

# SCOTTSDALE AIRPORT ADVISORY COMMISSION MEETING NOTICE AND AGENDA



Wednesday, January 16, 2019  
5:00 p.m.  
Scottsdale Airport Aviation Business Center  
Stearman/Thunderbird Meeting Room  
15000 N. Airport Drive, Second floor  
Scottsdale, AZ



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## AIRPORT ADVISORY COMMISSION

John Celigoy, Chair  
Cory Little, Vice Chair  
Brad Berry  
Liz Kaplan

Larry Bernosky  
John Berry  
Kevin Maxwell

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### Call to Order

### Roll Call

### Pledge of Allegiance

### Aviation Director's Report

The public body may not propose, discuss, deliberate or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

### Approval of Minutes

Regular Meeting: October 17, 2018

Special Meeting: November 26, 2018

### Public Comment

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to Aviation Staff. Public Comment time is reserved for citizen comment regarding non-agendized items. No official action can be taken on these items. Public Comment is limited to a total of 15 minutes at the beginning and 15 minutes at the end of the meeting. **Speakers are limited to three minutes to address the Commission during "Public Comment."**

Persons with a disability may request a reasonable accommodation by contacting Airport Administration (480-312-2321). Requests should be made 24 hours in advance or as early as possible to allow time to arrange accommodation. For TTY Users, the Arizona Relay Service (1-800-367-8939) may contact the Aviation Department (480-312-2321).

## REGULAR AGENDA

## ITEMS 1-15

**How the Regular Agenda Works:** The Commission takes a separate action on each item on the Regular Agenda. If you wish to address the Commission regarding any or all of the items on the Regular Agenda, please complete a Comment Card for each topic you wish to address and submit it to Aviation Staff. Speakers will be given three minutes to speak per item. Additional time may be granted to speakers representing two or more persons. Cards for designated speakers and the persons they represent must be submitted together. **Comment cards must be submitted before public testimony has begun on any Regular Agenda or Public Hearing item.**

1. Election of Officers  
*Pursuant to By-laws of the Scottsdale Airport Advisory Commission, Section I. Organization paragraph 101. Elections. The Commission shall, in regular session following the first day of January of every year, elect from its members a Chair and Vice Chair. The term of office shall be one year and no officer shall succeed him or herself more than once.*  
Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)
2. Discussion and possible action regarding Airport Advisory Commission By-Laws  
*Pursuant to the By-Laws of the Scottsdale Airport Advisory Commission, Section IV, Rules and Amendments, Paragraph 401. Amended Procedures.*  
Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)
3. Discussion and possible action regarding application for Airport Aeronautical Business Permit for Learjet Inc. to conduct Aircraft Maintenance and Repair Services  
Staff contact: Carmen Williams, Senior Management Analyst, 480-312-8475, [cawilliams@scottsdaleaz.gov](mailto:cawilliams@scottsdaleaz.gov)
4. Discussion and possible action regarding application for Airport Aeronautical Business Permit for Fly Denali Inc. DBA AlaskaZona Adventures to conduct Aircraft Charter Services  
Staff contact: Carmen Williams, Senior Management Analyst, 480-312-8475, [cawilliams@scottsdaleaz.gov](mailto:cawilliams@scottsdaleaz.gov)
5. Discussion and possible action regarding application for Airport Aeronautical Business Permit for Magnolia Culinaire LLC DBA JetFare Catering to conduct Off-Airport Catering Services  
Staff contact: Carmen Williams, Senior Management Analyst, 480-312-8475, [cawilliams@scottsdaleaz.gov](mailto:cawilliams@scottsdaleaz.gov)
6. Discussion and possible action to approve the Five-Year Airport Capital Improvement Program for Fiscal Years 19/20 through FY23/24  
Staff contact: Carmen Williams, Senior Management Analyst, 480-312-8475, [cawilliams@scottsdaleaz.gov](mailto:cawilliams@scottsdaleaz.gov)
7. Discussion and possible action to approve Airport Advisory Commission Annual Report  
Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)

8. Discussion and input regarding Quarterly Noise Complaint Summary Report  
Staff contact: Sarah Ferrara, Aviation Planning & Outreach Coordinator, 480-312-8482,  
[sferrara@scottsdaleaz.gov](mailto:sferrara@scottsdaleaz.gov)
9. Discussion and input regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations, and Revocations  
Staff contact: Carmen Williams, Senior Management Analyst, 480-312-8475,  
[cawilliams@scottsdaleaz.gov](mailto:cawilliams@scottsdaleaz.gov)
10. Discussion and input regarding the Monthly Construction Report  
Staff contact: Chris Read, Airport Operations Manager, 480-312-2674,  
[cread@scottsdaleaz.gov](mailto:cread@scottsdaleaz.gov)
11. Discussion and input regarding Monthly Operations Report for October, November and December  
Staff contact: Chris Read, Airport Operations Manager, 480-312-2674,  
[cread@scottsdaleaz.gov](mailto:cread@scottsdaleaz.gov)
12. Discussion and input regarding Financial Report for September, October and November  
Staff contact: Carmen Williams, Senior Management Analyst, 480-312-8475,  
[cawilliams@scottsdaleaz.gov](mailto:cawilliams@scottsdaleaz.gov)
13. Discussion and input regarding Public Outreach Programs and Planning Projects  
Staff contact: Sarah Ferrara, Aviation Planning & Outreach Coordinator, 480-312-8482,  
[sferrara@scottsdaleaz.gov](mailto:sferrara@scottsdaleaz.gov)
14. Administrative report from the Aviation Director, or designee, regarding the status of pending aviation-related items  
Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735,  
[gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)
15. Discussion and possible action to modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar  
Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735,  
[gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)

### **Public Comment**

Citizens may complete one Request to Speak “Public Comment” card per night and submit it to Aviation Staff. Public Comment time is reserved for citizen comment regarding non-agendized items. No official action can be taken on these items. Public Comment is limited to a total of 15 minutes at the beginning and 15 minutes at the end of the meeting. **Speakers are limited to three minutes to address the Commission during “Public Comment.”**

### **Future Agenda Items**

Discussion and possible action to add Commissioner requested item on a future agenda.

### **Adjournment**



**COMMISSION INFORMATION REPORT**  
**APPROVAL OF MINUTES**

**Meeting Date:** 01/16/19

**Contact:** Gary P. Mascaro,  
Aviation Director

**Phone:** (480) 312-7735

**ACTION**

Approval of Minutes – Regular Meeting  
October 17, 2018

Special Meeting  
November 26, 2018

Attachment(s): 1. Draft of minutes of the October 17, 2018 Regular Meeting  
2. Draft of minutes of November 26, 2018 Special Meeting

Action taken:



**SCOTTSDALE AIRPORT ADVISORY COMMISSION  
PUBLIC MEETING  
Scottsdale Airport Operations Center  
15000 N. Airport Drive, Scottsdale, AZ  
Wednesday, October 17, 2018**

**DRAFT MINUTES**

**PRESENT:** John Celigoy, Chair (telephonic)  
Cory Little, Vice Chair (telephonic)  
Brad Berry  
John Berry  
Larry Bernosky  
Liz Kaplan  
Kevin Maxwell

**STAFF:** Carmen Williams, Management Analyst  
Sarah Ferrara, Aviation Planning and Outreach Coordinator  
Chris Read, Airport Operations Manager  
Gary Mascaro, Aviation Director

**GUESTS:** Stephanie Pressler, Director of Community Affairs

**CALL TO ORDER**

Commissioner Brad Berry, on behalf of Chair Celigoy called the meeting to order at 5:01 p.m.

**ROLL CALL**

A formal roll call confirmed the presence of Commissioners as noted above.

**PLEDGE OF ALLEGIANCE**

Commissioner Brad Berry led the meeting in the pledge of allegiance.

## **AVIATION DIRECTOR'S REPORT**

Gary Mascaro, Aviation Director, welcomed everyone to the new Aviation Business Center, which was opened today at 12:00. There were originally 700 items on the punch list and that number has been reduced to approximately 200 items. The building has passed all inspections. The restaurant received approval for its health inspection license today. It will be open to the public on November 12th. Commission meetings will now be hosted in the location in either a small or large setup, depending upon the number of attendees expected. The public grand opening will take place on November 3rd.

## **APPROVAL OF MINUTES**

1. Regular Meeting: August 15, 2018

Commissioner Brad Berry called for comments on the minutes.

COMMISSIONER BERNOSKY MOVED TO APPROVE THE REGULAR MEETING MINUTES OF THE AIRPORT ADVISORY COMMISSION ON AUGUST 15, 2018 AS PRESENTED. COMMISSIONER MAXWELL SECONDED THE MOTION, WHICH CARRIED 7-0 WITH CHAIR CELIGOY, VICE CHAIR LITTLE, COMMISSIONERS BRAD BERRY, JOHN BERRY, BERNOSKY, KAPLAN AND MAXWELL VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

## **PUBLIC COMMENTS**

There were no public comments.

## **REGULAR AGENDA            ITEMS 1 - 8**

1. Annual Update from Experience Scottsdale

Stephanie Pressler, Director of Community Affairs Experience Scottsdale, stated that two years ago, they launched a new brand and advertising campaign. This includes deploying messaging in top markets for visitation. Research has provided insights as to where high value visitors reside, including New York, Chicago, Los Angeles and cities in Canada. She played a short video to illustrate the marketing efforts. For the past six years, Experience Scottsdale has encouraged potential visitors to book trips to Scottsdale throughout November and December. This is especially important for the City's tourism industry, as meetings groups tend not to book during holidays. As a result of these efforts, on average, occupancy at Scottsdale area hotels and resorts in November and December has increased more than 15 percent.

The next phase of the campaign launches next week, with the website, [holidaysinscottsdale.com](http://holidaysinscottsdale.com) going live. The campaign will also be advertised via email blast, social media, public relations as well as advertisements on [usatoday.com](http://usatoday.com). There is also an initiative to drive visitation during summer, which is another need period. Experience Scottsdale spent May through the beginning of September promoting Scottsdale's summer rates and events to Phoenix, Tucson and Los Angeles. This campaign featured a website titled, "itsthat.com," as well as hosting digital billboards, advertising in Lyft and Uber vehicles in Los Angeles and posting Instagram murals.

Overall last fiscal year, over 800,000 brand engagements were generated. Staff assisted media around the world to place editorials which reached 3.7 million readers/viewers. The team met with 300 media journalists from the United States, Canada, Germany and Mexico and hosted 250 journalists in Scottsdale. Experience Scottsdale educates meeting planners on Scottsdale's myriad destination services and amenities. In the last year, the team booked 589 meetings to area hotels and resorts, resulting in 190,000 room nights, with 35 percent during the City's need times. They partner with the Airport by sharing information on the Airport's customs programs with international clients as well as its new business center and amenities. In the fall of 2019, they will support the National Business Aviation Association's annual conference by being a sponsor and sending a staff member to provide destination information to attendees.

Commissioner Maxwell asked about return on investment in terms of reach-out to 250 journalists and high luxury event travel planners. Ms. Pressler stated that a recent study on their marketing and sales efforts found an average annual economic impact of \$247,000 million.

## 2. Discussion and Input Regarding Quarterly Noise Complaint Summary Report

Sarah Ferrara, Aviation Planning & Outreach Coordinator stated that the report covers the period from July through September 30th. Complaints have decreased significantly compared with the previous year, from 909 to 483.

## 3. Discussion and Input Regarding Monthly Construction Report

Chris Read, Airport Operations Manager, reported that the Terminal Area Redevelopment Project is in the punch list phase. The Taxiway A reconstruction project is complete, with final striping tonight. The Delta Ramp reconstruction project will likely begin early in 2019.

## 4. Discussion and Input Regarding Monthly Operations Report for August, 2018

Mr. Read noted that there were only four alerts for August. There were five incidents and seven enforcement actions. U.S. Customs revenue year to date totals \$49,200. Total uses for the month were 46. Total uses fiscal year to date were 93 and U.S. visits 17. For September, there were four alerts, two incidents and four enforcement actions. U.S. Customs revenue was \$83,825. Total uses for the month were 61. Total uses fiscal year to date were 154 and U.S. visits 16. Comparisons of fiscal year to date were all up in 2018 over 2017.

## 5. Discussion and Input Regarding Financial Report for June, July and August, 2018

Carmen Williams, Senior Management Analyst noted that June was the last month of the fiscal year. The report contains all three months, however, the presentation will cover June and August. Revenues were just under \$4.5 million, which exceeded the forecast by approximately 14 percent. There were higher revenues overall for U.S. Customs. Expenses totaled \$3 million, below budget of \$3.2 million. For the June monthly comparison to last year, revenues were \$535,000, which is higher than last year. Expenses were higher, but overall the net was nearly even with last year. As of June 30th, the Operating Aviation Fund cash balance was \$1.4 million.

For fuel flowage, jet fuel accounted for 62 percent, AVGAS was 2.9 percent and Airpark 35 percent. Overall year to date, they are up 1.6 percent.

For August the report reflects some year-end closing and reversal of some accrued revenues. Year to date revenues are \$651,000, 18 percent less than the budget forecast. The primary reason was approximately \$193,000 in reverse accruals. Revenue categories will correct within the first quarter. Year to date expenses are \$277,000. August expenses were slightly higher than last year, due to the expenses associated with moving to the new Aviation Business Center. As of August, 2018, the Aviation Fund cash balance was \$9.6 million. For fuel flowage, jet fuel accounted for 49.7 percent. AVGAS was 3.4 percent and Airpark 46.9 percent. Fuel flowage was up 7 percent compared to August of last year and is up 7.4 percent for the year.

Commissioner Bernosky asked about potential increases in the operating budget related to being in the new building. Ms. Williams confirmed that additional expenses were budgeted, such as utilities and landscaping.

Commissioner Maxwell noted the significant numbers in the 120-day aging report. Ms. Williams clarified that these are negative numbers because several tenants prefer to pay six months in advance. Commissioner Maxwell inquired as to the long-awaited delivery of the truck. Mr. Read stated it is now in Scottsdale and being fitted with radios.

#### 6. Discussion and Input Regarding Public Outreach and Planning Projects

Ms. Ferrara said there has been an update from the FAA sent on step two of the community involvement process as it relates to the NextGen/Phoenix Metroplex. Two workshops will be held in February or March of 2019. Listserv messages are sent as needed, including staff introductions, employee recognition and the grand opening. Staff is working to complete a video to be shown at the public grand opening event on November 3rd. Staff hosted 40 Scottsdale employees for a tour and presentation. The next pilot briefing is scheduled for November. One voluntary curfew notice was sent in August and one in September.

#### 7. Administrative Report from the Aviation Director or Designee Regarding the Status of Aviation-Related Items

Gary Mascaro, Aviation Director, stated that there are minimal updates. City Council approved a contract for the Delta Ramp construction project. Construction is scheduled for January. It appears that redevelopment is gearing up to occur on the CrackerJax mini-golf site. Nationwide has purchased the site.

Commissioner Maxwell commented that he had read in the newspaper that the City of Phoenix DMB Circle Road was declined by the Phoenix City Council.

#### 8. Discussion and Possible Action to Modify the Airport Advisory Commission Meeting schedule and Commission Item Calendar

Mr. Mascaro stated staff recommend moving the November meeting, as it falls the day before Thanksgiving, to Wednesday, November 28th.

COMMISSIONER JOHN BERRY MOVED TO CHANGE THE DATE OF THE NOVEMBER MEETING TO NOVEMBER 28TH. COMMISSIONER MAXWELL SECONDED THE MOTION, WHICH CARRIED 7-0 WITH CHAIR CELIGOY, VICE CHAIR LITTLE, COMMISSIONERS BRAD BERRY, JOHN BERRY, BERNOSKY, KAPLAN AND MAXWELL VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

#### **PUBLIC COMMENT**

There were no public comments

#### **FUTURE AGENDA ITEMS**

No action taken.

#### **ADJOURNMENT**

Commissioner Brad Berry called for a motion to adjourn.

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 5:35 p.m.

AYES: Chair Celigoy, Vice Chair Little, Commissioners Brad Berry, John Berry, Bernosky, Kaplan and Maxwell

NAYS: None

SUBMITTED BY:

eScribers, LLC



**SCOTTSDALE AIRPORT ADVISORY COMMISSION  
SPECIAL MEETING NOTICE AND AGENDA  
Scottsdale Airport Aviation Business Center  
15000 N. Airport Drive, Second Floor  
Thunderbird Meeting Room, Scottsdale, AZ  
Monday, November 26, 2018**

**DRAFT MINUTES**

**PRESENT:** John Celigoy, Chair  
Cory Little, Vice Chair  
John Berry  
Larry Bernosky  
Kevin Maxwell

**ABSENT:** Brad Berry  
Liz Kaplan

**STAFF:** Gary Mascaro, Aviation Director  
Sarah Ferrara, Aviation Planning and Outreach Coordinator  
Carmen Williams, Senior Management Analyst

**GUESTS:** Herb Marchman  
John Marchman  
Troy Padilla  
Ron Tarrson  
Kindall Shannon

**CALL TO ORDER**

Chair Celigoy called the meeting to order at 4:03 p.m.

**ROLL CALL**

A formal roll call confirmed the presence of Commissioners as noted above.

## **PLEDGE OF ALLEGIANCE**

Chair Celigoy led the meeting in the pledge of allegiance.

1. Discussion and Possible Action to Recommend Adoption of Resolution No. 11307, Contract No. 2018-193-COS, a Long-Term Lease Agreement with Scottsdale Jet Center Real Estate, LLC, an Arizona Limited Liability Company for two Airport Parcels, upon which will be constructed improvements and the operation of a Fixed Based Operator; and Consenting by Contract No. 2018-196-COS to the Assignment of Existing Leases Dated July 23, 1982 and May 27, 1977, and all Subsequent Amendments Thereto.

Carmen Williams, Senior Management Analyst, stated that the City entered into two separate leases for the Greenway Hangars and Shades on May 27, 1977 and the Air Commerce Center on July 23, 1982. Both leases have a term of 25 years plus options for two successive ten-year periods. Upon the final expiration date of both leases, the land would revert back to the City. The existing tenant is requesting assignment of the two leases to the proposed new tenant, Scottsdale Jet Center Real Estate, LLC to build a fixed based operator and make substantial improvements to both parcels. The two leases would be replaced with a combined single lease with the City that includes milestones for improving the existing facilities as well as new construction. The term of the lease is 40 years and includes construction milestones over three phases to improving existing facilities and new construction, as required for the operation of the new FBO.

Failure to meet the Phase I construction milestones stipulated in the lease would result in termination of the Air Commerce Center Parcel on July 2027, instead of the initial 40-year term. For Phases 2 and 3, failure to meet the construction deadlines will result in the land reverting back to the City for future development. In addition to the annual base rate revenues of \$157,398.12, the City will receive a percentage of aeronautical service fees, as stipulated in the Airport Minimum Operating Standards for a fixed based operator, including, but not limited to, fuel flowage fees, 75 percent of gross overnight tie-down fees, 2.5 percent of hangar shade revenues and 9 percent of commercial landing fees. She introduced representatives of the Scottsdale Jet Center Real Estate, LLC team, including Herb Marchman, Ron Tarrson, John Marchman and Troy Padilla.

John Marchman provided a background of the company. Many of the company's customers in Santa Fe also frequent Scottsdale field. They have been hearing feedback for some time that the field has become progressively less friendly. As such, they were encouraged to look for an opportunity to bring the company's services to the Scottsdale airfield. Current market conditions are strong. The Airport has been growing at a steady rate for the last several years and over the last two years, jet fuel volumes have increased by 20 percent. Customer demand is high and they have had many requests for better service offerings than are currently provided. There is growing demand for hangars, even after the recent development. The company reached an agreement to acquire the Air Commerce Center lease and the Greenway Hangars and Shades. The company believes that in this space is not only preferred but also highly in demand. The owners previously owned Scottsdale Air Center, which was voted the number three FBO in the country by International Aviation News Pilot survey in its first year of operations and maintained a top five rating while they owned the operation. They are the current owners of Jet Center at Santa Fe, which was opened in 2015. Efforts include making the airport a friendlier place. The Company now receives over 60 percent of the traffic arriving at Santa Fe.

The project will consist of just over 14 acres under lease. They plan to build 80,000 square feet of hangar office and terminal over three phases at an investment of approximately \$24 million. The two leases are located at the south end of the west ramp and the Greenway Hangars and Shades location.

- Phase I: Improvements to the Air Commerce Center building and the construction of a new FBO facility/hangar on the existing City-owned T-Hangars/Shades parcel. Existing tenants of the City T-Hangars/Shades will be relocated to Greenway Hangars/Shades at their same rental rate for a period of time outlined in the lease agreement. Phase I is currently in design. It is expected that completion of permitting will occur in July of 2019 and groundbreaking in September or October of 2019.
- Phase II: Includes the construction of a future hangar on the southern end of the Air Commerce Center parcel adjacent to Taxiway 2 and Taxiway Alpha.
- Phase III: Construction of a future hangar at the western edge of the existing Greenway Hangars/Shades.

The company has committed to a seamless movement, including freezing prices for the City Shade and Hangar customers for at least a 12-month period. It is expected that the transition will start in May of 2019 and continue through the summer and to groundbreaking. Troy Padilla, General Manager for Jet Center Santa Fe, discussed the company's management philosophy and operations. Kindall Shannon, Mead & Hunt provided an overview of the conceptual designs.

Chair Celigoy opened the meeting to public comment and read a public comment received via email from Mr. Aaron Kern. Mr. Kern expressed concern over the Agreement, stating that he did not see benefits to the citizens of Scottsdale, the Airport users or the public. He requested that the Commission continue the item for 60 days to allow time for an open house and additional public comment.

