

SCOTTSDALE AIRPORT ADVISORY COMMISSION MEETING NOTICE AND AGENDA



Wednesday, September 18, 2019
5:00 p.m.
Scottsdale Airport Aviation Business Center
Stearman/Thunderbird Meeting Room
15000 N. Airport Drive, Second floor
Scottsdale, AZ



AIRPORT ADVISORY COMMISSION

Cory Little, Chair

Kevin Maxwell, Vice Chair

Brad Berry

Liz Kaplan

Larry Bernosky

John Berry

John Celigoy

Call to Order

Roll Call

Pledge of Allegiance

Aviation Director's Report

The public body may not propose, discuss, deliberate or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

Approval of Minutes

Regular Meeting: August 21, 2019

Public Comment

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to Aviation Staff. Public Comment time is reserved for citizen comment regarding non-agendized items. No official action can be taken on these items. Public Comment is limited to a total of 15 minutes at the beginning and 15 minutes at the end of the meeting. **Speakers are limited to three minutes to address the Commission during "Public Comment."**

 Persons with a disability may request a reasonable accommodation by contacting Airport Administration (480-312-2321). Requests should be made 24 hours in advance or as early as possible to allow time to arrange accommodation. For TTY Users, the Arizona Relay Service (1-800-367-8939) may contact the Aviation Department (480-312-2321).

REGULAR AGENDA

ITEMS 1-12

How the Regular Agenda Works: The Commission takes a separate action on each item on the Regular Agenda. If you wish to address the Commission regarding any of the items on the Regular Agenda, please complete a Comment Card for each topic you wish to address and submit it to Aviation Staff. Speakers will be given three minutes to speak per item. Additional time may be granted to speakers representing two or more persons. Cards for designated speakers and the persons they represent must be submitted together. **Comment cards must be submitted before public testimony has begun on any Regular Agenda or Public Hearing item.**

1. Discussion and Possible Action Regarding Application for Airpark Aeronautical Business Permit for Palio Holdings, LLC to conduct hangar/shade leasing services in the Scottsdale Airpark.
Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, cawilliams@scottsdaleaz.gov
2. Discussion and Possible Action Regarding Application for Airpark Aeronautical Business Permit for Aerial Solutions II, LLC dba Western Sky Helicopters to conduct helicopter commercial flying services at the Scottsdale Airpark.
Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, cawilliams@scottsdaleaz.gov
3. Discussion and Possible Action Regarding Application for Airport Aeronautical Business Permit for Wright Flight Aviation, LLC to conduct flight training services at the Scottsdale Airport.
Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, cawilliams@scottsdaleaz.gov
4. Insurance requirement update from Risk Management
Contact: Katie Callaway, Risk Management Director, 480-312-7841
kcallaway@scottsdaleaz.gov
5. Airport Internship update from the Aviation Intern regarding the Stormwater Pollution Prevention Plan, meeting room marketing program, obstruction analysis and intern daily tasks.
Staff contact: Christian Eveleigh, Aviation Intern, 480-312-8496
ceveleigh@scottsdaleaz.gov
6. Discussion and input regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations and Revocations
Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475
cawilliams@scottsdaleaz.gov
7. Discussion and input regarding the Monthly Construction Report
Staff contact: Chris Read, Assistant Aviation Director-Operations, 480-312-2674, cread@scottsdaleaz.gov

8. Discussion and input regarding Monthly Operations Report for August
Staff contact: Chris Read, Assistant Aviation Director-Operations, 480-312-2674,
cread@scottsdaleaz.gov
9. Discussion and input regarding Financial Report for July 2019
Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475,
cawilliams@scottsdaleaz.gov
10. Discussion and input regarding Public Outreach Programs and Planning Projects
Staff contact: Sarah Ferrara, Aviation Planning & Outreach Coordinator, 480-312-8482,
sferrara@scottsdaleaz.gov
11. Administrative report from the Aviation Director, or designee, regarding the status of pending aviation-related items
Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735,
gmascaro@scottsdaleaz.gov
12. Discussion and possible action to modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar
Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735,
gmascaro@scottsdaleaz.gov

Public Comment

Citizens may complete one Request to Speak “Public Comment” card per night and submit it to Aviation Staff. Public Comment time is reserved for citizen comment regarding non-agendized items. No official action can be taken on these items. Public Comment is limited to a total of 15 minutes at the beginning and 15 minutes at the end of the meeting. **Speakers are limited to three minutes to address the Commission during “Public Comment.”**

Future Agenda Items

Discussion and possible action to add Commissioner requested item on a future agenda.

Adjournment



COMMISSION INFORMATION REPORT
APPROVAL OF MINUTES

Meeting Date: 09/18/19

Contact: Gary P. Mascaro,
Aviation Director

Phone: (480) 312-7735

ACTION

Approval of Minutes – Regular Meeting
August 21, 2019

Attachment(s): 1. Draft of minutes of the August 21, 2019 Regular Meeting

Action taken:



**SCOTTSDALE AIRPORT ADVISORY COMMISSION
PUBLIC MEETING**

**Scottsdale Airport Aviation Business Center
Stearman/Thunderbird Meeting Room
Second floor 15000 N. Airport Drive
Scottsdale, AZ
Wednesday, August 21, 2019**

DRAFT MINUTES

PRESENT: Cory Little, Chair (telephonic)
Kevin Maxwell, Vice Chair
Brad Berry
John Berry
Larry Bernosky
John Celigoy
Liz Kaplan

STAFF: Gary Mascaro, Aviation Director
Sarah Ferrara, Aviation Planning & Outreach Coordinator
Carmen Williams, Aviation Finance & Administration Manager
Chris Read, Assistant Aviation Director - Operations
Brad Carr, AICP Principal Planner

GUESTS: John V. Berry

CALL TO ORDER

With Chair Little appearing telephonically, Vice Chair Maxwell chaired the meeting. He called the meeting to order at 5:00 p.m.

ROLL CALL

A formal roll call confirmed the presence of Commissioners as noted above.

PLEDGE OF ALLEGIANCE

Vice Chair Maxwell led the meeting in the pledge of allegiance.

AVIATION DIRECTOR'S REPORT

Gary Mascaro, Aviation Director, provided an update on the Scottsdale Jet Center design and construction improvements. They should be going to the Development Review Board in September. It is anticipated that Phase I will break ground at the end of October with completion scheduled in November, 2020.

Mr. Mascaro stated that Agenda Item 6 will be cancelled, as Ms. Callaway was unable to attend.

APPROVAL OF MINUTES

1. Regular Meeting: May 15, 2019
Special Meeting: June 14, 2019

Chair Little called for approval of the minutes.

COMMISSIONER BERNOSKY MOVED TO APPROVE THE REGULAR MEETING MINUTES OF MAY 15, 2019 AND THE SPECIAL MEETING MINUTES OF JUNE 14, 2019 AS PRESENTED. COMMISSIONER KAPLAN SECONDED THE MOTION, WHICH CARRIED 7-0 WITH CHAIR LITTLE, VICE CHAIR MAXWELL, COMMISSIONERS BRAD BERRY, JOHN BERRY, BERNOSKY, KAPLAN AND CELIGOY VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA ITEMS 1 - 4

1. Discussion and Possible Action Regarding Application for Airport Aeronautical Business Permit for Vernon Aviation, LLC to Conduct Aircraft Charter Services
2. Discussion and Possible Action Regarding Application for Airport Aeronautical Business Permit for Something Special Meals, LLC to Conduct Off-Airport Catering Services at Scottsdale Airport
(This item was removed from the agenda at the request of the applicant).
3. Discussion and Possible Action Regarding Application for Airport Aeronautical Business Permit for Brunch Café to Conduct Off-Airport Catering Services at Scottsdale Airport
4. Discussion and Possible Action Regarding Application for Airport Aeronautical Business Permit for Life Rich Project, LLC DBA JetFare Catering to Conduct Off-Airport Catering Services at Scottsdale Airport

COMMISSIONER CELIGOY MOVED TO APPROVE CONSENT AGENDA ITEMS 1 THROUGH 4, WITH THE EXCEPTION OF ITEM 2, WHICH WAS REMOVED FROM THE AGENDA AT THE

REQUEST OF THE APPLICANT. COMMISSIONER JOHN BERRY SECONDED THE MOTION, WHICH CARRIED 7-0 WITH CHAIR LITTLE, VICE CHAIR MAXWELL, COMMISSIONERS BRAD BERRY, JOHN BERRY, BERNOSKY, KAPLAN AND CELIGOY VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

REGULAR AGENDA ITEMS 5 - 14

5. Discussion and Possible Action for a Recommendation to the Planning Commission and City Council regarding cases 2-GP-2019 and 3-ZN-2019, a request for a Non-Major General Plan Amendment to the Greater Airpark Character Area Plan Future Land Use Map from the Airpark Mixed Use (AMU) land use designation to the Airpark Mixed Use Residential (AMU-R) land use designation, and a Zoning District Map Amendment from the Central Business (C-2) zoning district to the Planned Airpark Core Development Airpark Mixed Use, Planned Shared Development overlay (PCP-AMU PSD) and Planned Airpark Core Development-Airpark Mixed Use Residential, Planned Shared Development overlay (PCP-AMU-R PSD) zoning district for a +/-13.1-acre site located at 8688 E. Raintree Drive, to allow for the development of a mixed-use development containing residential and non-residential uses.

Brad Carr, AICP Principal Planner, stated that the site has been long vacant with big boxes that have gone dark. The applicant proposes to reinvigorate the site with residential and other commercial uses. The site is located north of Raintree and west of Loop 101. The Airport runway is located northwest of the site approximately 4,000 feet away. The existing building on the west side will be redeveloped. The northern building will be converted to a self-storage unit. The southern three buildings will be demolished to allow for construction of the new 330 unit multifamily building. The Boot Barn building will be retained with a new commercial pad placed at the southeast corner of the site. Existing Zoning is Commercial C-2, Central Business Zoning. The current designation of the site is for mixed-use in the General Plan. In the Greater Airpark Character Area Plan, it is called out as Airpark mixed-use.

The applicant has a two-part proposal:

- Change the Character Area Plan to allow residential on the site
- Change zoning from C-2 to the planned Airpark Core Development (PCP Zoning District)

Mr. Carr reviewed the applicant's site plan. The proposed residential building has a height of 53 feet. In relation to the 2025 Noise Contour plan, the development is well outside the 55 DNL line for noise contours. The site is within the AC-1 area of the Airport Influence zones. The study allows multifamily or general residential within the AC-1 area, provided the owner of the property provides proper disclosure to future tenants as well as recording an avigation easement over the property. The applicant has agreed to do both. The applicant will also be required to conduct an FAA height analysis. The proposed height of 53 feet is well below the limit.

In response to a question from Commissioner Bernosky, Mr. Carr stated that other buildings in the area are approximately 35 feet in keeping with the zoning requirement. The PCP Zoning District would permit heights of up to 84 feet on this site, however the applicant is limiting the development to 60 feet.

In response to a question from Commissioner Kaplan regarding the type of proposed development, Mr. Carr stated that the applicant is proposing multifamily apartments.

