Stearman/Thunderbird room is open to the public during Airport Advisory Commission meetings at a reduced capacity. Seating will be available on a first come, first served basis. Once capacity has been reached, individuals will be directed to a nearby location to view the televised meeting. The Chair will announce names of speakers in advance to give those attending the meeting from the nearby location sufficient time to enter the Stearman/Thunderbird room and make their comments in person.*

*Individuals are also invited to virtually attend the meeting on Scottsdale's YouTube channel.*

- 1. Go to [ScottsdaleAZ.gov](http://ScottsdaleAZ.gov), search "live stream"*
- 2. Click on "Scottsdale YouTube Channel"*
- 3. Scroll to "Upcoming live streams"*
- 4. Select the applicable meeting*

*Citizens may attend in person or online.*

*In-person or telephonic comment is being accepted on items on the Regular Agenda. To sign up to speak on these items telephonically, please [click here](#). To speak in person, please complete one Request to Speak "Public Comment" card listing the agenda item number(s) you wish to speak on and submit to Aviation Staff.*

*Citizens may also speak on items that are within the Commission's jurisdiction but are not on the agenda during the Public Comment period. There will be a total of 15 minutes at the beginning and 15 minutes at the end of the meeting dedicated to comment on non-agendized*

*items. To sign up to speak telephonically on a non-agendized item that is within the Commission's jurisdiction, please [click here](#). If in person, please complete one Request to Speak "Public Comment" card per night and submit to Aviation Staff.*

*Online Request to Speak forms for Regular and Non-Agendized items must be submitted no later than 90 minutes before the start of the meeting and must indicate whether you will be addressing the Commission in person or telephonically.*

*Written comments on any of the items on the agenda that are being submitted electronically at least 90 minutes before the meeting will be emailed to the Commission prior to the meeting. A written public comment may be submitted electronically by [clicking here](#).*

**Call to Order -5:00 P.M.**

**Roll Call – ALL PRESENT (VICE-CHAIR MCDERMOTT TELEPHONICALLY)**

**Pledge of Allegiance -CHAIR BERRY**

### **Aviation Director's Report**

The public body may not propose, discuss, deliberate or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

**NO REPORT.**

### **Approval of Minutes**

Regular Meeting: November 17, 2021

**COMMISSIONER BERNOSKY MADE A MOTION TO APPROVE THE REGULAR MEETING MINUTES OF THE NOVEMBER 17, 2021, MEETING AS PRESENTED. COMMISSIONER MILBURN SECONDED THE MOTION WHICH CARRIED 7/0 WITH CHAIR BERRY, VICE-CHAIR MCDERMOTT, COMMISSIONERS BERNOSKY, LITTLE, CASEY, MILBURN AND MIER VOTING IN THE AFFIRMITIVE WITH NO DISSENTING VOTES.**

**Public Comment – DAVID RUMULO EXPRESSED CONCERN REGARDING WHERE LIGHT TWIN AND SINGLE ENGINE PLANES WILL PARK AFTER THE DESTRUCTION OF GREENWAY HANGARS. CHRIS WINTERHOLLER EXPRESSED CONCERN ABOUT PARKING FOR SINGLE ENGINE PLANES AT SCOTTSDALE AIRPORT. JON PHELPS SPOKE ABOUT THE LEASE JET AVIATION HAS AT SCOTTSDALE AIRPORT AND THE PLANS IN THE LEASE.**

Public Comment time is reserved for citizens to comment on non-agendized items that are within the Commission's jurisdiction. No official Commission action can be taken on these items. Speakers may address the Commission once under Public Comment at the beginning or the end of the meeting, but not both. Public Comment is limited to a total of 15 minutes at the beginning and 15 minutes at the end of the meeting. Speakers are limited to three minutes to address the Commission during "Public Comment."

**REGULAR AGENDA**

**ITEMS 1-14**

**How the Regular Agenda Works:** The Commission takes a separate action on each item on the Regular Agenda.

1. Discussion and Possible Action regarding application for Airpark Aeronautical Business Permit for JJS Investments, LLC to conduct hangar/shade leasing services at the Scottsdale Airpark. Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, [cawilliams@scottsdaleaz.gov](mailto:cawilliams@scottsdaleaz.gov)

COMMISSIONER CASEY MADE A MOTION TO APPROVE THE APPLICATION FOR AN AIRPARK AERONAUTICAL BUSINESS PERMIT FOR JJS INVESTMENTS, LLC TO CONDUCT HANGAR/SHADE LEASING SERVICES AT SCOTTSDALE AIRPORT. COMMISSIONER LITTLE SECONDED THE MOTION WHICH CARRIED 7/0 WITH CHAIR BERRY, VICE-CHAIR MCDERMOTT, COMMISSIONERS BERNOSKY, LITTLE, CASEY, MILBURN AND MIER VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

2. Discussion and information regarding Jet Aviation development at Greenway Shades/Hangars location. Staff Contact: Gary P. Mascaro, Aviation Director, 480-312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)

3. Election of Officers

*Pursuant to By-laws of the Scottsdale Airport Advisory Commission, Section I. Organization paragraph 101. Elections. The Commission shall, in regular session following the first day of January of every year, elect from its members a Chair and Vice Chair. The term of office shall be one year and no officer shall succeed him or herself more than once.*

Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)

CHAIR BERRY MADE A MOTION TO NOMINATE VICE-CHAIR MCDERMOTT AS THE CHAIR, COMMISSIONER CASEY SECONDED THE MOTION WHICH CARRIED 7/0 WITH CHAIR BERRY, VICE-CHAIR MCDERMOTT, COMMISSIONERS BERNOSKY, LITTLE, CASEY, MILBURN AND MIER VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

CHAIR BERRY MADE A MOTION TO NOMINATE COMMISSIONER PETER MIER AS THE VICE-CHAIR, COMMISSIONER CASEY SECONDED THE MOTION WHICH CARRIED 7/0 WITH CHAIR BERRY, VICE-CHAIR MCDERMOTT, COMMISSIONERS BERNOSKY, LITTLE, CASEY, MILBURN AND MIER VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

4. Discussion and possible action regarding Airport Advisory Commission By-Laws  
*Pursuant to the By-Laws of the Scottsdale Airport Advisory Commission, Section IV, Rules and Amendments, Paragraph 401. Amended Procedures.*  
Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)  
NO VOTE

5. Discussion and Possible Action to approve Airport Advisory Commission Annual Report. Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)  
COMMISSIONER MILBURN MADE A MOTION TO APPROVE THE AIRPORT ADVISORY COMMISSION ANNUAL REPORT. COMMISSIONER BERRY SECONDED THE MOTION WHICH CARRIED 7/0 WITH CHAIR MCDERMOTT, VICE-CHAIR MIER, COMMISSIONERS BERRY,

**BERNOSKY, LITTLE, CASEY AND MILBURN VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.**

6. Discussion and Possible Action to Recommend Adoption of Resolution No. 12359, Authorizing Lease Agreement 2022-007-COS with 21 Luna, LLC for the lease of General Aviation Box Hangar Space at the Scottsdale Airport. Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, [cawilliams@scottsdaleaz.gov](mailto:cawilliams@scottsdaleaz.gov)  
**COMMISSIONER BERNOSKY MADE A MOTION TO RECOMMEND ADOPTION OF RESOLUTION NO. 12359, AUTHORIZING LEASE AGREEMENT 2022-007-COS WITH 21 LUNA, LLC FOR LEASE OF GENERAL AVIATION BOX HANGAR SPACE AT SCOTTSDALE AIRPORT. COMMISSION LITTLE SECONDED THE MOTION WHICH CARRIED 7/0 WITH CHAIR MCDERMOTT, VICE-CHAIR MIER, COMMISSIONERS BERRY, BERNOSKY, LITTLE, CASEY AND MILBURN VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.**
7. Discussion and input regarding Airport and Airpark Aeronautical Business Permit Additions, Revocations and Cancellations. Staff contact: Carmen Williams, Aviation Administration & Finance Manager, 480-312-8475, [cawilliams@scottsdaleaz.gov](mailto:cawilliams@scottsdaleaz.gov)
8. Discussion and input regarding Monthly Construction Report.  
Staff contact: Chris Read, Assistant Aviation Director-Operations, 480-312-2674, [cread@scottsdaleaz.gov](mailto:cread@scottsdaleaz.gov)
9. Discussion and input regarding Monthly Operations Report.  
Staff contact: Chris Read, Assistant Aviation Director-Operations, 480-312-2674, [cread@scottsdaleaz.gov](mailto:cread@scottsdaleaz.gov)
10. Discussion and input regarding Financial Report for October and November.  
Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, [cawilliams@scottsdaleaz.gov](mailto:cawilliams@scottsdaleaz.gov)
11. Discussion and input regarding Quarterly Noise Complaint Summary Report. Staff contact: Sarah Ferrara, Aviation Planning & Outreach Coordinator, 480-312-8482, [sferrara@scottsdaleaz.gov](mailto:sferrara@scottsdaleaz.gov)
12. Discussion and input regarding Public Outreach Programs and Planning Projects.  
Staff contact: Sarah Ferrara, Aviation Planning & Outreach Coordinator, 480-312-8482, [sferrara@scottsdaleaz.gov](mailto:sferrara@scottsdaleaz.gov)
13. Administrative report from the Aviation Director, or designee, regarding the status of pending aviation-related items. Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)
14. Discussion and possible action to modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar. Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)

COMMISSIONER BERRY MADE A MOTION TO MODIFY THE AIRPORT ADVISORY COMMISSION MEETING CALENDAR FOR THE MONTH OF FEBRUARY, MOVING THE MEETING FROM WEDNESDAY, FEBRUARY 16<sup>TH</sup> TO TUESDAY, FEBRUARY 15<sup>TH</sup>. WITH CHAIR MCDERMOTT, VICE-CHAIR MIER, COMMISSIONERS BERRY, BERNOSKY, LITTLE, CASEY AND MILBURN VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.


**Public Comment - NONE**

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**Future Agenda Items - NONE**

Discussion and possible action to add Commissioner requested item on a future agenda.

**Adjournment – 6:16 P.M.**

 Persons with a disability may request a reasonable accommodation by contacting Airport Administration (480-312-2321). Requests should be made 24 hours in advance or as early as possible to allow time to arrange accommodation. For TTY Users, the Arizona Relay Service (1-800-367-8939) may contact the Aviation Department (480-312-2321)