Michael McCartney stated that he has been a tenant at Greenway since the early 1990s and has been using the Airport since the 1980s. It is a public airport and not a jetport. Over the last several years, the Airport has become more unfriendly to small general aviation airplanes. The only public parking the City has for private pilots is at City Shades. There is a waiting list, however it is public land and public parking for small private airplanes. This project will result in no T-shades in Scottsdale when all phases are developed. While he has been assured that there will be parking at Greenway, the rates will likely triple. There are currently no hangars available at Greenway. The mandate for the Airport Board is to accommodate long-time customers as well as attempting to accommodate new customers. This plan forces old customers to leave the Airport.

Westin Brown said he has been flying out of the Airport since 1984 at the age of 12. Since 1984, either himself or his father have had an airplane at the Airport. He agreed with Mr. McCartney, in that over the last decade, there has been a significant decrease in the friendliness toward general aviation at the Airport. There are many complaints regarding the Airport. Their complaint is not with general aviation, but with the jet traffic. He questioned where he and others will go after 12 months. They have 12 months of reasonable rates at this time, if there is space. He cited a negative article in AOPA about the Airport and its treatment of general aviation.

Arthur Rosen said he was present representing himself and AOPA. His understanding is that no one in the City Hangars or Shades will be displaced and that there will be room at Greenway. He understands there is the potential to meet with Scottsdale Jet Center to develop a payment

agreement over the 12-month period for people to move to Greenway. Based on that understanding, they feel competition on the field is much needed.

Chair Celigoy asked Mr. Padilla to address the strategy with respect to general aviation in terms of fees for parking and how they will compare to current fees. Mr. Padilla stated that currently there is a differential in pricing, as one is owned by Murphy Ventures, who sets their own pricing. The other price, City Shades and Hangars is set by the City. At Murphy, prices are \$450/\$550. City Shades is \$80 and Hangars are \$150. The plan is to extend the pricing longer than 12 months, with the first month beginning on May 1st. Twelve months from that time, the reduced rate of City Shades and Hangars will be in effect. At some point, the company will have to determine its pricing model for T-Hangars and T-Shades. They are general aviation friendly and do not wish to see the general aviation public leave Scottsdale.

Chair Celigoy asked how many City-owned spaces are being lost or shifting from City-owned to privately owned or leased. Gary Mascaro, Aviation Director, said there are 10 T-Hangars and 22 Cover tie-downs currently. They would be torn down.

Vice Chair Little inquired as to how many of the 32 T-Hangars or tie-downs they anticipate renting out (In the location of the City Shades and Hangars). Mr. Marchman said that these would go away. It is their understanding from the Murphy family that there are an adequate number of Shades and Hangars available to house the City customers. They have reserved three hangars for future movement. Typically one hangar turns over every month or so. They anticipate being able to gradually move customers in without anyone being forced to leave the field. Mr. Mascaro clarified that the 10 hangars and 22 shades will be going away. There are already existing hangars and shades at Greenway. There would be a total reduction on the field of 22 and 10, respectively. The agreement dictates that those folks will be accommodated and no one will be displaced, including no one being kicked out of Greenway Shades and Hangars. A plethora of Shades is available at the Greenway Hangars today.

A speaker from the audience stated that he just spoke with the Greenway people and they have only 12 shades available and no hangars. There is a wait list for hangars. There is not a plethora. He questioned how it is possible to take 30 planes and put them in 12 spots. Chair Celigoy stated that the forum does not allow open debate. Mr. Mascaro stated that the agreement requires that Scottsdale Jet Center provide the spaces described. If not, they will be in default of their lease.

Chair Celigoy asked for clarification on the pricing strategy that Scottsdale Jet Center is planning to buy enough fuel to bring the price of AvGas down. Mr. Marchman said the intent is to be more competitive on margins for avgas.

Commissioner Bernowsky addressed the impact on general aviation, noting that the company name is Scottsdale Jet Center, not Scottsdale General Aviation Center. Mr. Marchman stated that the naming was done by process of elimination. The name, Scottsdale Air Center, was already taken.

Commissioner Bernowsky stated that the City will have to make a decision on whether the Airport will be a jet airport only, as the squeeze is on. He hopes to have more discussion on how this plays out with regard to whether the Airport remains general aviation. Mr. Marchman stated that they are attempting to find a balance between jet traffic (which is required to pay the bills) and what they believe is the lifeblood of the organization, which comes from the general aviation area.

Chair Celigoy noted additional public comments.

Max Nevheim stated that he has been renting a hangar (T-Shade) since 2005. It is his understanding that number of T-Shade rows is being reduced from three to one. It does not appear there will be adequate space for all the planes. He recommended a 60-day notice to allow time for more public comment.

Rick Wielebski, General Manager for Ross Aviation, noted that they have a fantastic relationship with the Airport. Adding another FBO will hurt business in terms of taking revenue off the table and restricting them from investing in Airport properties. A third FBO will not bring new business to Scottsdale, but will take business from those already existing and who have been investing in the Airport.

Jeff Ross, Ross Aviation, addressed the capital issues. Over the past 20 years, Ross has owned, operated and in some cases built 37 FBOs. The cost for the proposed development is in the \$30 million range, when including the purchase of the Murphy parcel. This is a huge investment to be the third FBO on the Airport. A third, fourth or fifth FBO does not add any customers, but only divides the pie into smaller pieces. Ross approached the Airport more than a year ago requesting permission to build a 50,000 square foot hangar on the City Shades and Hangars, city-controlled property. That request was declined. It was thought that there would be an RFP to build the new facility on both the Airport land and the Murphy land. The RFP did not occur. If it had, Ross would have participated aggressively. Ross is backed by an \$8 billion private equity fund. The Marchman Group is providing its own funding. It appears as though the \$24 million expenditure will be higher, if the Murphy parcel purchase price is included. This equates to an investment in excess of \$32 million. An investment of this size requires charging premium prices for both jet fuel and the hangars. Existing hangars have vacancy and so the new proposed hangar will not automatically be filled. It is an aggressive plan. He advises that the Commission decline the proposal.

Chair Celigoy asked Marchman to discuss how it arrived at its decision about Hangars, parking spots and shades (Phase 3). Mr. Marchman stated that Phase 3 plans are very preliminary. In discussions with the Airport, there is a forecasted demand for large hangar growth over the next five to ten years. Phase 3 is five to six years out. It is the intent to work closely with Airport management before entering into a plan. The evaluation will include demand of the general aviation community versus the need for large cabin. They would like to minimize disruption.

Chair Celigoy asked why no RFP was issued. Mr. Mascaro stated that the City evaluated Mr. Ross's proposal to take over the City Shades and hangar development and build a hangar. The Ross request was for City controlled land and not their existing leasehold. The City evaluated the request and recognized that they (Ross) had a significant leasehold interest on the Airport already that the Airport staff and legal department felt was underutilized. There was an opportunity to take some of their existing land and build the very same facility. The request for building a facility or doing an RFP on the city-controlled site was declined, because the Airport must evaluate the highest, best use. Their existing leasehold is being very underutilized currently. A portion of Ross' area is parking for automobiles, which very easily could be aviation-related hangar development. If there was no space available for Ross to do such an investment, then the City would consider an RFP for the particular site, City Shades and Hangars. As far as the current transaction, there would not be an RFP process, because there is an existing leasehold in place. The existing tenant, Murphy Ventures, contacted the City and indicated that it wished to assign its existing agreements to the new entity, Scottsdale Jet Center. The lease agreement

provisions require that the City cannot unreasonably withhold the request. The City vetted both the existing and the new tenant and conducted an environmental review. Staff determined that this could be a recommendation to the Commission and to City Council. Thirdly, FAA regulations dictate that when the Airport accepts a federal grant, they are required to follow a list of rules, one of the most significant being discrimination and free market. If the market demand exists, it would be difficult for the City to decline for no reason.

Commissioner Bernosky said there are conflicting comments about market demand, noting that one of the comments is there is no increased market demand and that the agreement will simply divide up the existing pie. He asked if an analysis has been performed regarding new traffic. Mr. Mascaro stated that the City did not do a full-blown analysis. They leave this up to the free market. New traffic is anticipated, because the Airport has an approved and adopted master plan. It includes a forecast demand that was approved by the FAA.

Chair Celigoy acknowledged that there is some negative perception of how general aviation is treated at the Airport and he is surprised it is not more mature in Phase 3. He requested comment. Mr. Marchman stated that Phase 3 being way out in the plan, the preference would be not to do anything to disturb the general aviation community there. However, the Airport demands are coming and there will be a requirement for the best use of the land. They are trying to find a balance. Mr. Mascaro stated that from a City perspective, when they negotiated the deal, they looked at all the options. One of the challenges is the demand at the Airport for large hangar space. This is why the City built a \$27 million facility out of the Airport's coffers. A tenant is operating it and there have not been any concerns. They are sensitive to the general aviation community, which is why they are trying to build general aviation hangars on the north end. The Airport is required to build facilities which at least cover the costs. The return is three percent (cost plus 3 percent), just to provide demand. Airport staff discussed at length with Scottsdale Jet Center at least trying to keep the hangars. Covered tie-downs are fairly vacant and hard to fill so perhaps this is not where the demand is.

In response to a question from Commissioner Bernosky, Mr. Mascaro stated that if the Airport did nothing today and left Murphy Ventures in control, this deal would not happen and in four and a half years, the Greenway Hangars and Shades would revert to the Airport. This deal provides an extension. If they become the new tenant, the Airport is giving them more time to leave it as-is, based on the needs of the community. In turn, the new tenant would have a longer period of time to keep the hangars and shades the way they are currently.

Commissioner Maxwell stated that this is the most important issue to come before the Commission in his time serving. The Commission's job is to make recommendations to City Council. For this particular issue, the City Council will be leaning on the Commission more than ever before. The applicant seems to have very strong roots in the community. They have also pledged commitment to general aviation. On the other hand, Ross and other FBOs, who have been very good partners, are not interested in seeing disruption. Commissioner Maxwell was not convinced about the capacity increase, which makes it a difficult decision. He was not pleased that the Commission has its back against the wall in terms of the timeline. He asked for options as far as extending this conversation. Mr. Mascaro noted several options, including continuing the item, recommending approval, recommending approval with modifications or recommending denial. Chair Celigoy asked if they can recommend continuation with recommendations. Mr. Mascaro said that would depend on the specific recommendations.

Commissioner John Berry commented that Ross has been great at the Airport for quite some time. He has asked whether it is a level playing field in terms of staged access. Mr. Mascaro said yes and no. Yes, in that they pay the same fee structure. No, in that the new tenant will be paying a higher market rate for their ground rental rate. If the agreement is approved by City Council, the new tenant cannot operate their FBO until they complete development of Phase 1.

Commissioner Bernosky asked if a market appraisal has occurred. Mr. Mascaro said the appraisal is complete. Staff did an evaluation internally and the rate is spelled out in the lease in terms of ground rent plus fees.

Vice Chair Little asked what allows the Airport to negotiate a new 40-year lease. Mr. Mascaro stated this is allowed pursuant to City code.

Mr. Mascaro clarified that if the Commission votes to continue the item, he will have to defer the item to City Council, which then will impact the potential business transaction.

Commissioner Maxwell commented that Mr. Mascaro and staff have done a good job in the past to ensure that benchmarks are met. Requiring the benchmarks allows flexibility.

Chair Celigoy asked for confirmation that at the end of Phase 1, Scottsdale Jet must reapply for its Airport business permit. Mr. Mascaro said this is correct. The lease does not authorize them to be an FBO operator until they meet the minimum standards. Chair Celigoy stated this understanding that a condition of Phase 1 would be a report out of the transition of current parking tenants into the proposed parking spaces. Mr. Mascaro confirmed this understanding. When they come for their permit to do their FBO, they must meet the requirement and will not receive authorization for construction of their building until all existing tenants move over.

Commissioner Bernosky asked whether the Commission can approve Phase 1 and wait until it is completed before they look at Phase 2 and 3. Mr. Mascaro said that is what the agreement says.

Chair Celigoy asked what happens if the lease is executed, but the Scottsdale Jet does not meet the conditions of Phase 1; would this void the lease? Mr. Mascaro said it does not void the lease, but reverts the 40-year deal down to an eight and a half-year deal, like the existing lease. It also voids the extension and the ability to be an FBO operator.

Commissioner Bernosky commented that he would like to hear more details from the other FBOs as well as more market analysis. Mr. Marchman acknowledged that they have not done an extensive market study in terms of measurement of vacancies and potential client growth. They did examine the consecutive year-over-year growth of the field, the company's current customer base and have projected that they can have an impact on the marketplace sufficient to justify the investment. Mr. Mascaro stated that if they do not perform to any level of any phase, everything remains as is today, just with a new lessee (the Marchmans, instead of the Murphys). They would operate exactly the same way they have operated since 1983. The Airport would get back land more quickly to develop under its own control.

COMMISSIONER MAXWELL MADE A MOTION TO RECOMMEND ADOPTION OF RESOLUTION NO. 11307, CONTRACT NO. 2018-193-COS, A LONG-TERM LEASE AGREEMENT WITH SCOTTSDALE JET CENTER REAL ESTATE LLC, AN ARIZONA LIMITED

LIABILITY COMPANY FOR TWO AIRPORT PARCELS, UPON WHICH WILL BE CONSTRUCTED IMPROVEMENTS AND THE OPERATION OF A FIXED BASED OPERATOR; AND CONSENTING BY CONTRACT NO. 2018-196-COS TO THE ASSIGNMENT OF EXISTING LEASES DATED JULY 23, 1982 AND MAY 27, 1977, AND ALL SUBSEQUENT AMENDMENTS THERETO. VICE CHAIR LITTLE SECONDED THE MOTION, WHICH CARRIED 4-1, WITH CHAIR CELIGOY, VICE CHAIR LITTLE, AND COMMISSIONERS MAXWELL AND JOHN BERRY VOTING IN THE AFFIRMATIVE. COMMISSIONER BERNOSKY OPPOSED.

2. Discussion and Possible Action to Modify the Airport Advisory Commission Meeting schedule and Commission Item Calendar

VICE CHAIR LITTLE MOVED TO CANCEL THE DECEMBER 19TH COMMISSION MEETING. COMMISSIONER JOHN BERRY SECONDED THE MOTION, WHICH CARRIED 5-0 WITH CHAIR CELIGOY, VICE CHAIR LITTLE, COMMISSIONERS JOHN BERRY, BERNOSKY, AND MAXWELL VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

## **ADJOURNMENT**

Chair Celigoy called for a motion to adjourn.

With no further business to discuss, being duly moved by Commissioner Maxwell and seconded by Commissioner Bernosky, the meeting adjourned at 5:36 p.m.

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 5:35 p.m.

AYES: Chair Celigoy, Vice Chair Little, Commissioners John Berry, Bernosky and Maxwell  
NAYS: None

SUBMITTED BY:

eScribers, LLC



**Agenda Item No.:** 1

**Meeting Date:** 01/16/19

**Staff Contact:** Gary P. Mascaro,  
Aviation Director

**Phone:** (480) 312-7735

## **ACTION**

Pursuant to By-Laws of the Scottsdale Airport Advisory Commission, Section 101. Elections, *"The Commission shall, in regular session following the first meeting of the calendar year, elect from its members a Chair and Vice Chair. The term of office shall be one year and no officer shall succeed him or herself more than once."*

## **PURPOSE**

To elect a new Chair and Vice Chair in accordance with the By-Laws of the Scottsdale Airport Advisory Commission

## **KEY CONSIDERATIONS**

Section 102, Chair, of the By-Laws of the Scottsdale Airport Advisory Commission states, *"The Chair shall preside at all meetings and hearings of the Commission, decide all points of order or procedure and perform all duties required by Section 5-109 of the Scottsdale Revised Code. The Chair may initiate motions, engage in protracted discussions, and vote on each issue."*

Section 103, Vice Chair, of the By-Laws of the Scottsdale Airport Advisory Commission states, *"The Vice Chair shall be the Acting Chair and shall perform all duties of the office whenever the Chair is absent."*

Action Taken:



## COMMISSION ACTION REPORT

Discussion and possible action regarding Airport Advisory Commission  
By-Laws

**Agenda Item No.:** 2

**Meeting Date:** 01/16/19

**Staff Contact:** Gary P. Mascaro,  
Aviation Director

**Phone:** (480) 312-7735

### ACTION

Discussion and possible action to modify the Airport Advisory Commission By-Laws.

Pursuant to the By-Laws of the Scottsdale Airport Advisory Commission, Section IV, Rules and Amendments, Paragraph 401. Amendment Procedure *“Amendments to these by-laws may be made by the Commission upon the affirmative vote of four (4) members, provided any such amendment is proposed at a preceding meeting, or is submitted in writing at a prior regular meeting of the Commission and is noted in the minutes of such meeting. Amendments adopted as above shall become effective at the next regular meeting of the Commission.”*

Attachment(s): 1. Current By-Laws of the Airport Advisory Commission  
2. Chapter Five Section 5-109

Action Taken:

## **BY-LAWS OF THE SCOTTSDALE AIRPORT ADVISORY COMMISSION**

### **I. ORGANIZATION**

#### 101. Elections

The Commission shall, in regular session following the first meeting of the calendar year, elect from its members a Chair and Vice-Chair. The term of office shall be one year and no officer shall succeed him or herself more than once.

#### 102. Chair

The Chair shall preside at all meetings and hearings of the Commission, decide all points of order or procedure and perform all duties required by Section 5-109 of the Scottsdale Revised Code. The Chair may initiate motions, engage in protracted discussions, and vote on each issue.

#### 103. Vice-Chair

The Vice-Chair shall be the Acting Chair and shall perform all duties of the office whenever the Chair is absent.

#### 104. Vacancy

Should the office of Chair be vacated, the Vice-Chair shall succeed the Chair for the remaining term of office. At the next regular Commission meeting, a new election shall be held for the Vice-Chair's office. Should the Vice-Chair office be vacated, a new election shall be held at the next regular Commission meeting to elect a Vice-Chair.

#### 105. Subcommittees

A subcommittee of the Commission may only be authorized by the City Council, in accordance with the Scottsdale Revised Code.

#### 106. Legal Counsel

The City Attorney, or the City Attorney's designated representative, shall be the legal counsel for the Commission. Advice of counsel shall be received and entered in the minutes before disposition of any question of law or matter requiring legal interpretation or advice.

### **II. MEETINGS**

#### 201. Study Sessions

Study sessions of the Commission shall be held on the third Wednesday of each month at 4:00 p.m., unless otherwise scheduled by majority vote of its members.

#### 202. Regular Meetings

Regular meetings of the Commission shall be held on the third Wednesday of each month immediately following the study session, unless otherwise scheduled by majority vote of its members. In the event the Commission desires not to hold the preceding study session, the

regular meeting shall begin at 5:00 p.m., unless otherwise scheduled by majority vote of its members.

203. Special Meetings

Special meetings may be held by the Commission on the majority vote of its members, or on the call of its Chair, which call shall be filed with the Aviation Director. The manner of the call shall be noted in the minutes of the special meeting, and at least twenty-four (24) hours notice of the meeting shall be given to each member. The Aviation Director shall receive forty-eight (48) hours notice and shall post meeting notices at least twenty-four (24) hours before any such meeting.

204. Executive Session

Executive sessions may be held before or after any regular or special meeting, or at any other time on call of the Chair, which shall be filed with the Aviation Director, or by majority vote of the members. The Aviation Director shall post meeting notices at least twenty-four (24) hours before any such meeting.

205. Quorum

A quorum necessary for the transaction of business shall consist of four (4) members of the Commission. The business of the Commission shall be transacted by the majority vote of members present, except as provided in Section 401.

206. Absence of the Chair and Vice-Chair

In the absence of the Chair and Vice-Chair, the senior Commission member present may convene the meeting.

207. Member Attendance

Commission members shall follow the attendance requirements in accordance with the Scottsdale Revised Code.

208. Public Comment, Presentations, Time Limitations

The Chair may provide additional time to members of the public, whether speaking on their own behalf or as a representative of an organization or group, over three (3) minutes on any matter.

209. Agenda Items

The Aviation Director will place items on the agenda with the concurrence of the Chair, or by a majority vote of the members of the Commission.

210. Conflict of Interest

All members of the Commission shall comply with the State Conflict of Interest Law, Title 38, Chapter 3, Article 8, Arizona Revised Statutes.

211. Abstention

Any member who may subjectively believe participating in discussion or voting on cases coming before the Commission could give the appearance to the general public of a conflict of interest may voluntarily abstain from participating in such cases.

### **III. OFFICIAL RECORDS**

#### **301. Definition**

The official record shall include these by-laws, and the minutes of the Commission meetings, together with all applications, exhibits, correspondence, findings, decisions and other official actions or other items filed with or issued by the Commission.

#### **302. Recording of Vote**

Minutes shall be kept for all meetings of the Commission and shall show the vote of each member on every question on which the Commission is required to act, or shall indicate absence. Minutes shall also show records of all other official actions.

#### **303. Retention of Files**

All applications and other matters coming before the Commission shall be filed in the Aviation Department in accordance with that department's general file system. The Aviation Director shall keep a permanent file of all applications, exhibits, findings, correspondence, decisions and other official actions of the Commission. The tape recordings of the public hearings of the Commission, if any, shall be retained intact for not less than thirty (30) days after the City Council shall make a final decision in the specific subject on the tape. Original applications shall be retained as long as is required by standard City procedure.

