

SCOTTSDALE AIRPORT ADVISORY COMMISSION MEETING NOTICE AND AGENDA



Wednesday, March 20, 2019
5:00 p.m.
Scottsdale Airport Aviation Business Center
Stearman/Thunderbird Meeting Room
15000 N. Airport Drive, Second floor
Scottsdale, AZ



AIRPORT ADVISORY COMMISSION

Cory Little, Chair

Kevin Maxwell, Vice Chair

Brad Berry

Liz Kaplan

Larry Bernosky

John Berry

John Celigoy

Call to Order

Roll Call

Pledge of Allegiance

Aviation Director's Report

The public body may not propose, discuss, deliberate or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

Approval of Minutes

Regular Meeting: February 20, 2019

Public Comment

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to Aviation Staff. Public Comment time is reserved for citizen comment regarding non-agendized items. No official action can be taken on these items. Public Comment is limited to a total of 15 minutes at the beginning and 15 minutes at the end of the meeting. **Speakers are limited to three minutes to address the Commission during "Public Comment."**

 Persons with a disability may request a reasonable accommodation by contacting Airport Administration (480-312-2321). Requests should be made 24 hours in advance or as early as possible to allow time to arrange accommodation. For TTY Users, the Arizona Relay Service (1-800-367-8939) may contact the Aviation Department (480-312-2321).

REGULAR AGENDA

ITEMS 1-10

How the Regular Agenda Works: The Commission takes a separate action on each item on the Regular Agenda. If you wish to address the Commission regarding any or all of the items on the Regular Agenda, please complete a Comment Card for each topic you wish to address and submit it to Aviation Staff. Speakers will be given three minutes to speak per item. Additional time may be granted to speakers representing two or more persons. Cards for designated speakers and the persons they represent must be submitted together. **Comment cards must be submitted before public testimony has begun on any Regular Agenda or Public Hearing item.**

1. Annual Board and Commission Event Information
Staff contact: Kelli Kuester, Management Assistant to the Mayor, 480-312-7977
kkuester@scottsdaleaz.gov
2. Ratification of Airpark Aeronautical Business Permit for Craig/Kristen Potts to conduct hangar/shade leasing services in the Scottsdale Airpark
Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475,
cawilliams@scottsdaleaz.gov
3. Ratification of Airport Aeronautical Business Permit for Scottsdale Jet Center Real Estate, LLC to conduct hangar/shade leasing services at the Scottsdale Airport
Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475,
cawilliams@scottsdaleaz.gov
4. Discussion and input regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations, and Revocations
Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475,
cawilliams@scottsdaleaz.gov
5. Discussion and input regarding the Monthly Construction Report
Staff contact: Chris Read, Assistant Aviation Director-Operations, 480-312-2674,
cread@scottsdaleaz.gov
6. Discussion and input regarding Monthly Operations Report for February
Staff contact: Chris Read, Assistant Aviation Director-Operations, 480-312-2674,
cread@scottsdaleaz.gov
7. Discussion and input regarding Financial Report for January
Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475,
cawilliams@scottsdaleaz.gov
8. Discussion and input regarding Public Outreach Programs and Planning Projects
Staff contact: Sarah Ferrara, Aviation Planning & Outreach Coordinator, 480-312-8482,
sferrara@scottsdaleaz.gov

9. Administrative report from the Aviation Director, or designee, regarding the status of pending aviation-related items
Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735,
gmascaro@scottsdaleaz.gov
10. Discussion and possible action to modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar
Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735,
gmascaro@scottsdaleaz.gov

Public Comment

Citizens may complete one Request to Speak “Public Comment” card per night and submit it to Aviation Staff. Public Comment time is reserved for citizen comment regarding non-agendized items. No official action can be taken on these items. Public Comment is limited to a total of 15 minutes at the beginning and 15 minutes at the end of the meeting. **Speakers are limited to three minutes to address the Commission during “Public Comment.”**

Future Agenda Items

Discussion and possible action to add Commissioner requested item on a future agenda.

Adjournment



Meeting Date: 03/20/19

Staff Contact: Gary P. Mascaro,
Aviation Director

Phone: (480) 312-7735

ACTION

Approval of Minutes – Regular Meeting
February 20, 2019

Attachment(s): 1. Draft minutes of the February 20, 2019 Regular Meeting

Action taken:



**SCOTTSDALE AIRPORT ADVISORY COMMISSION
PUBLIC MEETING**

**Scottsdale Airport Aviation Business Center
Stearman/Thunderbird Meeting Room
15000 N. Airport Drive, Second floor
Scottsdale, AZ
Wednesday, February 20, 2019**

DRAFT MINUTES

PRESENT: Cory Little, Chair
Kevin Maxwell, Vice Chair
Brad Berry
John Berry (telephonic)
Larry Bernosky
John Celigoy

ABSENT: Liz Kaplan

STAFF: Carmen Williams, Aviation Finance & Administration Manager
Sarah Ferrara, Aviation Planning and Outreach Coordinator
Chris Read, Assistant Aviation Director- Operations

GUESTS: John Levitz, Triple C Airpark Properties, LLC
Darrin Austin, Jetset Magazine
Chris Evans, Air Culinaire Worldwide, LLC

CALL TO ORDER

Chair Celigoy called the meeting to order at 5:00 p.m.

ROLL CALL

A formal roll call confirmed the presence of Commissioners as noted above.

PLEDGE OF ALLEGIANCE

Chair Little led the meeting in the pledge of allegiance.

AVIATION DIRECTOR'S REPORT

There was no report.

APPROVAL OF MINUTES

1. Regular Meeting: January 16, 2019

Chair Little called for approval of the minutes.

VICE CHAIR MAXWELL MOVED TO APPROVE THE REGULAR MEETING MINUTES OF THE AIRPORT ADVISORY COMMISSION OF JANUARY 16, 2019 AS PRESENTED. COMMISSIONER BERNOSKY SECONDED THE MOTION, WHICH CARRIED 6-0 WITH CHAIR LITTLE, VICE CHAIR MAXWELL, COMMISSIONERS BRAD BERRY, JOHN BERRY, BERNOSKY AND MAXWELL VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

PUBLIC COMMENTS

There were no public comments.

REGULAR AGENDA ITEMS 1 - 10

1. Ratification of Airpark Aeronautical Business Permit for Triple C Airpark Properties, LLC to conduct hangar/shade leasing services in the Scottsdale Airpark

Carmen Williams, Aviation Finance & Administration Manager, stated that a new hangar and office facility was recently constructed on 74th Street on the west side of the Airport between Helm and Butherus Drive. The hangar office facility has access to taxilane 2. The Applicant has met all the requirements of the aeronautical business permit and has submitted all documentation. Owner and Applicant John Levitz was present to answer questions.

In response to a question from Chair Little, Mr. Levitz stated that the hangar is 7,000 square feet. It is currently vacant and they are in search of a single tenant. The hangar door and size of the hangar will fit a larger aircraft than the taxiway will accommodate. Three to four mid-size business jets could fit in the hangar.

VICE CHAIR MAXWELL MOVED TO APPROVE THE AERONAUTICAL BUSINESS PERMIT FOR TRIPLE C AIRPARK PROPERTIES LLC. COMMISSIONER BERNOSKY SECONDED THE MOTION, WHICH CARRIED 6-0 WITH CHAIR LITTLE, VICE CHAIR MAXWELL, COMMISSIONERS BRAD BERRY, JOHN BERRY, BERNOSKY AND MAXWELL VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

2. Ratification of Airport Aeronautical Business Permit for 15220 N. 75th Street, LLC to conduct hangar/shade leasing services in the Scottsdale Airpark

Ms. Williams stated that the hangar and office facility is located off of 75th Street with access to taxilane 1. The Applicant has met the requirements of the aeronautical business permit and has submitted all the proper documentation. Darrin Austin, owner of Jetset Magazine, is a tenant at the hangar and is representing the owner and Applicant, John Cauvin.

In response to a question from Chair Little, Mr. Austin stated that the hangar is approximately 3,200 square feet. It is being used to store a Citation 2 personal plane.

VICE CHAIR MAXWELL MOVED TO APPROVE THE AERONAUTICAL BUSINESS PERMIT FOR 15220 N. 75th STREET, LLC. CHAIR LITTLE SECONDED THE MOTION, WHICH CARRIED 6-0 WITH CHAIR LITTLE, VICE CHAIR MAXWELL, COMMISSIONERS BRAD BERRY, JOHN BERRY, BERNOSKY AND MAXWELL VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

3. Ratification of Airport Aeronautical Business Permit for Air Culinaire Worldwide, LLC to conduct off-airport catering services at the Scottsdale Airport.

Ms. Williams stated that Air Culinaire is a full service catering company based in Florida with over 1,800 airport locations nationwide. The local kitchen is just located off of 73rd Street and Evans Road in the Airpark. The applicant has met all the requirements of the aeronautical business permit. Representative Chris Evans was present to answer questions.

In response to a question from Chair Little, Mr. Evans stated that he is the general manager for the Scottsdale location. The company has operated as Food for Jets for the last 15 years in the Valley. They have been at the 73rd Street location for approximately five years.