Applicant, John V. Berry provided further detail on the development. It is a 13 acre property with five acres proposed to be residential as high-end multifamily rental apartments. The building will be four stories. The height is 36 feet with the current zoning permitted, however the 36 feet also allows mechanical equipment on top. The zoning category for the property (excluding residential), could go as high as 84 feet. The developer is restricting the height to a maximum of 60 feet. Some buildings will be a combination of 36 feet plus mechanical and the residential building will be up to four stories, 60 feet high. This is a redevelopment of underutilized, long vacant buildings. The City's adopted Part 150 says that multifamily is a permitted use within AC-1. The developer will also incorporate noise attenuation, even though this is only required if the development is in AC-2.

Commissioner Celigoy commented that it is odd to place apartments in the middle of Sam's parking lot. He asked about assessment of market demand. Mr. John V. Berry confirmed that the developer has done the market research to ensure demand.

Commissioner Bernosky asked about the anticipated timeline. Mr. John V. Berry stated that in theory if they had City Council approval today, construction would take 18 months to two years.

Vice Chair Maxwell asked about the anticipated major entry point for the development. Mr. John V. Berry stated that it will remain at the street that borders the property to the east.

In response to a question from Commissioner Bernosky, Mr. John V. Berry stated that there will not be office space or live/work space on the property. There will be a large community room.

COMMISSIONER BRAD BERRY MOVED TO APPROVE RECOMMENDATION TO THE PLANNING COMMISSION AND CITY COUNCIL REGARDING CASES 2-GP-2019 and 3-ZN-2019. COMMISSIONER BERNOSKY SECONDED THE MOTION, WHICH CARRIED 7-0 WITH CHAIR LITTLE, VICE CHAIR MAXWELL, COMMISSIONERS BRAD BERRY, JOHN BERRY, BERNOSKY, KAPLAN AND CELIGOY VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

6. Insurance Requirement Update from Risk Management

This item was cancelled.

7. Discussion and Input Regarding Quarterly Noise Complaint Summary Report

Sarah Ferrara, Aviation Planning & Outreach Coordinator, reviewed the report, which spans the months of April through June of 2019. There were 43 callbacks by staff in response to noise complaints and 5 emails sent, for a total of 48 responses. There were 107 total complainants for Quarter 2. Compared to the last quarter at this time, the number of complainants remains about the same. For the 2019 second quarter, there have been 569 total complaints compared to 1,201 in the second quarter of 2018. Complaints so far in 2019 total 1,180 with 272 complainants.

Chair Little noted that individuals who in quarters past had placed sometimes hundreds of complaints, are no longer making the same volume of complaints and that it might be helpful

to reach out to them to determining the reasoning behind the change. It was discussed that there have been FAA meetings to address noise-related issues. Ms. Ferrara stated that some complaints may be being directed to the Mayor's office or to City Council.

8. Discussion and Input Regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations and Revocations

Carmen Williams, Aviation Finance & Administration Manager, stated that the three new permits from the approved consent agenda include:

- Vernon Aviation
- Brunch Café
- Live Rich Project, LLC, DBA JetFare Catering

Three cancellations include:

- Globaljet
- NDS
- 22B Airpark

There was one revocation for Magnolia Culinaire Catering Services.

9. Discussion and Input Regarding the Monthly Construction Report

Chris Read, Assistant Aviation Director-Operations, stated that upcoming is the project approved by the Commission during its special meeting, which includes replacing runway lights, signs, PAPIs, REILS and wind cone with new LED fixtures. They are currently awaiting the notice to proceed. The estimated start date is September 16, 2019.

It was hoped that the seal coat and re-stripe of Taxiway Bravo could be done at the same time as the runway lighting project in order to combine the night runway closures. Unfortunately, the stripers and seal coat companies are concerned that overnight temperatures would not be high enough to dry by morning. This project will be pushed to spring of 2020.

Seal coat of the Gemini Aviation ramp was completed.

10. Discussion and Input Regarding the Monthly Operations Report for April, May and June

Mr. Read reviewed the report, noting the number of based aircraft compared to July 2018 and the number of operations compared to July 2018. Total operations were up by 14.1 percent and IFR operations were up by 8.7 percent year to date.

Mr. Read noted that there were only two alerts in July and four non-major incidents.

Figures for the U.S. Customs service update has started a new fiscal year with revenues for the month at \$21,700, total uses at 42 and 13 U.S. visit flights.

The comparison of totals from Fiscal Year 18/19 and 17/18 was very close, within a \$6,000 margin and approximately 30 uses.

The shade transition is going well, with only three people remaining. The hangar transition is occurring more slowly.

PPR at over 75,000 pounds totaled 27 for the calendar year-to-date.

Chair Little inquired about the crash that took place last year on the golf course, with six individuals perishing. Mr. Read said the status from the FAA is still listed as preliminary report.

11. Discussion and Input Regarding Financial Report for April, May and June

Ms. Williams said that as June was the end of the fiscal year, the focus would be on the month of June. Fiscal year revenues totaled \$5.6 million, exceeding the budget forecast by approximately 13 percent. Areas of increase included U.S. Customs, aeronautical business permits, fuel sales and transient landing fees. Expenses totaled \$2.36 million, slightly below the budget of \$2.48 million. For the June monthly comparison to last year, there was \$688,242 in revenues this year compared to \$535,253 for last year (variance of \$152,989). The increase is due to the new leases, including Gemini. Expenses were higher this year, due to U.S. Customs quarterly invoice timing. As of June 30th, 2019, the Aviation Fund Cash balance is at \$10.2 million. In June of 2019, Airport Jet Fuel accounted for 68.5 percent of the total fuel flowage. AVGAS was 3.1 percent and Airpark was 28.4 percent. Compared to June 2018, fuel flowage is higher for Jet and AVGAS and lower overall for the Airpark. For overall fiscal year-to-date compared to last fiscal year, the totals are up 3.9 percent in fuel flowage overall.

12. Discussion and Input Regarding Public Outreach Programs and Planning Projects

Ms. Ferrara stated that a notice of violation was sent out to Aeroguard (owned by Bird Acquisitions) regarding touch and go operations during prohibited hours. In response to a question from Vice Chair Maxwell, Ms. Ferrara stated that the violation occurred at the beginning of July.

Ms. Ferrara stated that the Local Action Runway Safety Team meeting is scheduled for August 23rd.

Eight voluntary curfew letters were sent out in April, 24 in May and 15 in June.

In terms of projects coming through the Planning Department, five projects were listed in May, two in June and four in July within the Airport Influence Area.

Staff is currently working on an update for the economic benefit analysis. They await information from the tourism and lodging data to complete the report, which is expected in the fall.

Staff continues to work on building a social media audience via Instagram and Facebook. Listservs continue to be sent with relevant Airport news. The website now includes information on the Stearman and Thunderbird meeting rooms.

Staff hosted a tour and presentation for 15 real estate agents. The Airport is participating in the Youth Corps Program, which assigned a youth volunteer to the Airport for the summer. Staff attended the NBAA Regional Forum in June and are planning to exhibit at NBAA in Las Vegas in October.

Administrative Report from the Aviation Director or Designee Regarding the Status of Pending Aviation-Related Items

Mr. Mascaro stated that City Council approved the Airport North General Aviation Executive Box Hangars Design Phase Services Contract on consent. The contractor and design team are at 45 percent plan completion, now looking at value engineering options. In terms of the Scottsdale runway lighting rehabilitation project, the goal is to begin construction on September 16th.

The developer of the proposed Seventh Day Adventist rezoning project will be coming before the Commission in the near future to discuss its rezoning requests.

Gate 2 at the south end of the airfield provides access to private property through the fence. An entity at this Acoma property desires to redevelop its hangars. However, the taxiway, owned by the City, is designated as a private street, only able to accommodate small aircraft. The developer wishes to spend its own money to upgrade the taxiway structure.

The City of Phoenix Manor Scottsdale project was approved by the City of Phoenix with stipulations, which did not include noise and sound attenuation. The site is located a quarter mile off the south runway and will consist of apartments.

Commissioner Celigoy noted the addition of the consent agenda and moving administrative items to this section. He asked whether this was a policy change for all commissions. Mr. Mascaro stated that they have the ability to include a consent item as needed. It was used in the past, because there were a significant amount of business permits that would take significant time to review. In speaking with the Chair and Vice Chair, staff felt it was appropriate to include a consent agenda in terms of the business permits for this month. It is not intended to be the norm.

13. Discussion and Possible Action to Modify the Airport Advisory Commission Meeting schedule and Commission Item Calendar

There were no comments and no action was taken.

PUBLIC COMMENT

There were no public comments.

FUTURE AGENDA ITEMS

No action taken.

ADJOURNMENT

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 5:53 p.m.

AYES: Chair Little, Vice Chair Maxwell, Commissioners Brad Berry, John Berry, Bernosky, Celigoy and Kaplan

NAYS: None

SUBMITTED BY:

eScribers, LLC



COMMISSION ACTION REPORT

Ratification of Airpark Aeronautical Business Permit for Palio Holdings, LLC to conduct Hangar/Shade Leasing Services

Agenda Item No.: 1

Meeting Date: 09/18/19

Staff Contact: Carmen Williams,
Aviation Finance & Administration
Manager

Phone: (480) 312-8475

ACTION

Ratification of Airpark Aeronautical Business Permit for Palio Holdings, LLC to conduct hangar/shade leasing services in the Scottsdale Airpark.

PURPOSE

Pursuant to Scottsdale Revised Code, Chapter 5, Article 3, commercial aeronautical activity conducted in the Airpark requires a valid Aeronautical Business Permit. In addition, the Airpark Minimum Operating Standards outlines the process for obtaining such a permit. Palio Holdings, LLC owner of the hangar has requested an Airpark Aeronautical Business Permit to conduct Hangar/Shade Leasing Services in the Scottsdale Airpark.

APPLICANT(S)

Palio Holdings, LLC
John Knight
8625 E. Yearling Road
Scottsdale, AZ 85255

KEY CONSIDERATIONS

Palio Holdings, LLC has provided the appropriate documentation as required in the Airpark Minimum Operating Standards.

Attachment(s): 1. Completed Airpark Aeronautical Business Permit
 2. Location Map

Action taken:



**SCOTTSDALE AIRPORT
AERONAUTICAL
BUSINESS PERMIT - AIRPARK**



*(Required to conduct commercial aeronautical activity in the airpark)
Fields in RED are required.*

Business or activity to be conducted (check all that apply):

- Aircraft Sales Services Aircraft
- Charter Services Aircraft
- Management Services
- Hangar/Shade Leasing Services
- Helicopter Leasing or Rental Services
- Helicopter Flight Training Services
- Helicopter Maintenance and Repair Services

Other: (List Service):

These activities are limited by City ordinance and the Airpark Minimum Operating Standards. Please refer to each document for further information and standards for each type of business.