#### **304. Public Record**

In accordance with Arizona public record law, all of the public records of the Commission shall be open to public inspection during normal business hours.

### **IV. RULES AND AMENDMENTS**

#### **401. Amendment Procedure**

Amendments to these by-laws may be made by the Commission upon the affirmative vote of four (4) members, provided any such amendment is proposed at a preceding meeting, or is submitted in writing at a prior regular meeting of the Commission and is noted in the minutes of such meeting. Amendments adopted as above shall become effective at the next regular meeting of the Commission.

#### **402. Copy of By-Laws**

A certified copy of these by-laws and any amendments thereto shall be placed on record in the Aviation Department and the City Clerk within ten (10) days of the date of their adoption.

#### **403. Robert's Rules of Order**

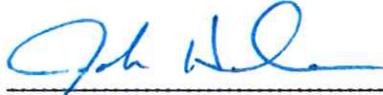
When any question of parliamentary procedure arises, it shall be decided on the basis of Robert's Rules of Parliamentary Procedure, unless otherwise specified in these by-laws of the Commission.

#### **404. Written Communications**

All written communications to outside groups shall be sent out over the signature of the Chair or Vice-Chair of the Commission.

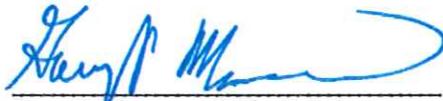
405. Interpretation and Conflict

In the event that any Commission by-law shall be at variance with any State statute or any ordinance or resolution of the City of Scottsdale, the statute, ordinance, or resolution shall prevail. These by-laws are intended only to supplement such ordinance and resolutions and may not amend, annul or abrogate any ordinance or resolution of the City of Scottsdale.



John Celigoy, Chair  
Airport Advisory Commission

3/21/18  
Date



Gary P. Mascaro, C.M., C.A.E.  
Aviation Director

3/21/18  
Date

APPROVED AS TO FORM:



Bruce Washburn  
City Attorney

4/19/18  
Date

By Sherry Scott  
Deputy City Attorney

**Sec. 5-109. Airport Advisory Commission.**

- (a) There is created a Scottsdale Airport Advisory Commission consisting of seven (7) members.
- (b) The Airport Advisory Commission shall establish bylaws to govern its affairs. The bylaws shall designate:
  - 1. Officers of the Airport Advisory Commission, the time and manner of their election, the term of office and the powers and duties of each officer.
  - 2. The time, place and manner of notice of all regular and special meetings.
  - 3. The manner of adoption, amendment and repeal of Airport Advisory Commission bylaws.
  - 4. Such other provisions as may be deemed necessary or desirable which are not contrary to the provisions of any ordinance or resolution, the charter or the laws of this state or the United States, to aid the Airport Advisory Commission in conducting its affairs.
- (c) The Airport Advisory Commission shall, with the assistance of the city staff, advise the City Council as necessary on:
  - 1. The Airport capital improvement program and financial plan.
  - 2. Rules, regulations, and minimum operating standards under this chapter.
  - 3. Environmental policies affecting Airport operations and Airport projects.
  - 4. Aviation-related development proposals at and surrounding the Airport or other development proposals in conflict with 14 C.F.R. Part 150, as amended, or other aviation-related laws, ordinances, rules, regulations or planning documents. In addition to advising the City Council, the Airport Advisory Commission may take action to inform the Planning Commission of such conflicts.
  - 5. Fees imposed by the city in connection with the Airport and the Airpark.
  - 6. Lease policies regarding city-owned property at the Airport.
  - 7. Land use policies at and surrounding the Airport in conflict with 14 C.F.R. Part 150, as amended, or other aviation-related laws, ordinances, rules, regulations or planning documents. In addition to advising the City Council, the Airport Advisory Commission may take action to inform the Planning Commission of such conflicts.
  - 8. The future role of the Airport as part of the statewide air transportation system.
  - 9. Safety matters under the jurisdiction of the Airport.

10. Such other matters as the City Council may direct.

- (d) At the request of the City Council, the Airport Advisory Commission shall submit a written report regarding Airport activities.
- (e) The Airport Advisory Commission shall perform such other duties as are imposed on the Airport Advisory Commission by this chapter.
- (f) The City Council shall have the right and prerogative to initiate review of any decision of the Airport Advisory Commission and shall uphold, modify, or overrule said decision.



## COMMISSION ACTION REPORT

Discussion and possible action regarding application for Airport Aeronautical Business Permit for Learjet Inc. to conduct Aircraft Maintenance and Repair Services

**Agenda Item No.:** 3

**Meeting Date:** 01/16/19

**Staff Contact:** Carmen Williams,  
Sr. Management Analyst

**Phone:** (480) 312-8475

### **ACTION**

Ratification of Airport Aeronautical Business Permit for Learjet Inc. to conduct aircraft maintenance and repair services at the Scottsdale Airport.

### **PURPOSE**

Pursuant to Scottsdale Revised Code, Chapter 5, Article 3, commercial aeronautical activity conducted at the Airport requires a valid Airport Aeronautical Business Permit. In addition, the Airport Minimum Operating Standards outlines the process for obtaining such a permit. Learjet Inc. has requested an Airport Aeronautical Business Permit to conduct aircraft maintenance and repair services at the Scottsdale Airport.

### **APPLICANT(S)**

Learjet Inc.  
Aaron Disney, Secretary  
One Learjet Way  
Wichita, KS 67209

### **KEY CONSIDERATIONS**

Learjet Inc. has provided the appropriate documentation as required in the Airport Minimum Operating Standards.

Attachment(s):       1. Completed Airport Aeronautical Business Permit  
                              2. Location Map

Action taken:



## SCOTTSDALE AIRPORT AERONAUTICAL BUSINESS PERMIT



*(Required to conduct commercial aeronautical activity on the airport)  
Fields in RED are required fields.*

Business or activity to be conducted (check all that apply):

- |   |  |
|---|--|
| <input type="checkbox"/> Aircraft Charter Services<br><input type="checkbox"/> Aircraft Leasing or Rental Services<br><input checked="" type="checkbox"/> Aircraft Maintenance and Repair Services<br><input type="checkbox"/> Aircraft Management<br><input type="checkbox"/> Aircraft Washing Services<br><input type="checkbox"/> Aircraft Sales Services<br><input type="checkbox"/> Aircraft Mobile Maintenance and Repair Services<br><input type="checkbox"/> Specialized Aircraft Repair Services (list service): _____<br><input type="checkbox"/> Specialized Commercial Flying Service (list service): _____ | <input type="checkbox"/> Hangar/Shade Leasing Services<br><input type="checkbox"/> Flight Training Services<br><input type="checkbox"/> Fixed Base Operator<br><input type="checkbox"/> On-Airport Rental Car Concession<br><input type="checkbox"/> Other (list service): _____ |
|---|--|

These activities are limited to the airport by ordinance. Please refer to the Airport Minimum Operating Standards for further information on each type of business.

Applicant (Business Name): **Learjet Inc**

Authorized Representative, title: **Aaron Disney, Secretary** Email Address: **aaron.disney@aero.bombardier.com**

Work Phone: **316-946-2856** Cell Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Mailing Address: **Learjet Inc , One Learjet Way**

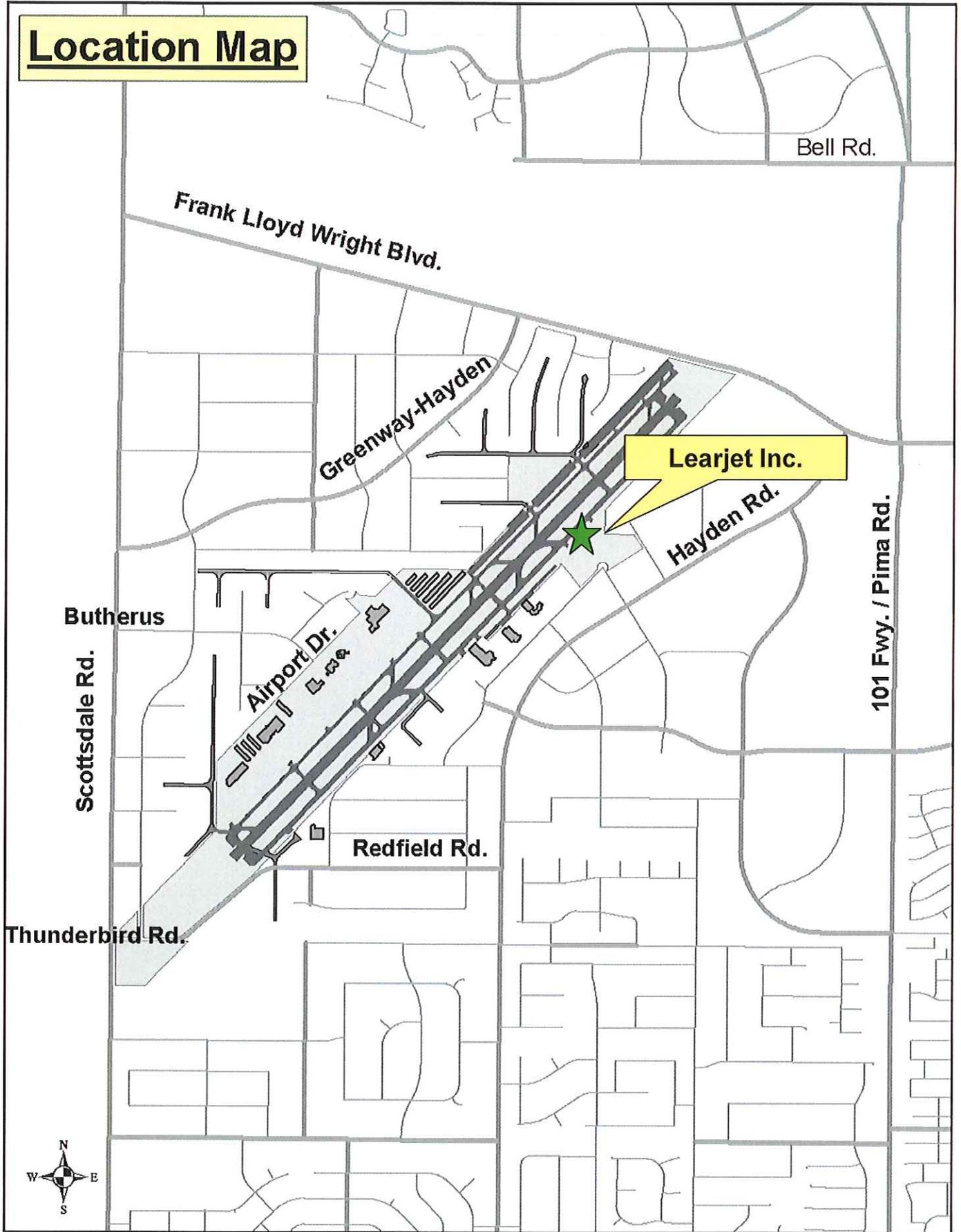
City: **Wichita** State: **KS** Zip Code: **67209**

Billing Address: **Learjet Inc, One Learjet Way**

City: **Witchita** State: **KS** Zip Code: **67209**

Billing Phone: **13169466371** Billing Email: **mcc.parts@aero.bombardier.com**

# Location Map





## COMMISSION ACTION REPORT

Discussion and possible action regarding application for Airport Aeronautical Business Permit for Fly Denali Inc. DBA AlaskaZona Adventures to conduct Aircraft Charter Services

**Agenda Item No.:** 4

**Meeting Date:** 01/16/19

**Staff Contact:** Carmen Williams,  
Management Analyst

**Phone:** (480) 312-8475

### ACTION

Ratification of Airport Aeronautical Business Permit for Fly Denali Inc. dba AlaskaZona Adventures to conduct aircraft charter services at the Scottsdale Airport.

### PURPOSE

Pursuant to Scottsdale Revised Code, Chapter 5, Article 3, commercial aeronautical activity conducted at the Airport requires a valid Airport Aeronautical Business Permit. In addition, the Airport Minimum Operating Standards outlines the process for obtaining such a permit. Fly Denali Inc. dba AlaskaZona Adventures has requested an Airport Aeronautical Business Permit to conduct aircraft charter services at the Scottsdale Airport.

### APPLICANT(S)

Fly Denali Inc. dba AlaskaZona Adventures  
Eric Rovey  
P.O. Box 8955  
Kodiak, AK 99615

### KEY CONSIDERATIONS

Fly Denali Inc. dba AlaskaZona Adventures has provided the appropriate documentation as required in the Airport Minimum Operating Standards.

Attachment(s):       1. Completed Airport Aeronautical Business Permit  
                              2. Location Map

Action taken:



# SCOTTSDALE AIRPORT AERONAUTICAL BUSINESS PERMIT



(Required to conduct commercial aeronautical activity on the airport)  
Fields in RED are required fields.

Business or activity to be conducted (check all that apply):

- Aircraft Charter Services
- Aircraft Leasing or Rental Services
- Aircraft Maintenance and Repair Services
- Aircraft Management
- Aircraft Washing Services
- Aircraft Sales Services
- Aircraft Mobile Maintenance and Repair Services
- Specialized Aircraft Repair Services (list service):
- Specialized Commercial Flying Service (list service):
- Hangar/Shade Leasing Services
- Flight Training Services
- Fixed Base Operator
- On-Airport Rental Car Concession
- Other (list service):

These activities are limited to the airport by ordinance. Please refer to the Airport Minimum Operating Standards for further information on each type of business.

Applicant (Business Name):

Authorized Representative, title:  Email Address:

Work Phone:  Cell Phone:  Fax:

Mailing Address:

City:  State:  Zip Code:

Billing Address:

City:  State:  Zip Code:

Billing Phone:  Billing Email:

The Applicant hereby requests the above action(s), and in consideration of this request being granted, agrees to the following:

1. FEE PAYMENT: The Applicant agrees to pay all applicable fees on time, and all required fees including late fees, interest and penalties without deduction of any kind.
2. PERMIT LIMITATIONS: This permit may not be assigned or transferred, and is limited to the approved business activity listed above
3. INFORMATION CHANGES: The Applicant shall notify Airport Administration, in writing within fifteen (15) days, of any change to the information provided.
4. RELEASE OF LIABILITY: The City assumes no liability for damage or loss to personal property while operating at Scottsdale Airport.
5. INDEMNIFICATION: The Applicant and invitees shall indemnify the City pursuant to Chapter 5 of the Scottsdale Revised Code. As required by the Airport Minimum Operating Standards, permit holder shall endorse all liability insurance policies to include the City of Scottsdale as an additional insured. Applicant further agrees to waive their insurers' subrogation rights against the City of Scottsdale, and its Officers, Directors, Commissioners, and Employees.
6. COMPLIANCE WITH THE LAW: The Applicant shall comply with all applicable laws, ordinances, rules and regulations. To view regulations, go to <http://www.scottsdaleaz.gov/airport/regulatorydocs>

Please check the box for each item attached and submitted with the application:

- |   |   |  |
|---|---|--|
| <input checked="" type="checkbox"/> Lease/License Agreement | <input checked="" type="checkbox"/> Certificates of Insurance       | <input checked="" type="checkbox"/> FAA Certificates |
| <input type="checkbox"/> Sublease Agreement                 | <input checked="" type="checkbox"/> Business/ Privilege Tax License |  |

The undersigned representative certifies he/she is authorized to sign for the business and acknowledges receipt of a copy of this permit.

Applicant Signature (print name): **Eric Rovey** Digitally signed by Eric Rovey  
Date: 2018.10.23 17:55:16 -08'00' Date: **10-23-18**

**By checking this box, I affirm that the information entered above is accurate and that the name typed above represents my official signature.**

*Please save the form to your documents, submit the form with an electronic signature to [cawilliams@scottsdaleaz.gov](mailto:cawilliams@scottsdaleaz.gov)  
OR print, sign and return to: 15000 N. Airport Drive, Suite 200, Scottsdale, AZ 85260.*

Staff Use Only

Application, permits and insurance reviewed by:

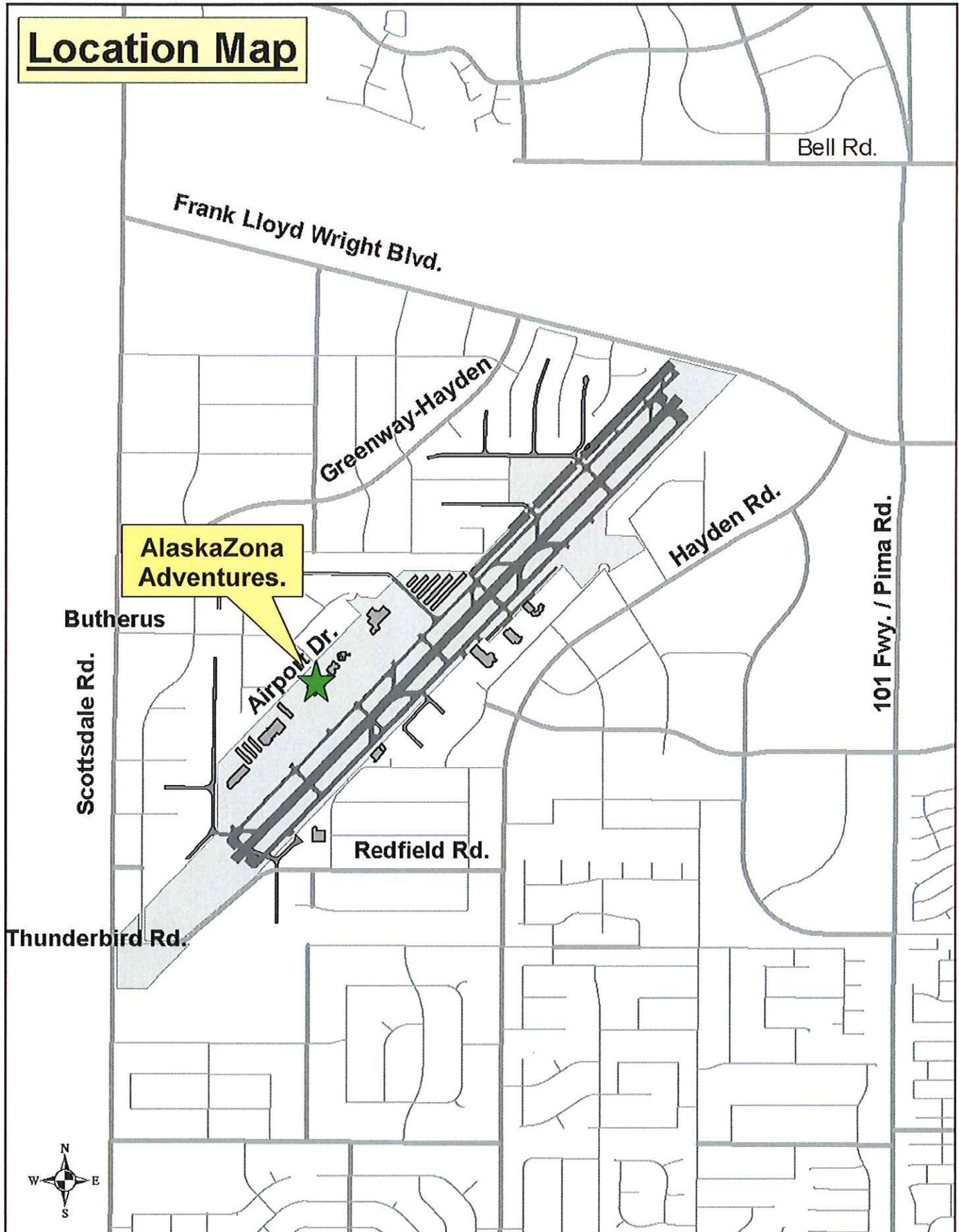
Aviation  
Director's  
Comments/  
Stipulations:

Approved by Aviation  
Director or designee:

*Carmen Williams* 1/8/19

Date Ratified by the Airport Advisory Commission:

# Location Map





## COMMISSION ACTION REPORT

Discussion and possible action regarding application for Airport Aeronautical Business Permit for Magnolia Culinaire LLC DBA JetFare Catering to conduct Off-Airport Catering Services

**Agenda Item No.:** 5

**Meeting Date:** 01/16/19

**Staff Contact:** Carmen Williams,  
Sr. Management Analyst

**Phone:** (480) 312-8475

### ACTION

Ratification of Airport Aeronautical Business Permit for Magnolia Culinaire LLC dba JetFare Catering to conduct Off-Airport Catering Services at the Scottsdale Airport.

### PURPOSE

Pursuant to Scottsdale Revised Code, Chapter 5, Article 3, commercial aeronautical activity conducted at the Airport requires a valid Airport Aeronautical Business Permit. In addition, the Airport Minimum Operating Standards outlines the process for obtaining such a permit. Magnolia Culinaire LLC JetFare Catering has requested an Airport Aeronautical Business Permit to conduct Off-Airport Catering Services at the Scottsdale Airport.

### APPLICANT

Magnolia Culinaire LLC dba JetFare Catering  
William J. Sims  
2206 E. Magnolia Street  
Phoenix, AZ 85034

### KEY CONSIDERATIONS

Magnolia Culinaire LLC dba JetFare Catering has provided the appropriate documentation as required in the Airport Minimum Operating Standards.

Attachment(s): 1. Completed Airport Aeronautical Business Permit

Action taken:



# SCOTTSDALE AIRPORT AERONAUTICAL BUSINESS PERMIT



(Required to conduct commercial aeronautical activity on the airport)  
Fields in RED are required fields.