VICE CHAIR MAXWELL MOVED TO APPROVE THE AERONAUTICAL BUSINESS PERMIT FOR AIR CULINAIRE WORLDWIDE, LLC. COMMISSIONER BERNOSKY SECONDED THE MOTION, WHICH CARRIED 6-0 WITH CHAIR LITTLE, VICE CHAIR MAXWELL, COMMISSIONERS BRAD BERRY, JOHN BERRY, BERNOSKY AND MAXWELL VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

4. Discussion and Input Regarding Airport and Airpark Aeronautical Business Permit Additions, cancellations and Revocations

Ms. Williams noted stated that the three new applicants are listed in the report. There are no cancellations or revocations for the month. There were no questions.

5. Discussion and Input Regarding Monthly Construction Report

Chris Read, Assistant Aviation Director-Operations, reviewed progress on the Delta Ramp Reconstruction Project. Progress was temporarily halted for ten days due to 200 gallons of jet fuel leaking onto the project area. This has since been remediated.

Chair Little asked whether remediation costs are charged back the airplane owner. Mr. Read stated that since the company, Signature TECHNICAir (parent company BBA Aviation) was responsible, they have liability.

6. Discussion and Input Regarding Monthly Operations Report for January

Mr. Read noted that there were three alerts and four incidents in January. Year-to-date revenue for U.S. Customs was \$326,230 with 146 total uses. Total uses FYTD are 602. U.S. visits totaled 26. A category has been provided to the report to provide an update of hangar/shade transition status. Ten out of ten City hangars are still full and 22 out of 22 City shades are still full. There were 5 PPRs for the new calendar year in January.

7. Discussion and Input Regarding Financial Report for December

Ms. Williams reported year-to-date revenues at \$2.2 million. Expenses are \$977,000. December 2018 revenues were slightly lower than 2017 by approximately \$12,000. Expenses were much lower than last year, mainly due to a quarterly invoice for the Customs staff paid in December of 2017. The Aviation Fund cash balance as of 12/31/18 was \$10.1 million. The Airport online payment system was introduced in November with 60 people now paying their monthly accounts and self-reporting accounts online.

In response to Chair Little, Ms. Williams stated that there is the potential for a couple hundred accounts to transfer to online payments. The payment option is tied in with the City's utility accounts.

Commissioner Bernosky asked about the procedure for collection of accounts past due by greater than 120 days. Ms. Williams stated that accounts past due 31 to 60 days are contacted. If they do not pay within ten days, they are sent a notice of violation, ultimately cancelling the account in the worst case scenario. There rarely any accounts in the 31 to 60 days payment category.

Ms. Williams stated that in December of 2018, Airport Jet fuel accounted for 78 percent of the total fuel flowage. AVGAS accounted for 3.1 percent. Airpark fuel flowage was 18.9 percent. Compared to December of 2017, fuel flowage was down overall 1.9 percent, primarily due to the Airpark numbers. Overall for the year, the total is up 2.8 percent over last fiscal year.

8. Discussion and Input Regarding Public Outreach and Planning Projects

Sarah Ferrara, Aviation Planning and Outreach Coordinator, said that staff received a request from a residential development, Stonebrook, near TPC to review information regarding aircraft noise being experienced in the neighborhood.

A pilot's briefing is in the works and originally slated for February, but will be postponed until the dust settles from the government shutdown. It will likely be scheduled for March.

Eight voluntary curfew letters were issued in January.

For January, two projects were listed in the Airport Influence Area.

An updated Airport brochure is now available.

Ms. Williams and Ms. Ferrara recently exhibited at the Schedulers and Dispatchers Conference held January 29th through February in San Antonio. Run the Runway is scheduled for April 6.

In response to a question from Chair Little, Ms. Ferrara stated that staff is not slated to attend the NBAA regional conference this year.

9. Administrative Report from the Aviation Director or Designee Regarding the Status of Aviation-Related Items

Mr. Read noted that there were no items to City Council since the last meeting.

Ms. Ferrara provided an update on planning projects. In terms of the Manor Scottsdale Project in Phoenix, a meeting is scheduled for March 6th to start the process. Staff has received input from residents in the area who are opposed to the project and plan to be vocal at upcoming meetings. The project falls within the Airport's 55 and 60 DNL. The Airport sent a strongly worded letter to the City of Phoenix Aviation Department and also to the Village planners.

Another City of Phoenix project, the LCG Kierland six-story rental community is located on 75th Street and Tierra Buena. It is not within the noise contours, but staff thought it prudent to keep the Commission in the loop with resident developments. A letter was also submitted in this instance, stressing the importance of providing a disclosure to all residents regarding proximity to the Airport as well as advice to go through the FAA for a height analysis. The Mayor is also contemplating writing a letter.

In response to a question from Chair Little, Ms. Ferrara stated that staff is considering tracking metric in terms of resident complaints by development.

10. Discussion and Possible Action to Modify the Airport Advisory Commission Meeting schedule and Commission Item Calendar

There were no requests to modify the calendar.

PUBLIC COMMENT

There were no public comments

FUTURE AGENDA ITEMS

No action taken.

ADJOURNMENT

Chair Little called for a motion to adjourn.

With no further business to discuss, being duly moved by Vice Chair Maxwell and seconded by Commissioner Bernosky, the meeting adjourned at 5:34 p.m.

AYES: Chair Little, Vice Chair Maxwell, Commissioners Brad Berry, John Berry, Celigoy, and Bernosky.

NAYS: None

SUBMITTED BY:

eScribers, LLC



COMMISSION INFORMATION REPORT

Annual Board and Commission Event Information

Agenda Item No.: 1

Meeting Date: 03/20/19

Contact: Kelli Kuester,
Management Assistant to the
Mayor

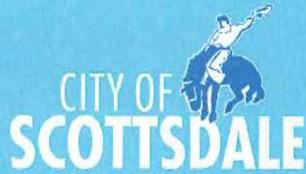
Phone: (480) 312-7977

INFORMATON

Kelli Kuester will provide Annual Board and Commission Event Information.

Thank You

*for serving
the great
City of
Scottsdale*



The Honorable Mayor and Members of City Council invite you to the Annual Boards and Commissions Appreciation Reception for the many volunteers who support City programs and initiatives and serve on City Boards and Commissions.

You will be celebrated and recognized for your dedication and commitment to the City and community of Scottsdale.

**Thursday,
May 16, 2019
at 6 p.m.**

**Scottsdale Airport
15000 N. Airport Drive
Scottsdale, AZ 85260**

RSVP via email or phone to
Rommel Cordova by May 9th

rcordova@ScottsdaleAZ.gov
480-312-7287



COMMISSION ACTION REPORT

Ratification of Airpark Aeronautical Business Permit for
Craig/Kristen Potts to conduct hangar/shade leasing services in the
Scottsdale Airpark

Agenda Item No.: 2

Meeting Date: 03/20/19

Staff Contact: Carmen Williams,
Aviation Finance & Administration
Manager

Phone: (480) 312-8475

ACTION

Ratification of Airpark Aeronautical Business Permit for Craig/Kristen Potts to conduct hangar/shade leasing services in the Scottsdale Airpark.

PURPOSE

Pursuant to Scottsdale Revised Code, Chapter 5, Article 3, commercial aeronautical activity conducted in the Airpark requires a valid Airpark Aeronautical Business Permit. In addition, the Airpark Minimum Operating Standards outlines the process for obtaining such a permit. Craig/Kristen Potts, owners of the hangar have requested an Airpark Aeronautical Business Permit to conduct hangar/shade leasing services in the Scottsdale Airpark.

APPLICANT(S)

Contact: Craig Potts
124 W. Pine Street
Missoula, MT 59802

KEY CONSIDERATIONS

Craig/Kristen Potts have provided the appropriate documentation as required in the Airpark Minimum Operating Standards.

Attachment(s): 1. Completed Airpark Aeronautical Business Permit
 2. Location Map

Action taken:



SCOTTSDALE AIRPORT AERONAUTICAL BUSINESS PERMIT



*(Required to conduct commercial aeronautical activity on the airport)
Fields in RED are required fields.*

Business or activity to be conducted (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> Aircraft Charter Services | <input checked="" type="checkbox"/> Hangar/Shade Leasing Services |
| <input type="checkbox"/> Aircraft Leasing or Rental Services | <input type="checkbox"/> Flight Training Services |
| <input type="checkbox"/> Aircraft Maintenance and Repair Services | <input type="checkbox"/> Fixed Base Operator |
| <input checked="" type="checkbox"/> Aircraft Management | <input type="checkbox"/> On-Airport Rental Car Concession |
| <input type="checkbox"/> Aircraft Washing Services | <input type="checkbox"/> Other (list service): |
| <input type="checkbox"/> Aircraft Sales Services | |
| <input type="checkbox"/> Aircraft Mobile Maintenance and Repair Services | |
| <input type="checkbox"/> Specialized Aircraft Repair Services (list service): | |
| <input type="checkbox"/> Specialized Commercial Flying Service (list service): | |

These activities are limited to the airport by ordinance. Please refer to the Airport Minimum Operating Standards for further information on each type of business.