Applicant (Business Name): Palio Holdings, LLC

Authorized Representative, title: John Knight Email Address: john@knightfamilycomp

Work Phone: Cell Phone: 480-340-9115 Fax:

Mailing Address: 8625 E Yearling Road

City: Scottsdale State: AZ Zip Code: 85255

Billing Address: 8625 E Yearling Road

City: Scottsdale State: AZ Zip Code: 85255

Billing Phone: 480-340-9115 Billing Email: john@knightfamilycompan

The Applicant hereby requests the above action(s), and in consideration of this request being granted, agrees to the following:

1. **FEE PAYMENT:** The Applicant agrees to pay all applicable fees on time, and all required fees including late fees, interest and penalties without deduction of any kind.
2. **PERMIT LIMITATIONS:** This permit may not be assigned or transferred, and is limited to the approved business activity listed above

3. INFORMATION CHANGES: The Applicant shall notify Airport Administration, in writing within fifteen (15) days, of any change to the Information provided.

4. The City assumes no liability for damage or loss to personal property while operating at Scottsdale Airport.

INDEMNIFICATION: The Applicant and invitees shall indemnify the City pursuant to Chapter 5 of the Scottsdale Revised Code. As required by the Airport Minimum Operating Standards, permit holder shall endorse all liability insurance policies to include the City of Scottsdale as an additional insured. Applicant further agrees to waive their insurers' subrogation rights against the City of Scottsdale, and its Officers, Directors, Commissioners and Employees.

5. COMPLIANCE WITH THE LAW: The Applicant shall comply with all applicable laws, ordinances, rules and regulations. To view regulations, go to <http://www.scottsdaleaz.gov/airport/regulatorydocs>

The undersigned representative certifies he/she is authorized to sign for the business and acknowledges receipt of a copy of this permit.

Applicant Signature:



Date:

8/8/19

By checking this box, I affirm that the information entered above is accurate and that the name typed above represents my official signature.

Please check the box for each item attached and submitted with the application:

Lease/License Agreement

Certificates of Insurance

Sublease Agreement

FAA Certificates

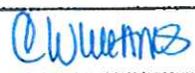
Airport Driver/Vehicle Permit

Business/ Privilege Tax License

Please save the form to your documents, then submit the form with an electronic signature to cawilliams@scottsdaleaz.gov OR print, sign and return to: 15000 N. Airport Drive, Suite 100, Scottsdale, AZ 85260

Staff Use Only

Application, permits and insurance reviewed by:



Aviation Director's Comments/ Stipulations:

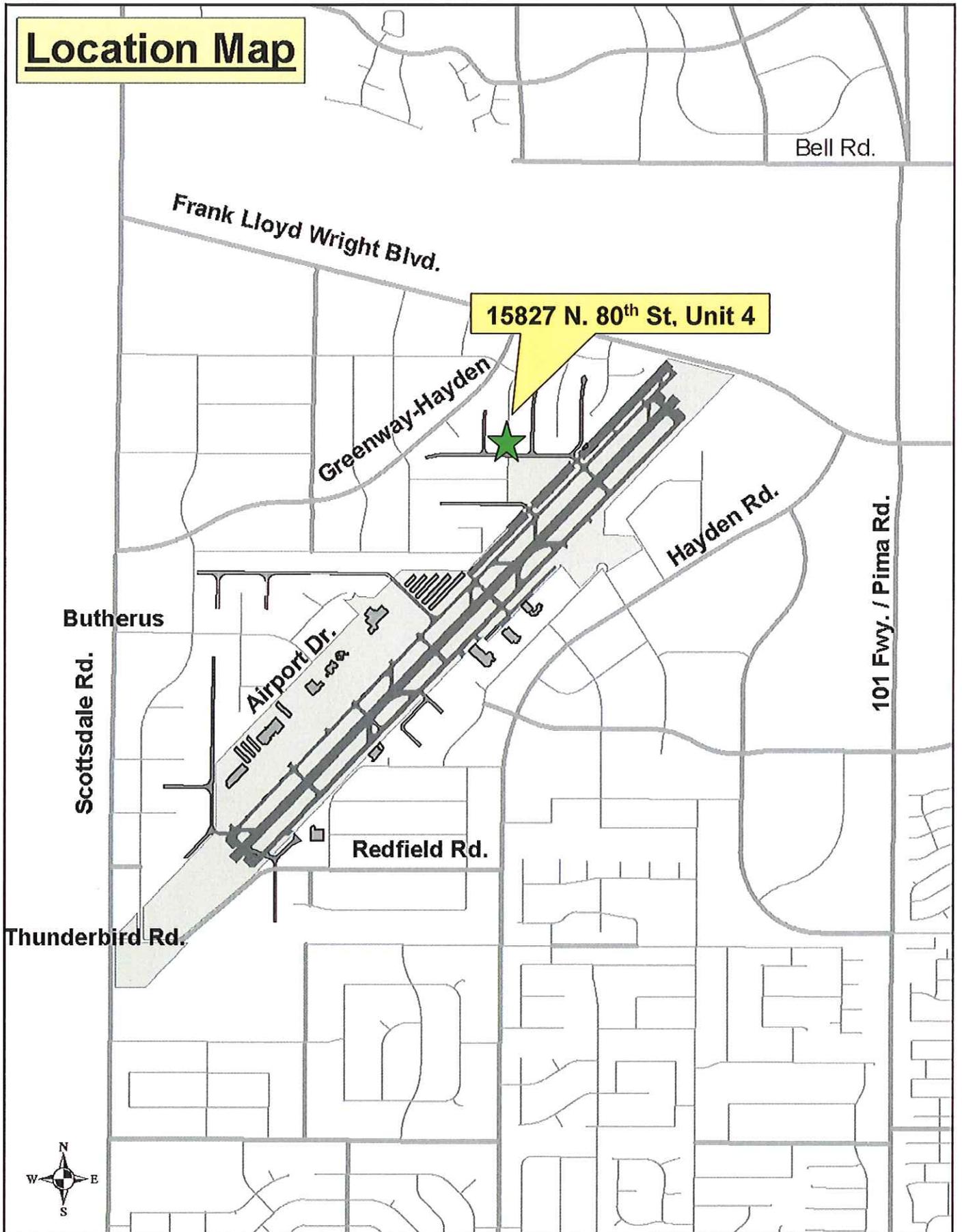
acct 2019-11

Approved by Aviation Director or designee:

 8/15/19

Date Ratified by the Airport Advisory Commission:

Location Map





COMMISSION ACTION REPORT

Discussion and possible action regarding application for Airpark Aeronautical Business Permit for Aerial Solutions II, LLC dba Western Sky Helicopters to conduct Helicopter Specialized Commercial Flying Services

Agenda Item No.: 2

Meeting Date: 09/18/19

Staff Contact: Carmen Williams,
Aviation Finance & Administration
Manager

Phone: (480) 312-8475

ACTION

Ratification of Airpark Aeronautical Business Permit for Aerial Solutions II, LLC dba Western Sky Helicopters to conduct Flight Training Services at the Scottsdale Airport.

PURPOSE

Pursuant to Scottsdale Revised Code, Chapter 5, Article 3, commercial aeronautical activity conducted in the Airpark requires a valid Aeronautical Business Permit. In addition, the Airpark Minimum Operating Standards outlines the process for obtaining such a permit. Aerial Solutions II, LLC dba Western Sky Helicopters has requested an Airpark Aeronautical Business Permit to conduct Helicopter Specialized Commercial Flying Services at the Scottsdale Airpark.

APPLICANT

Aerial Solutions II, LLC dba Western Sky Helicopters
Vanessa Clifton, VP and COO
7305 E. Greenway Road
Scottsdale, AZ 85260

KEY CONSIDERATIONS

Aerial Solutions II, LLC dba Western Sky Helicopters has provided the appropriate documentation as required in the Airpark Minimum Operating Standards.

Attachment(s): 1. Completed Airpark Aeronautical Business Permit
 2. Location Map

Action taken:



SCOTTSDALE AIRPORT

AERONAUTICAL BUSINESS PERMIT - AIRPARK



Permit required to conduct commercial aeronautical activity in the Airpark

Business or activity to be conducted (check all that apply):

- | | |
|--|--|
| <input type="checkbox"/> Aircraft Sales Services
<input checked="" type="checkbox"/> Aircraft Charter Services
<input type="checkbox"/> Charter Brokerage Services
<input type="checkbox"/> Hangar/Shade Leasing Services
<input type="checkbox"/> Helicopter Flight Training Services
<input checked="" type="checkbox"/> Helicopter Specialized Commercial Flying Services
<input type="checkbox"/> Other (please list service): _____ | <input type="checkbox"/> Aircraft Charter Services
<input type="checkbox"/> Aircraft Management Services
<input type="checkbox"/> Specialized Commercial Flying Services
<input type="checkbox"/> Aircraft Engine Overhaul Services
<input type="checkbox"/> Helicopter Maintenance & Repair Services
<input type="checkbox"/> Helicopter Leasing / Rental Services |
|--|--|

These activities are limited by City ordinance and the Airpark Minimum Operating Standards. Please refer to each document for further information and standards for each type of business.

Applicant / Business Name: Aerial Solutions II dba Western Sky Helicopters
 Authorized Representative / Title: Vanessa Clifton, VP and COO
 Work Phone: 480-416-6415 Cell Phone: 480-789-3425
 Mailing Address: 7305 E. Greenway Rd City: Scottsdale, AZ
 State: AZ Zip Code: 85260 Email: vanessa@westernskyhelicopters.com
 Billing Address: PO Box 1532 City: Cave Creek
 State: AZ Zip Code: 85327 Billing Email: vanessa@westernskyhelicopters.com
 Billing Phone: 480-789-3425

The Applicant hereby requests the above action(s), and in consideration of this request being granted, agrees to the following:

1. **FEE PAYMENT:** The Applicant agrees to pay all applicable fees on time, and all required fees including late fees, interest and penalties without deduction of any kind.
2. **PERMIT LIMITATIONS:** This permit may not be assigned or transferred, and is limited to the approved business activity listed above.
3. **INFORMATION CHANGES:** The Applicant shall notify Airport Administration, in writing within fifteen (15) days, of any change to the information provided.
4. The City assumes no liability for damage or loss to personal property while operating at Scottsdale Airport.
5. **INDEMNIFICATION:** The Applicant and invitees shall indemnify the City pursuant to Chapter 5 of the Scottsdale Revised Code. As required by the Airport Minimum Operating Standards, permit holder shall endorse all liability insurance policies to include the City of Scottsdale as an additional insured. Applicant further agrees to waive their insurers' subrogation rights against the City of Scottsdale, and its Officers, Directors, Commissioners and Employees.
6. **COMPLIANCE WITH THE LAW:** The Applicant shall comply with all applicable laws, ordinances, rules and regulations. To view regulations, go to <http://www.scottsdaleaz.gov/airport/regulatorydocs>

The undersigned representative certifies that he/she is authorized to sign for the business and the information entered above is accurate.