Business or activity to be conducted (check all that apply):

- Aircraft Charter Services
- Aircraft Leasing or Rental Services
- Aircraft Maintenance and Repair Services
- Aircraft Management
- Aircraft Washing Services
- Aircraft Sales Services
- Aircraft Mobile Maintenance and Repair Services
- Specialized Aircraft Repair Services (list service): \_\_\_\_\_
- Specialized Commercial Flying Service (list service): \_\_\_\_\_
- Hangar/Shade Leasing Services
- Flight Training Services
- Fixed Base Operator
- On-Airport Rental Car Concession
- Other (list service): Private Jet Catering Services  
www.jetfarecatering.com

These activities are limited to the airport by ordinance. Please refer to the Airport Minimum Operating Standards for further information on each type of business.

Applicant (Business Name): Magnolia Culinarire LLC dba JetFare Catering

Authorized Representative, title: William J Sims Email Address: bsims@ninedegreesnorth.com

Work Phone: (800)353-3327 Cell Phone: (602) 410-7088 Fax: \_\_\_\_\_

Mailing Address: 2206 E Magnolia St

City: Phoenix State: AZ Zip Code: 85034

Billing Address: 2206 E Magnolia St

City: Phoenix State: AZ Zip Code: 85034

Billing Phone: (602) 410-7088 Billing Email: bsims@ninedegreesnorth.com

The Applicant hereby requests the above action(s), and in consideration of this request being granted, agrees to the following:

1. FEE PAYMENT: The Applicant agrees to pay all applicable fees on time, and all required fees including late fees, interest and penalties without deduction of any kind.
2. PERMIT LIMITATIONS: This permit may not be assigned or transferred, and is limited to the approved business activity listed above
3. INFORMATION CHANGES: The Applicant shall notify Airport Administration, in writing within fifteen (15) days, of any change to the information provided.
4. RELEASE OF LIABILITY: The City assumes no liability for damage or loss to personal property while operating at Scottsdale Airport.
5. INDEMNIFICATION: The Applicant and invitees shall indemnify the City pursuant to Chapter 5 of the Scottsdale Revised Code. As required by the Airport Minimum Operating Standards, permit holder shall endorse all liability insurance policies to include the City of Scottsdale as an additional insured. Applicant further agrees to waive their insurers' subrogation rights against the City of Scottsdale, and its Officers, Directors, Commissioners, and Employees.
6. COMPLIANCE WITH THE LAW: The Applicant shall comply with all applicable laws, ordinances, rules and regulations. To view regulations, go to <http://www.scottsdaleaz.gov/airport/regulatorydocs>

Please check the box for each item attached and submitted with the application:

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Lease/License Agreement | <input type="checkbox"/> Certificates of Insurance       | <input type="checkbox"/> FAA Certificates |
| <input type="checkbox"/> Sublease Agreement      | <input type="checkbox"/> Business/ Privilege Tax License |   |

The undersigned representative certifies he/she is authorized to sign for the business and acknowledges receipt of a copy of this permit.

Applicant Signature (print name): William Q. Sims Date: 10/29/2018

By checking this box, I affirm that the information entered above is accurate and that the name typed above represents my official signature.

Please save the form to your documents, submit the form with an electronic signature to [cawilliams@scottsdaleaz.gov](mailto:cawilliams@scottsdaleaz.gov)  
OR print, sign and return to: 15000 N. Airport Drive, Suite 200, Scottsdale, AZ 85260.

Staff Use Only

Application, permits and insurance reviewed by:

Aviation  
Director's  
Comments/  
Stipulations:

ABP # 2018-05

Approved by Aviation  
Director or designee:

C Williams 10/30/18

Date Ratified by the Airport Advisory Commission: \_\_\_\_\_

August 2014



## COMMISSION ACTION REPORT

Five-Year Airport Capital Improvement Program for  
Fiscal Years 19/20 through 23/24

**Agenda Item No.:** 6

**Meeting Date:** 01/16/19

**Staff Contact:** Carmen Williams,  
Management Analyst

**Phone:** (480) 312-8475

### ACTION

Discussion and possible action to approve the Five-Year Airport Capital Improvement Program for Fiscal Years 19/20 through FY23/24.

### PURPOSE

The Aviation Department's Five-Year Capital Improvement Program provides a basis for controlling expenditures for the acquisition of significant aviation assets and construction of capital items at Scottsdale Airport. A presentation of the proposed program to the Airport Advisory Commission is part of the annual budget approval process. Following this action, the program will be incorporated into the overall City budget process before final adoption by the City Council. The program is developed and updated annually.

### KEY CONSIDERATIONS

- All recommended aviation capital improvement projects would be funded by the Aviation Enterprise Fund, federal and state grants, or MPC Bonds which will result in no impact to the General Fund.
- If grant funding is not realized for a project it will be pulled for future consideration or pushed to the following year.
- The proposed adoption date by the City Council is June 2019 for implementation on July 1, 2019.

Attachment(s): 1. Proposed Five-Year Airport Capital Improvement Program FY19/20 through 23/24

Action taken:



# Proposed Five-Year Capital Improvement Program

## FY 2019/20 – 2023/24 Sorted by Division

For C&ED – Airport

Req Type	Project #	Project Name	Funding Source	FY2018/19 *Approved	ITD Exp @08/2018	FY2018/19 Remaining Budget	FY2019/20 Requested	Total FY2019/20 Requested	FY2020/21 Forecast	FY2021/22 Forecast	FY2022/23 Forecast	FY2023/24 Forecast	Total Remaining and Forecasted Budget	Total Budget
<b>C&amp;ED - Airport</b>														
<b>Airport Pavement Preservation Program</b>														
E	AB52	642 - Aviation Funds		743,568.0	(127,376.1)	616,191.9	-	743,568.0	616,191.9	-	-	-	616,191.9	743,568.0
		AVF - Aviation Funds		569,432.0	(569,431.5)	0.5	-	569,432.0	0.5	-	-	-	0.5	569,432.0
A	AB52 (1)	Version 1	642 - Aviation Funds	-	-	-	100,000.0	100,000.0	100,000.0	-	-	-	100,000.0	100,000.0
<b>SubTotals for AB52</b>				<b>1,313,000.0</b>	<b>(696,807.6)</b>	<b>616,192.4</b>	<b>100,000.0</b>	<b>1,413,000.0</b>	<b>716,192.4</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>716,192.4</b>	<b>1,413,000.0</b>
<b>Airport Terminal Area Redevelopment Project</b>														
E	AB59	409 - Tourism Development Funds		412,500.0	(37,500.0)	375,000.0	-	412,500.0	375,000.0	-	-	-	375,000.0	412,500.0
		642 - Aviation Funds		400,000.0	(65,688.1)	334,311.9	-	400,000.0	334,311.9	-	-	-	334,311.9	400,000.0
		643 - MPC Bonds		27,604,698.0	(21,450,781.0)	6,153,917.0	-	27,604,698.0	6,153,917.0	-	-	-	6,153,917.0	27,604,698.0
<b>SubTotals for AB59</b>				<b>28,417,198.0</b>	<b>(21,553,969.1)</b>	<b>6,863,228.9</b>	<b>-</b>	<b>28,417,198.0</b>	<b>6,863,228.9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,863,228.9</b>	<b>28,417,198.0</b>
<b>Reconstruct Taxiway "A" and Exits</b>														
E	AB60	642 - Aviation Funds		219,030.0	(227,201.5)	(8,171.5)	-	219,030.0	-8,171.5	-	-	-	-8,171.5	219,030.0
		644 - Grants		4,461,940.0	(3,154,160.0)	1,307,780.0	-	4,461,940.0	1,307,780.0	-	-	-	1,307,780.0	4,461,940.0
		645 - Grants		219,030.0	(154,833.0)	64,197.0	-	219,030.0	64,197.0	-	-	-	64,197.0	219,030.0
<b>SubTotals for AB60</b>				<b>4,900,000.0</b>	<b>(3,536,194.5)</b>	<b>1,363,805.5</b>	<b>-</b>	<b>4,900,000.0</b>	<b>1,363,805.5</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,363,805.5</b>	<b>4,900,000.0</b>
<b>Rehabilitate Runway 03/21 Electrical Systems - Design</b>														
E	AB61	642 - Aviation Funds		58,310.0	(28,786.7)	29,523.3	268,000.0	326,310.0	297,523.3	-	-	-	297,523.3	326,310.0
		644 - Grants		483,380.0	(29,929.0)	453,451.0	6,164,000.0	6,647,380.0	6,617,451.0	-	-	-	6,617,451.0	6,647,380.0
		645 - Grants		58,310.0	(1,469.2)	56,840.8	268,000.0	326,310.0	324,840.8	-	-	-	324,840.8	326,310.0
A	AB61 (1)	Version 1	642 - Aviation Funds	-	-	-	-221,512.0	-221,512.0	-221,512.0	-	-	-	-221,512.0	-221,512.0
		644 - Grants		-	-	-	-5,216,976.0	-5,216,976.0	-5,216,976.0	-	-	-	-5,216,976.0	-5,216,976.0
		645 - Grants		-	-	-	-221,512.0	-221,512.0	-221,512.0	-	-	-	-221,512.0	-221,512.0
<b>SubTotals for AB61</b>				<b>600,000.0</b>	<b>(60,184.8)</b>	<b>539,815.2</b>	<b>1,040,000.0</b>	<b>1,640,000.0</b>	<b>1,579,815.2</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,579,815.2</b>	<b>1,640,000.0</b>
<b>Erosion Protection/Wildlife Mitigation - Runway</b>														
E	AC01	642 - Aviation Funds		90,000.0	(74,787.5)	15,212.5	-	90,000.0	15,212.5	-	-	-	15,212.5	90,000.0
		645 - Grants		810,000.0	(642,145.1)	167,854.9	-	810,000.0	167,854.9	-	-	-	167,854.9	810,000.0
<b>SubTotals for AC01</b>				<b>900,000.0</b>	<b>(716,932.6)</b>	<b>183,067.4</b>	<b>-</b>	<b>900,000.0</b>	<b>183,067.4</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>183,067.4</b>	<b>900,000.0</b>
<b>Apron Reconstruction - Delta Apron</b>														
E	AC02	642 - Aviation Funds		169,860.0	(5,037.4)	164,822.6	-	169,860.0	164,822.6	-	-	-	164,822.6	169,860.0
		644 - Grants		3,460,280.0	(95,618.0)	3,364,662.0	-	3,460,280.0	3,364,662.0	-	-	-	3,364,662.0	3,460,280.0
		645 - Grants		169,860.0	(4,693.8)	165,166.2	-	169,860.0	165,166.2	-	-	-	165,166.2	169,860.0
<b>SubTotals for AC02</b>				<b>3,800,000.0</b>	<b>(105,349.1)</b>	<b>3,694,650.9</b>	<b>-</b>	<b>3,800,000.0</b>	<b>3,694,650.9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,694,650.9</b>	<b>3,800,000.0</b>
<b>Runway Guard Lights</b>														
E	AE01	642 - Aviation Funds		89,400.0	-	89,400.0	-	89,400.0	89,400.0	-	-	-	89,400.0	89,400.0
		644 - Grants		1,821,200.0	-	1,821,200.0	-	1,821,200.0	1,821,200.0	-	-	-	1,821,200.0	1,821,200.0
		645 - Grants		89,400.0	-	89,400.0	-	89,400.0	89,400.0	-	-	-	89,400.0	89,400.0
A	AE01 (1)	Version 1	642 - Aviation Funds	-89,400.0	-	(89,400.0)	-	-89,400.0	-89,400.0	-	8,046.0	81,354.0	-	-

\* Approved = Budget inclusive of changes subsequent to Adoption.

ⓄProject was partially or wholly funded with reallocated bond proceeds from MPC Series 2013 per Resolution 10335 and MPC2016-01.



# Proposed Five-Year Capital Improvement Program

## FY 2019/20 – 2023/24 Sorted by Division

For C&ED – Airport

Req Type	Project #	Project Name	Funding Source	FY2018/19 *Approved	ITD Exp @08/2018	FY2018/19 Remaining Budget	FY2019/20 Requested	Total FY2019/20 Requested	Net FY2019/20 Requested	FY2020/21 Forecast	FY2021/22 Forecast	FY2022/23 Forecast	FY2023/24 Forecast	Total Remaining and Forecasted Budget	Total Budget
A	AE01 (1)	Version 1	644 - Grants	-	-	(1,821,200.0)	-	-1,821,200.0	-1,821,200.0	-	163,908.0	1,657,292.0	-	-	-
			645 - Grants	-89,400.0	-	(89,400.0)	-	-89,400.0	-89,400.0	-	8,046.0	81,354.0	-	-	-
		<b>SubTotals for AE01</b>			-	-	-	-	-	-	<b>180,000.0</b>	<b>1,820,000.0</b>	-	<b>2,000,000.0</b>	<b>2,000,000.0</b>
		Reconstruct Transient Parking Apron													
E	AE02		642 - Aviation Funds	102,810.0	(61,542.7)	41,267.3	-	102,810.0	41,267.3	-	-	-	-	41,267.3	102,810.0
			644 - Grants	2,094,380.0	(1,174,379.0)	920,001.0	-	2,094,380.0	920,001.0	-	-	-	-	920,001.0	2,094,380.0
			645 - Grants	102,810.0	(57,648.5)	45,161.5	-	102,810.0	45,161.5	-	-	-	-	45,161.5	102,810.0
		<b>SubTotals for AE02</b>			<b>2,300,000.0</b>	<b>(1,293,570.2)</b>	<b>1,006,429.8</b>	-	<b>2,300,000.0</b>	<b>1,006,429.8</b>	-	-	-	<b>1,006,429.8</b>	<b>2,300,000.0</b>
		Design/Construct North General Aviation Box Hangars													
E	AF01		642 - Aviation Funds	5,247,000.0	-	5,247,000.0	-	5,247,000.0	5,247,000.0	-	-	-	-	5,247,000.0	5,247,000.0
		Land Acquisition 4.0 Acres													
E	TEMP1882-F		642 - Aviation Funds	-	-	-	-	-	-	-	424,650.0	-	-	424,650.0	424,650.0
			644 - Grants	-	-	-	-	-	-	-	8,650,700.0	-	-	8,650,700.0	8,650,700.0
			645 - Grants	-	-	-	-	-	-	-	424,650.0	-	-	424,650.0	424,650.0
A	TEMP1882-F	Version 1	642 - Aviation Funds	-	-	-	-	-	-	-	-	424,650.0	-	-	-
			644 - Grants	-	-	-	-	-	-	-	-	8,650,700.0	-	-	-
			645 - Grants	-	-	-	-	-	-	-	-	424,650.0	-	-	-
		<b>SubTotals for TEMP1882-F</b>			-	-	-	-	-	-	-	<b>9,500,000.0</b>	-	<b>9,500,000.0</b>	<b>9,500,000.0</b>
		Construct New Exit Taxiways B2, B9 and B15													
E	TEMP2084-F		642 - Aviation Funds	-	-	-	-	-	-	-	4,694.0	42,242.0	-	46,936.0	46,936.0
			644 - Grants	-	-	-	-	-	-	-	95,612.0	860,516.0	-	956,128.0	956,128.0
			645 - Grants	-	-	-	-	-	-	-	4,694.0	42,242.0	-	46,936.0	46,936.0
A	TEMP2084-F	Version 1	642 - Aviation Funds	-	-	-	-	-	-	4,694.0	37,548.0	-42,242.0	-	-	-
			644 - Grants	-	-	-	-	-	-	95,612.0	764,904.0	-860,516.0	-	-	-
			645 - Grants	-	-	-	-	-	-	4,694.0	37,548.0	-42,242.0	-	-	-
		<b>SubTotals for TEMP2084-F</b>			-	-	-	-	-	<b>105,000.0</b>	<b>945,000.0</b>	-	-	<b>1,050,000.0</b>	<b>1,050,000.0</b>
		Wildlife Hazard Management Plan													
E	TEMP2085-F		642 - Aviation Funds	-	-	-	-	-	-	4,470.0	-	-	-	4,470.0	4,470.0
			644 - Grants	-	-	-	-	-	-	91,060.0	-	-	-	91,060.0	91,060.0
			645 - Grants	-	-	-	-	-	-	4,470.0	-	-	-	4,470.0	4,470.0
A	TEMP2085-F	Version 1	642 - Aviation Funds	-	-	-	-	-	-	-	-	-	4,470.0	-	-
			644 - Grants	-	-	-	-	-	-	-	-	-	91,060.0	-	
			645 - Grants	-	-	-	-	-	-	-	-	-	4,470.0	-	
		<b>SubTotals for TEMP2085-F</b>			-	-	-	-	-	-	-	-	<b>100,000.0</b>	<b>100,000.0</b>	<b>100,000.0</b>
		Airport Monument Sign													
N	TEMP2265		642 - Aviation Funds	-	-	-	60,000.0	60,000.0	60,000.0	-	-	-	-	60,000.0	60,000.0
		Design & Construct Kilo Ramp Rehabilitation													
N	TEMP2268		642 - Aviation Funds	-	-	-	49,215.0	49,215.0	49,215.0	-	-	-	-	49,215.0	49,215.0
			644 - Grants	-	-	-	1,002,570.0	1,002,570.0	1,002,570.0	-	-	-	-	1,002,570.0	1,002,570.0
			645 - Grants	-	-	-	49,215.0	49,215.0	49,215.0	-	-	-	-	49,215.0	49,215.0

\* Approved = Budget inclusive of changes subsequent to Adoption.

ⓄProject was partially or wholly funded with reallocated bond proceeds from MPC Series 2013 per Resolution 10335 and MPC2016-01.



# Proposed Five-Year Capital Improvement Program

## FY 2019/20 – 2023/24 Sorted by Division

For C&ED – Airport

Req Type	Project #	Project Name	Funding Source	FY2018/19 *Approved	ITD Exp @08/2018	FY2018/19 Remaining Budget	FY2019/20 Requested	Total FY2019/20 Requested	Net FY2019/20 Requested	FY2020/21 Forecast	FY2021/22 Forecast	FY2022/23 Forecast	FY2023/24 Forecast	Total Remaining and Forecasted Budget	Total Budget	
		<b>SubTotals for TEMP2268</b>			-	-	-	1,101,000.0	1,101,000.0	1,101,000.0	-	-	-	-	1,101,000.0	1,101,000.0
		Design & Construct Delta Apron Improvements Phase														
N	TEMP2269		642 - Aviation Funds	-	-	-	21,277.0	21,277.0	21,277.0	-	-	-	-	-	21,277.0	21,277.0
			644 - Grants	-	-	-	433,446.0	433,446.0	433,446.0	-	-	-	-	-	433,446.0	433,446.0
			645 - Grants	-	-	-	21,277.0	21,277.0	21,277.0	-	-	-	-	-	21,277.0	21,277.0
		<b>SubTotals for TEMP2269</b>			-	-	-	476,000.0	476,000.0	476,000.0	-	-	-	-	476,000.0	476,000.0
		Design - Rehabilitate/Reconstruct Runway 03/21														
N	TEMP2270		642 - Aviation Funds	-	-	-	13,410.0	13,410.0	13,410.0	-	-	-	-	-	13,410.0	13,410.0
			644 - Grants	-	-	-	273,180.0	273,180.0	273,180.0	-	-	-	-	-	273,180.0	273,180.0
			645 - Grants	-	-	-	13,410.0	13,410.0	13,410.0	-	-	-	-	-	13,410.0	13,410.0
		<b>SubTotals for TEMP2270</b>			-	-	-	300,000.0	300,000.0	300,000.0	-	-	-	-	300,000.0	300,000.0
		Rehabilitate Perimeter Service Road														
N	TEMP2271		642 - Aviation Funds	-	-	-	18,327.0	18,327.0	18,327.0	-	-	-	-	-	18,327.0	18,327.0
			644 - Grants	-	-	-	373,346.0	373,346.0	373,346.0	-	-	-	-	-	373,346.0	373,346.0
			645 - Grants	-	-	-	18,327.0	18,327.0	18,327.0	-	-	-	-	-	18,327.0	18,327.0
		<b>SubTotals for TEMP2271</b>			-	-	-	410,000.0	410,000.0	410,000.0	-	-	-	-	410,000.0	410,000.0
		Improve Airport Security Fencing														
N	TEMP2272		642 - Aviation Funds	-	-	-	11,622.0	11,622.0	11,622.0	-	-	-	-	-	11,622.0	11,622.0
			644 - Grants	-	-	-	236,756.0	236,756.0	236,756.0	-	-	-	-	-	236,756.0	236,756.0
			645 - Grants	-	-	-	11,622.0	11,622.0	11,622.0	-	-	-	-	-	11,622.0	11,622.0
		<b>SubTotals for TEMP2272</b>			-	-	-	260,000.0	260,000.0	260,000.0	-	-	-	-	260,000.0	260,000.0
		Construct - Rehabilitate/Reconstruct Runway 03/21														
N	TEMP2273		642 - Aviation Funds	-	-	-	-	-	-	-	473,820.0	-	-	-	473,820.0	473,820.0
			644 - Grants	-	-	-	-	-	-	-	9,652,360.0	-	-	-	9,652,360.0	9,652,360.0
			645 - Grants	-	-	-	-	-	-	-	473,820.0	-	-	-	473,820.0	473,820.0
		<b>SubTotals for TEMP2273</b>			-	-	-	-	-	-	10,600,000.0	-	-	-	10,600,000.0	10,600,000.0
		Airport Master Plan Update														
N	TEMP2274		642 - Aviation Funds	-	-	-	-	-	-	-	-	-	15,645.0	15,645.0	15,645.0	
			644 - Grants	-	-	-	-	-	-	-	-	-	318,710.0	318,710.0	318,710.0	
			645 - Grants	-	-	-	-	-	-	-	-	-	15,645.0	15,645.0	15,645.0	
		<b>SubTotals for TEMP2274</b>			-	-	-	-	-	-	-	-	350,000.0	350,000.0	350,000.0	
		Rehabilitate Taxiway "C"														
E	TEMP975-F		642 - Aviation Funds	-	-	-	1,173.0	1,173.0	1,173.0	6,649.0	-	-	-	-	7,822.0	7,822.0
			644 - Grants	-	-	-	23,904.0	23,904.0	23,904.0	135,452.0	-	-	-	-	159,356.0	159,356.0
			645 - Grants	-	-	-	1,173.0	1,173.0	1,173.0	6,649.0	-	-	-	-	7,822.0	7,822.0
A	TEMP975-F (1) Version 1		642 - Aviation Funds	-	-	-	10,449.0	10,449.0	10,449.0	-6,649.0	-	-	-	-	3,800.0	3,800.0
			644 - Grants	-	-	-	212,852.0	212,852.0	212,852.0	-135,452.0	-	-	-	-	77,400.0	77,400.0
			645 - Grants	-	-	-	10,449.0	10,449.0	10,449.0	-6,649.0	-	-	-	-	3,800.0	3,800.0
		<b>SubTotals for TEMP975-F</b>			-	-	-	260,000.0	260,000.0	260,000.0	-	-	-	-	260,000.0	260,000.0
		Environmental Assessment for Land Acquisition														

\* Approved = Budget inclusive of changes subsequent to Adoption.