Applicant (Business Name): **Craig T. Potts & Kristen Potts, a married couple**

Authorized Representative, title: **Craig T. Potts** Email Address: **craigkpotts@ya**

Work Phone: Cell Phone: **480-249-5229** Fax:

Mailing Address: **124 W. Pine Street**

City: **Missoula** State: **MT** Zip Code: **59802**

Billing Address: **124 W. Pine Street**

City: **Missoula** State: **MT** Zip Code: **59802**

Billing Phone: **480-249-5229** Billing Email: **craigkpotts@ya**

The Applicant hereby requests the above action(s), and in consideration of this request being granted, agrees to the following:

1. FEE PAYMENT: The Applicant agrees to pay all applicable fees on time, and all required fees including late fees, interest and penalties without deduction of any kind.
2. PERMIT LIMITATIONS: This permit may not be assigned or transferred, and is limited to the approved business activity listed above
3. INFORMATION CHANGES: The Applicant shall notify Airport Administration, in writing within fifteen (15) days , of any change to the information provided.
4. RELEASE OF LIABILITY: The City assumes no liability for damage or loss to personal property while operating at Scottsdale Airport.
5. INDEMNIFICATION: The Applicant and invitees shall indemnify the City pursuant to Chapter 5 of the Scottsdale Revised Code. As required by the Airport Minimum Operating Standards, permit holder shall endorse all liability insurance policies to include the City of Scottsdale as an additional insured. Applicant further agrees to waive their insurers' subrogation rights against the City of Scottsdale, and its Officers, Directors, Commissioners, and Employees.
6. COMPLIANCE WITH THE LAW: The Applicant shall comply with all applicable laws, ordinances, rules and regulations. To view regulations, go to <http://www.scottsdaleaz.gov/airport/regulatorydocs>

Please check the box for each item attached and submitted with the application:

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Lease/License Agreement | <input type="checkbox"/> Certificates of Insurance | <input type="checkbox"/> FAA Certificates |
| <input type="checkbox"/> Sublease Agreement | <input type="checkbox"/> Business/ Privilege Tax License | |

The undersigned representative certifies he/she is authorized to sign for the business and acknowledges receipt of a copy of this permit.

Applicant Signature (print name): CRAIG POTTS Date: 10/18/2018

By checking this box, I affirm that the information entered above is accurate and that the name typed above represents my official signature.

*Please save the form to your documents, submit the form with an electronic signature to cawilliams@scottsdaleaz.gov
OR print, sign and return to: 15000 N. Airport Drive, Suite 200, Scottsdale, AZ 85260.*

Staff Use Only

Application, permits and insurance reviewed by:

Aviation
Director's
Comments/
Stipulations:

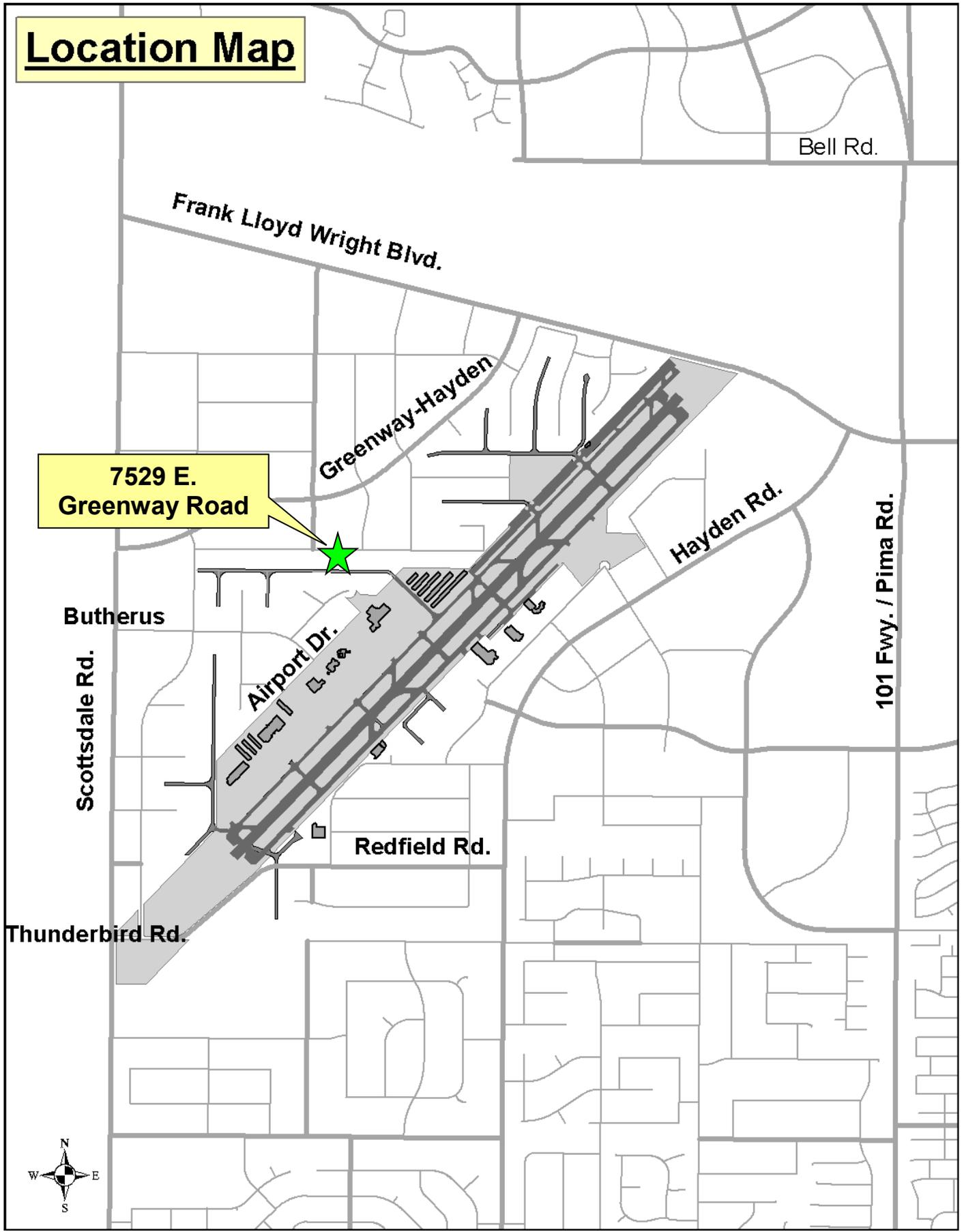
2018-08

Approved by Aviation
Director or designee:

Caren Williams

Date Ratified by the Airport Advisory Commission: _____

Location Map



7529 E.
Greenway Road



COMMISSION ACTION REPORT

Discussion and possible action regarding application for Airport Aeronautical Business Permit for Scottsdale Jet Center Real Estate, LLC to conduct Hangar/Shade Leasing Services

Agenda Item No.: 3

Meeting Date: 03/20/19

Staff Contact: Carmen Williams,
Aviation Finance & Administration
Manager

Phone: (480) 312-8475

ACTION

Ratification of Airport Aeronautical Business Permit for Scottsdale Jet Center Real Estate, LLC to conduct Hangar/Shade Leasing Services at the Scottsdale Airport.

PURPOSE

Pursuant to Scottsdale Revised Code, Chapter 5, Article 3, commercial aeronautical activity conducted at the Airport requires a valid Airport Aeronautical Business Permit. In addition, the Airport Minimum Operating Standards outlines the process for obtaining such a permit. Scottsdale Jet Center Real Estate, LLC has requested an Airport Aeronautical Business Permit to conduct Hangar/Shade Leasing Services at the Scottsdale Airport.

APPLICANT(S)

Scottsdale Jet Center Real Estate, LLC
Contact: Troy Padilla
14605 N. Airport Drive, Suite 200
Scottsdale, AZ 85260

KEY CONSIDERATIONS

Scottsdale Jet Center Real Estate, LLC has provided the appropriate documentation as required in the Airport Minimum Operating Standards. The applicant recently executed long-term lease agreement Contract No. 2018-193-COS with the City for two airport parcels, the Air Commerce Center parcel and the Greenway Hangars and Shades parcel.

Attachment(s):
1. Completed Airport Aeronautical Business Permit
2. Location Map

Action taken:



SCOTTSDALE AIRPORT AERONAUTICAL BUSINESS PERMIT



(Required to conduct commercial aeronautical activity on the airport)
Fields in RED are required fields.

Business or activity to be conducted (check all that apply):

- Aircraft Charter Services
- Aircraft Leasing or Rental Services
- Aircraft Maintenance and Repair Services
- Aircraft Management
- Aircraft Washing Services
- Aircraft Sales Services
- Aircraft Mobile Maintenance and Repair Services
- Specialized Aircraft Repair Services (list service): _____
- Specialized Commercial Flying Service (list service): _____
- Hangar/Shade Leasing Services
- Flight Training Services
- Fixed Base Operator
- On-Airport Rental Car Concession
- Other (list service): _____

These activities are limited to the airport by ordinance. Please refer to the Airport Minimum Operating Standards for further information on each type of business.