Applicant Signature: Vanessa Clifton Date: 8/14/2019

Completed electronic forms may be submitted to cawilliams@scottsdaleaz.gov or returned to 15255 N. Airport Drive, Scottsdale AZ 85260

Staff Use Only

Application and documentation reviewed by: Carmen Williams

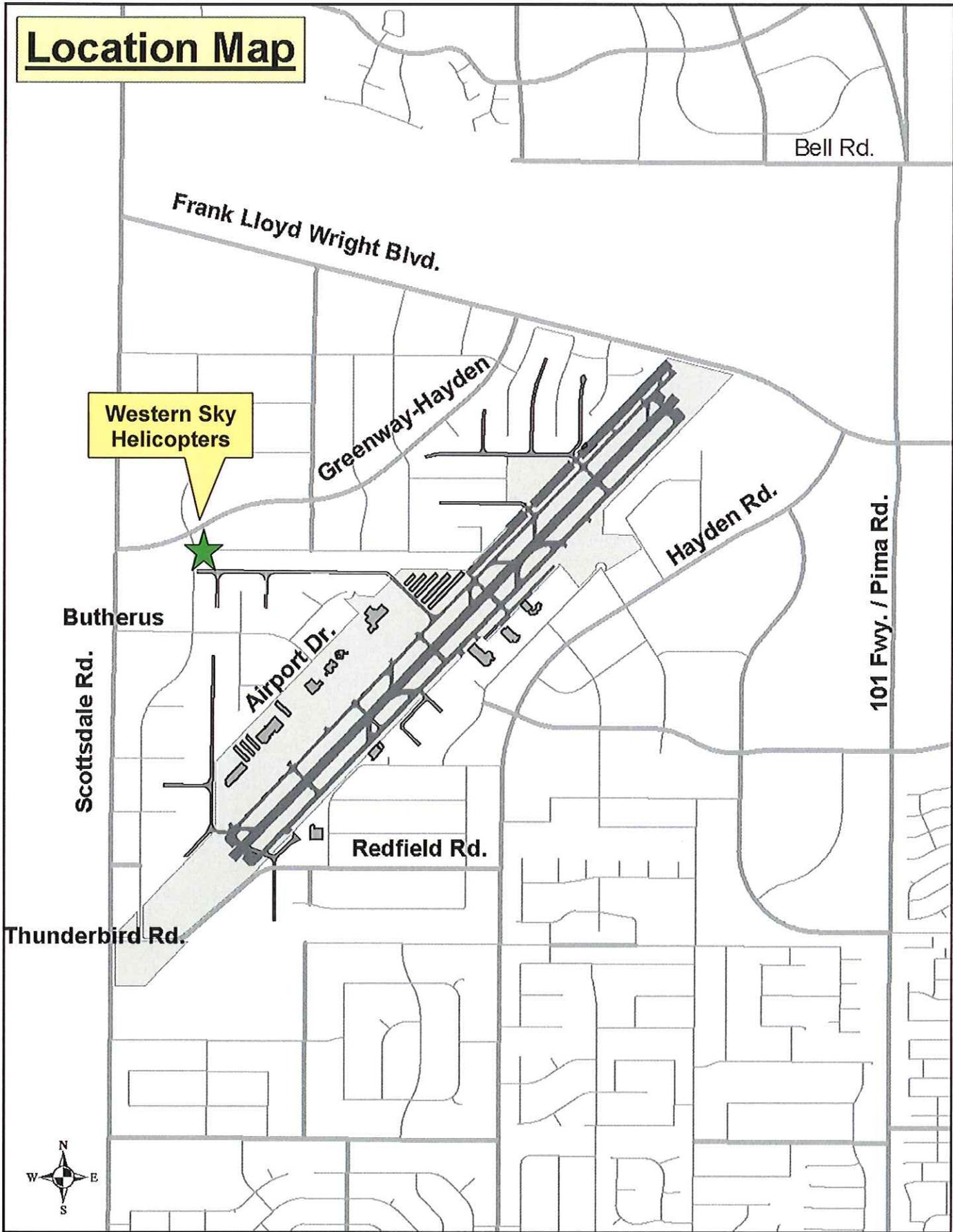
Aviation Director's Comments/Stipulations: None

Approved by Aviation Director or designee: Williams Date: 8/23/2019

Date Ratified by the Airport Advisory Commission: scheduled 9/18/19

ABP Account Number: 2019-12A

Location Map





COMMISSION ACTION REPORT

Discussion and possible action regarding application for Airport Aeronautical Business Permit for Wright Flight Aviation, LLC to conduct Flight Training Services

Agenda Item No.: 3

Meeting Date: 09/18/19

Staff Contact: Carmen Williams,
Aviation Finance & Administration
Manager

Phone: (480) 312-8475

ACTION

Ratification of Airport Aeronautical Business Permit for Wright Flight Aviation, LLC to conduct Flight Training Services at the Scottsdale Airport.

PURPOSE

Pursuant to Scottsdale Revised Code, Chapter 5, Article 3, commercial aeronautical activity conducted at the Airport requires a valid Aeronautical Business Permit. In addition, the Airport Minimum Operating Standards outlines the process for obtaining such a permit. Wright Flight Aviation, LLC has requested an Airport Aeronautical Business Permit to conduct Flight Training Services at the Scottsdale Airport.

APPLICANT

Wright Flight Aviation, LLC
Robert Wright Hayes, Jr. / Owner & Chief Pilot
14700 N. Airport Drive, Suite 150
Scottsdale, AZ 85260

KEY CONSIDERATIONS

Wright Flight Aviation, LLC has provided the appropriate documentation as required in the Airport Minimum Operating Standards.

Attachment(s):
1. Completed Airport Aeronautical Business Permit
2. Location Map

Action taken:



SCOTTSDALE AIRPORT AERONAUTICAL BUSINESS PERMIT



(Required to conduct commercial aeronautical activity on the airport)
Fields in RED are required fields.

Business or activity to be conducted (check all that apply):

- Aircraft Charter Services
- Aircraft Leasing or Rental Services
- Aircraft Maintenance and Repair Services
- Aircraft Management
- Aircraft Washing Services
- Aircraft Sales Services
- Aircraft Mobile Maintenance and Repair Services
- Specialized Aircraft Repair Services (list service): _____
- Specialized Commercial Flying Service (list service): _____
- Hangar/Shade Leasing Services
- Flight Training Services
- Fixed Base Operator
- On-Airport Rental Car Concession
- Other (list service): _____

These activities are limited to the airport by ordinance. Please refer to the Airport Minimum Operating Standards for further information on each type of business.

Applicant (Business Name): Wright Flight Aviation, LLC

Authorized Representative, title: Robert Wright Hayes Jr. owner/Chief Pilot Email Address: WrightFlightTraining@gmail.com

Work Phone: 480.798.5849 Cell Phone: 602.647.2589 Fax: _____

Mailing Address: 14700 N. Airport Dr. Suite 150

City: Scottsdale State: AZ Zip Code: 85260

Billing Address: 3411 W. Inspiration Dr.

City: Phoenix State: AZ Zip Code: 85086

Billing Phone: 480.798.5849 Billing Email: WrightFlightTraining@gmail.com

The Applicant hereby requests the above action(s), and in consideration of this request being granted, agrees to the following:

1. FEE PAYMENT: The Applicant agrees to pay all applicable fees on time, and all required fees including late fees, interest and penalties without deduction of any kind.
2. PERMIT LIMITATIONS: This permit may not be assigned or transferred, and is limited to the approved business activity listed above
3. INFORMATION CHANGES: The Applicant shall notify Airport Administration, in writing within fifteen (15) days, of any change to the information provided.
4. RELEASE OF LIABILITY: The City assumes no liability for damage or loss to personal property while operating at Scottsdale Airport.
5. INDEMNIFICATION: The Applicant and invitees shall indemnify the City pursuant to Chapter 5 of the Scottsdale Revised Code. As required by the Airport Minimum Operating Standards, permit holder shall endorse all liability insurance policies to include the City of Scottsdale as an additional insured. Applicant further agrees to waive their insurers' subrogation rights against the City of Scottsdale, and its Officers, Directors, Commissioners, and Employees.
6. COMPLIANCE WITH THE LAW: The Applicant shall comply with all applicable laws, ordinances, rules and regulations. To view regulations, go to <http://www.scottsdaleaz.gov/airport/regulatorydocs>

Please check the box for each item attached and submitted with the application:

- | | | |
|--|---|--|
| <input type="checkbox"/> Lease/License Agreement | <input checked="" type="checkbox"/> Certificates of Insurance | <input checked="" type="checkbox"/> FAA Certificates |
| <input checked="" type="checkbox"/> Sublease Agreement | <input checked="" type="checkbox"/> Business/ Privilege Tax License | |

The undersigned representative certifies he/she is authorized to sign for the business and acknowledges receipt of a copy of this permit.

Applicant Signature:



Date:

8/23/19

By checking this box, I affirm that the information entered above is accurate and that the name typed above represents my official signature.

Please save the form to your documents, submit the form with an electronic signature to cawilliams@scottsdaleaz.gov
OR print, sign and return to: 15000 N. Airport Drive, Suite 100, Scottsdale, AZ 85260.

Staff Use Only

Application, permits and insurance reviewed by: *C. Williams*

Account 2019-13

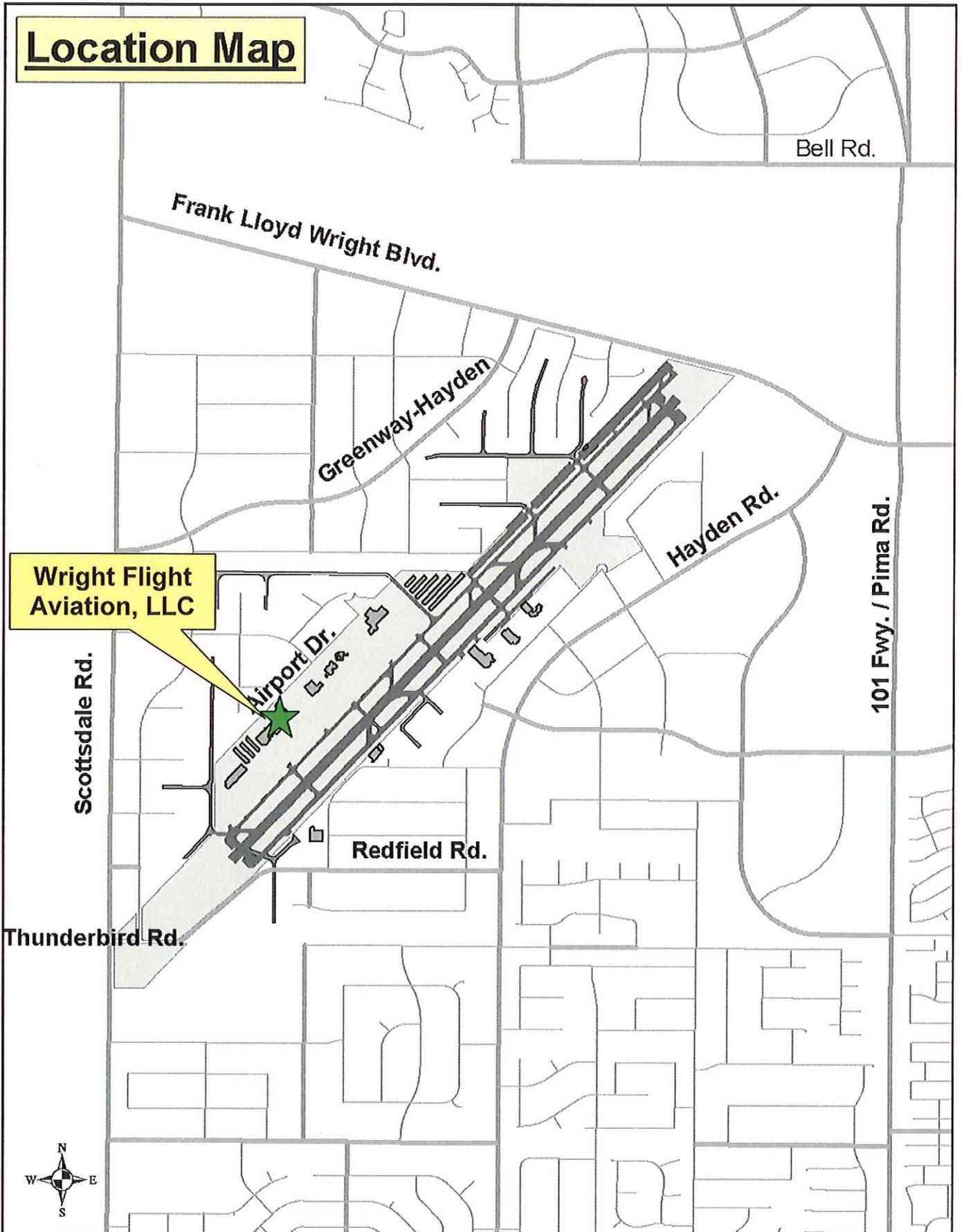
Aviation
Director's
Comments/
Stipulations:

Approved by Aviation
Director or designee:

Carmen Williams 8/27/19

Date Ratified by the Airport Advisory Commission: *Scheduled 9/18/19*

Location Map



**Wright Flight
Aviation, LLC**

Airport Dr.

Bell Rd.

Frank Lloyd Wright Blvd.

Greenway-Hayden

Hayden Rd.

Scottsdale Rd.

Redfield Rd.

101 Fwy. / Pima Rd.

Thunderbird Rd.





COMMISSION INFORMATION REPORT

Insurance requirement update from Risk Management

Agenda Item No.: 4

Meeting Date: 09/18/19

Staff Contact: Katie Callaway,
Risk Management Director

Phone: (480) 312-7841

INFORMATION

Risk Management Director will present a brief update on insurance requirements.



COMMISSION INFORMATION REPORT

Airport Internship Update

Agenda Item No.: 5

Meeting Date: 09/18/19

Staff Contact: Christian Eveleigh,
Aviation Intern

Phone: (480) 312-8496

INFORMATION

Aviation Intern report regarding Stormwater Pollution Prevention Plan, meeting room marketing program, obstruction analysis and intern daily tasks.



COMMISSION ACTION REPORT

Discussion and input regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations, and Revocations

Agenda Item No.: 6

Meeting Date: 09/18/19

Staff Contact: Carmen Williams,
Aviation Finance & Administration
Manager

Phone: (480) 312-8475

INFORMATION

Review of Airport and Airpark permittees and major tenant Aeronautical Business Permit additions, cancellations, and revocations.

PURPOSE

Per the request of the Airport Advisory Commission, a report will be provided as needed indicating additions, cancellations, and revocations of Aeronautical Business Permits.

KEY CONSIDERATIONS

- Attached are the current lists of Airport and Airpark permittees.
- List provides what type of aeronautical activity the business is conducting and the contact information.
- Any additions, cancellations, suspensions, and revocations will be highlighted on the list.

Attachment(s):
1. Current Airport Permittee List by Category
2. Current Airpark Permittee List by Category

AIRPORT AERONAUTICAL BUSINESS PERMITS & TENANTS

SEPTEMBER 2019

AIRCRAFT CHARTER, SALES & MANAGEMENT					
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE	FAX
AERO JET SERVICES	AIRCRAFT CHARTER/MANAGEMENT	SFS	MIKE AABY	480-922-7441	480-922-8297
ALANTE AIR CHARTER	AIRCRAFT CHARTER/MANAGEMENT	RASC	RYAN HAMILTON	605-593-8960	
AVIATION RESOURCE GROUP DBA AERODYNE FLIGHT CENTER	AIRCRAFT SALES	ACC	DOUG COX	480-359-7979	
BUSINESS AIRCRAFT MANAGEMENT DBA EXECUTIVE AIRCRAFT SERVICES	AIRCRAFT CHARTER/SALES/MANAGEMENT	SFS	GORDON JOHNSON	480-905-8659	480-905-9365
ELITE FLIGHT JETS	AIRCRAFT CHARTER	SFS	CHARLES LAPMARDO	480-305-0911	
EMPIRE AVIATION	AIRCRAFT SALES	ACC	GARY WRIGHT	480-659-0808	480-659-0363
FLY DENALI DBA ALASKAZONA ADVENTURES	AIRCRAFT CHARTER	RA	ERIC ROVEY	623-203-7580	
GEMINI AIR GROUP	AIRCRAFT CHARTER/MANAGEMENT	GEM	TIMOTHY CARPAY	480-991-5387	480-991-3373
G.G.R. AVIATION	AIRCRAFT MANAGEMENT	SFS	GUY MILANOVITS	480-614-1166	
J&S AVIATION	AIRCRAFT MANAGEMENT	MOBILE	SEAN FOWLER	480-241-9437	623-780-8484
JET FLEET, LLC	AIRCRAFT SALES	ABC	STEVE GAGE	480-286-0029	
JET PROS, LLC	AIRCRAFT CHARTER/BROKERAGE/MANAGEMENT	MOBILE	MARGARET PIONTEK	480-444-2452	480-575-9920
JOHN HOPKINSON & ASSOCIATES	AIRCRAFT SALES	SFS	CHRISTINA HOPKINSON	403-637-2250	
ROSS AVIATION - CHARTER	AIRCRAFT CHARTER	RASC	RICK WIELEBSKI	480-948-2400	480-948-3874
PACIFIC AIR CENTER	AIRCRAFT SALES	RASC	BRIAN MACKIN	562-513-5222	
SAWYER CHARTER SERVICE	AIRCRAFT CHARTER/SALES	RANC	CHAD VERDAGLIO	480-922-2723	480-922-5653
SET JET	AIRCRAFT CHARTER/BROKERAGE	RANC	WILLIAM SMITH	480-264-6500	
VERNON AVIATION	AIRCRAFT CHARTER	RASC	CHRIS RILEY	505-564-9464	

AIRCRAFT RENTAL, LEASING & FLIGHT TRAINING					
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE	FAX
AMERICAN FLYERS, INC.	FLIGHT TRAINING	RANC	STEVEN DAUN	954-784-2122	
AVIATION RESOURCE GROUP (AERODYNE)	AIRCRAFT RENTAL/FLIGHT TRAINING	ACC	DOUG COX	480-359-7979	
ELITE FLIGHT TRAINING	AIRCRAFT RENTAL/LEASING/FLIGHT TRAINING	SFS	CHARLES LAPMARDO	480-305-0911	
LEGACY FLIGHT TRAINING	FLIGHT TRAINING	ACC	WILLIAM INGLIS	772-539-0420	
PLUS 5 SPORT AERO	FLIGHT TRAINING	RANC	BUD DAVIDSON	602-971-3991	602-971-3896
SAGUARO AIR, LLC	FLIGHT TRAINING	RASC	BRANDON PELATO	480-859-9145	
SAWYER AVIATION	AIRCRAFT RENTAL/FLIGHT TRAINING	RANC	CHAD & MARY VERDAGLIO	480-922-5221	480-922-5653
SCOTTSDALE EXECUTIVE FLIGHT TRAINING	AIRCRAFT RENTAL/FLIGHT TRAINING	SFS	GUY MILANOVITS	480-614-1166	
SDL HOLDINGS - ATP	FLIGHT TRAINING	RASC	JIM KOZIARSKI	904-273-3018	904-273-1511
SIERRA CHARLIE AVIATION	AIRCRAFT RENTAL/FLIGHT TRAINING	SFS	SCOTT CAMPBELL	480-390-2346	
SOUTHWEST FLIGHT CENTER	AIRCRAFT RENTAL/FLIGHT TRAINING	ACC	GARY LEWIN	480-991-2880	480-991-2968
UNIVERSAL HELICOPTERS, INC.	FLIGHT TRAINING/LEASING/PHOTOGRAPHY	RASC	GORDON JIROUX	480-951-6283	480-951-6285
VERTICAL WORKS	FLIGHT TRAINING	RANC	CHARLES CHADWICK	732-865-1610	
WRIGHT FLIGHT AVIATION, LLC	FLIGHT TRAINING	RASC	ROBERT HAYES JR.	480-798-5849	

AIRCRAFT MAINTENANCE & REPAIR

BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE	FAX
ACROPRO LLC	MOBILE AIRCRAFT MAINTENANCE	MOBILE	PIKE KELLY	805-268-4962	
ARIZONA AIRCRAFT INTERIOR DESIGN	SPECIALIZED AIRCRAFT REPAIR	SFS	MICHAEL BRYANT	480-832-1330	480-832-1186
AVSOURCE, LLC	AIRCRAFT MAINTENANCE	RASC	KEVIN CRAMER	951-963-5389	
AZ JET SERVICES	AIRCRAFT MAINTENANCE	SFS	DAVE FERNEAU	602-380-5555	
CESSNA AIRCRAFT COMPANY	AIRCRAFT MAINTENANCE	MOBILE	RANDALL SOUTIERE	480-840-9430	
CONSTANT AVIATION, LLC	AIRCRAFT MAINTENANCE	SFS	NATHAN ROMNEY	469-323-4081	
DALLAS AIRMOTIVE	AIRCRAFT MAINTENANCE	SFS	DAVID HUTCHISON	214-477-9033	
DUNCAN AVIONICS	AIRCRAFT MAINTENANCE	SFS	JIM DAVIS	480-922-3575	480-951-9234
GEMINI AIR GROUP	AIRCRAFT MAINTENANCE	GEM	TIMOTHY CARPAY	480-991-5387	480-991-3373
G.G.R. AVIATION	MOBILE AIRCRAFT MAINTENANCE	SFS	GUY MILANOVITS	480-614-1166	
LEARJET/BOMBARDIER INC.	AIRCRAFT MAINTENANCE	SFS	SEBASTIAN MOORE	520-746-5100	
PDR SERVICES	SPECIALIZED AIRCRAFT REPAIR	SFS	PHILIP CHAPMAN	480-202-2908	
PREMIER AIR CENTER dba WEST STAR AVIATION	AIRCRAFT MAINTENANCE	SFS	RODGER RENAUD	618-258-8020	618-259-0809
SIGNATURE TECHNICAIR	AIRCRAFT MAINTENANCE	SFS	BUTCH BAXTER	480-443-7266	
SOUTHWEST FLIGHT CENTER	MOBILE AIRCRAFT MAINTENANCE	ACC	GARY LEWIN	480-991-2880	480-991-2968