⊙Project was partially or wholly funded with reallocated bond proceeds from MPC Series 2013 per Resolution 10335 and MPC2016-01.



# Proposed Five-Year Capital Improvement Program

## FY 2019/20 – 2023/24 Sorted by Division

For C&ED – Airport

Req Type	Project #	Project Name	Funding Source	FY2018/19 *Approved	ITD Exp @08/2018	FY2018/19 Remaining Budget	FY2019/20 Requested	Total FY2019/20 Requested	Net FY2019/20 Requested	FY2020/21 Forecast	FY2021/22 Forecast	FY2022/23 Forecast	FY2023/24 Forecast	Total Remaining and Forecasted Budget	Total Budget
E	TEMPAB57-F		642 - Aviation Funds	-	-	-	8,940.0	8,940.0	8,940.0	-	-	-	-	8,940.0	8,940.0
			644 - Grants	-	-	-	182,120.0	182,120.0	182,120.0	-	-	-	-	182,120.0	182,120.0
			645 - Grants	-	-	-	8,940.0	8,940.0	8,940.0	-	-	-	-	8,940.0	8,940.0
A	TEMPAB57-F	Version 1	642 - Aviation Funds	-	-	-	-8,940.0	-8,940.0	-8,940.0	8,940.0	-	-	-	-	-
			644 - Grants	-	-	-	-182,120.0	-182,120.0	-182,120.0	182,120.0	-	-	-	-	-
			645 - Grants	-	-	-	-8,940.0	-8,940.0	-8,940.0	8,940.0	-	-	-	-	-
			<b>SubTotals for TEMPAB57-F</b>	-	-	-	-	-	-	<b>200,000.0</b>	-	-	-	<b>200,000.0</b>	<b>200,000.0</b>
			Aviation Match Contingency												
E	ZB52		642 - Aviation Funds	250,000.0	-	250,000.0	250,000.0	500,000.0	500,000.0	250,000.0	250,000.0	250,000.0	-	1,250,000.0	1,250,000.0
A	ZB52 (1)	Version 1	642 - Aviation Funds	-	-	-	-	-	-	-	-	-	250,000.0	250,000.0	250,000.0
			<b>SubTotals for ZB52</b>	<b>250,000.0</b>	-	<b>250,000.0</b>	<b>250,000.0</b>	<b>500,000.0</b>	<b>500,000.0</b>	<b>250,000.0</b>	<b>250,000.0</b>	<b>250,000.0</b>	<b>250,000.0</b>	<b>1,500,000.0</b>	<b>1,500,000.0</b>
			Airport Future Grants Contingency												
E	ZB53		646 - Grants	3,350,100.0	-	3,350,100.0	3,350,100.0	6,700,200.0	6,700,200.0	3,350,100.0	3,350,100.0	3,350,100.0	-	16,750,500.0	16,750,500.0
A	ZB53 (1)	Version 1	646 - Grants	-	-	-	3,350,100.0	3,350,100.0	3,350,100.0	3,350,100.0	3,350,100.0	3,350,100.0	3,350,100.0	16,750,500.0	16,750,500.0
			<b>SubTotals for ZB53</b>	<b>3,350,100.0</b>	-	<b>3,350,100.0</b>	<b>6,700,200.0</b>	<b>10,050,300.0</b>	<b>10,050,300.0</b>	<b>6,700,200.0</b>	<b>6,700,200.0</b>	<b>6,700,200.0</b>	<b>3,350,100.0</b>	<b>33,501,000.0</b>	<b>33,501,000.0</b>
			<b>SubTotals for C&amp;ED - Airport</b>	<b>51,077,298.</b>	<b>(27,963,007.9)</b>	<b>23,114,290.1</b>	<b>10,957,200.0</b>	<b>62,034,498.0</b>	<b>34,071,490.1</b>	<b>17,855,200.0</b>	<b>8,075,200.0</b>	<b>18,270,200.0</b>	<b>4,050,100.0</b>	<b>82,322,190.1</b>	<b>110,285,198.0</b>
			Expended Prior Years Budget (through 08/2018)	<b>(27,963,007</b>				<b>(27,963,007.9)</b>							<b>(27,963,007.9)</b>
				<b>23,114,290.</b>				<b>34,071,490.1</b>							<b>82,322,190.1</b>
			409 - Tourism Development Funds	412,500.0	(37,500.0)	375,000.0	-	412,500.0	375,000.0	-	-	-	-	375,000.0	412,500.0
			642 - Aviation Funds	7,280,578.0	(590,420.0)	6,690,158.0	581,961.0	7,862,539.0	7,272,119.0	737,454.0	300,288.0	756,004.0	270,115.0	9,335,980.0	9,926,400.0
			643 - MPC Bonds	27,604,698.	(21,450,781.0)	6,153,917.0	-	27,604,698.0	6,153,917.0	-	-	-	-	6,153,917.0	27,604,698.0
			644 - Grants	10,499,980.	(4,454,086.0)	6,045,894.0	3,503,078.0	14,003,058.0	9,548,972.0	9,930,092.0	1,024,424.0	10,307,992.0	409,770.0	31,221,250.0	35,675,336.0
			645 - Grants	1,360,010.0	(860,789.5)	499,220.5	171,961.0	1,531,971.0	671,181.5	487,454.0	50,288.0	506,004.0	20,115.0	1,735,042.5	2,595,832.0
			646 - Grants	3,350,100.0	-	3,350,100.0	6,700,200.0	10,050,300.0	10,050,300.0	6,700,200.0	6,700,200.0	6,700,200.0	3,350,100.0	33,501,000.0	33,501,000.0
			AVF - Aviation Funds	569,432.0	(569,431.5)	0.5	-	569,432.0	0.5	-	-	-	-	0.5	569,432.0
			<b>Total Capital Budgets:</b>	<b>51,077,298.</b>	<b>(27,963,007.9)</b>	<b>23,114,290.1</b>	<b>10,957,200.0</b>	<b>62,034,498.0</b>	<b>34,071,490.1</b>	<b>17,855,200.0</b>	<b>8,075,200.0</b>	<b>18,270,200.0</b>	<b>4,050,100.0</b>	<b>82,322,190.1</b>	<b>110,285,198.0</b>
			Expended Prior Years Budget (through 08/2018)	<b>(27,963,007</b>				<b>(27,963,007.9)</b>							<b>(27,963,007.9)</b>
				<b>23,114,290.</b>				<b>34,071,490.1</b>							<b>82,322,190.1</b>

\* Approved = Budget inclusive of changes subsequent to Adoption.

©Project was partially or wholly funded with reallocated bond proceeds from MPC Series 2013 per Resolution 10335 and MPC2016-01.



# Proposed Five-Year Capital Improvement Program

## FY 2019/20 – 2023/24 Sorted by Division

For C&ED – Airport

Total Summary by Funding Source	FY2018/19 *Approved	ITD Exp+Com @08/2018	FY2018/19	FY2019/20 Requested	Total FY2019/20 Requested	Net FY2019/20 Requested	FY2020/21 Forecast	FY2021/22 Forecast	FY2022/23 Forecast	FY2023/24 Forecast	Total	Total
			Remaining Budget								Remaining and Forecasted Budget	
409 - Tourism Development Funds	412,500.0	(37,500.0)	375,000.0	-	412,500.0	375,000.0	-	-	-	-	375,000.0	412,500.0
642 - Aviation Funds	7,280,578.0	(590,420.0)	6,690,158.0	581,961.0	7,862,539.0	7,272,119.0	737,454.0	300,288.0	756,004.0	270,115.0	9,335,980.0	9,926,400.0
643 - MPC Bonds	27,604,698.0	(21,450,781.0)	6,153,917.0	-	27,604,698.0	6,153,917.0	-	-	-	-	6,153,917.0	27,604,698.0
644 - Grants	10,499,980.0	(4,454,086.0)	6,045,894.0	3,503,078.0	14,003,058.0	9,548,972.0	9,930,092.0	1,024,424.0	10,307,992.0	409,770.0	31,221,250.0	35,675,336.0
645 - Grants	1,360,010.0	(860,789.5)	499,220.5	171,961.0	1,531,971.0	671,181.5	487,454.0	50,288.0	506,004.0	20,115.0	1,735,042.5	2,595,832.0
646 - Grants	3,350,100.0	-	3,350,100.0	6,700,200.0	10,050,300.0	10,050,300.0	6,700,200.0	6,700,200.0	6,700,200.0	3,350,100.0	33,501,000.0	33,501,000.0
AVF - Aviation Funds	569,432.0	(569,431.5)	0.5	-	569,432.0	0.5	-	-	-	-	0.5	569,432.0
<b>Grand Total</b>	<b>51,077,298.0</b>	<b>(27,963,007.9)</b>	<b>23,114,290.1</b>	<b>10,957,200.0</b>	<b>62,034,498.0</b>	<b>34,071,490.1</b>	<b>17,855,200.0</b>	<b>8,075,200.0</b>	<b>18,270,200.0</b>	<b>4,050,100.0</b>	<b>82,322,190.1</b>	<b>110,285,198.0</b>

\* Approved = Budget inclusive of changes subsequent to Adoption.

Ⓞ Project was partially or wholly funded with reallocated bond proceeds from MPC Series 2013 per Resolution 10335 and MPC2016-01.



## COMMISSION ACTION REPORT

Discussion and possible action to approve Airport  
Advisory Commission Annual Report

**Agenda Item No.:** 7

**Meeting Date:** 01/16/19

**Staff Contact:** Gary P. Mascaro,  
Aviation Director

**Phone:** (480) 312-7735

### **ACTION**

Discussion and possible action to approve Airport Advisory Commission Annual Report.

### **PURPOSE**

The City Council desires to be better informed of the actions and operations of each Board and Commission and has asked staff to prepare an annual report.

Attachment(s): 1. Airport Advisory Commission Annual Report 2018.

Action Taken:



## Airport Advisory Commission Annual Report for 2018

Gary P. Mascaro, Aviation Director, December 2018

Approved by Airport Advisory Commission on \_\_\_\_\_

Web Site Address: <http://www.scottsdaleaz.gov/boards>

**Number of Meetings Held:** 8

**Public Comments:** 8

### Major Topics of Discussion / Action Taken:

- Approval of Aeronautical Business Permits
- Discussion of air traffic, navigable airspace obstruction initiative, and noise concerns
- Recommend Authorizing Construction Bid Awards – Delta Apron Reconstruction
- Recommendations to the Planning Commission and City Council on Proposed development within the airport influence area
- Drafted letter to the City Council regarding impacts of noise sensitive development surrounding the Airport
- Approval of a Long-Term Lease Agreement with Scottsdale Jet Center Real Estate LLC, an Arizona Limited Liability Company for two Airport Parcels
- Approval of Aviation Enterprise Fund Five-Year Financial Plan
- Approval to amend Scottsdale Revised Code, Chapter 5, Aviation, rates and charges by creating an Airport Meeting Room Rental fee, Airport Property Special Event fee and Temporary Activity Permit fee

### Current Member Attendance:

Member Name, Title	Present	Absent	Service Dates
John Celigoy, Chair	8	0	From January to December
Cory Little, Vice Chair	8	0	From January to December
Bob Hobbi, Commissioner	1	0	From January to January *
Brad, Berry, Commissioner	6	2	From January to December
Liz Kaplan, Commissioner	4	3	From February to December
Larry Bernosky, Commissioner	8	0	From January to December
John Berry, Commissioner	7	1	From January to December
Kevin Maxwell, Commissioner	6	2	From January to December

\*Commissioner Bob Hobbi's term limit replaced by Commissioner Liz Kaplan

**Subcommittees:** None

**Ethics Training:** Yes/January 2018.

**Selected Officers:** Yes/January 2018.

**Reviewed Bylaws/City Code:** Yes/January 17, 2018.

**Anticipated Key Issues:** None at this time.

**Future Significant Work Products:** Construction Contract award for the Runway Lighting Rehabilitation Project.

**Upcoming Opportunities, Challenges, or Outcomes:** None at this time.

**Additional Comments/Recommendations:** None.

Report Approved on: \_\_\_\_\_

DRAFT



## COMMISSION INFORMATION REPORT

Discussion and input regarding Quarterly Noise Complaint Summary

**Agenda Item No.:** 8

**Meeting Date:** 01/16/19

**Staff Contact:** Sarah Ferrara,  
Planning & Outreach Coordinator

**Phone:** (480) 312-8482

### INFORMATION

Aviation staff will update the Airport Advisory Commission regarding aircraft noise complaints received during the fourth quarter of 2018.

### PURPOSE

Community members that wish to report their concerns pertaining to aircraft noise and overflight activity associated with Scottsdale Airport air traffic may do so anytime by calling the aircraft noise report line or by submitting their complaint(s) via the Scottsdale Airport website. Each quarter a summary report is generated to depict the number of noise complaints that were received, along with the number of people who submitted complaints and a map depicting the location of where the complaints were generated.

### KEY CONSIDERATIONS

- The quarterly noise complaint summary is used to identify and evaluate trends. It is not used to change flight procedures or restrict aircraft operating activity.
- It is normal to see increases and decreases in aircraft noise complaints associated with changes in weather and seasonal conditions.
- Aviation staff will respond to noise complaints within the Airport Noise Influence Area only when there is a specific request for a callback, or if the complainant is new.

### STAFF RESPONSE

The following are callback or email responses by staff, which are responded to outside of the noise complaint system during this quarter:

Callbacks: 41
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Emails: 1
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Total: 42
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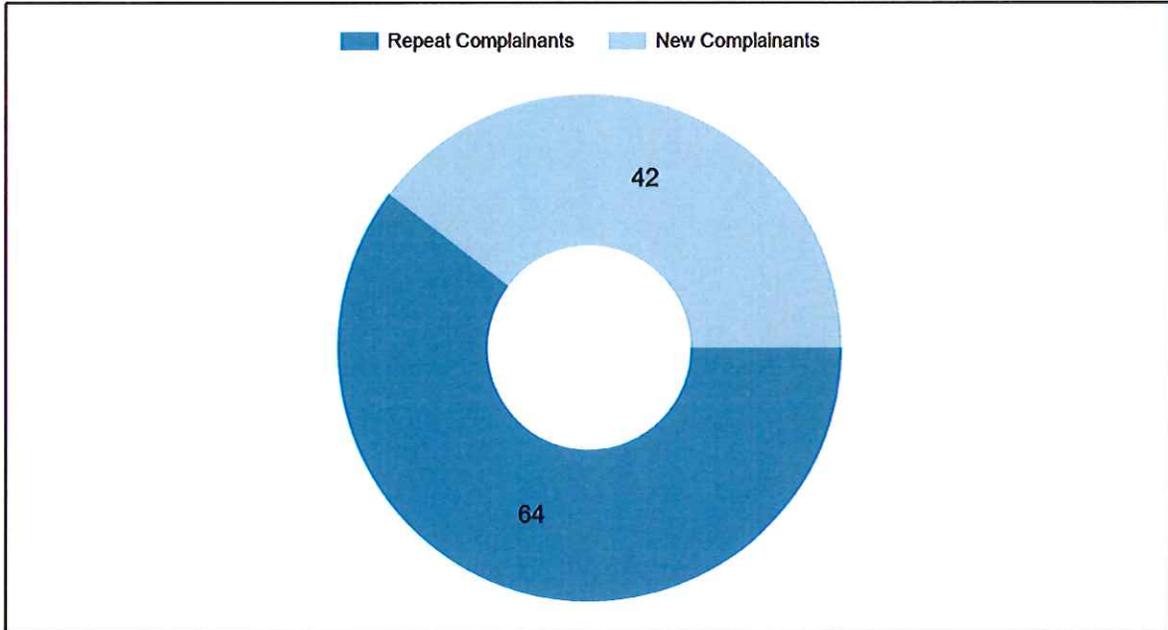
Attachment(s): 1. Noise Complaint Summary for Oct. 1 – Dec. 31, 2018



# Quarterly Noise Report

October 1 through December 31, 2018

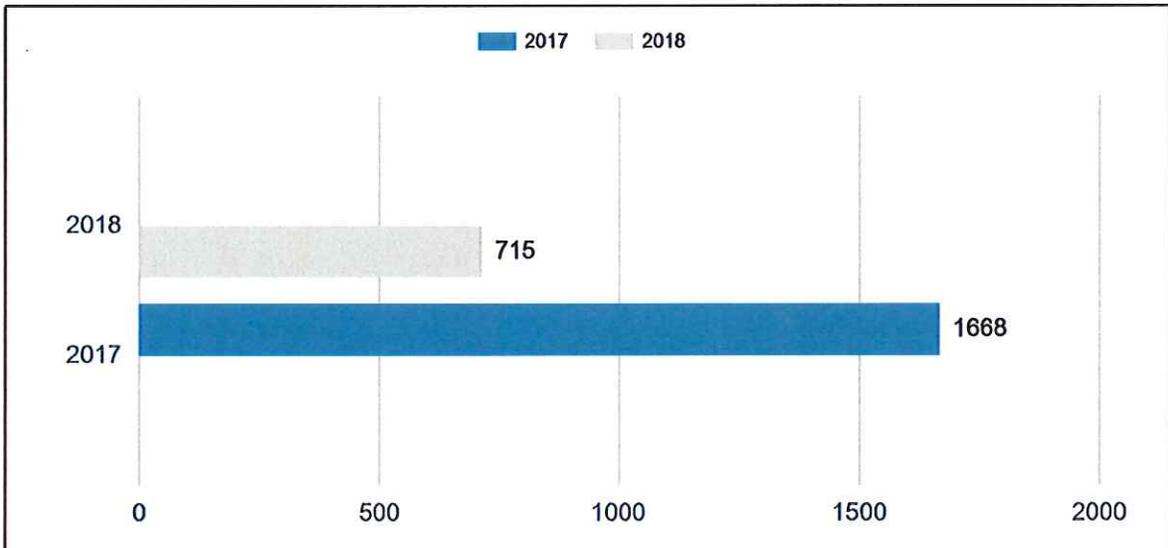
## Total Complainant Summary



Year-Quarter	Complainants (Repeat)	Complainants (New)	Total	Percent New
2018 - Qtr 4	64	42	106	40%

This table reflects the number of complainants for "local" complaints received this quarter.

## 4th Quarter Complaint Comparison



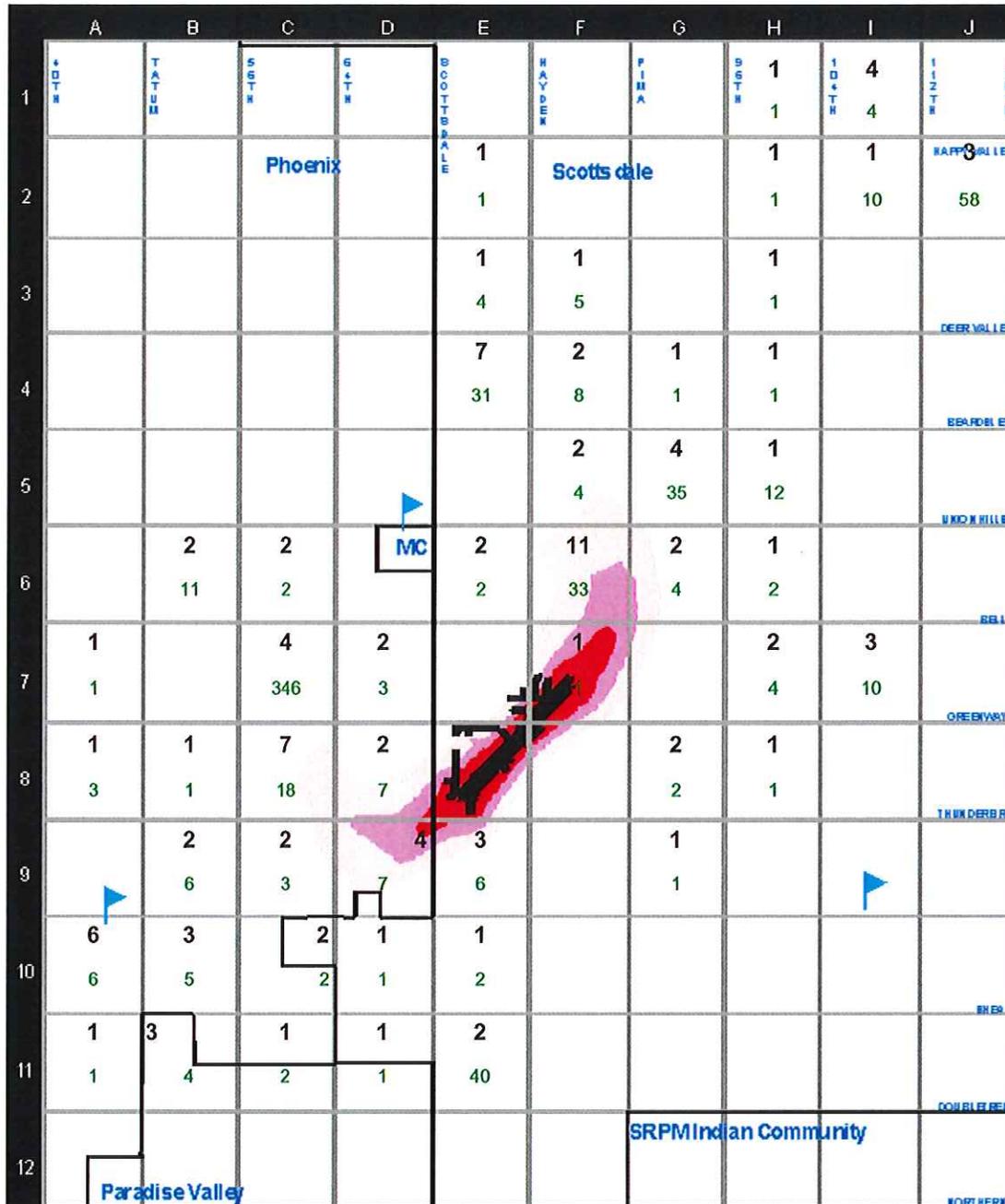
This table shows the total complaints received in the "local" area for this quarter along with a comparison of the same quarter the previous year.