Applicant (Business Name): **Scottsdale Jet Center**

Authorized Representative, title: **Manager** Email Address: **Laura@jetcentersf.com**

Work Phone: _____ Cell Phone: **415.971.4337** Fax: _____

Mailing Address: **14605 N. Airport Drive, Suite 200**

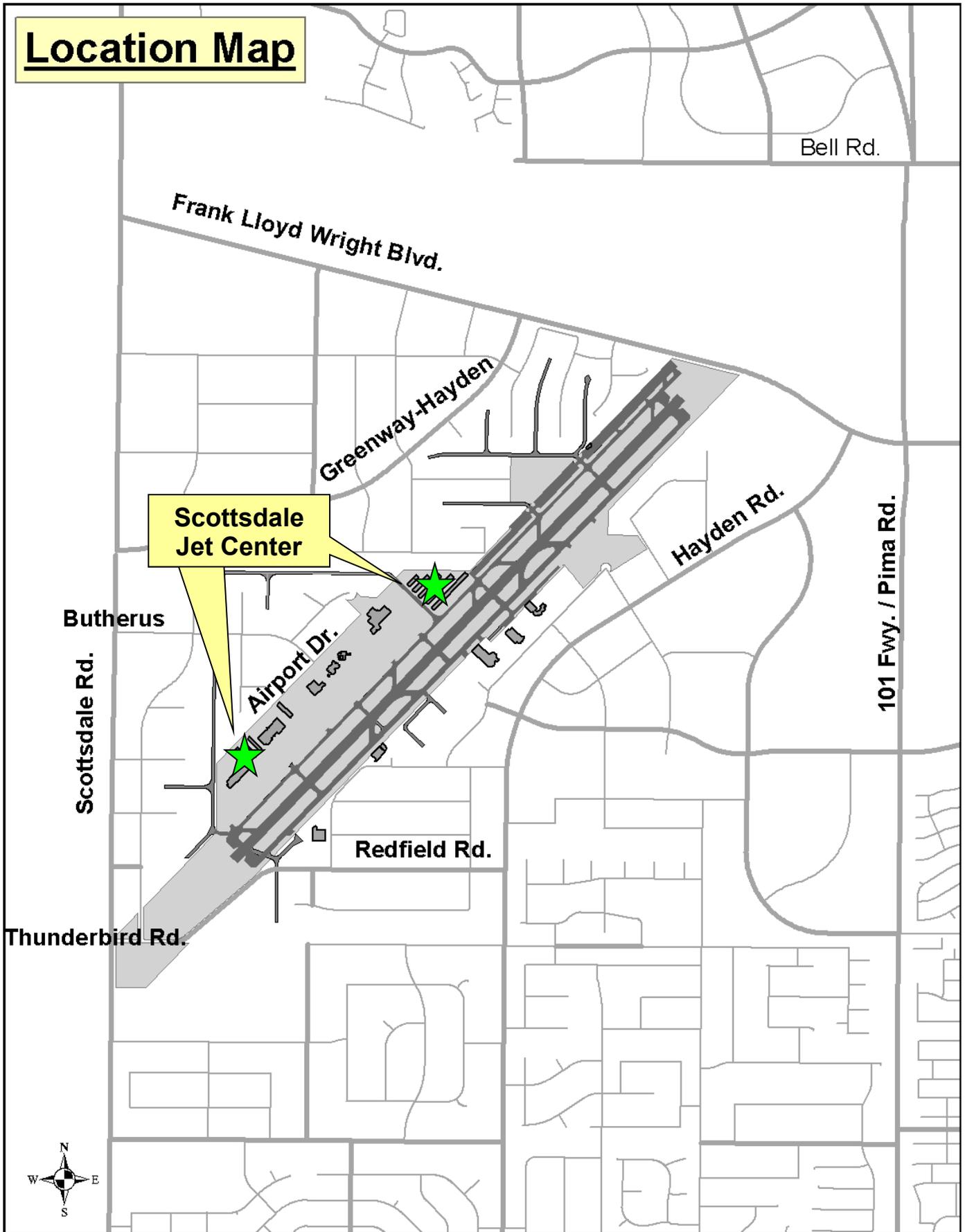
City: **Scottsdale** State: **AZ** Zip Code: **85260**

Billing Address: **14605 N. Airport Drive, Suite 200**

City: **Scottsdale** State: **AZ** Zip Code: **85260**

Billing Phone: _____ Billing Email: **Laura@jetcentersf.com**

Location Map





COMMISSION ACTION REPORT

Discussion and input regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations, and Revocations

Agenda Item No.: 4

Meeting Date: 03/20/19

Staff Contact: Carmen Williams,
Aviation Finance & Administration
Manager

Phone: (480) 312-8475

INFORMATION

Review of Airport and Airpark permittees and major tenant Aeronautical Business Permit additions, cancellations, and revocations.

PURPOSE

Per the request of the Airport Advisory Commission, a report will be provided as needed indicating additions, cancellations, and revocations of Aeronautical Business Permits.

KEY CONSIDERATIONS

- Attached are the current lists of Airport and Airpark permittees.
- List provides what type of aeronautical activity the business is conducting and the contact information.
- Any additions, cancellations, suspensions, and revocations will be highlighted on the list.

Attachment(s):
1. Current Airport Permittee List by Category
2. Current Airpark Permittee List by Category

AIRPORT AERONAUTICAL BUSINESS PERMITS & TENANTS

MARCH 2019

AIRCRAFT CHARTER, SALES & MANAGEMENT					
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE	FAX
AERO JET SERVICES	AIRCRAFT CHARTER/MANAGEMENT	SFS	MIKE AABY	480-922-7441	480-922-8297
ALANTE AIR CHARTER	AIRCRAFT CHARTER/MANAGEMENT	RASC	RYAN HAMILTON	605-593-8960	
AVIATION RESOURCE GROUP DBA AERODYNE FLIGHT CENTER	AIRCRAFT SALES	ACC	LAWRENCE BARNA	480-359-7979	
BUSINESS AIRCRAFT MANAGEMENT DBA EXECUTIVE AIRCRAFT SERVICES	AIRCRAFT CHARTER/SALES/MANAGEMENT	SFS	GORDON JOHNSON	480-905-8659	480-905-9365
EMPIRE AVIATION	AIRCRAFT SALES	ACC	GARY WRIGHT	480-659-0808	480-659-0363
FLY DENALI DBA ALASKAZONA ADVENTURES	AIRCRAFT CHARTER	RA	ERIC ROVEY	623-203-7580	
GEMINI AIR GROUP	AIRCRAFT CHARTER/MANAGEMENT	GEM	TIMOTHY CARPAY	480-991-5387	480-991-3373
G.G.R. AVIATION	AIRCRAFT MANAGEMENT	SFS	GUY MILANOVITS	480-614-1166	
GLOBALJET NA	AIRCRAFT MANAGEMENT	RASC	TYLER HORN	480-350-7927	480-719-8869
ION AIR GROUP, LLC	AIRCRAFT CHARTER BROKERAGE	AP	TODD SPITZER	480-650-1922	
J&S AVIATION	AIRCRAFT MANAGEMENT	MOBILE	SEAN FOWLER	480-241-9437	623-780-8484
JET FLEET, LLC	AIRCRAFT SALES	ABC	STEVE GAGE	480-286-0029	
JET PROS, LLC	AIRCRAFT CHARTER/BROKERAGE/MANAGEMENT	MOBILE	MARGARET PIONTEK	480-444-2452	480-575-9920
JOHN HOPKINSON & ASSOCIATES	AIRCRAFT SALES	SFS	CHRISTINA HOPKINSON	403-637-2250	
ROSS AVIATION - CHARTER	AIRCRAFT CHARTER	RASC	RICK WIELEBSKI	480-948-2400	480-948-3874
PACIFIC AIR CENTER	AIRCRAFT SALES	RASC	RICH MANOR	562-513-5222	562-513-5230
SAWYER CHARTER SERVICE	AIRCRAFT CHARTER/SALES	RANC	CHAD VERDAGLIO	480-922-2723	480-922-5653
SET JET	AIRCRAFT CHARTER/BROKERAGE	RANC	WILLIAM SMITH	480-264-6500	

AIRCRAFT RENTAL, LEASING & FLIGHT TRAINING					
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE	FAX
AMERICAN FLYERS, INC.	FLIGHT TRAINING	RANC	STEVEN DAUN	954-784-2122	
AVIATION RESOURCE GROUP (AERODYNE)	AIRCRAFT RENTAL/FLIGHT TRAINING	ACC	LAWRENCE BARNA	480-359-7979	
ELITE FLIGHT TRAINING	AIRCRAFT RENTAL/LEASING/FLIGHT TRAINING	SFS	CHARLES LAPMARDO	480-305-0911	
LEGACY FLIGHT TRAINING	FLIGHT TRAINING	ACC	WILLIAM INGLIS	772-539-0420	
PLUS 5 SPORT AERO	FLIGHT TRAINING	RANC	BUD DAVIDSON	602-971-3991	602-971-3896
SAWYER AVIATION	AIRCRAFT RENTAL/FLIGHT TRAINING	RANC	CHAD & MARY VERDAGLIO	480-922-5221	480-922-5653
SCOTTSDALE EXECUTIVE FLIGHT TRAINING	AIRCRAFT RENTAL/FLIGHT TRAINING	SFS	GUY MILANOVITS	480-614-1166	
SDL HOLDINGS	FLIGHT TRAINING	RASC	JIM KOZIARSKI	904-273-3018	904-273-1511
SIERRA CHARLIE AVIATION	AIRCRAFT RENTAL/FLIGHT TRAINING	SFS	SCOTT CAMPBELL	480-390-2346	
SOUTHWEST FLIGHT CENTER	AIRCRAFT RENTAL/FLIGHT TRAINING	ACC	GARY LEWIN	480-991-2880	480-991-2968
UNIVERSAL HELICOPTERS, INC.	FLIGHT TRAINING/LEASING/PHOTOGRAPHY	RASC	GORDON JIROUX	480-951-6283	480-951-6285
VERTICAL WORKS	FLIGHT TRAINING	RANC	CHARLES CHADWICK	732-865-1610	