AIRCRAFT WASHING & DETAILING

BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE	FAX
AERO PANACHE	AIRCRAFT WASHING	MOBILE	TODD PUCKETT	602-531-5505	
APPEARANCE GROUP	AIRCRAFT WASHING	MOBILE	DONALD HENRY	480-580-1658	
CLASSIC AIR AVIATION	AIRCRAFT WASHING	MOBILE	JON MARPLE	602-574-5376	440-664-3568
JB'S EXECUTIVE DETAILING	AIRCRAFT WASHING	MOBILE	JEFFREY BURROWS	480-808-4229	
TIME FOR SALE	AIRCRAFT WASHING	MOBILE	CAROLYN NELSON	602-295-7181	
WEST COAST WASH STATION	AIRCRAFT WASHING	MOBILE	MIKE ADAMS	480-443-7320	

AUTO RENTAL COMPANIES

BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE	FAX
ALAMO/NATIONAL CAR RENTAL	OFF-AIRPORT RENTAL CAR	OFF	MIKE ROLLINS	480-948-4884	480-948-7444
AVIS RENT-A-CAR SYSTEMS	OFF-AIRPORT RENTAL CAR	OFF	PETER SERENA	480-948-4993	602-273-3215
ENTERPRISE RENT-A-CAR	RENTAL CAR	SFS	ERIC BULLIS	480-315-8051	480-315-1938
GO RENTALS	RENTAL CAR	RA	KAVOUS GITIBIN	480-991-0117	949-222-1909
HERTZ RENT-A-CAR	OFF-AIRPORT RENTAL CAR	OFF	STEPHEN BLUM	239-301-7794	

FIXED BASE OPERATORS

BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE	FAX
ROSS AVIATION	FIXED BASE OPERATOR	RA	RICK WIELEBSKI	480-948-2400	480-948-3874
SIGNATURE FLIGHT SUPPORT	FIXED BASE OPERATOR	SFS	GREG GIBSON	480-951-2525	

HANGAR, SHADE & OFFICE LEASING SERVICES

BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE	FAX
GEMINI AIR GROUP	HANGAR LEASING	GEM	TIMOTHY CARPAY	480-991-5387	480-991-3373
ROSS AVIATION SOUTH COMPLEX	HANGAR/OFFICE LEASING	RASC	RICK WIELEBSKI	480-948-2400	480-948-3874
SCOTTSDALE JET CENTER REAL ESTATE, LLC	HANGAR/SHADE LEASING	ACC, GRNWY	TROY PADILLA	505-780-4455	

IN-FLIGHT CATERING SERVICES					
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE	FAX
AIR CULINAIRE WORLDWIDE, LLC	IN-FLIGHT CATERING	MOBILE	CHRIS EVANS	1-800-247-2433	
BASHAS INC. DBA AJ'S FINE FOODS	IN-FLIGHT CATERING	MOBILE	MICHAEL BASHA	480-940-6731	480-940-2245
BRUNCH CAFÉ	IN-FLIGHT CATERING	MOBILE	KEVIN RASMUS	480-398-7174	
EMILY'S EVENTS LLC	IN-FLIGHT CATERING	MOBILE	EMILY GARNER	480-361-1800	
LIVE RICH PROJECT, LLC DBA JETFARE CATERING	IN-FLIGHT CATERING	MOBILE	NORA SNELLING	1-800-353-3327	
VOLANTI PRIVATE JET CATERING	IN-FLIGHT CATERING	MOBILE	DEE DEE MAZA	480-636-1722	

U.S. GOVERNMENT					
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE	FAX
FAA CONTROL TOWER	SDL AIR TRAFFIC CONTROL	TOWER	STEVE RAULSTON	480-609-7585	480-922-4982
U.S. CUSTOMS	U.S. CUSTOMS	OPS	OFF. KENNEDY/ARVIZU	480-312-8483	480-312-8485

LEGEND:

Green = New Permit
Yellow = Recently Cancelled Permit
Orange = Suspension/Pending Revocation
Red = Permit Revoked

ACC = Air Commerce Center; 14605 N. Airport Drive, Scottsdale, AZ 85260

APK = Various locations in Airpark

RA = Ross Aviation; 14600 N. Airport Drive, Scottsdale, AZ 85260

RASC = Ross Aviation South Complex; 14700 N. Airport Drive, Scottsdale, AZ 85260

SFS = Signature Flight Support; 15290 N. 78th Way, Scottsdale, AZ 85260

RANC = Ross Aviation North Complex; 15115 N. Airport Drive, Scottsdale, AZ 85260

TOWER = FAA Air Traffic Control Tower; 14960 N. 78th Way, Scottsdale, AZ 85260

GRNWX = Greenway Hangars and Shades; 15135 N. Airport Drive, Scottsdale, AZ 85260

AIRPARK AERONAUTICAL BUSINESS PERMITS & TENANTS

SEPTEMBER 2019

AIRCRAFT CHARTER, SALES & MANAGEMENT & SPECIALTY SERVICES				
BUSINESS NAME	ACTIVITY	CONTACT	TELEPHONE	FAX
AEROCARE MEDICAL TRANSPORT SYSTEMS, INC.	AIRCRAFT CHARTER	JOSEPH CECE	630-466-0800	630-466-1336
ARIZTAR DBA POCKET JETS	AIRCRAFT CHARTER/MANAGEMENT	EDDIE OCHOA	480-600-8004	480-553-8667
COPPER STATE TURBINE ENGINE CO.	AIRCRAFT ENGINE OVERHAUL SERVICES	JIM NORDSTROM	480-500-6677	480-991-3067
DELTA PRIVATE JETS	AIRCRAFT CHARTER/MANAGEMENT	REX BEVINS	859-534-4314	859-334-6547
EXECUTIVE JET MANAGEMENT	AIRCRAFT MANAGEMENT	CHRISTINE LEBER	513-979-6709	
GEMINI AIR GROUP	AIRCRAFT MANAGEMENT	TIMOTHY CARPAY	480-991-5387	480-991-3373
JET LINX SCOTTSDALE	AIRCRAFT CHARTER/MANAGEMENT	JON HULBURD	866-538-5469	888-398-3189
PINNACLE AIR GROUP	AIRCRAFT CHARTER/MANAGEMENT/SALES	SCOTT GUETTI	480-998-8989	480-998-7993
PRIME JET	AIRCRAFT CHARTER/MANAGEMENT	CHERYL JANKE	310-486-2088	303-648-4685
SCOTTSDALE HANGAR ONE	AIRCRAFT MANAGEMENT	ANDY SHAFER	480-624-9000	480-659-6051
THE COFFMAN COMPANIES	AIRCRAFT MANAGEMENT	JEFF COFFMAN	480-393-0770	480-393-7774
VAERUS AVIATION, INC.	AIRCRAFT MANAGEMENT	PATRICK TRAU	785-246-5403	

HELICOPTER RENTAL, LEASING & FLIGHT TRAINING				
BUSINESS NAME	ACTIVITY	CONTACT	TELEPHONE	FAX
SUNSTATE HELICOPTERS	SPECIAL COMMERCIAL FLYING	CHRIS DOBKINS	602-469-3182	
WESTERN SKY HELICOPTERS	SPECIAL COMMERCIAL FLYING	VANESSA CLIFTON	480-416-6415	

HANGAR, SHADE & OFFICE LEASING SERVICES				
BUSINESS NAME	ACTIVITY	CONTACT	TELEPHONE	FAX
15220 N. 75TH ST., LLC	HANGAR/SHADE LEASING	JOHN CAUVIN	480-435-3163	
AEROCARE MEDICAL TRANSPORT SYSTEMS, INC.	HANGAR/SHADE LEASING	JOSEPH CECE	630-466-0800	630-466-1336
AIRE LANE	HANGAR/SHADE LEASING	MOSHE BAR	480-483-8107	480-483-8172
AIRPARK LAND, LLC	HANGAR/SHADE LEASING	CRAIG JACKSON	480-421-6694	
AK AIR, LLC	HANGAR/SHADE LEASING	MIKE ANDERSON	920-279-0163	
ASTOR AIRPARK HOLDINGS	HANGAR/SHADE LEASING	REG COOPER	480-483-1999	480-443-7776
AVALON ONE	HANGAR/SHADE LEASING	SAMIR KANUGA	480-718-2412	
BATES FAMILY TRUST	HANGAR/SHADE LEASING	AUSTIN BATES	480-443-8287	480-443-8385
BCO	HANGAR/SHADE LEASING	LYNN BABCOCK	480-922-0490	480-922-0839
BUILDING D	HANGAR/SHADE LEASING	SCOTT LYON	480-367-6200	

15266070

s1 "Airpark"

CENTRAL IMPLEMENT	HANGAR/SHADE LEASING	PERRY CASE	480-998-8989	
CC OFFICE LLC	HANGAR/SHADE LEASING	JOSEPH ODDO	480-998-1444	480-951-1392
CWIE MANAGEMENT RESOURCES	HANGAR/SHADE LEASING	FRANK CADWELL	480-449-7751	480-449-8814
DEVELOPMENT SERVICES OF AMERICA	HANGAR/SHADE LEASING	RICHARD WILSON	480-927-4888	480-927-4889
GRAYSTAR CORPORATION	HANGAR/SHADE LEASING	JOHN MEYER	480-483-1985	480-483-1726
GREAT AMERICAN HANGAR	HANGAR/SHADE LEASING	MARK BOSCO	916-391-5000	916-391-5001
HANGAR THREE	HANGAR/SHADE LEASING	JIM KEELEY	480-596-9000	480-948-0502
JET LINX SCOTTSDALE	HANGAR/SHADE LEASING	JON HULBURD	866-538-5469	888-398-3189
JON VESELY REVOCABLE TRUST	HANGAR/SHADE LEASING	JOHN MEYER	480-483-1985	480-483-1726
LARRY COFFEY	HANGAR/SHADE LEASING	LARRY COFFEY	480-607-0140	
LOOKOUT PEAK, LLC	HANGAR/SHADE LEASING	MOSHE BAR	480-483-8107	480-483-8172
MOBILE INN ASSOCIATES	HANGAR/SHADE LEASING	MARTIN DEHAAN	480-483-1985	480-483-1726
PACIFIC MARINE MANAGEMENT	HANGAR/SHADE LEASING	AL CHITTENDEN	360-653-4266	360-659-4216
PALIO HOLDINGS, LLC	HANGAR/SHADE LEASING	JOHN KNIGHT		
CRAIG/KRISTEN POTTS	HANGAR/SHADE LEASING	CRAIG POTTS		
ROSS AVIATION	HANGAR/SHADE LEASING	RICK WIELEBSKI	480-948-2400	480-443-7227
SCOTTSDALE HANGAR ONE	HANGAR/SHADE LEASING	ANDY SHAFER	480-624-9000	480-659-6051
SKY HARBOR LEASING, LLC	HANGAR/SHADE LEASING	REG COOPER	480-483-1999	
SKY PEAK	HANGAR/SHADE LEASING	TONYA COLE	480-483-8107	480-483-8172
SOUTHWEST JET CENTER	HANGAR/SHADE LEASING	GARY DAICHENDT	949-254-3027	
TRIPLE C AIRPARK PROPERTIES, LLC	HANGAR/SHADE LEASING	JOHN LEVITZ	602-688-2299	
WALLACE HOLDINGS	HANGAR/SHADE LEASING	BOB WALLACE	480-998-8861	480-998-0388
WATTS INVESTMENTS, LLC	HANGAR/SHADE LEASING	CHRIS NUTE	602-761-4571	302-275-3346
7689, LLC	HANGAR/SHADE LEASING	JOHN MEYER	480-289-5715	480-751-1559

LEGEND:

Green = New Permit
Yellow = Recently Cancelled Permit
Orange = Suspension/Pending Revocation
Red = Permit Revoked



COMMISSION INFORMATION REPORT

Discussion and input regarding the Monthly Airport Construction Report for September 2019

Agenda Item No.: 7

Meeting Date: 09/18/19

Staff Contact: Chris Read,
Asst. Aviation Director-Operations

Phone: (480) 312-2674

INFORMATION

Airport Construction Update for September 2019.