# Aircraft Noise Complaint Map

Complaints and complainants within the Airport Influence Area

October 1, 2018 through December 31, 2018

The map below represents the Scottsdale Airport Influence Area. Each grid block indicates the total number of complaints (green - on bottom) received per square mile for the summary period, and the number of complainants or people (black - on top) who filed them. Please refer to the map legend below for other map features.



## Monthly Noise Complaint History

Through December 31, 2018

The following table lists monthly data on the number of complaints and complainants recorded within the "local" or Airport Influence Area (see grid on page two of this report).

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Total
1998 Complainants	0	0	0	0	0	0	2	19	32	53	25	13	144
1998 Complaints	0	0	0	0	0	0	4	24	49	71	38	16	202
1999 Complainants	15	17	26	10	18	26	16	16	18	16	30	8	216
1999 Complaints	27	23	33	15	22	33	25	26	23	21	48	14	310
2000 Complainants	24	32	39	25	11	16	6	13	14	79	23	14	296
2000 Complaints	35	62	60	32	15	30	6	25	25	97	35	21	443
2001 Complainants	36	35	35	24	15	6	17	14	12	18	50	21	283
2001 Complaints	42	48	56	32	36	12	29	17	19	30	70	24	415
2002 Complainants	16	25	29	51	26	36	46	48	41	72	64	60	514
2002 Complaints	22	44	58	113	89	137	110	477	955	569	393	242	3,209
2003 Complainants	104	57	49	31	47	19	46	25	73	64	97	46	658
2003 Complaints	417	310	319	179	170	132	216	226	378	338	408	231	3,324
2004 Complainants	66	76	89	58	28	32	33	32	26	52	69	31	592
2004 Complaints	810	1,105	953	1,145	515	384	477	670	622	1,142	1,423	821	10,067
2005 Complainants	33	59	44	26	25	14	42	19	17	46	33	14	372
2005 Complaints	1,083	1,016	853	709	721	664	1,232	1,270	1,269	2,437	2,195	2,140	15,589
2006 Complainants	18	18	42	29	19	23	19	20	24	33	30	22	297
2006 Complaints	3,101	2,932	2,117	840	478	353	333	474	502	619	551	470	12,770
2007 Complainants	19	26	23	39	15	9	11	21	16	28	89	24	320
2007 Complaints	537	535	405	534	457	169	502	533	599	602	556	541	5,970
2008 Complainants	23	70	70	14	20	8	7	8	8	18	23	16	285
2008 Complaints	476	609	452	31	26	16	11	29	15	55	54	34	1,808
2009 Complainants	11	14	25	10	7	10	13	12	14	29	20	13	178
2009 Complaints	85	72	39	15	23	28	117	38	53	158	85	45	758
2010 Complainants	13	22	19	25	15	7	6	7	10	18	24	22	188
2010 Complaints	63	136	191	125	57	27	19	35	35	77	94	145	1,004
2011 Complainants	16	16	15	15	9	7	12	9	11	16	39	10	175
2011 Complaints	141	190	140	34	24	32	55	53	79	87	77	36	948
2012 Complainants	10	14	14	13	9	20	4	7	7	17	27	17	159
2012 Complaints	65	63	39	35	24	26	7	13	31	62	63	40	468
2013 Complainants	34	21	21	15	8	13	9	10	17	10	34	18	210
2013 Complaints	80	78	67	63	100	127	100	148	164	168	186	147	1,428
2014 Complainants	16	45	23	13	14	11	12	14	6	26	37	23	240
2014 Complaints	173	247	171	144	114	110	123	86	99	165	219	127	1,778
2015 Complainants	37	69	78	35	33	21	19	21	21	33	39	15	421
2015 Complaints	262	239	287	162	199	130	124	117	171	351	306	150	2,498
2016 Complainants	35	40	25	30	22	18	18	28	21	45	55	48	385
2016 Complaints	272	255	275	327	288	165	139	780	467	723	2,139	657	6,487
2017 Complainants	64	77	37	49	34	18	26	18	21	34	43	22	443
2017 Complaints	869	989	1,150	780	543	303	300	312	297	587	766	315	7,211
2018 Complainants	32	32	43	37	33	25	22	27	24	47	49	56	427
2018 Complaints	590	550	746	622	387	189	178	209	134	243	196	276	4,320



## COMMISSION ACTION REPORT

Discussion and input regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations, and Revocations

**Agenda Item No.:** 9

**Meeting Date:** 01/16/19

**Staff Contact:** Carmen Williams,  
Sr. Management Analyst

**Phone:** (480) 312-8475

### INFORMATION

Review of Airport and Airpark permittees and major tenant Aeronautical Business Permit additions, cancellations, and revocations.

### PURPOSE

Per the request of the Airport Advisory Commission, a report will be provided as needed indicating additions, cancellations, and revocations of Aeronautical Business Permits.

### KEY CONSIDERATIONS

- Attached are the current lists of Airport and Airpark permittees.
- List provides what type of aeronautical activity the business is conducting and the contact information.
- Any additions, cancellations, suspensions, and revocations will be highlighted on the list.

Attachment(s):  
1. Current Airport Permittee List by Category  
2. Current Airpark Permittee List by Category

**AIRPORT AERONAUTICAL BUSINESS PERMITS & TENANTS**

JANUARY 2019

<b>AIRCRAFT CHARTER, SALES &amp; MANAGEMENT</b>					
<b>BUSINESS NAME</b>	<b>ACTIVITY</b>	<b>LOCATION</b>	<b>CONTACT</b>	<b>TELEPHONE</b>	<b>FAX</b>
AERO JET SERVICES	AIRCRAFT CHARTER/MANAGEMENT	SFS	MIKE AABY	480-922-7441	480-922-8297
ALANTE AIR CHARTER	AIRCRAFT CHARTER/MANAGEMENT	RASC	RYAN HAMILTON	605-593-8960	
AVIATION RESOURCE GROUP DBA AERODYNE FLIGHT CENTER	AIRCRAFT SALES	ACC	LAWRENCE BARNA	480-359-7979	
<b>BFO, LLC</b>	<b>AIRCRAFT CHARTER/BROKERAGE</b>	<b>SFS</b>	<b>RICHARD MOORE</b>	<b>480-4831012</b>	
BUSINESS AIRCRAFT MANAGEMENT DBA EXECUTIVE AIRCRAFT SERVICES	AIRCRAFT CHARTER/SALES/MANAGEMENT	SFS	GORDON JOHNSON	480-905-8659	480-905-9365
EMPIRE AVIATION	AIRCRAFT SALES	ACC	GARY WRIGHT	480-659-0808	480-659-0363
<b>FLY DENALI DBA ALASKAZONA ADVENTURES</b>	<b>AIRCRAFT CHARTER</b>	<b>RA</b>	<b>ERIC ROVEY</b>	<b>623-203-7580</b>	
GEMINI AIR GROUP	AIRCRAFT CHARTER/MANAGEMENT	GEM	TIMOTHY CARPAY	480-991-5387	480-991-3373
G.G.R. AVIATION	AIRCRAFT MANAGEMENT	SFS	GUY MILANOVITS	480-614-1166	
GLOBALJET NA	AIRCRAFT MANAGEMENT	RASC	TYLER HORN	480-350-7927	480-719-8869
ION AIR GROUP, LLC	AIRCRAFT CHARTER BROKERAGE	AP	TODD SPITZER	480-650-1922	
J&S AVIATION	AIRCRAFT MANAGEMENT	MOBILE	SEAN FOWLER	480-241-9437	623-780-8484
JET FLEET, LLC	AIRCRAFT SALES	ABC	STEVE GAGE	480-286-0029	
JET PROS, LLC	AIRCRAFT CHARTER/BROKERAGE/MANAGEMENT	MOBILE	MARGARET PIONTEK	480-444-2452	480-575-9920
JOHN HOPKINSON & ASSOCIATES	AIRCRAFT SALES	SFS	CHRISTINA HOPKINSON	403-637-2250	
ROSS AVIATION - CHARTER	AIRCRAFT CHARTER	RASC	RICK WIELEBSKI	480-948-2400	480-948-3874
PACIFIC AIR CENTER	AIRCRAFT SALES	RASC	RICH MANOR	562-513-5222	562-513-5230
<b>PULVER AVIATION</b>	<b>AIRCRAFT CHARTER/MANAGEMENT</b>	<b>RA</b>	<b>DAVE PULVER</b>	<b>480-420-4047</b>	<b>480-625-4760</b>
SAWYER CHARTER SERVICE	AIRCRAFT CHARTER/SALES	RANC	CHAD VERDAGLIO	480-922-2723	480-922-5653
SET JET	AIRCRAFT CHARTER/BROKERAGE	RANC	WILLIAM SMITH	480-264-6500	

<b>AIRCRAFT RENTAL, LEASING &amp; FLIGHT TRAINING</b>					
<b>BUSINESS NAME</b>	<b>ACTIVITY</b>	<b>LOCATION</b>	<b>CONTACT</b>	<b>TELEPHONE</b>	<b>FAX</b>
AMERICAN FLYERS, INC.	FLIGHT TRAINING	RANC	STEVEN DAUN	954-784-2122	
AVIATION RESOURCE GROUP (AERODYNE)	AIRCRAFT RENTAL/FLIGHT TRAINING	ACC	LAWRENCE BARNA	480-359-7979	
ELITE FLIGHT TRAINING	AIRCRAFT RENTAL/LEASING/FLIGHT TRAINING	SFS	CHARLES LAPMARDO	480-305-0911	
LEGACY FLIGHT TRAINING	FLIGHT TRAINING	ACC	WILLIAM INGLIS	772-539-0420	
PLUS 5 SPORT AERO	FLIGHT TRAINING	RANC	BUD DAVIDSON	602-971-3991	602-971-3896
SAWYER AVIATION	AIRCRAFT RENTAL/FLIGHT TRAINING	RANC	CHAD & MARY VERDAGLIO	480-922-5221	480-922-5653
SCOTTSDALE EXECUTIVE FLIGHT TRAINING	AIRCRAFT RENTAL/FLIGHT TRAINING	SFS	GUY MILANOVITS	480-614-1166	
SDL HOLDINGS	FLIGHT TRAINING	RASC	JIM KOZIARSKI	904-273-3018	904-273-1511
SIERRA CHARLIE AVIATION	AIRCRAFT RENTAL/FLIGHT TRAINING	SFS	SCOTT CAMPBELL	480-390-2346	
SOUTHWEST FLIGHT CENTER	AIRCRAFT RENTAL/FLIGHT TRAINING	ACC	GARY LEWIN	480-991-2880	480-991-2968
UNIVERSAL HELICOPTERS, INC.	FLIGHT TRAINING/LEASING/PHOTOGRAPHY	RASC	GORDON JIROUX	480-951-6283	480-951-6285
VERTICAL WORKS	FLIGHT TRAINING	RANC	CHARLES CHADWICK	732-865-1610	

<b>AIRCRAFT MAINTENANCE &amp; REPAIR</b>					
<b>BUSINESS NAME</b>	<b>ACTIVITY</b>	<b>LOCATION</b>	<b>CONTACT</b>	<b>TELEPHONE</b>	<b>FAX</b>
ACROPRO LLC	MOBILE AIRCRAFT MAINTENANCE	MOBILE	PIKE KELLY	805-268-4962	
ARIZONA AIRCRAFT INTERIOR DESIGN	SPECIALIZED AIRCRAFT REPAIR	SFS	MICHAEL BRYANT	480-832-1330	480-832-1186
AVSOURCE, LLC	AIRCRAFT MAINTENANCE	RASC	KEVIN CRAMER	951-963-5389	
AZ JET SERVICES	AIRCRAFT MAINTENANCE	SFS	DAVE FERNEAU	602-380-5555	
CESSNA AIRCRAFT COMPANY	AIRCRAFT MAINTENANCE	MOBILE	RANDALL SOUTIERE	480-840-9430	
CONSTANT AVIATION, LLC	AIRCRAFT MAINTENANCE	SFS	NATHAN ROMNEY	469-323-4081	
DALLAS AIRMOTIVE	AIRCRAFT MAINTENANCE	SFS	DAVID HUTCHISON	214-477-9033	
DUNCAN AVIONICS	AVIONICS REPAIR	SFS	JIM DAVIS	480-922-3575	480-951-9234
EXECUTIVE AIRCRAFT MAINTENANCE	AIRCRAFT MAINTENANCE	SFS	JIM NORDSTROM	480-500-6677	480-401-2030
G.G.R. AVIATION	MOBILE AIRCRAFT MAINTENANCE	SFS	GUY MILANOVITS	480-614-1166	
LEARJET INC.	AIRCRAFT MAINTENANCE	SFS	SEBASTIAN MOORE	520-746-5100	
PDR SERVICES	SPECIALIZED AIRCRAFT REPAIR	SFS	PHILIP CHAPMAN	480-202-2908	
PREMIER AIR CENTER dba WEST STAR AVIATION	AIRCRAFT MAINTENANCE	SFS	RODGER RENAUD	618-258-8020	618-259-0809
PULVER AVIATION	AIRCRAFT MAINTENANCE	RA	DAVE PULVER	480-420-4047	480-625-4760
RCA AVIONICS, LLC dba EXECUTIVE AIRCRAFT MAINTENANCE	AIRCRAFT MAINTENANCE	SFS	JEFFERSON COFFMAN	480-991-0900	480-991-3067
SIGNATURE TECHNICAIR	AIRCRAFT MAINTENANCE	SFS	BUTCH BAXTER	480-443-7266	
SOUTHWEST FLIGHT CENTER	MOBILE AIRCRAFT MAINTENANCE	ACC	GARY LEWIN	480-991-2880	480-991-2968

<b>AIRCRAFT WASHING &amp; DETAILING</b>					
<b>BUSINESS NAME</b>	<b>ACTIVITY</b>	<b>LOCATION</b>	<b>CONTACT</b>	<b>TELEPHONE</b>	<b>FAX</b>
AERO PANACHE	AIRCRAFT WASHING	MOBILE	TODD PUCKETT	602-531-5505	
APPEARANCE GROUP	AIRCRAFT WASHING	MOBILE	DONALD HENRY	480-580-1658	
CLASSIC AIR AVIATION	AIRCRAFT WASHING	MOBILE	JON MARPLE	602-574-5376	440-664-3568
JB'S EXECUTIVE DETAILING	AIRCRAFT WASHING	MOBILE	JEFFREY BURROWS	480-808-4229	
TIME FOR SALE	AIRCRAFT WASHING	MOBILE	CAROLYN NELSON	602-295-7181	
WEST COAST WASH STATION	AIRCRAFT WASHING	MOBILE	MIKE ADAMS	480-443-7320	

<b>AUTO RENTAL COMPANIES</b>					
<b>BUSINESS NAME</b>	<b>ACTIVITY</b>	<b>LOCATION</b>	<b>CONTACT</b>	<b>TELEPHONE</b>	<b>FAX</b>
ALAMO/NATIONAL CAR RENTAL	OFF-AIRPORT RENTAL CAR	OFF	MIKE ROLLINS	480-948-4884	480-948-7444
AVIS RENT-A-CAR SYSTEMS	OFF-AIRPORT RENTAL CAR	OFF	PETER SERENA	480-948-4993	602-273-3215
ENTERPRISE RENT-A-CAR	RENTAL CAR	SFS	ERIC BULLIS	480-315-8051	480-315-1938
GO RENTALS	RENTAL CAR	RA	KAVOUS GITIBIN	480-991-0117	949-222-1909
HERTZ RENT-A-CAR	OFF-AIRPORT RENTAL CAR	OFF	STEPHEN BLUM	239-301-7794	

<b>FIXED BASE OPERATORS</b>					
<b>BUSINESS NAME</b>	<b>ACTIVITY</b>	<b>LOCATION</b>	<b>CONTACT</b>	<b>TELEPHONE</b>	<b>FAX</b>
ROSS AVIATION	FIXED BASE OPERATOR	RA	RICK WIELEBSKI	480-948-2400	480-948-3874
SIGNATURE FLIGHT SUPPORT	FIXED BASE OPERATOR	SFS	GREG GIBSON	480-951-2525	

<b>HANGAR, SHADE &amp; OFFICE LEASING SERVICES</b>					
<b>BUSINESS NAME</b>	<b>ACTIVITY</b>	<b>LOCATION</b>	<b>CONTACT</b>	<b>TELEPHONE</b>	<b>FAX</b>
AIR COMMERCE CENTER	HANGAR/OFFICE LEASING	ACC	JOHN MEYER	480-483-1985	480-483-1726
GEMINI AIR GROUP	HANGAR LEASING	GEM	TIMOTHY CARPAY	480-991-5387	480-991-3373
GREENWAY HANGARS/SHADES	HANGAR/SHADE LEASING	GRNWY	JOHN MEYER	480-483-1985	480-483-1726
ROSS AVIATION SOUTH COMPLEX	HANGAR/OFFICE LEASING	RASC	RICK WIELEBSKI	480-948-2400	480-948-3874

<b>IN-FLIGHT CATERING SERVICES</b>					
<b>BUSINESS NAME</b>	<b>ACTIVITY</b>	<b>LOCATION</b>	<b>CONTACT</b>	<b>TELEPHONE</b>	<b>FAX</b>
BASHAS INC. DBA AJ'S FINE FOODS	IN-FLIGHT CATERING	MOBILE	MICHAEL BASHA	480-940-6731	480-940-2245
EMILY'S EVENTS LLC	IN-FLIGHT CATERING	MOBILE	EMILY GARNER	480-361-1800	
FOOD 4 JETS, LLC	IN-FLIGHT CATERING	MOBILE	DEBRA EVANS	602-956-8512	480-683-2893
MAGNOLIA CULINAIRE DBA JETFARE CATERING	IN-FLIGHT CATERING	MOBILE	WILLIAM SIMS	800-353-3327	
ORANGE OLIVE CATERING	IN-FLIGHT CATERING	MOBILE	ERIK FORREST	602-758-0998	
VOLANTI PRIVATE JET CATERING	IN-FLIGHT CATERING	MOBILE	DEE DEE MAZA	480-636-1722	

<b>U.S. GOVERNMENT</b>					
<b>BUSINESS NAME</b>	<b>ACTIVITY</b>	<b>LOCATION</b>	<b>CONTACT</b>	<b>TELEPHONE</b>	<b>FAX</b>
FAA CONTROL TOWER	SDL AIR TRAFFIC CONTROL	TOWER	STEVE RAULSTON	480-609-7585	480-922-4982
U.S. CUSTOMS	U.S. CUSTOMS	OPS	OFF. KENNEDY/ARVIZU	480-312-8483	480-312-8485

**LEGEND:**

Green = New Permit
Yellow = Recently Cancelled Permit
Orange = Suspension/Pending Revocation
Red = Permit Revoked

ACC = Air Commerce Center; 14605 N. Airport Drive, Scottsdale, AZ 85260  
 APK = Various locations in Airpark  
 RA = Ross Aviation (former Landmark Aviation); 14600 N. Airport Drive, Scottsdale, AZ 85260  
 RASC = Ross Aviation South Complex; 14700 N. Airport Drive, Scottsdale, AZ 85260  
 SFS = Signature Flight Support; 15290 N. 78th Way, Scottsdale, AZ 85260  
 RANC = Ross Aviation North Complex; 15115 N. Airport Drive, Scottsdale, AZ 85260  
 TOWER = FAA Air Traffic Control Tower; 14960 N. 78th Way, Scottsdale, AZ 85260  
 GRNWY = Greenway Hangars and Shades; 15135 N. Airport Drive, Scottsdale, AZ 85260