AIRCRAFT MAINTENANCE & REPAIR					
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE	FAX
ACROPRO LLC	MOBILE AIRCRAFT MAINTENANCE	MOBILE	PIKE KELLY	805-268-4962	

ARIZONA AIRCRAFT INTERIOR DESIGN	SPECIALIZED AIRCRAFT REPAIR	SFS	MICHAEL BRYANT	480-832-1330	480-832-1186
AVSOURCE, LLC	AIRCRAFT MAINTENANCE	RASC	KEVIN CRAMER	951-963-5389	
AZ JET SERVICES	AIRCRAFT MAINTENANCE	SFS	DAVE FERNEAU	602-380-5555	
CESSNA AIRCRAFT COMPANY	AIRCRAFT MAINTENANCE	MOBILE	RANDALL SOUTIERE	480-840-9430	
CONSTANT AVIATION, LLC	AIRCRAFT MAINTENANCE	SFS	NATHAN ROMNEY	469-323-4081	
DALLAS AIRMOTIVE	AIRCRAFT MAINTENANCE	SFS	DAVID HUTCHISON	214-477-9033	
DUNCAN AVIONICS	AVIONICS REPAIR	SFS	JIM DAVIS	480-922-3575	480-951-9234
EXECUTIVE AIRCRAFT MAINTENANCE	AIRCRAFT MAINTENANCE	SFS	JIM NORDSTROM	480-500-6677	480-401-2030
G.G.R. AVIATION	MOBILE AIRCRAFT MAINTENANCE	SFS	GUY MILANOVITS	480-614-1166	
LEARJET INC.	AIRCRAFT MAINTENANCE	SFS	SEBASTIAN MOORE	520-746-5100	
PDR SERVICES	SPECIALIZED AIRCRAFT REPAIR	SFS	PHILIP CHAPMAN	480-202-2908	
PREMIER AIR CENTER dba WEST STAR AVIATION	AIRCRAFT MAINTENANCE	SFS	RODGER RENAUD	618-258-8020	618-259-0809
SIGNATURE TECHNICAIR	AIRCRAFT MAINTENANCE	SFS	BUTCH BAXTER	480-443-7266	
SOUTHWEST FLIGHT CENTER	MOBILE AIRCRAFT MAINTENANCE	ACC	GARY LEWIN	480-991-2880	480-991-2968

AIRCRAFT WASHING & DETAILING

BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE	FAX
AERO PANACHE	AIRCRAFT WASHING	MOBILE	TODD PUCKETT	602-531-5505	
APPEARANCE GROUP	AIRCRAFT WASHING	MOBILE	DONALD HENRY	480-580-1658	
CLASSIC AIR AVIATION	AIRCRAFT WASHING	MOBILE	JON MARPLE	602-574-5376	440-664-3568
JB'S EXECUTIVE DETAILING	AIRCRAFT WASHING	MOBILE	JEFFREY BURROWS	480-808-4229	
TIME FOR SALE	AIRCRAFT WASHING	MOBILE	CAROLYN NELSON	602-295-7181	
WEST COAST WASH STATION	AIRCRAFT WASHING	MOBILE	MIKE ADAMS	480-443-7320	

AUTO RENTAL COMPANIES

BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE	FAX
ALAMO/NATIONAL CAR RENTAL	OFF-AIRPORT RENTAL CAR	OFF	MIKE ROLLINS	480-948-4884	480-948-7444
AVIS RENT-A-CAR SYSTEMS	OFF-AIRPORT RENTAL CAR	OFF	PETER SERENA	480-948-4993	602-273-3215
ENTERPRISE RENT-A-CAR	RENTAL CAR	SFS	ERIC BULLIS	480-315-8051	480-315-1938
GO RENTALS	RENTAL CAR	RA	KAVOUS GITIBIN	480-991-0117	949-222-1909
HERTZ RENT-A-CAR	OFF-AIRPORT RENTAL CAR	OFF	STEPHEN BLUM	239-301-7794	

FIXED BASE OPERATORS

BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE	FAX
ROSS AVIATION	FIXED BASE OPERATOR	RA	RICK WIELEBSKI	480-948-2400	480-948-3874
SIGNATURE FLIGHT SUPPORT	FIXED BASE OPERATOR	SFS	GREG GIBSON	480-951-2525	

HANGAR, SHADE & OFFICE LEASING SERVICES

BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE	FAX
AIR COMMERCE CENTER	HANGAR/OFFICE LEASING	ACC	JOHN MEYER	480-483-1985	480-483-1726
GEMINI AIR GROUP	HANGAR LEASING	GEM	TIMOTHY CARPAY	480-991-5387	480-991-3373
GREENWAY HANGARS/SHADES	HANGAR/SHADE LEASING	GRNWKY	JOHN MEYER	480-483-1985	480-483-1726
ROSS AVIATION SOUTH COMPLEX	HANGAR/OFFICE LEASING	RASC	RICK WIELEBSKI	480-948-2400	480-948-3874
SCOTTSDALE JET CENTER REAL ESTATE, LLC	HANGAR/SHADE LEASING	ACC, GRNWKY	TROY PADILLA	505-780-4455	

IN-FLIGHT CATERING SERVICES					
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE	FAX
AIR CULINAIRE WORLDWIDE, LLC	IN-FLIGHT CATERING	MOBILE	CHRIS EVANS	1-800-247-2433	
BASHAS INC. DBA AJ'S FINE FOODS	IN-FLIGHT CATERING	MOBILE	MICHAEL BASHA	480-940-6731	480-940-2245
EMILY'S EVENTS LLC	IN-FLIGHT CATERING	MOBILE	EMILY GARNER	480-361-1800	
FOOD 4 JETS, LLC	IN-FLIGHT CATERING	MOBILE	DEBRA EVANS	602-956-8512	480-683-2893
MAGNOLIA CULINAIRE DBA JETFARE CATERING	IN-FLIGHT CATERING	MOBILE	WILLIAM SIMS	800-353-3327	
VOLANTI PRIVATE JET CATERING	IN-FLIGHT CATERING	MOBILE	DEE DEE MAZA	480-636-1722	

U.S. GOVERNMENT					
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE	FAX
FAA CONTROL TOWER	SDL AIR TRAFFIC CONTROL	TOWER	STEVE RAULSTON	480-609-7585	480-922-4982
U.S. CUSTOMS	U.S. CUSTOMS	OPS	OFF. KENNEDY/ARVIZU	480-312-8483	480-312-8485

LEGEND:

Green = New Permit
Yellow = Recently Cancelled Permit
Orange = Suspension/Pending Revocation
Red = Permit Revoked

ACC = Air Commerce Center; 14605 N. Airport Drive, Scottsdale, AZ 85260

APK = Various locations in Airpark

RA = Ross Aviation (former Landmark Aviation); 14600 N. Airport Drive, Scottsdale, AZ 85260

RASC = Ross Aviation South Complex; 14700 N. Airport Drive, Scottsdale, AZ 85260

SFS = Signature Flight Support; 15290 N. 78th Way, Scottsdale, AZ 85260

RANC = Ross Aviation North Complex; 15115 N. Airport Drive, Scottsdale, AZ 85260

TOWER = FAA Air Traffic Control Tower; 14960 N. 78th Way, Scottsdale, AZ 85260

GRNWY = Greenway Hangars and Shades; 15135 N. Airport Drive, Scottsdale, AZ 85260

AIRPARK AERONAUTICAL BUSINESS PERMITS & TENANTS

MARCH 2019

AIRCRAFT CHARTER, SALES & MANAGEMENT & SPECIALTY SERVICES				
BUSINESS NAME	ACTIVITY	CONTACT	TELEPHONE	FAX
AEROCARE MEDICAL TRANSPORT SYSTEMS, INC.	AIRCRAFT CHARTER	JOSEPH CECE	630-466-0800	630-466-1336
ARIZTAR DBA POCKET JETS	AIRCRAFT CHARTER/MANAGEMENT	EDDIE OCHOA	480-600-8004	480-553-8667
COPPER STATE TURBINE ENGINE CO.	AIRCRAFT ENGINE OVERHAUL SERVICES	JIM NORDSTROM	480-500-6677	480-991-3067
DELTA PRIVATE JETS	AIRCRAFT CHARTER/MANAGEMENT	REX BEVINS	859-534-4314	859-334-6547
EXECUTIVE JET MANAGEMENT	AIRCRAFT MANAGEMENT	CHRISTINE LEBER	513-979-6709	
GEMINI AIR GROUP	AIRCRAFT MANAGEMENT	TIMOTHY CARPAY	480-991-5387	480-991-3373
JET LINX SCOTTSDALE	AIRCRAFT CHARTER/MANAGEMENT	JON HULBURD	866-538-5469	888-398-3189
PINNACLE AIR GROUP	AIRCRAFT CHARTER/MANAGEMENT/SALES	SCOTT GUETTI	480-998-8989	480-998-7993
PRIME JET	AIRCRAFT CHARTER/MANAGEMENT	CHERYL JANKE	310-486-2088	303-648-4685
SCOTTSDALE HANGAR ONE	AIRCRAFT MANAGEMENT	ANDY SHAFER	480-624-9000	480-659-6051
THE COFFMAN COMPANIES	AIRCRAFT MANAGEMENT	JEFF COFFMAN	480-393-0770	480-393-7774
VAERUS AVIATION, INC.	AIRCRAFT MANAGEMENT	PATRICK TRAUL	785-246-5403	

