



**SCOTTSDALE AIRPORT ADVISORY COMMISSION
PUBLIC MEETING
Scottsdale Airport Operations Center
15255 N. Airport Drive, Scottsdale, AZ
Wednesday, March 21, 2018**

APPROVED MINUTES

PRESENT: John Celigoy, Chair
Cory Little, Vice Chair
Brad Berry
Liz Kaplan
Larry Bernosky

ABSENT: John Berry
Kevin Maxwell

STAFF: Carmen Williams, Management Analyst
Chris Read, Airport Operations Manager
Gary Mascaro, Aviation Director
Sarah Ferrara, Aviation Planning and Outreach Coordinator

CALL TO ORDER

Chair Celigoy called the meeting to order at 5:01 p.m. He welcomed new Commissioner Liz Kaplan.

ROLL CALL

A formal roll call confirmed the presence of Commissioners as noted above.

PLEDGE OF ALLEGIANCE

Chair Celigoy led the meeting in the pledge of allegiance.

AVIATION DIRECTOR'S REPORT

Gary Mascaro, Aviation Director, provided an update on the terminal area redevelopment project. Both hangars and Aviation Business Center are progressing nicely and still on schedule for completion in May and August respectively. Mr. Mascaro also announced the retirement of Ms. Theresa Smith, Aviation Department Administrative Assistant. The Department is actively recruiting to fill the position.

APPROVAL OF MINUTES

1. Regular Meeting: February 21, 2018

Vice Chair Little made a motion to approve the regular meeting minutes of February 21, 2018 as presented. Commissioner Bernosky seconded the motion, which carried by a vote of five (5) to zero (0). Commissioner John Berry and Commissioner Maxwell were absent.

PUBLIC COMMENTS

There were no public comments.

REGULAR AGENDA ITEMS 1 - 8

1. Discussion and Possible Action to Modify the Airport Advisory Commission Bylaws to Reflect Earlier Start Times

Mr. Mascaro reminded the Commission that this item was discussed during the last meeting. It addresses a request to adjust the start times of the meetings on a formal basis to 5 p.m. for regular meetings. This requires an adjustment to the bylaws. Study sessions will be pushed back to a 4 p.m. start time, if they are utilized.

Chair Celigoy made a motion to approve modification of the bylaws to reflect earlier start times. Commissioner Little seconded the motion, which carried by a vote of five (5) to zero (0). Commissioner John Berry and Commissioner Maxwell were absent.

2. Discussion and Input Regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations and Revocations

Carmen Williams, Management Analyst reported that there was just one change this month. Tempus Jets has relocated to Falcon Field and has cancelled their aeronautical business permit for aircraft maintenance. In response to a question from Chair Celigoy, Ms. Williams confirmed that there is no set term for business permits. Change in business name would require updating the paperwork on file.

3. Discussion and Input Regarding the Monthly Construction Report

Chris Read, Airport Operations Manager, provided the report, noting that the terminal reconstruction project is at 33 percent completion. He reviewed a series of progress photographs. Phase I is expected to be complete next week. Projects for this summer include reconstruction of the Delta parking apron.

Chair Celigoy inquired as to interest received for bookings of the new facility. Mr. Mascaro confirmed that the Airport is beginning to receive requests for bookings. Those requests have not received commitments, because staff is cautious in terms of the timelines. Chair Celigoy asked how requests for bookings will be received. Mr. Mascaro said the goal will be to create a web page to coordinate bookings. Interested parties can also book directly with the restaurant.

4. Discussion and Input Regarding Monthly Operations Report for February

Mr. Read reviewed the report. Based aircraft totals are up from last year. Operational statistics show the total IFR with a positive increase from last year. There were a number of alerts during the first two weeks of February. For violations, there were a number of instances of failure to display vehicle permits. Some enforcement methods were verbal, if the driver was present and staff was able to engage them personally. In terms of U.S. Customs, fiscal year revenue to date is \$395,825. Total month uses was 121 and fiscal year-to-date uses totaled 694. There were 15 U.S. visit flights. Totals are up in comparison to last year for all three categories. There were 12 PPRs for aircraft over 75,000 pounds for calendar year 2017.

5. Discussion and Input Regarding Financial Report for January

Ms. Williams stated that year-to-date revenues are currently at just over \$2 million, slightly above budget. Expenses are at \$1.6 million, below budget. They are showing a net balance of \$137,000 year-to-date. For the monthly comparison to last year, they are slightly behind on revenues by 8 percent. Expenses for the month were lower than January 2017. The Aviation Fund cash balance at the end of January is \$6.9 million. As of the end of January, the Airport jet fuel accounted for nearly 70 percent of total fuel flowage. AVGAS was 3 percent. Airpark fuel flowage was 27.8 percent. Compared to January of last year, fuel flowage overall is up is down 4.3 percent. Year-to-date, they are ahead 3.9 percent.