**AIRPARK AERONAUTICAL BUSINESS PERMITS & TENANTS**

JANUARY 2019

<b>AIRCRAFT CHARTER, SALES &amp; MANAGEMENT &amp; SPECIALTY SERVICES</b>				
<b>BUSINESS NAME</b>	<b>ACTIVITY</b>	<b>CONTACT</b>	<b>TELEPHONE</b>	<b>FAX</b>
AEROCARE MEDICAL TRANSPORT SYSTEMS, INC.	AIRCRAFT CHARTER	JOSEPH CECE	630-466-0800	630-466-1336
ARIZTAR DBA POCKET JETS	AIRCRAFT CHARTER/MANAGEMENT	EDDIE OCHOA	480-600-8004	480-553-8667
COPPER STATE TURBINE ENGINE CO.	AIRCRAFT ENGINE OVERHAUL SERVICES	JIM NORDSTROM	480-500-6677	480-991-3067
DELTA PRIVATE JETS	AIRCRAFT CHARTER/MANAGEMENT	REX BEVINS	859-534-4314	859-334-6547
EXECUTIVE JET MANAGEMENT	AIRCRAFT MANAGEMENT	CHRISTINE LEBER	513-979-6709	
GEMINI AIR GROUP	AIRCRAFT MANAGEMENT	TIMOTHY CARPAY	480-991-5387	480-991-3373
JET LINX SCOTTSDALE	AIRCRAFT CHARTER/MANAGEMENT	JON HULBURD	866-538-5469	888-398-3189
PINNACLE AIR GROUP	AIRCRAFT CHARTER/MANAGEMENT/SALES	SCOTT GUETTI	480-998-8989	480-998-7993
PRIME JET	AIRCRAFT CHARTER/MANAGEMENT	CHERYL JANKE	310-486-2088	303-648-4685
<b>PULVER AVIATION</b>	<b>AIRCRAFT MANAGEMENT</b>	<b>DAVID PULVER</b>	<b>480-249-4154</b>	<b>480-249-4155</b>
SCOTTSDALE HANGAR ONE	AIRCRAFT MANAGEMENT	ANDY SHAFER	480-624-9000	480-659-6051
THE COFFMAN COMPANIES	AIRCRAFT MANAGEMENT	JEFF COFFMAN	480-393-0770	480-393-7774
VAERUS AVIATION, INC.	AIRCRAFT MANAGEMENT	PATRICK TRAUL	785-246-5403	

<b>HELICOPTER RENTAL, LEASING &amp; FLIGHT TRAINING</b>				
<b>BUSINESS NAME</b>	<b>ACTIVITY</b>	<b>CONTACT</b>	<b>TELEPHONE</b>	<b>FAX</b>
SUNSTATE HELICOPTERS	SPECIAL COMMERCIAL FLYING	CHRIS DOBKINS	602-469-3182	

<b>HANGAR, SHADE &amp; OFFICE LEASING SERVICES</b>				
<b>BUSINESS NAME</b>	<b>ACTIVITY</b>	<b>CONTACT</b>	<b>TELEPHONE</b>	<b>FAX</b>
AEROCARE MEDICAL TRANSPORT SYSTEMS, INC.	HANGAR/SHADE LEASING	JOSEPH CECE	630-466-0800	630-466-1336
AIRE LANE	HANGAR/SHADE LEASING	MOSHE BAR	480-483-8107	480-483-8172
AIRPARK LAND, LLC	HANGAR/SHADE LEASING	CRAIG JACKSON	480-421-6694	
AK AIR, LLC	HANGAR/SHADE LEASING	MIKE ANDERSON	920-279-0163	
ASTOR AIRPARK HOLDINGS	HANGAR/SHADE LEASING	REG COOPER	480-483-1999	480-443-7776
AVALON ONE	HANGAR/SHADE LEASING	SAMIR KANUGA	480-718-2412	
BATES FAMILY TRUST	HANGAR/SHADE LEASING	AUSTIN BATES	480-443-8287	480-443-8385
BCO	HANGAR/SHADE LEASING	LYNN BABCOCK	480-922-0490	480-922-0839
BUILDING D	HANGAR/SHADE LEASING	SCOTT LYON	480-367-6200	

CENTRAL IMPLEMENT	HANGAR/SHADE LEASING	PERRY CASE	480-998-8989	
COURTHOUSE COMMERCIAL	HANGAR/SHADE LEASING	JOSEPH ODDO	480-998-1444	480-951-1392
CWIE MANAGEMENT RESOURCES	HANGAR/SHADE LEASING	FRANK CADWELL	480-449-7751	480-449-8814
DEVELOPMENT SERVICES	HANGAR/SHADE LEASING	RICHARD WILSON	480-927-4888	480-927-4889
GRAYSTAR CORPORATION	HANGAR/SHADE LEASING	JOHN MEYER	480-483-1985	480-483-1726
GREAT AMERICAN HANGAR	HANGAR/SHADE LEASING	MARK BOSCO	916-391-5000	916-391-5001
HANGAR THREE	HANGAR/SHADE LEASING	JIM KEELEY	480-596-9000	480-948-0502
JET LINX SCOTTSDALE	HANGAR/SHADE LEASING	JON HULBURD	866-538-5469	888-398-3189
JON VESELY REVOCABLE TRUST	HANGAR/SHADE LEASING	JOHN MEYER	480-483-1985	480-483-1726
LARRY COFFEY	HANGAR/SHADE LEASING	LARRY COFFEY	480-607-0140	
LOOKOUT PEAK, LLC	HANGAR/SHADE LEASING	MOSHE BAR	480-483-8107	480-483-8172
MOBILE INN ASSOCIATES	HANGAR/SHADE LEASING	MARTIN DEHAAN	480-483-1985	480-483-1726
NDS	HANGAR/SHADE LEASING	JOHN MEYER	480-483-1985	480-483-1726
PACIFIC MARINE MANAGEMENT	HANGAR/SHADE LEASING	AL CHITTENDEN	360-653-4266	360-659-4216
ROSS AVIATION	HANGAR/SHADE LEASING	RICK WIELEBSKI	480-948-2400	480-443-7227
SCOTTSDALE HANGAR ONE	HANGAR/SHADE LEASING	ANDY SHAFER	480-624-9000	480-659-6051
SKY HARBOR LEASING, LLC	HANGAR/SHADE LEASING	REG COOPER	480-483-1999	
SKY PEAK	HANGAR/SHADE LEASING	TONYA COLE	480-483-8107	480-483-8172
SOUTHEAST JET CENTER	HANGAR/SHADE LEASING	GARY DAICHENDT	949-254-3027	
TC HANGAR 3	HANGAR/SHADE LEASING	JIM KEELEY	602-254-7457	602-252-8236
TC HANGAR GIANT	HANGAR/SHADE LEASING	JOHN MEYER	480-483-1985	480-483-1726
WALLACE HOLDINGS	HANGAR/SHADE LEASING	BOB WALLACE	480-998-8861	480-998-0388
WATTS INVESTMENTS, LLC	HANGAR/SHADE LEASING	CHRIS NUTE	602-761-4571	302-275-3346
22B AIRPARK	HANGAR/SHADE LEASING	CINDY ADAMS	480-483-1985	480-483-1726
7689, LLC	HANGAR/SHADE LEASING	JOHN MEYER	480-289-5715	480-751-1559

**LEGEND:**

Green = New Permit
Yellow = Recently Cancelled Permit
Orange = Suspension/Pending Revocation
Red = Permit Revoked



**COMMISSION INFORMATION REPORT**

Discussion and input regarding the Monthly Airport Construction Report for December 2018

**Agenda Item No.:** 10

**Meeting Date:** 01/16/19

**Staff Contact:** Chris Read,  
Airport Operations Manager

**Phone:** (480) 312-2674

**INFORMATION**

Airport Construction Update for December 2018.

**PURPOSE**

The purpose of this item is to keep the Airport Advisory Commission informed as to the status of all construction activity at the City's airport.

**PROJECTS CURRENTLY UNDERWAY**

None

**FUTURE PROJECT**

**Delta Ramp Reconstruction Project**

<b>Description</b>	<b>Construction Cost</b>	<b><u>Status</u></b>	<b><u>Estimated Start Date</u></b>	<b><u>Estimated Completion Date</u></b>
Reconstruct the Delta Parking Apron	\$2,230,591	Pre-mobilization	1/21/19	June, 2019

**Runway Lighting and Signage Rehabilitation Project**

<b>Description</b>	<b>Construction Cost</b>	<b><u>Status</u></b>	<b><u>Estimated Start Date</u></b>	<b><u>Estimated Completion Date</u></b>
Replace runway lights/signs, PAPI's, REILs and wind cone with new L.E.D. fixtures	\$430,000	Design Phase	August 2019	September 2019



**COMMISSION INFORMATION REPORT**

Discussion and input regarding Operations Report for October, November and December 2018

**Agenda Item No.:** 11

**Meeting Date:** 1/16/19

**Staff Contact:** Chris Read,  
Airport Operations Manager

**Phone:** (480) 312-2674

**INFORMATION**

Airport Monthly Operations Update for December 2018.

**PURPOSE**

The purpose of this item is to keep the Airport Advisory Commission informed as to the operational status of the Airport.

**BASED AIRCRAFT**

	<u>Helicopter</u>	<u>Single Engine</u>	<u>Twin Engine</u>	<u>Jet</u>	<u>Total</u>
Current Month	31	230	39	148	448
January 2018	31	232	42	153	458

**OPERATIONS**

	<u>December 2017</u>	<u>December 2018</u>	<u>% Δ</u>	<u>2017 YTD</u>	<u>2018 YTD</u>	<u>% Δ</u>
Total	13,436	14,697	9.4	168,126	166,184	-1.6
IFR	4,262	4,265	.07	49,287	50,084	1.6

**ALERTS**

<u>Date</u>	<u>Type</u>	<u>Description</u>
10/05/18	2	Piper PA-23, door popped open after takeoff
10/05/18	2	Long EZ, canopy popped open after takeoff
10/29/18	2	Cessna 182, rough running engine
11/02/18	2	Cessna 560, faulty gear indication
11/03/18	2	Gulfstream 695A, cabin pressurization problem
11/06/18	2	Gulfstream III, landing gear would not retract
11/17/18	1	Cirrus SR-20, seat would not lock after takeoff
11/27/18	2	Piper PA-23, faulty gear indication
12/12/18	3	Beech Bonanza, aircraft landed in the runway safety area

**Commission Information Report****Agenda Item No.: 11**

Airport Monthly Operations Update for October, November and December 2018

**INCIDENTS**

<u>Date</u>	<u>Description</u>
10/04/18	Beech AS36, engine died after landing
11/09/18	Fuel leak, Gemini ramp
11/13/18	Vehicle gate struck by trailer
11/15/18	Small fuel leak, Ross Aviation ramp
11/16/18	T-6 Texan II, aircraft vented fuel during start up
12/01/18	Cessna 172, engine died in run up area
12/02/18	Pitts Special, flat tire after landing
12/03/18	Raytheon 400A, blown main tire during takeoff roll
12/08/18	Small fuel leak, Ross Aviation fuel farm
12/15/18	Cessna 172, blown main tire after landing
12/18/18	Cessna 560, Fuel vented during transfer, pilot error
12/23/18	Vans RV-7, brake problems during taxi

**ENFORCEMENT ACTIONS**

<u>Date</u>	<u>Violation</u>	<u>Enforcement Method Used</u>	<u>Comments</u>
11/07/18	Failure to post company name on commercial vehicle	Verbal	1 <sup>st</sup> Violation
11/07/18	Speeding	Verbal	1 <sup>st</sup> Violation
11/08/18	Vehicle parked in taxilane safety area	N.O.V.	1 <sup>st</sup> Violation
11/08/18	Failure to clean up a fuel leak	Verbal	1 <sup>st</sup> Violation
11/09/18	Pilot performed engine runup in unauthorized location	Verbal	1 <sup>st</sup> Violation
11/13/18	Failure to post company name on commercial vehicle	Verbal	1 <sup>st</sup> Violation
11/18/18	Vehicle oil spill	Verbal	1 <sup>st</sup> Violation
11/18/18	Maintenance being performed on vehicle in hangar	N.O.V.	2 <sup>nd</sup> Violation
11/23/18	Aircraft being washed by person without an approved wash permit	Verbal	1 <sup>st</sup> Violation
12/10/18	Speeding	Verbal	1 <sup>st</sup> Violation
12/18/18	Vehicle parked in taxilane safety area	Verbal	1 <sup>st</sup> Violation

**Commission Information Report**

**Agenda Item No.: 11**

Airport Monthly Operations Update for October, November and December 2018

<b>U.S. CUSTOMS</b>				
<u>*Revenue (FYTD)</u>	<u>Total Uses Month</u>	<u>Total Uses (FYTD)</u>	<u>U.S. Visit Uses (flights/current month)</u>	<u>Comments</u>
\$247,705	108	456	26	<b>U.S. Visit Summary</b> 84 Mexican, 1 Italian, 1 French, 8 Canadian, 3 Swiss, 1 Pilipino, 1 British

<u>*Revenue (FYTD)</u>	<u>Total Uses Month</u>	<u>Total Uses (FYTD)</u>
2018/19    \$247,705	DECEMBER 2018    108	2018/19    456
2017/18    \$242,125	DECEMBER 2017    113	2017/18    416

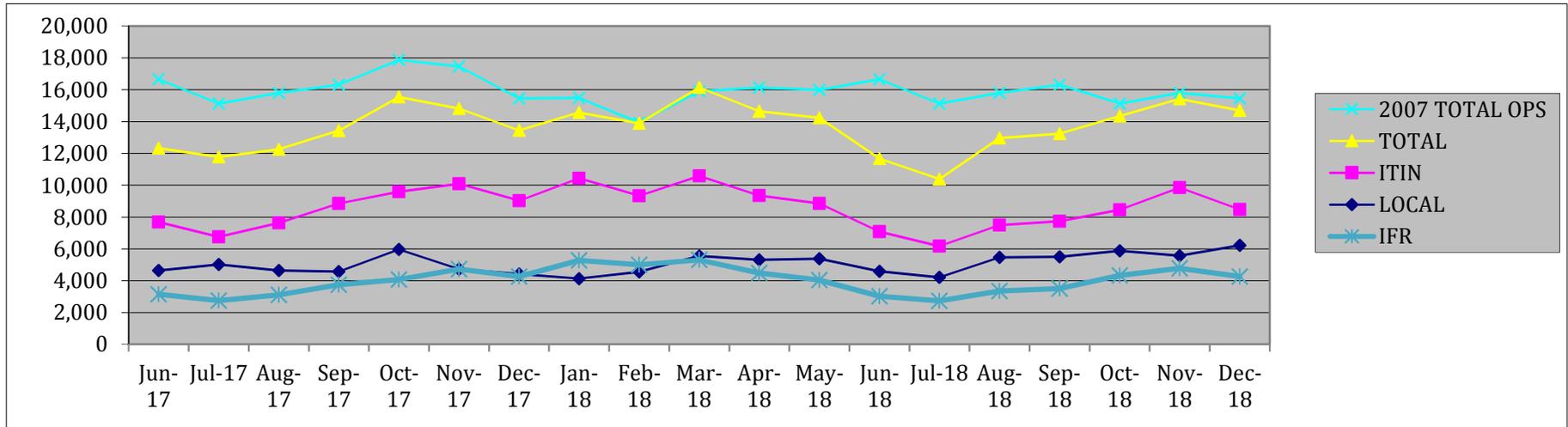
*\*Revenue = User Fees and Overtime Fees Charged to Users  
75,000 lbs. + PPR = 54 (calendar year 2018)*

Attachment(s): 1. Scottsdale Airport Operations Counts 2017-18

# SCOTTSDALE AIRPORT OPERATIONS 2017-2018



	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18
<b>ITIN</b>	7,685	6,760	7,625	8,855	9,586	10,094	9,027	10,438	9,336	10,588	9,344	8,856	7,082	6,170	7,499	7,737	8,461	9,852	8,475
<b>LOCAL</b>	4,640	5,024	4,633	4,571	5,960	4,726	4,409	4,127	4,548	5,553	5,310	5,378	4,595	4,218	5,458	5,499	5,877	5,561	6,222
<b>IFR</b>	3,144	2,742	3,118	3,739	4,069	4,730	4,262	5,281	5,004	5,303	4,492	4,033	3,026	2,730	3,350	3,505	4,323	4,772	4,265
<b>TOTAL</b>	12,325	11,784	12,258	13,426	15,546	14,820	13,436	14,565	13,884	16,141	14,654	14,234	11,677	10,388	12,957	13,236	14,338	15,413	14,697



## PRE-RECESSION COMPARISON

	Dec-07	Dec-18	% change
<b>ITIN</b>	10,132	8,475	-16.4%
<b>LOCAL</b>	5,319	6,222	17.0%
<b>IFR</b>	3,651	4,265	16.8%
<b>TOTAL</b>	15,451	14,697	-4.9%



## COMMISSION INFORMATION REPORT

Discussion and Input Regarding Monthly Financial Reports for September 2018

Agenda Item No.: 12

Meeting Date: 01/16/2019

Staff Contact: Carmen Williams,  
Sr. Management Analyst

Phone: (480) 312-8475

### AVIATION OPERATING BUDGET FISCAL YEAR 2018/19

	FY 2018/19		FY 2018/19 Year to Date (through September 2018)			
	Adopted Budget	Approved Budget	Approved Budget	Actual	Dollar Variance	% Variance
Revenue	\$4,989,470	\$4,989,470	\$1,090,336	\$997,583	-\$92,753	-9%
Expenses	\$2,391,019	\$2,475,084	\$598,329	\$421,446	-\$176,883	-30%
Net	\$2,598,451	\$2,514,386	\$492,007	\$576,137	\$84,130	

### AVIATION FUND CASH BALANCE

	Operating	CIP Funds	Total
As of 9/30/18	\$7,826,632	\$1,914,397	\$9,741,029
As of 9/30/17	\$8,606,999	\$1,940,242	\$10,547,241

### MONTHLY REVENUE AND EXPENDITURE COMPARISON (ACTUALS)

	September 2017	September 2018	Dollar Variance	% Variance
	Revenue	\$231,526	\$346,378	\$114,852
Expenses	\$144,359	\$143,988	-\$371	0%
Net	\$87,167	\$202,390	\$115,223	

### ACCOUNTS RECEIVABLE AGING REPORT

Aging Report Data as of 10/3/2018

	All Accounts	Total	Current	1-30 Days	31-60 Days	61-90 Days	91-120 Days	>120 Days	Total Amt Due
				120,511.64	589.92	-29.42	-145.28	-306.43	-1,028.09

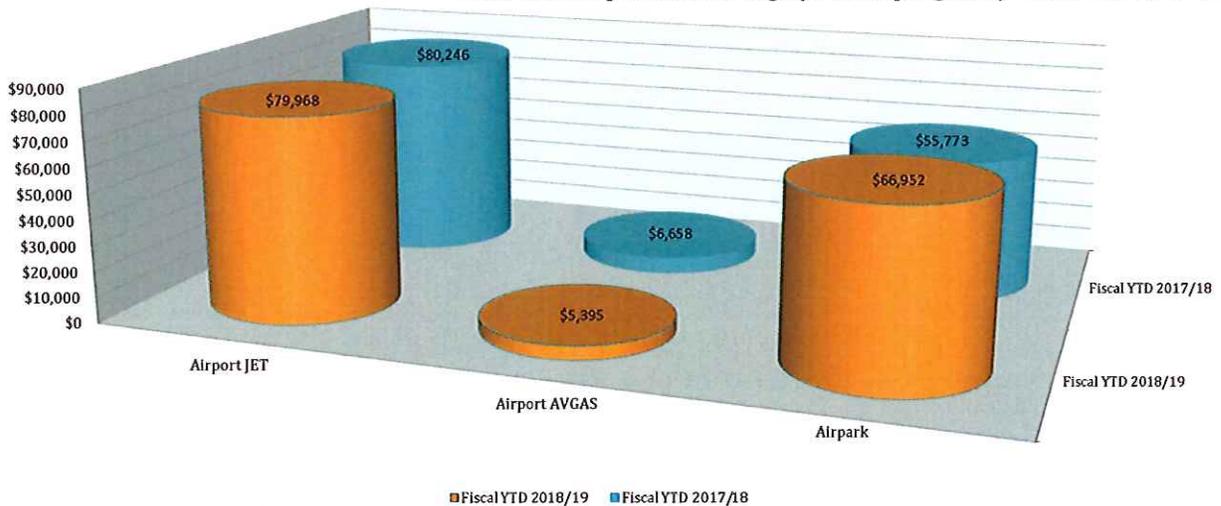
### Fuel Flowage (@ \$0.08 per gallon)

	September 2017			September 2018			% Change From Last Yr
	Revenue	Gallons	% Total	Revenue	Gallons	% Total	
Airport JET	\$28,696	358,697	57.7%	\$28,496	356,205	54.3%	-0.7%
Airport AVGAS	\$2,150	26,875	4.3%	\$1,862	23,274	3.5%	-13.4%
Airpark	\$18,892	236,153	38.0%	\$22,132	276,656	42.2%	17.2%
<b>Total</b>	<b>\$49,738</b>	<b>621,725</b>	<b>100.0%</b>	<b>\$52,491</b>	<b>656,135</b>	<b>100.0%</b>	<b>5.5%</b>