HELICOPTER RENTAL, LEASING & FLIGHT TRAINING				
BUSINESS NAME	ACTIVITY	CONTACT	TELEPHONE	FAX
SUNSTATE HELICOPTERS	SPECIAL COMMERCIAL FLYING	CHRIS DOBKINS	602-469-3182	

HANGAR, SHADE & OFFICE LEASING SERVICES				
BUSINESS NAME	ACTIVITY	CONTACT	TELEPHONE	FAX
15220 N. 75TH ST., LLC	HANGAR/SHADE LEASING	JOHN CAUVIN	480-435-3163	
AEROCARE MEDICAL TRANSPORT SYSTEMS, INC.	HANGAR/SHADE LEASING	JOSEPH CECE	630-466-0800	630-466-1336
AIRE LANE	HANGAR/SHADE LEASING	MOSHE BAR	480-483-8107	480-483-8172
AIRPARK LAND, LLC	HANGAR/SHADE LEASING	CRAIG JACKSON	480-421-6694	
AK AIR, LLC	HANGAR/SHADE LEASING	MIKE ANDERSON	920-279-0163	
ASTOR AIRPARK HOLDINGS	HANGAR/SHADE LEASING	REG COOPER	480-483-1999	480-443-7776
AVALON ONE	HANGAR/SHADE LEASING	SAMIR KANUGA	480-718-2412	
BATES FAMILY TRUST	HANGAR/SHADE LEASING	AUSTIN BATES	480-443-8287	480-443-8385
BCO	HANGAR/SHADE LEASING	LYNN BABCOCK	480-922-0490	480-922-0839
BUILDING D	HANGAR/SHADE LEASING	SCOTT LYON	480-367-6200	

15266070

s1 "Airpark"

CENTRAL IMPLEMENT	HANGAR/SHADE LEASING	PERRY CASE	480-998-8989	
COURTHOUSE COMMERCIAL	HANGAR/SHADE LEASING	JOSEPH ODDO	480-998-1444	480-951-1392
CWIE MANAGEMENT RESOURCES	HANGAR/SHADE LEASING	FRANK CADWELL	480-449-7751	480-449-8814
DEVELOPMENT SERVICES	HANGAR/SHADE LEASING	RICHARD WILSON	480-927-4888	480-927-4889
GRAYSTAR CORPORATION	HANGAR/SHADE LEASING	JOHN MEYER	480-483-1985	480-483-1726
GREAT AMERICAN HANGAR	HANGAR/SHADE LEASING	MARK BOSCO	916-391-5000	916-391-5001
HANGAR THREE	HANGAR/SHADE LEASING	JIM KEELEY	480-596-9000	480-948-0502
JET LINX SCOTTSDALE	HANGAR/SHADE LEASING	JON HULBURD	866-538-5469	888-398-3189
JON VESELY REVOCABLE TRUST	HANGAR/SHADE LEASING	JOHN MEYER	480-483-1985	480-483-1726
LARRY COFFEY	HANGAR/SHADE LEASING	LARRY COFFEY	480-607-0140	
LOOKOUT PEAK, LLC	HANGAR/SHADE LEASING	MOSHE BAR	480-483-8107	480-483-8172
MOBILE INN ASSOCIATES	HANGAR/SHADE LEASING	MARTIN DEHAAN	480-483-1985	480-483-1726
NDS	HANGAR/SHADE LEASING	JOHN MEYER	480-483-1985	480-483-1726
PACIFIC MARINE MANAGEMENT	HANGAR/SHADE LEASING	AL CHITTENDEN	360-653-4266	360-659-4216
CRAIG/KRISTEN POTTS	HANGAR/SHADE LEASING	CRAIG POTTS		
ROSS AVIATION	HANGAR/SHADE LEASING	RICK WIELEBSKI	480-948-2400	480-443-7227
SCOTTSDALE HANGAR ONE	HANGAR/SHADE LEASING	ANDY SHAFER	480-624-9000	480-659-6051
SKY HARBOR LEASING, LLC	HANGAR/SHADE LEASING	REG COOPER	480-483-1999	
SKY PEAK	HANGAR/SHADE LEASING	TONYA COLE	480-483-8107	480-483-8172
SOUTHEAST JET CENTER	HANGAR/SHADE LEASING	GARY DAICHENDT	949-254-3027	
TC HANGAR 3	HANGAR/SHADE LEASING	JIM KEELEY	602-254-7457	602-252-8236
TRIPLE C AIRPARK PROPERTIES, LLC	HANGAR/SHADE LEASING	JOHN LEVITZ	602-688-2299	
WALLACE HOLDINGS	HANGAR/SHADE LEASING	BOB WALLACE	480-998-8861	480-998-0388
WATTS INVESTMENTS, LLC	HANGAR/SHADE LEASING	CHRIS NUTE	602-761-4571	302-275-3346
22B AIRPARK	HANGAR/SHADE LEASING	CINDY ADAMS	480-483-1985	480-483-1726
7689, LLC	HANGAR/SHADE LEASING	JOHN MEYER	480-289-5715	480-751-1559

LEGEND:

Green = New Permit
Yellow = Recently Cancelled Permit
Orange = Suspension/Pending Revocation
Red = Permit Revoked



COMMISSION INFORMATION REPORT

Discussion and input regarding the Monthly Airport Construction Report for March 2019

Agenda Item No.: 5

Meeting Date: 03/20/19

Staff Contact: Chris Read,
Asst. Aviation Director-Operations

Phone: (480) 312-2674

INFORMATION

Airport Construction Update for March 2019.

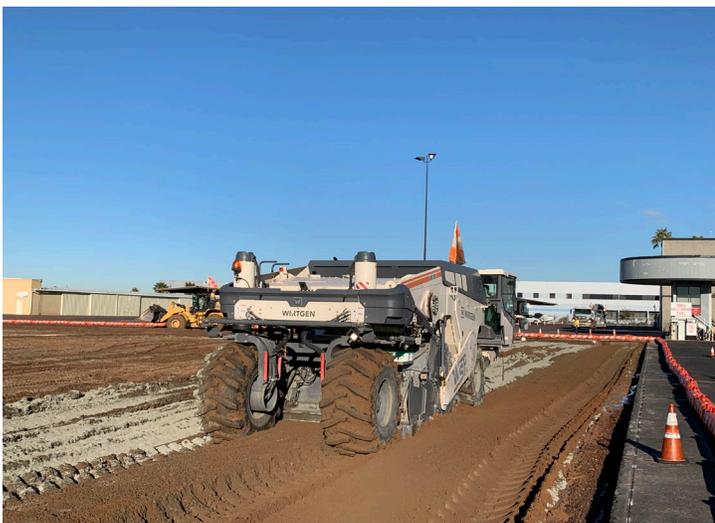
PURPOSE

The purpose of this item is to keep the Airport Advisory Commission informed as to the status of all construction activity at the City's airport.

PROJECT(S) CURRENTLY UNDERWAY

Delta Ramp Reconstruction Project

Description	Construction Cost	Status	Start Date	Estimated Completion Date
Reconstruct the Delta Parking Apron	\$2,230,591	Construction	1/21/19	June, 2019







UPCOMING PROJECT(S)

Runway Lighting and Signage Rehabilitation Project				
Description	Construction Cost	Status	Estimated Start Date	Estimated Completion Date
Replace runway lights/signs, PAPI's, REILs and wind cone with new L.E.D. fixtures	\$430,000	Design Phase	August 2019	September 2019



COMMISSION INFORMATION REPORT

Discussion and input regarding Operations Report for February 2019

Agenda Item No.: 6

Meeting Date: 3/20/19

Staff Contact: Chris Read,
Asst. Aviation Director-Operations

Phone: (480) 312-2674

INFORMATION

Airport Monthly Operations Update for February 2019.

PURPOSE

The purpose of this item is to keep the Airport Advisory Commission informed as to the operational status of the Airport.

BASED AIRCRAFT

	<u>Helicopter</u>	<u>Single Engine</u>	<u>Twin Engine</u>	<u>Jet</u>	<u>Total</u>
Current Month	30	232	35	154	451
February 2018	31	238	38	154	461

OPERATIONS

	<u>February 2018</u>	<u>February 2019</u>	<u>% Δ</u>	<u>2018 YTD</u>	<u>2019 YTD</u>	<u>% Δ</u>
Total	13,884	14,516	4.5	28,449	30,840	8.4
IFR	5,004	4,884	-2.4	10,285	10,028	-2.5

ALERTS

<u>Date</u>	<u>Type</u>	<u>Description</u>
2/12/19	1	Cirrus SR-22, rough running engine
2/22/19	2	Eclipse EA500, low fuel

INCIDENTS

<u>Date</u>	<u>Description</u>
2/01/19	Fuel spill, Ross Aviation ramp
2/20/19	Cessna 182, runway excursion
2/23/19	Large fuel spill during maintenance operation

ENFORCEMENT ACTIONS

<u>Date</u>	<u>Violation</u>	<u>Enforcement Method Used</u>	<u>Comments</u>
2/01/19	Fuel spill violation	Verbal	1 st Violation
2/12/19	Vehicle parking violation	N.O.V.	1 st Violation
2/15/19	Vehicle access point left unsecured in airpark	Verbal	1 st Violation
2/21/19	Vehicle access point left unsecured in airpark	N.O.V.	2 nd Violation
2/21/19	Failure to wait for vehicle gate to fully closed before proceeding	Verbal	1 st Violation