PURPOSE

The purpose of this item is to keep the Airport Advisory Commission informed as to the status of all construction activity at the City's airport.

PROJECT(S) CURRENTLY UNDERWAY

Runway Lighting and Signage Rehabilitation Project

Description	Construction Cost	Status	Start Date	Estimated Completion Date
Replace runway lights/signs, PAPI's, REILs and wind cone with new L.E.D. fixtures	\$336,150	Mobilization	September 16, 2019	Early November 2019



COMMISSION INFORMATION REPORT

Discussion and input regarding Operations Report for August 2019

Agenda Item No.: 8

Meeting Date: 09/18/19

Staff Contact: Chris Read,
Asst. Aviation Director-Operations

Phone: (480) 312-2674

INFORMATION

Airport Monthly Operations Update for August 2019.

PURPOSE

The purpose of this item is to keep the Airport Advisory Commission informed as to the operational status of the Airport.

BASED AIRCRAFT

	<u>Helicopter</u>	<u>Single Engine</u>	<u>Twin Engine</u>	<u>Jet</u>	<u>Total</u>
Current Month	30	231	36	162	459
August 2018	30	227	34	151	442

OPERATIONS

	<u>August 2018</u>	<u>August 2019</u>	<u>% Δ</u>	<u>2018 YTD</u>	<u>2019 YTD</u>	<u>% Δ</u>
Total	13,517	14,278	5.6	113,715	123,292	8.4
IFR	3,350	2,777	-17.1	33,219	34,152	2.8

ALERTS

<u>Date</u>	<u>Type</u>	<u>Description</u>
8/11/19	2	King Air 200, rough running engine
8/28/19	1	Premier 390, landing gear would not retract
8/30/19	2	Cessna 172, high oil temperature indication

INCIDENTS

<u>Date</u>	<u>Description</u>
8/16/19	Diamond DA-62, small fuel leak due to expansion

ENFORCEMENT ACTIONS

<u>Date</u>	<u>Violation</u>	<u>Enforcement Method Used</u>	<u>Comments</u>
8/06/19	Intersection take off after hours	Verbal	1 st Violation
8/07/19	Failure to wait for vehicle gate to completely close before proceeding	Verbal	1 st Violation
8/08/19	Failure to secure airpark vehicle gate	N.O.V.	2 nd Violation
8/29/19	Pilot parked aircraft in another person's assigned tie down space	Verbal	1 st Violation
8/30/19	Failure to wait for vehicle gate to completely close before proceeding	Verbal	1 st Violation

U.S. CUSTOMS

<u>*Revenue (FYTD)</u>	<u>Total Uses Month</u>	<u>Total Uses (FYTD)</u>	<u>U.S. Visit Uses (flights/current month)</u>	<u>Comments</u>
				U.S. Visit Summary
\$50,275	54	96	10	37 Mexican, 7 Swiss

<u>*Revenue (FYTD)</u>	<u>Total Uses Month</u>	<u>Total Uses (FYTD)</u>
2019/20 \$50,275	AUGUST 2019 54	2018/19 96
2018/19 \$49,200	AUGUST 2018 46	2017/18 93

**Revenue = User Fees and Overtime Fees Charged to Users*

Scottsdale Jet Center Hangar/Shade Transition Status

<u>Facilities</u>	<u>Total #of spaces/how many still occupied</u>
Hangars	10/5
Shades	22/3

75,000 lbs. + PPR = 27 (calendar year 2019)

Attachment(s): 1. Scottsdale Airport Operations Counts 2018-19



COMMISSION INFORMATION REPORT

Discussion and Input Regarding Monthly
Financial Reports for July 2019

Agenda Item No.: 9

Meeting Date: 09/18/2019

Staff Contact: Carmen Williams,
Aviation Finance & Administration Manager

Phone: (480) 312-8475

AVIATION OPERATING BUDGET FISCAL YEAR 2018/19

	FY 2019/20		FY 2019/20 Year to Date (through July 2019)			
	Adopted Budget	Approved Budget	Approved Budget	Actual	Dollar Variance	% Variance
Revenue	\$5,211,124	\$5,211,124	\$443,440	\$661,325	\$217,885	49%
Expenses	\$2,463,410	\$2,443,393	\$293,078	\$149,258	-\$143,820	-49%
Net	\$2,747,714	\$2,767,731	\$150,362	\$512,067	\$361,705	

AVIATION FUND CASH BALANCE

	Operating	CIP Funds	Total
As of 7/31/19	\$8,481,604	\$1,276,921	\$9,758,526
As of 7/31/18	\$7,514,966	\$2,736,477	\$10,251,444

MONTHLY REVENUE AND EXPENDITURE COMPARISON (ACTUALS)

	July		Dollar Variance	% Variance
	2018	2019		
Revenue	\$521,793	\$661,325	\$139,532	27%
Expenses	\$123,250	\$149,258	\$26,008	21%
Net	\$398,543	\$512,067	\$113,524	

ACCOUNTS RECEIVABLE AGING REPORT

Aging Report Data as of 8/5/2019

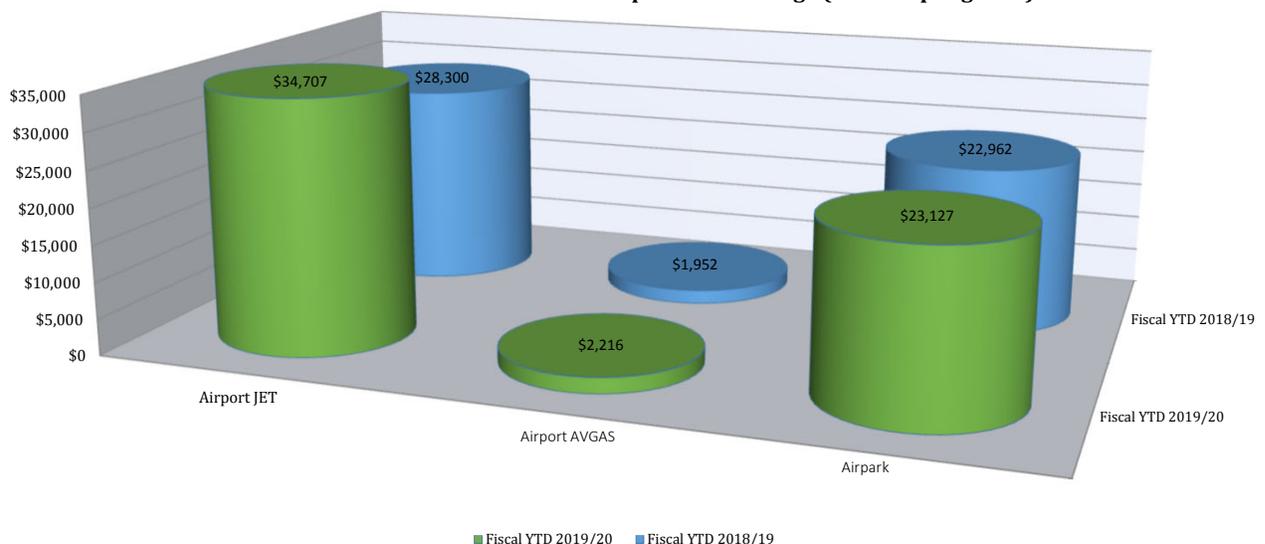
	All Accounts	Total	Current	1-30 Days	31-60 Days	61-90 Days	91-120 Days	>120 Days	Total Amt Due
				156,730.32	1,127.49	-6.29	0.00	-277.16	-1,776.13

Fuel Flowage (@ \$0.08 per gallon)

	July 2018			July 2019			% Change From Last Yr
	Revenue	Gallons	% Total	Revenue	Gallons	% Total	
Airport JET	\$28,300	353,746	53.2%	\$34,707	433,841	57.8%	22.6%
Airport AVGAS	\$1,952	24,405	3.7%	\$2,216	27,703	3.7%	13.5%
Airpark	\$22,962	287,024	43.2%	\$23,127	289,084	38.5%	0.7%
Total	\$53,214	665,175	100.0%	\$60,050	750,627	100.0%	12.8%

	Fiscal YTD 2018/19			Fiscal YTD 2019/20			% Change From Last Yr
	Revenue	Gallons	% Total	Revenue	Gallons	% Total	
Airport JET	\$28,300	353,746	53.2%	\$34,707	433,841	57.8%	22.6%
Airport AVGAS	\$1,952	24,405	3.7%	\$2,216	27,703	3.7%	13.5%
Airpark	\$22,962	287,024	43.2%	\$23,127	289,084	38.5%	0.7%
Total	\$53,214	665,175	100.0%	\$60,050	750,627	100.0%	12.8%

Scottsdale Airport Fuel Flowage (@ \$0.08 per gallon) - Fiscal Year-to-Date





COMMISSION INFORMATION REPORT

Discussion and Input Regarding
Public Outreach Programs and Planning Projects

Agenda Item No: 10

Meeting Date: 09/18/19

Staff Contact: Sarah Ferrara,
Aviation Planning & Outreach
Coordinator

Phone: (480) 312-8482

INFORMATION

Monthly update of the marketing, community, planning and pilot outreach programs at Scottsdale Airport.

PURPOSE

The purpose of this item is to keep the Airport Advisory Commission informed of the airport’s marketing, outreach and planning projects efforts.