Commissioner Bernosky inquired as to the impact of the cash balance being down 25 percent over the previous year. Ms. Williams explained this is because payments on the bonds for the terminal redevelopment project have begun. Also, there have been more grant projects this year, which require expenditure of capital funds.

In response to a question from Commissioner Brad Berry, Ms. Williams stated that the fire truck has not yet been delivered.

6. Discussion and Input Regarding Public Outreach Programs and Planning Projects

Sarah Ferrara, Aviation Planning & Outreach Coordinator, stated that the FAA provided an update on the proposed changes to the westerly departure routes for Phoenix Sky Harbor. The routes

should be revised by the end of March. The FAA should have a decision on the southwest departure changes by the end of May. Mr. Mascaro said that during the intervening meetings, two members of the City Council were in attendance. The FAA has expressed that they are not necessarily planning adjustments. There were significant numbers of comments provided to the FAA from the community on the east side of the Airport. The City of Scottsdale had internal meetings with the Charter Officer, City Manager, City Attorney, Council members and the Mayor regarding next steps. There is consideration for hiring a lobbyist to lobby the FAA on the City's requests for adjustments to traffic at Sky Harbor. The Aviation Department is providing technical support. The recently formed SCANA group, the Scottsdale Coalition for Airport Noise Abatement has drafted a letter to Council and the FAA. Staff has been in contact with the group to help them build a voice. Funding for the lobbyist would come from the General Fund or long-term aviation funds and would likely be brought for the Commission's discussion as well.

Chair Celigoy asked about the anticipated impacts to departures and arrivals into Scottsdale. Mr. Mascaro stated that by working with local FAA officials and Sky Harbor personnel, Scottsdale was successful in getting its flight tracks (departures and arrivals) shifted back to normal after the changes in 2014. There are no anticipated changes that would impact Scottsdale traffic.

Chair Celigoy addressed in particular the local IFR traffic transferring back and forth from Deer Valley to Scottsdale, expressing his concerns about the ceiling. Commissioner Bernosky asked whether Scottsdale and City of Phoenix are working together on the issues. Mr. Mascaro stated that the City of Phoenix has heard Scottsdale's concerns. Phoenix does not control the air traffic. Phoenix is less impacted because of the location of Sky Harbor relative to residential neighborhoods. Mr. Mascaro stressed the importance of educating residents that their voices need to be loud and directed to the FAA.

Ms. Ferrara noted that staff is working to schedule an interview with Money Radio on the Terminal Area Redevelopment project. It is hoped to be a two or three part interview series. All other social media outreach continues. Tonight there will be a listserv to promote the Run the Runway event. Staff is working to update brochures, such as the Pilot's Guide and Airport brochures. Ms. Ferrara gave a presentation to the Chamber of Commerce on March 13 with a focus on economic development. In terms of noise outreach, there were two internal meetings regarding flight paths and resident impacts. Two projects were listed in the Planning and Zoning reports for February. Four voluntary curfew letters were sent out in February.

7. Administrative Report from the Aviation Director, or Designee, Regarding the Status of Pending Aviation-Related Items

Mr. Mascaro addressed the rates and fees changes, noting that a presentation was provided to City Council. The item will be brought to Council for formal action. Rate changes are scheduled to be effective as of July 1, 2018. There were no updates to aviation-related items to the Planning Commission, Design Review Board or City Council. City Council has received the Commission's letter regarding the Crossroads East planned community project, but no response has been received as yet. The La Via (CrackerJax site) development, which requires an amendment to the Zoning District Map, is ramping up and has been announced on several project fronts. Chair Celigoy inquired about the rates and fees changes. Mr. Mascaro said that when staff first proposed the new rates and fees for the Aviation Business Center, they referenced anticipated revenue generated, taking a conservative approach. In terms of staffing and responsibilities, the process is not overly difficult. He deferred to Ms. Williams to provide the specifics. Ms. Williams

stated that revenues are estimated to be \$175,000 to \$200,000. Most revenue will be derived from after-hours events. Some daily use of meeting rooms is planned. The restaurant marketing team will be tasked with selling the venue and a presentation will be provided to the Commission closer to the opening.

8. Discussion and Possible Action to Modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar

Mr. Mascaro invited the Commission to make any changes or modifications to the calendar. None were proposed.

PUBLIC COMMENT

There were no public comments

FUTURE AGENDA ITEMS

No action taken.

ADJOURNMENT

With no further business to discuss, being duly moved and seconded, the meeting adjourned at approximately 5:39 p.m.

SUBMITTED BY:

eScribers, LLC