U.S. CUSTOMS

<u>*Revenue (FYTD)</u>	<u>Total Uses Month</u>	<u>Total Uses (FYTD)</u>	<u>U.S. Visit Uses (flights/current month)</u>	<u>Comments</u>
\$397,630	123	725	21	U.S. Visit Summary 53 Mexican, 1 Spanish, 1 French, 5 Canadian, 5 Swiss, 1 Romanian, 2 New Zealanders

<u>*Revenue (FYTD)</u>	<u>Total Uses Month</u>	<u>Total Uses (FYTD)</u>
2018/19 \$397,630	FEBRUARY 2019 123	2018/19 725
2017/18 \$395,225	FEBRUARY 2018 121	2017/18 683

Scottsdale Jet Center Hangar/Shade Transition Status

<u>Facilities</u>	<u>Total #of spaces/how many occupied</u>
Hangars	10/10
Shades	22/21

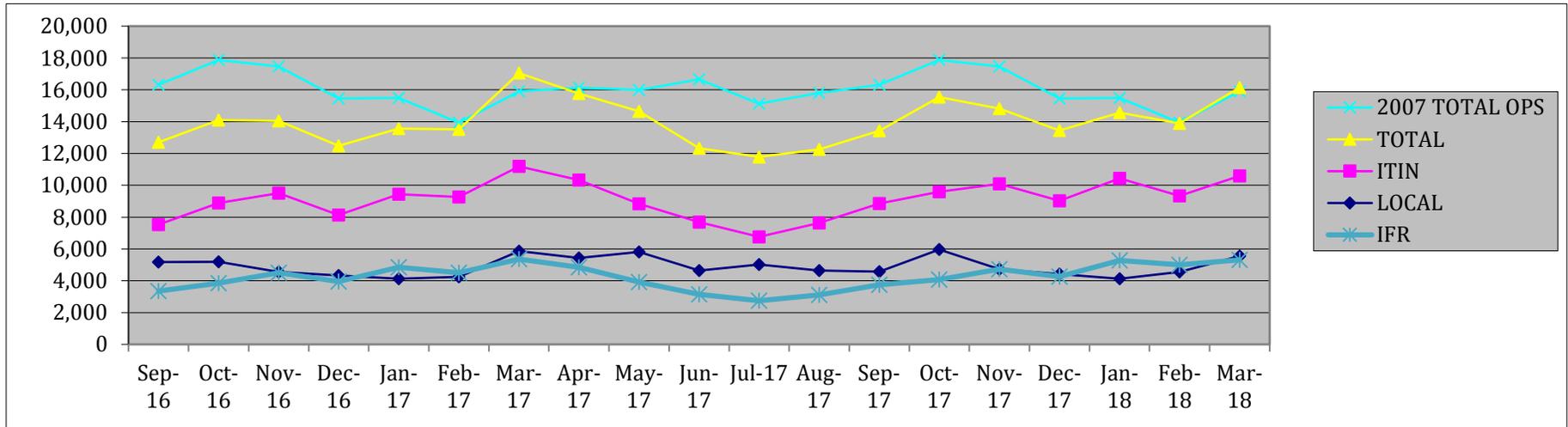
*Revenue = User Fees and Overtime Fees Charged to Users
 75,000 lbs. + PPR = 11 (calendar year 2019)

Attachment(s): 1. Scottsdale Airport Operations Counts 2017-19

SCOTTSDALE AIRPORT OPERATIONS 2016-2018



	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18
ITIN	7,523	8,895	9,506	8,137	9,439	9,268	11,186	10,333	8,838	7,685	6,760	7,625	8,855	9,586	10,094	9,027	10,438	9,336	10,588
LOCAL	5,178	5,198	4,548	4,339	4,126	4,249	5,862	5,428	5,802	4,640	5,024	4,633	4,571	5,960	4,726	4,409	4,127	4,548	5,553
IFR	3,353	3,854	4,510	3,958	4,854	4,507	5,360	4,838	3,924	3,144	2,742	3,118	3,739	4,069	4,730	4,262	5,281	5,004	5,303
TOTAL	12,701	14,093	14,054	12,476	13,565	13,517	17,048	15,761	14,640	12,325	11,784	12,258	13,426	15,546	14,820	13,436	14,565	13,884	16,141



PRE-RECESSION COMPARISON

	Mar-07	Mar-18	% change
ITIN	12,770	10,588	-17.1%
LOCAL	3,136	5,553	77.1%
IFR	5,541	5,303	-4.3%
TOTAL	15,906	16,141	1.5%



COMMISSION INFORMATION REPORT

Discussion and Input Regarding Monthly
Financial Reports for January 2019

Agenda Item No.: 7

Meeting Date: 03/20/2019

Staff Contact: Carmen Williams,
Aviation Finance & Administration Manager

Phone: (480) 312-8475

AVIATION OPERATING BUDGET FISCAL YEAR 2018/19

	FY 2018/19	FY 2018/19	FY 2018/19 Year to Date (through January 2019)			
	Adopted Budget	Approved Budget	Approved Budget	Actual	Dollar Variance	% Variance
Revenue	\$4,989,470	\$4,989,470	\$2,671,121	\$2,805,716	\$134,595	5%
Expenses	\$2,391,019	\$2,475,084	\$1,448,458	\$1,226,304	-\$222,154	-15%
Net	\$2,598,451	\$2,514,386	\$1,222,663	\$1,579,412	\$356,749	

AVIATION FUND CASH BALANCE

	Operating	CIP Funds	Total
As of 1/31/19	\$8,880,364	\$1,794,652	\$10,675,016
As of 1/31/18	\$9,095,599	-\$2,149,343	\$6,946,256

MONTHLY REVENUE AND EXPENDITURE COMPARISON (ACTUALS)

	January	January	Dollar	%
	2018	2019	Variance	Variance
Revenue	\$402,114	\$600,285	\$198,171	49%
Expenses	\$146,674	\$248,514	\$101,840	69%
Net	\$255,440	\$351,771	\$96,331	

ACCOUNTS RECEIVABLE AGING REPORT

Aging Report Data as of 2/4/2019

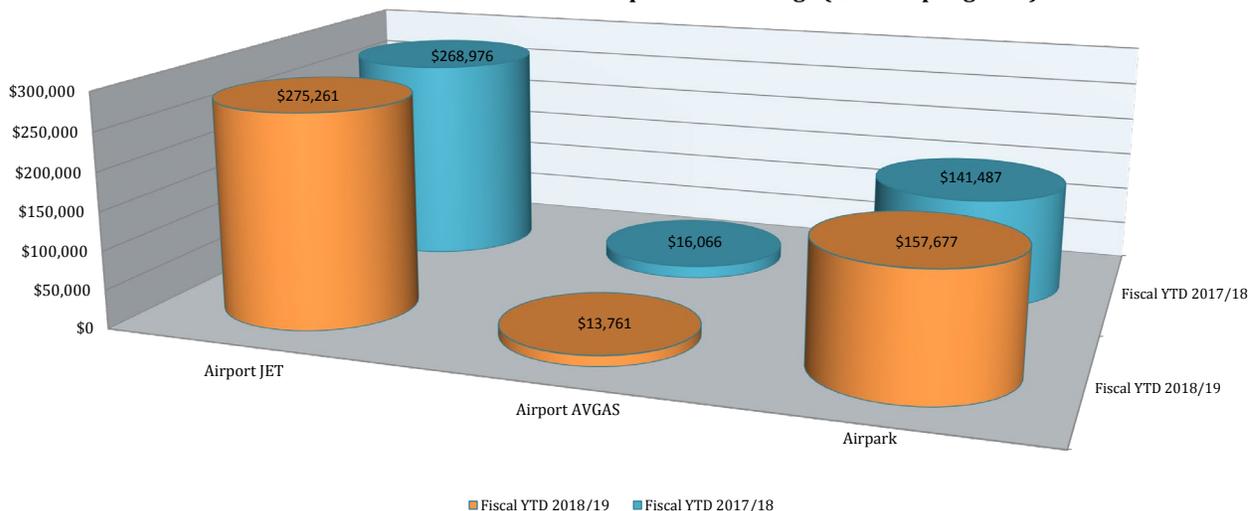
		Total	Current	1-30 Days	31-60 Days	61-90 Days	91-120 Days	>120 Days	Total Amt Due
			All Accounts		155,787.42	405.96	-2,460.96	-168.46	-0.92

Fuel Flowage (@ \$0.08 per gallon)

	January 2018			January 2019			% Change
	Revenue	Gallons	% Total	Revenue	Gallons	% Total	From Last Yr
Airport JET	\$48,774	609,672	69.2%	\$50,356	629,452	62.4%	3.2%
Airport AVGAS	\$2,087	26,089	3.0%	\$2,076	25,948	2.6%	-0.5%
Airpark	\$19,630	245,378	27.8%	\$28,330	354,124	35.1%	44.3%
Total	\$70,491	881,138	100.0%	\$80,762	1,009,524	100.0%	14.6%

	Fiscal YTD 2017/18			Fiscal YTD 2018/19			% Change
	Revenue	Gallons	% Total	Revenue	Gallons	% Total	From Last Yr
Airport JET	\$268,976	3,362,204	63.1%	\$275,261	3,440,765	61.6%	2.3%
Airport AVGAS	\$16,066	200,825	3.8%	\$13,761	172,009	3.1%	-14.3%
Airpark	\$141,487	1,768,593	33.2%	\$157,677	1,970,966	35.3%	11.4%
Total	\$426,530	5,331,622	100.0%	\$446,699	5,583,741	100.0%	4.7%

Scottsdale Airport Fuel Flowage (@ \$0.08 per gallon) - Fiscal Year-to-Date





COMMISSION INFORMATION REPORT

Discussion and Input Regarding
Public Outreach Programs and Planning Projects

Agenda Item No: 8

Meeting Date: 03/20/19

Staff Contact: Sarah Ferrara,
Aviation Planning & Outreach
Coordinator

Phone: (480) 312-8482

INFORMATION

Monthly update of the marketing, community, planning and pilot outreach programs at Scottsdale Airport.