Noise Program Outreach		
Description	Purpose	Status
Next Gen/Phoenix Metroplex	The Mayor and City Council members, working with a consultant, proposed and submitted two modifications to the FAA’s Concept One presented at the FAA workshop meetings. A response has not been received yet from FAA.	In progress
Noise Outreach	Noise outreach will be conducted as needed.	Completed
Pilot Outreach		
Description	Purpose	Status
Pilot Briefing & Outreach	Pilot Briefings are held in conjunction with the FAA tower and are scheduled annually. The FAA Scottsdale FSDO has initiated a Scottsdale Flight Schools workgroup meeting, scheduled for October, with the goal of facilitating conversation and discussing local safety concerns.	In progress
Voluntary Curfew Outreach (10:00 p.m. – 6:00 a.m.)	The Voluntary Curfew Program is designed to respond to a complaint received for an operation between 10 p.m. and 6 a.m. If a flight can be confirmed, a letter is sent out to the operator to ask them for their cooperation in flying outside these hours when possible. There were three voluntary curfew letters sent out in August.	Completed
Planning Projects		
Description	Purpose	Status
Monitor property development through the Planning Department	Working with the Planning Department to protect the airspace and development uses near Scottsdale Airport. The Planning and Zoning reports listed 15 projects in August within the Airport Influence Area.	In progress
Update of Economic Benefit Analysis	Working with Coffman Associates and Lee McPheters of ASU on an update of the economic benefit analysis.	In progress

Community Outreach and Marketing		
Description	Purpose	Status
Media, social media & list serves	Continue to post photos and information on social media. Sent list serve notice on the runway rehabilitation lighting project starting mid-Sept.	Completed
Brochures, flyers, other print materials & videos	Update or create brochures, flyers, videos and other collateral materials as needed.	Completed
Community outreach, presentations and events	<ul style="list-style-type: none"> Aviation staff volunteered at the 9/11 Meal Pack Day. Exhibiting at NBAA in Vegas, Oct. 22-24; all three FBOs and Experience Scottsdale are sponsors. 	Completed



COMMISSION INFORMATION REPORT

Administrative report from the Aviation Director, or designee, regarding the status of pending aviation-relative items

Agenda Item No: 11

Meeting Date: 09/18/19

Staff Contact: Gary P. Mascaro,
Aviation Director

Phone: (480) 312-7735

INFORMATION

Discussion regarding status of the Airport Advisory Commission's items to City Council, and aviation-related items approved by Planning Commission, Design Review Board, or City Council.

Attachment(s):

1. Airport Advisory Commission Items to City Council.
2. Aviation-related items to Planning Commission, Design Review Board, or City Council.
3. City Council Meeting Calendar.

**AIRPORT ADVISORY COMMISSION AVIATION ITEMS TO CITY COUNCIL
2019**

AIRPORT COMMISSION DATE	APPROVED	ITEM DESCRIPTION	CITY COUNCIL DATE	APPROVED
N/A	N/A	Interconnection agreement with APS Agreement between City of Scottsdale and Arizona Public Service (APS) for the interconnection of the Airport/City's Photovoltaic System at the Aviation Business Center building to APS's Power Distribution system.	05/14/19	Approved on consent
5/15/19	5-0	First Amendment to Lease Agreement 2018-015-COS-A1 with Volanti Restaurant and Lounge LLC Adopt Resolution No. 11441 to authorize First Amendment to Lease Agreement 2018-015-COS-A1 with Volanti Restaurant and Lounge LLC for the lease of restaurant and office space in the Aviation Business Center.	06/11/19	Approved on consent
5/15/19	5-0	Scottsdale Airport GA North Box Hangar Lease Agreements Action to authorize multiple lease agreements for north general aviation executive box hangars.	06/11/19	Approved on consent
6/14/19	6-0	Scottsdale Airport North General Aviation Executive Box Hangars Design Phase Services Contract Adopt Resolution No. 11492 authorizing contract 2019-090-COS with Sun Eagle Corporation in the amount of \$90,000 to conduct pre-construction phase services as construction manager at risk for the North General Aviation/Executive Hangar project.	07/03/19	Approved on consent
6/14/19	6-0	Scottsdale Runway Lighting Rehabilitation Project Adopt Resolution No. 11491 authorizing construction bid award no 19B019 in the amount of \$336,150 to Rural Electric for the construction of the airport runway lighting and signage rehabilitation project.	07/03/19	Approved on consent

AVIATION-RELATED ITEMS TO PLANNING COMMISSION, DESIGN REVIEW BOARD OR CITY COUNCIL
(Projects that may be on airport, have taxi lane access, have height implications, or have sensitive noise uses)
2019

AIRPORT COMMISSION DATE	APPROVED	ITEM DESCRIPTION	PLANNING, DRB, OR CITY COUNCIL AGENDA DATE	APPROVED
N/A	N/A	Artisan Legacy 5 Request approval of the preliminary plat for a 5-lot residential subdivision on a 3.64-acre site. Southeast corner of 92nd Street and Union Hills Drive. 9-PP-2018 Existing zoning R1-7 PDC	06/20/19	Approved 6-0
N/A	N/A	Deer Valley Townhomes Request approval to rezone a +/-1-acre property (parcel 212-02-010E), from the P.Co.C (Planned Convenience Center) district to the R-3 (Medium Density Residential) district, to allow for the development of an 11-unit townhome community, located on the northwest corner of E. Deer Valley Road and N. Miller Road, at 21818 N. Miller Road. 3-ZN-2017	05/21/19 CC 04/24/19 PC	Approved 7-0 Approved 6-0
N/A	N/A	Mark Taylor - Crossroads Request by owner for approval of a site plan, landscape plan, and building elevations for a new multi-family residential development on a +/- 30-acre site located at the northwest corner of Hayden Road & Princess Blvd. 57-DR-2018	06/06/19 DR	Approved 6-0
N/A	N/A	Hyatt - Crossroads Request approval of the site plan, landscape plan, and building elevations for a new hotel with 232 guest rooms in a 9-story-tall building, with approximately 130,000 square feet of building area, and a 2-story-tall parking structure, all on a 2.44-acre site within the Crossroads development. 49-DR-2018	04/18/19 DR	Approved 5-0
N/A	N/A	Triple C Hangar Request by owner for approval of a Conditional Use Permit for a heliport at the Scottsdale Airport on a .77-acre site, with Industrial Park (I-1) zoning, located at 14818 N. 74th St. 18-UP-2018	03/19/19 CC 02/3/19 PC	Approved 7-0 Approved 5-0

N/A	N/A	Aerohead Aviation Hangar Request by applicant for approval for modifications to an existing building on a property with Industrial Park (I-1) zoning, located at 15570 N. 83rd Way; also, applying for a conditional use permit for a helipad. 379-SA-2018 & 4-UP-2019	09/25/19 PC	?
08/21/19	Approved 7-0	Raintree Mixed Use Request by owner for a zoning district map amendment from Central Business (C-2) zoning to Planned Airpark Core Development - Airpark Mixed Use, Planned Shared Development overlay (PCP-AMU PSD) and Planned Airpark Core Development - Airpark Mixed Use Residential, Planned Shared Development overlay (PCP-AMU-R PSD) on a +/- 13.1-acre site located at 8688 E. Raintree Drive. 3-ZN-2019	08/29/19 PC 10/01/19 CC	Approved 5-0 ?
N/A	N/A	McClain Hangar Request approval of the site plan, building elevations, and landscape plan for an airplane hangar building with approximately 15,750 square feet of building area including approximately 2,000 square feet of office area, all on a 1.4-acre site; also applying for a conditional use permit for a helipad. 37-DR-2019 & 5-UP-2019	10/17/19 DR	?
N/A	N/A	Scottsdale Jet Center FBO Request approval of the site plan, landscape plan and building elevations for a new hangar and FBO terminal space. 34-DR-2019	?	?
?	?	Seventh Day Adventist Rezoning The Seventh Day Adventists are proposing to rezone their property consistent with the Great Airpark Character Area Plan (GACAP) Future Land Use Map. The GACAP Land Use Map designates this property with a combination of Airpark Mixed Use (AMU), Airpark. 393-PA-2019	?	?
?	?	Acoma Property - Taxiway Improvements Request for taxiway improvements and structuring payback agreement (Gate 2). 604-PA-2019	?	?

N/A	N/A	<p>City of Phoenix – Manor Scottsdale</p> <p>This project is a proposed redevelopment of an approximate 6.5-acre property located at the southwest corner of Joan De Arc Ave and Scottsdale Road (current LA Fitness building). The goal of the project is to redevelop this soon to be vacant fitness center with a luxury rental multi-family community (within Scottsdale Airports 55 and 60 DNL). Z-89-18-2</p>	PHX Planning 06/6/19	PHX- Approved
N/A	N/A	<p>City of Phoenix - LCG Kierland PUD</p> <p>LCG Kierland is a six-story rental community that will add high quality dwelling units on the 71st Street corridor, the location of other high-end living opportunities. The goal of the project is to provide high-quality modern urban living experiences for residents. Z-91-18-2</p>	Phx CC	Phx-Approved

2019 City Council Meeting Calendar

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Key

	Council Meetings
	Optional Additional Mtg and/or Study Session
	General Plan
	Events
	City of Scottsdale Holidays
	Election
	No meetings will be scheduled
	Strategic Planning Workshop - TBD
	Agenda Review Meeting

Jan: 16 - MLK Dinner
29 - Waste Management Phoenix Open Party

Feb: 21 - State of the City Address

Mar: 10-13 - NLC Conference

Apr:

May: 14 - Tentative Budget Adoption

June: 11 - Final Budget Adoption

Aug: 20-23 - AZ League Conference (Tucson)

Sep:

Oct:

Nov: 5 - Election
20-23 - NLC Summit

Dec: 3-4 - Major General Plan Amendments and Reg Council Mtgs
5 - Optional Meeting Date for Regular and GP items, if needed



COMMISSION ACTION REPORT

Discussion and possible action to modify the Airport Advisory Commission meeting schedule and Commission item calendar

Agenda Item No.: 12

Meeting Date: 09/18/19

Staff Contact: Gary P. Mascaro,
Aviation Director

Phone: (480) 312-7735

ACTION

Review Airport Advisory Commission meeting schedule.

In addition, the Aviation Department would like to recommend to the Airport Advisory Commission to cancel the June and July 2019 regular meetings. The Aviation Department would like to recommend to the commission to hold a special meeting on June 14th at 12:00PM. The subject would be for the commission to recommend contract award to the most qualified contractor for preconstruction design phase services for the general aviation box hangar project.

PURPOSE

Pursuant to By-Laws of the Scottsdale Airport Advisory Commission, Section 202, *"Regular meetings of the Commission shall be held on the third Wednesday of each month immediately following the study session, unless otherwise scheduled by majority vote of its members. In the event the Commission desires not to hold the preceding study session, the regular meeting shall begin at 5:00 p.m., unless otherwise scheduled by majority vote of its members."*

Attachment(s): 1. Airport Advisory Commission meeting schedule

Action taken:

AIRPORT ADVISORY COMMISSION SCHEDULE OF MEETINGS - 2019
(Including anticipated topics and timeline for discussion)

JANUARY						
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- * Election of Officers
- * By-Laws Review
- * Quarterly Noise Program Update
- * 5-year CIP program for FY19/20 thru FY23/24

FEBRUARY						
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APRIL						
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- * Quarterly Noise Program Update

MAY						
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- * Chamber Update

JUNE						
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- *Regular Meeting Cancelled
- *Special Meeting

JULY						
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- * Regular Meeting Canceled

AUGUST						
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- * Quarterly Noise Program Update

SEPTEMBER						
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- * Risk Management Update
- * Aviation Intern Update

OCTOBER						
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- * Quarterly Noise Program Update
- * Experience Scottsdale Update

NOVEMBER						
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- * AZ Business Aviation Assn. Update

DECEMBER						
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