	Fiscal YTD 2017/18			Fiscal YTD 2018/19			% Change From Last Yr
	Revenue	Gallons	% Total	Revenue	Gallons	% Total	
Airport JET	\$80,246	1,003,076	56.2%	\$79,968	999,606	52.5%	-0.3%
Airport AVGAS	\$6,658	83,221	4.7%	\$5,395	67,438	3.5%	-19.0%
Airpark	\$55,773	697,158	39.1%	\$66,952	836,895	44.0%	20.0%
<b>Total</b>	<b>\$142,676</b>	<b>1,783,454</b>	<b>100.0%</b>	<b>\$152,315</b>	<b>1,903,939</b>	<b>100.0%</b>	<b>6.8%</b>

Scottsdale Airport Fuel Flowage (@ \$0.08 per gallon) - Fiscal Year-to-Date





## COMMISSION INFORMATION REPORT

Discussion and Input Regarding Monthly  
Financial Reports for October 2018

Agenda Item No.: 12

Meeting Date: 01/16/2019

Staff Contact: Carmen Williams,  
Sr. Management Analyst

Phone: (480) 312-8475

### AVIATION OPERATING BUDGET FISCAL YEAR 2018/19

	FY 2018/19	FY 2018/19	FY 2018/19 Year to Date (through October 2018)			
	Adopted Budget	Approved Budget	Approved Budget	Actual	Dollar Variance	% Variance
Revenue	\$4,989,470	\$4,989,470	\$1,453,090	\$1,367,243	-\$85,847	-6%
Expenses	\$2,391,019	\$2,475,084	\$823,738	\$634,289	-\$189,449	-23%
Net	\$2,598,451	\$2,514,386	\$629,352	\$732,954	\$103,602	

### AVIATION FUND CASH BALANCE

	Operating	CIP Funds	Total
As of 10/31/18	\$7,991,841	\$1,121,905	\$9,113,746
As of 10/31/17	\$8,724,774	\$1,484,678	\$10,209,453

### MONTHLY REVENUE AND EXPENDITURE COMPARISON (ACTUALS)

	October 2017	October 2018	Dollar Variance	% Variance
	Revenue	\$310,624	\$369,660	\$59,036
Expenses	\$162,116	\$212,843	\$50,727	31%
Net	\$148,508	\$156,817	\$8,309	

### ACCOUNTS RECEIVABLE AGING REPORT

Aging Report Data as of 11/5/2018

	All Accounts	Total	Current	1-30 Days	31-60 Days	61-90 Days	91-120 Days	>120 Days	Total Amt Due
				146,161.74	-130.31	28.15	-126.52	-127.40	-757.35

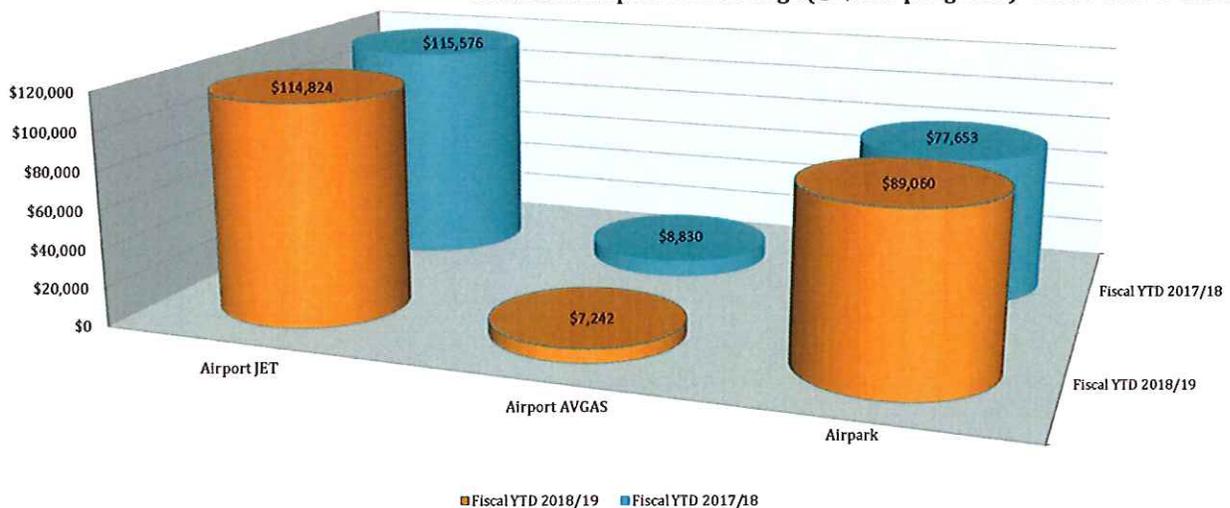
### Fuel Flowage (@ \$0.08 per gallon)

	October 2017			October 2018			% Change
	Revenue	Gallons	% Total	Revenue	Gallons	% Total	From Last Yr
Airport JET	\$35,330	441,630	59.5%	\$34,856	435,694	59.3%	-1.3%
Airport AVGAS	\$2,173	27,157	3.7%	\$1,847	23,083	3.1%	-15.0%
Airpark	\$21,880	273,505	36.8%	\$22,108	276,353	37.6%	1.0%
	<b>\$59,383</b>	<b>742,292</b>	<b>100.0%</b>	<b>\$58,810</b>	<b>735,130</b>	<b>100.0%</b>	<b>-1.0%</b>

	Fiscal YTD 2017/18			Fiscal YTD 2018/19			% Change
	Revenue	Gallons	% Total	Revenue	Gallons	% Total	From Last Yr
Airport JET	\$115,576	1,444,706	57.2%	\$114,824	1,435,300	54.4%	-0.7%
Airport AVGAS	\$8,830	110,377	4.4%	\$7,242	90,521	3.4%	-18.0%
Airpark	\$77,653	970,663	38.4%	\$89,060	1,113,248	42.2%	14.7%
	<b>\$202,060</b>	<b>2,525,746</b>	<b>100.0%</b>	<b>\$211,126</b>	<b>2,639,069</b>	<b>100.0%</b>	<b>4.5%</b>

Scottsdale Airport Fuel Flowage (@ \$0.08 per gallon) - Fiscal Year-to-Date





## COMMISSION INFORMATION REPORT

Discussion and Input Regarding Monthly  
Financial Reports for November 2018

Agenda Item No.: 12

Meeting Date: 01/16/2019

Staff Contact: Carmen Williams,  
Sr. Management Analyst

Phone: (480) 312-8475

### AVIATION OPERATING BUDGET FISCAL YEAR 2018/19

	FY 2018/19		FY 2018/19 Year to Date (through November 2018)			
	Adopted Budget	Approved Budget	Approved Budget	Actual	Dollar Variance	% Variance
Revenue	\$4,989,470	\$4,989,470	\$1,862,573	\$1,805,369	-\$57,204	-3%
Expenses	\$2,391,019	\$2,475,084	\$1,030,160	\$839,924	-\$190,236	-18%
Net	\$2,598,451	\$2,514,386	\$832,413	\$965,445	\$133,032	

### AVIATION FUND CASH BALANCE

	Operating	CIP Funds	Total
As of 11/30/18	\$8,235,673	\$1,804,655	\$10,040,328
As of 11/30/17	\$8,806,324	\$988,809	\$9,795,133

### MONTHLY REVENUE AND EXPENDITURE COMPARISON (ACTUALS)

	November 2017	November 2018	Dollar Variance	% Variance
	Revenue	\$349,502	\$438,126	\$88,624
Expenses	\$164,292	\$205,635	\$41,343	25%
Net	\$185,210	\$232,491	\$47,281	

### ACCOUNTS RECEIVABLE AGING REPORT

Aging Report Data as of 12/3/2018

	All Accounts	Total	Current	1-30 Days	31-60 Days	61-90 Days	91-120 Days	>120 Days	Total Amt Due
				138,152.76	1,248.15	-381.32	-104.28	-90.76	-514.46

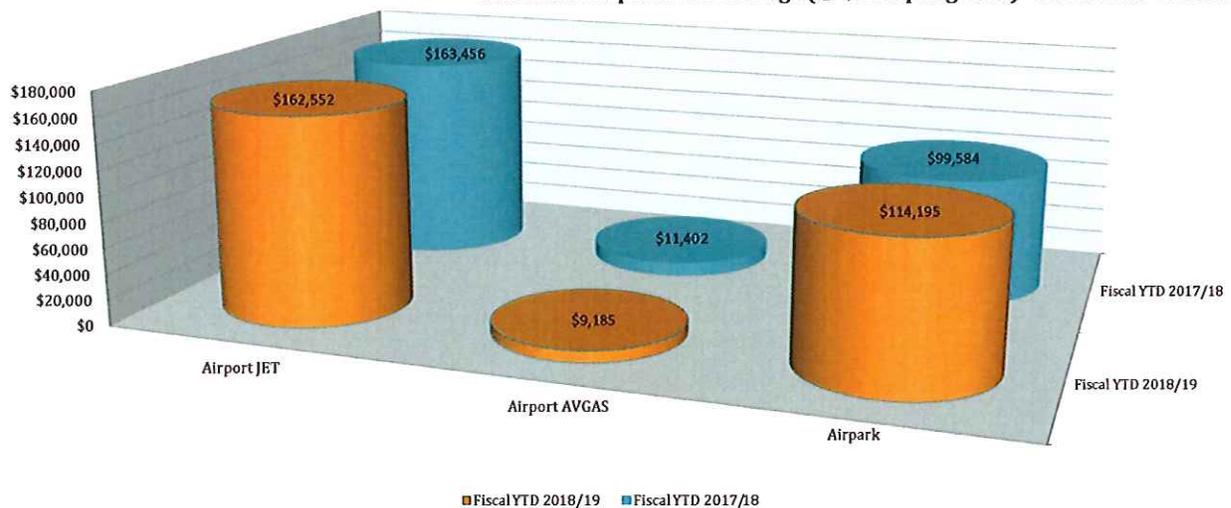
### Fuel Flowage (@ \$0.08 per gallon)

	November 2017			November 2018			% Change From Last Yr
	Revenue	Gallons	% Total	Revenue	Gallons	% Total	
Airport JET	\$47,880	598,497	66.1%	\$47,728	596,604	63.8%	-0.3%
Airport AVGAS	\$2,572	32,151	3.6%	\$1,943	24,289	2.6%	-24.5%
Airpark	\$21,931	274,142	30.3%	\$25,135	314,190	33.6%	14.6%
<b>Total</b>	<b>\$72,383</b>	<b>904,790</b>	<b>100.0%</b>	<b>\$74,807</b>	<b>935,083</b>	<b>100.0%</b>	<b>3.3%</b>

	Fiscal YTD 2017/18			Fiscal YTD 2018/19			% Change From Last Yr
	Revenue	Gallons	% Total	Revenue	Gallons	% Total	
Airport JET	\$163,456	2,043,203	59.6%	\$162,552	2,031,904	56.8%	-0.6%
Airport AVGAS	\$11,402	142,529	4.2%	\$9,185	114,810	3.2%	-19.4%
Airpark	\$99,584	1,244,805	36.3%	\$114,195	1,427,437	39.9%	14.7%
<b>Total</b>	<b>\$274,443</b>	<b>3,430,536</b>	<b>100.0%</b>	<b>\$285,932</b>	<b>3,574,151</b>	<b>100.0%</b>	<b>4.2%</b>

Scottsdale Airport Fuel Flowage (@ \$0.08 per gallon) - Fiscal Year-to-Date





**COMMISSION INFORMATION REPORT**

Discussion and Input Regarding  
Public Outreach Programs and Planning Projects

**Agenda Item No:** 13

**Meeting Date:** 01/16/19

**Staff Contact:** Sarah Ferrara,  
Aviation Planning and Outreach  
Coordinator

**Phone:** (480) 312-8482

**INFORMATION**

Monthly update of the marketing, community, planning and pilot outreach programs at Scottsdale Airport.

**PURPOSE**

The purpose of this item is to keep the Airport Advisory Commission informed of the airport’s marketing, outreach and planning projects efforts.

Noise Program Outreach		
Description	Purpose	Status
Next Gen/Phoenix Metroplex	FAA has postponed the previously scheduled Step Two public workshops for April, due to the government shutdown. Information is posted on the website.	In progress
Noise Outreach	Scheduled to meet with the Stonebrook HOA board in February.	In progress
Pilot Outreach		
Description	Purpose	Status
Pilot Briefing & Outreach	The next Pilot’s Briefing is scheduled for mid-February.	In progress
Voluntary Curfew Outreach (10:00 p.m. – 6:00 a.m.)	The Voluntary Curfew Program is designed to respond to a complaint received for an operation between 10 p.m. and 6 a.m. If a flight can be confirmed, a letter is sent out to the operator to ask them for their cooperation in flying outside these hours when possible. There were five voluntary curfew letters sent out in October, four in November, and four in December.	Completed
Planning Projects		
Description	Purpose	Status
Monitor property development through the Planning Department	Working with the Planning Department to protect the airspace and development uses near Scottsdale Airport. The Planning and Zoning reports listed two projects in October, three in November, and three in December within the Airport Influence Area.	In progress
Community Outreach and Marketing		
Description	Purpose	Status

<b>Media, social media &amp; list serves</b>	Continue to post photos and information on social media. Sent list serve notices on new online payment system and box hangar proposal.	Completed
<b>Brochures, flyers, other print materials &amp; videos</b>	Will update other brochures to include updated airport map, airport brochure, and internal airpark property map. Updating the Airport Brochure. Working on a final video of overall terminal redevelopment project. Other video segments of the project are available on the website.	In progress
<b>Community outreach, presentations and events</b>	Scottsdale Airport will exhibit at the 2019 NBAA Schedulers and Dispatchers, Booth #1139, Jan. 29 – Feb 1. Presented to Scottsdale Leadership group and the Scottsdale Chamber’s Economic Development Advisory Council. Both grand opening events were a success, public event exceeded our expectations with around 700 people attending.	Completed



## COMMISSION INFORMATION REPORT

Administrative report from the Aviation Director, or designee, regarding the status of pending aviation-related items

**Agenda Item No:** 14

**Meeting Date:** 01/16/19

**Staff Contact:** Gary P. Mascaro,  
Aviation Director

**Phone:** (480) 312-7735

### INFORMATION

Discussion regarding status of the Airport Advisory Commission's items to City Council, and aviation-related items approved by Planning Commission, Design Review Board, or City Council.

Attachment(s):

1. Airport Advisory Commission Items to City Council.
2. Aviation-related items to Planning Commission, Design Review Board, or City Council.
3. City Council Meeting Calendar.

**AIRPORT ADVISORY COMMISSION AVIATION ITEMS TO CITY COUNCIL  
2019**

AIRPORT COMMISSION DATE	APPROVED	ITEM DESCRIPTION	CITY COUNCIL DATE	APPROVED
11/26/18	4-1	Discussion and possible action to recommend adoption of Resolution No. 11307, Contract No. 2018-193-COS, a long-term lease agreement with Scottsdale Jet Center Real Estate for two airport parcels upon which will be construction improvements and the operation of a fixed-based operator.	12/11/18	7-0

**AVIATION-RELATED ITEMS TO PLANNING COMMISSION, DESIGN REVIEW BOARD OR CITY COUNCIL**  
**(Projects that may be on airport, have taxi lane access, have height implications, or have sensitive noise uses)**  
**2019**

AIRPORT COMMISSION DATE	APPROVED	ITEM DESCRIPTION	PLANNING, DRB, OR CITY COUNCIL AGENDA DATE	APPROVED
N/A	N/A	<p><b>Mark Taylor</b>            Request by owner for a zoning district map amendment from Planned Community (P-C) District to Planned Community District with the P-C comparable Multi-family Residential District (P-C R-5), including a Development Plan and amendment to the Crossroads East Land Use Budget to transfer 10 acres from the Commercial Office (C-O) zoning allotment to the R-5 zoning allotment, for a +/- 10-acre site located at the northwest corner of Hayden Road and the Princess Blvd. Alignment.19-ZN-2002#7</p>	11/14/18 PC  12/12/18 CC	7-0  7-0
N/A	N/A	<p><b>Artisan Legacy 5</b>            Request approval of the preliminary plat for a 5-lot residential subdivision on a 3.64-acre site. Southeast corner of 92nd Street and Union Hills Drive. 9-PP-2018 Existing zoning R1-7 PDC.</p>	?	?
N/A	N/A	<p><b>City of Phoenix - NEC of 71st Street and Tierra Buena Lane</b>            Lennar Multifamily Communities proposes to redevelop two existing suburban commercial buildings to construct LMC Kierland, a modern, mid-rise, luxury multi-family residential rental community of approximately 299 units in the Kierland area (the "Project"). The 3.76 acre Project site is located on N. 71st Street, west of N. Scottsdale Road and north of E. Tierra Buena Lane in Phoenix within the Airport Influence Area 1. Z-12-18-2. <b>Z-12-18 was approved.</b></p>	N/A	N/A
N/A	N/A	<p><b>City of Phoenix - Z-14-18-2 DMB Circle Road PUD</b>            Approximately 415 feet north of the northwest corner of Scottsdale Road and Kierland Boulevard – zoning change request from C-2 PCD to PUD, for mixed use building with commercial, hotel and residential includes multifamily, 12 stories maximum. <b>Z-14-18 was denied at City Council.</b></p>	N/A	N/A

N/A	N/A	<p><b>Deer Valley Townhomes</b></p> <p>Request approval to rezone a +/-1-acre property (parcel 212-02-010E), from the P.Co.C (Planned Convenience Center) district to the R-3 (Medium Density Residential) district, to allow for the development of an 11-unit townhome community, located on the northwest corner of E. Deer Valley Road and N. Miller Road, at 21818 N. Miller Road. 3-ZN-2017</p>	?	?
N/A	N/A	<p><b>Mark Taylor - Crossroads</b></p> <p>Request by owner for approval of a site plan, landscape plan, and building elevations for a new multi-family residential development on a +/- 30-acre site located at the northwest corner of Hayden Road &amp; Princess Blvd. 57-DR-2018</p>	?	?
N/A	N/A	<p><b>Hyatt Crossroads</b></p> <p>Request approval of the site plan, landscape plan, and building elevations for a new hotel with 232 guest rooms in a 9-story-tall building, with approximately 130,000 square feet of building area, and a 2-story-tall parking structure, all on a 2.44-acre site within the Crossroads development. 49-DR-2018</p>	?	?
N/A	N/A	<p><b>Triple C Hangar</b></p> <p>Request by owner for approval of a Conditional Use Permit for a heliport at the Scottsdale Airport on a .77-acre site, with Industrial Park (I-1) zoning, located at 14818 N. 74th St. 18-UP-2018</p>	?	?
N/A	N/A	<p><b>City of Phoenix – Manor Scottsdale</b></p> <p>This project is a proposed redevelopment of an approximate 6.5 acre property located at the southwest corner of Joan De Arc Ave and Scottsdale Road (current LA Fitness building). The goal of the project is to redevelop this soon to be vacant fitness center with a luxury rental multi-family community. (Within Scottsdale Airports 55 and 60 DNL) Z-89-18-2</p>	N/A	N/A

# 2019 City Council Meeting Calendar

JANUARY						
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FEBRUARY						
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APRIL						
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JUNE						
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JULY						
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AUGUST						
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SEPTEMBER						
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OCTOBER						
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NOVEMBER						
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DECEMBER						
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**Key**

	Council Meetings
	Optional Additional Mtg and/or Study Session
	General Plan
	Events
	City of Scottsdale Holidays
	Election
	No meetings will be scheduled
	Strategic Planning Workshop - TBD
	Agenda Review Meeting

Jan: 16 - MLK Dinner  
29 - Waste Management Phoenix Open Party

Feb: 21 - State of the City Address

Mar: 10-13 - NLC Conference

Apr:

May: 14 - Tentative Budget Adoption

June: 11 - Final Budget Adoption

Aug: 20-23 - AZ League Conference (Tucson)

Sep:

Oct:

Nov: 5 - Election  
20-23 - NLC Summit

Dec: 3-4 - Major General Plan Amendments and Reg Council Mtgs  
5 - Optional Meeting Date for Regular and GP items, if needed



## COMMISSION ACTION REPORT

Discussion and possible action to modify the Airport Advisory Commission meeting schedule and Commission item calendar

**Agenda Item No.:** 15

**Meeting Date:** 01/16/19

**Staff Contact:** Gary P. Mascaro,  
Aviation Director

**Phone:** (480) 312-7735

### ACTION

Review Airport Advisory Commission meeting schedule.

### PURPOSE

Pursuant to By-Laws of the Scottsdale Airport Advisory Commission, Section 202, *“Regular meetings of the Commission shall be held on the third Wednesday of each month immediately following the study session, unless otherwise scheduled by majority vote of its members. In the event the Commission desires not to hold the preceding study session, the regular meeting shall begin at 5:00 p.m., unless otherwise scheduled by majority vote of its members.”*

Attachment(s): 1. Airport Advisory Commission meeting schedule

Action taken:

**AIRPORT ADVISORY COMMISSION SCHEDULE OF MEETINGS - 2019**  
 (Including anticipated topics and timeline for discussion)

JANUARY						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
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20	21	22	23	24	25	26
27	28	29	30	31		

- Election of Officers
- By-Laws Review
- Quarterly Noise Program Update
- 5-year CIP program for FY19/20 thru FY23/24

FEBRUARY						
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MARCH						
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APRIL						
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- Quarterly Noise Program Update

MAY						
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- Risk Management Insurance Update

JUNE						
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- Chamber Update

JULY						
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- Quarterly Noise Program Update

AUGUST						
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SEPTEMBER						
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- Experience Scottsdale Update

OCTOBER						
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- Quarterly Noise Program Update

NOVEMBER						
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17	18	19	20	21	22	23
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- AZ Business Aviation Assn. Update

DECEMBER						
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