PURPOSE

The purpose of this item is to keep the Airport Advisory Commission informed of the airport’s marketing, outreach and planning projects efforts.

Noise Program Outreach		
Description	Purpose	Status
Next Gen/Phoenix Metroplex	The FAA Step Two public workshops originally scheduled for February were postponed due to government shutdown and were slated to be rescheduled for April. No other updates to report at this time.	In progress
Noise Outreach	Met with the Stonebrook HOA president and board member regarding flight school operations. Presented at the AZBAA Crew Enrichment/Pilot/ATC forum and shared concerns received from Stonebrook and southeast of airport (Jenan Drive and Cactus Road) areas.	In progress
Pilot Outreach		
Description	Purpose	Status
Pilot Briefing & Outreach	A Pilot’s Briefing is scheduled for 6:30 p.m. on March 25.	In progress
Voluntary Curfew Outreach (10:00 p.m. – 6:00 a.m.)	The Voluntary Curfew Program is designed to respond to a complaint received for an operation between 10 p.m. and 6 a.m. If a flight can be confirmed, a letter is sent out to the operator to ask them for their cooperation in flying outside these hours when possible. There were six voluntary curfew letters sent out in February.	Completed
Planning Projects		
Description	Purpose	Status
Monitor property development through the Planning Department	Working with the Planning Department to protect the airspace and development uses near Scottsdale Airport. The Planning and Zoning reports listed seven projects in February within the Airport Influence Area.	In progress
Community Outreach and Marketing		

Description	Purpose	Status
Media, social media & list serves	Continue to post photos and information on social media. Sent out list serve notice on the third FBO in the works.	Completed
Brochures, flyers, other print materials & videos	Will update other brochures to include updated airport map, airport brochure, and internal airpark property map. Working on a final video of overall terminal redevelopment project.	In progress
Community outreach, presentations and events	<ul style="list-style-type: none"> • The seventh annual Run the Runway is scheduled for Saturday, April 6. • Scottsdale Airport was honored by Playworks as a High Five Hero Community Sponsor. • Conducted a presentation and tour of the Aviation Business Center and Gemini Air Group hangars for 20 gentlemen from G.E.L. club. 	In progress



COMMISSION INFORMATION REPORT

Administrative report from the Aviation Director, or designee, regarding the status of pending aviation-relative items

Agenda Item No: 09

Meeting Date: 03/20/19

Staff Contact: Gary P. Mascaro,
Aviation Director

Phone: (480) 312-7735

INFORMATION

Discussion regarding status of the Airport Advisory Commission items to City Council, and aviation-related items approved by Planning Commission, Design Review Board or City Council.

- Attachment(s):
1. Airport Advisory Commission Items to City Council
 2. Aviation-related items to Planning Commission, Design Review Board, or City Council
 3. City Council Meeting Calendar

**AIRPORT ADVISORY COMMISSION AVIATION ITEMS TO CITY COUNCIL
2019**

AIRPORT COMMISSION DATE	APPROVED	ITEM DESCRIPTION	CITY COUNCIL DATE	APPROVED

**AVIATION-RELATED ITEMS TO PLANNING COMMISSION, DESIGN REVIEW BOARD OR CITY COUNCIL
(Projects that may be on airport, have taxi lane access, have height implications, or have sensitive noise uses)
2019**

AIRPORT COMMISSION DATE	APPROVED	ITEM DESCRIPTION	PLANNING, DRB, OR CITY COUNCIL AGENDA DATE	APPROVED
N/A	N/A	Artisan Legacy 5 Request approval of the preliminary plat for a 5-lot residential subdivision on a 3.64-acre site. Southeast corner of 92nd Street and Union Hills Drive. 9-PP-2018 Existing zoning R1-7 PDC.	?	?
N/A	N/A	Deer Valley Townhomes Request approval to rezone a +/-1-acre property (parcel 212-02-010E), from the P.Co.C (Planned Convenience Center) district to the R-3 (Medium Density Residential) district, to allow for the development of an 11-unit townhome community, located on the northwest corner of E. Deer Valley Road and N. Miller Road, at 21818 N. Miller Road. 3-ZN-2017	?	?
N/A	N/A	Mark Taylor - Crossroads Request by owner for approval of a site plan, landscape plan, and building elevations for a new multi-family residential development on a +/- 30-acre site located at the northwest corner of Hayden Road & Princess Blvd. 57-DR-2018	?	?
N/A	N/A	Hyatt - Crossroads Request approval of the site plan, landscape plan, and building elevations for a new hotel with 232 guest rooms in a 9-story-tall building, with approximately 130,000 square feet of building area, and a 2-story-tall parking structure, all on a 2.44-acre site within the Crossroads development. 49-DR-2018	4/18/19 DR	?
N/A	N/A	Triple C Hangar Request by owner for approval of a Conditional Use Permit for a heliport at the Scottsdale Airport on a .77-acre site, with Industrial Park (I-1) zoning, located at 14818 N. 74th St. 18-UP-2018	3/19/19 CC 2/3/19 PC	? Approved 5-0

N/A	N/A	<p>Aerohead Aviation Hangar</p> <p>Request by applicant for approval for modifications to an existing building on a property with Industrial Park (I-1) zoning, located at 15570 N. 83rd Way. 379-SA-2018</p>	?	?
N/A	N/A	<p>City of Phoenix – Manor Scottsdale</p> <p>This project is a proposed redevelopment of an approximate 6.5-acre property located at the southwest corner of Joan De Arc Ave and Scottsdale Road (current LA Fitness building). The goal of the project is to redevelop this soon to be vacant fitness center with a luxury rental multi-family community. (Within Scottsdale Airports 55 and 60 DNL) Z-89-18-2</p>	N/A	N/A
N/A	N/A	<p>City of Phoenix - LCG Kierland PUD</p> <p>LCG Kierland is a six-story rental community that will add high quality dwelling units on the 71st Street corridor, the location of other high-end living opportunities. The goal of the project is to provide high-quality modern urban living experiences for residents. Z-91-18-2</p>	N/A	N/A

2019 City Council Meeting Calendar

JANUARY						
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Key

- Council Meetings
- Optional Additional Mtg and/or Study Session
- General Plan
- Events
- City of Scottsdale Holidays
- Election
- No meetings will be scheduled
- Strategic Planning Workshop - TBD
- Agenda Review Meeting

- Jan: 16 - MLK Dinner
29 - Waste Management Phoenix Open Party
- Feb: 21 - State of the City Address
- Mar: 10-13 - NLC Conference
- Apr:
- May: 14 - Tentative Budget Adoption
- June: 11 - Final Budget Adoption

- Aug: 20-23 - AZ League Conference (Tucson)
- Sep:
- Oct:
- Nov: 5 - Election
20-23 - NLC Summit
- Dec: 3-4 - Major General Plan Amendments and Reg Council Mtgs
5 - Optional Meeting Date for Regular and GP items, if needed



COMMISSION ACTION REPORT

Discussion and possible action to modify the Airport Advisory Commission meeting schedule and Commission item calendar

Agenda Item No.: 10

Meeting Date: 03/20/19

Staff Contact: Gary P. Mascaro,
Aviation Director

Phone: (480) 312-7735

ACTION

Review Airport Advisory Commission meeting schedule.

PURPOSE

Pursuant to By-Laws of the Scottsdale Airport Advisory Commission, Section 202, *“Regular meetings of the Commission shall be held on the third Wednesday of each month immediately following the study session, unless otherwise scheduled by majority vote of its members. In the event the Commission desires not to hold the preceding study session, the regular meeting shall begin at 5:00 p.m., unless otherwise scheduled by majority vote of its members.”*

Attachment(s): 1. Airport Advisory Commission meeting schedule

Action taken:

AIRPORT ADVISORY COMMISSION SCHEDULE OF MEETINGS - 2019
(Including anticipated topics and timeline for discussion)

JANUARY						
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- Election of Officers
- By-Laws Review
- Quarterly Noise Program Update
- 5-year CIP program for FY19/20 thru FY23/24

FEBRUARY						
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MARCH						
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- Quarterly Noise Program Update
- Aviation Enterprise Fund Five-Year Financial Plan

MAY						
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- Risk Management Insurance Update

JUNE						
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- Chamber Update

JULY						
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- Quarterly Noise Program Update

AUGUST						
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SEPTEMBER						
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- Experience Scottsdale Update

OCTOBER						
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- Quarterly Noise Program Update

NOVEMBER						
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- AZ Business Aviation Assn. Update

DECEMBER						
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