



**SCOTTSDALE AIRPORT ADVISORY COMMISSION
PUBLIC MEETING
OFF-SITE LOCATION
Hampton Inn and Suites
Roadrunner Room
16620 N. Scottsdale Road, Scottsdale, AZ
Wednesday, January 17, 2018**

MINUTES

PRESENT: John Celigoy, Chair
Bob Hobbi, Vice Chair (telephonic)
Brad Berry
John Berry
Cory Little
Kevin Maxwell
Larry Bernosky

STAFF: Carmen Williams, Management Analyst
Chris Read, Airport Operations Manager
Gary Mascaro, Aviation Director
Greg Bloomberg, Scottsdale Senior Planner
Danielle Casey, Economic Development Director

GUESTS: Todd Spitzer, Ion Air Group, LLC
Rick Wielebski, Ross Aviation
Moshe Bar, Lookout Peak, LLC
Mark Edelman, Manager-Planning and Engineering, Arizona State Land Department
Michael Donahoe, Scottsdale West Holdings, LLC

CALL TO ORDER

Chair Celigoy called the meeting to order at 6:00 p.m.

ROLL CALL

A formal roll call confirmed the presence of Commissioners as noted above.

PLEDGE OF ALLEGIANCE

Chair Celigoy led the meeting in the pledge of allegiance.

AVIATION DIRECTOR'S REPORT

Gary Mascaro, Aviation Director provided a brief update on the Terminal Area Redevelopment Project. The steel framing for the new business center office is up. The project is on schedule for a May opening of the hangars and an August opening for the business center.

Today will be Commissioner Hobbi's last meeting, after serving a six-year term. Mr. Mascaro thanked him for his work over the years. Chair Celigoy thanked Commissioner Hobbi for his service to the City of Scottsdale and the Airport Advisory Commission. Commissioner Hobbi thanked the Commission for the recognition.

APPROVAL OF MINUTES

1. Regular Meeting: November 15, 2017

Commissioner Maxwell made a motion to approve the regular meeting minutes of November 15, 2017 as presented. Commissioner John Berry seconded the motion, which carried by a unanimous vote of seven (7) to zero (0).

PUBLIC COMMENTS

There were no public comments.

REGULAR AGENDA ITEMS 1 - 18

1. Election of Officers

Mr. Mascaro stated that the bylaws require that in January of each year, that Commission vote on the Chair and Vice Chair positions. The term of office is one year. No officer shall succeed him- or herself more than one time. Chair Celigoy called for nominations.

Commissioner Brad Berry made a motion to reappoint John Celigoy to serve as Chair. Commissioner John Berry seconded the motion, which carried by a unanimous vote of seven (7) to zero (0).

Commissioner John Berry made a motion to reappoint Commissioner Little to serve as Vice Chair. Commissioner Maxwell seconded the motion, which carried by a unanimous vote of seven (7) to zero (0).

2. Discussion and Possible Action Regarding Airport Advisory Commission By-Laws

Mr. Mascaro stated that this was an opportunity to make any adjustments or changes to the By-Laws. There were no recommended revisions.

3. Ratification of Airport Aeronautical Business Permit for Ion Air Group, LLC to Conduct Aircraft Charter Brokerage Services at the Scottsdale Airport

Carmen Williams, Management Analyst stated that Ion Air Group, LLC has an office on 75th Street in the Airpark. They offer annual jet memberships and work with various Part 135 operators to bill seats on the flights. They have met the requirements of the Aeronautical Business Permit and submitted the proper documentation. Todd Spitzer was present as a company representative to answer any questions. Mr. Spitzer described Ion as a member-based program, providing any jet anywhere in the world within a four-hour notice. The membership is slightly less than \$5,000 per year. There are pre-negotiated rates with operators. They expect to have 200 to 300 hours per month in charter service with approximately 10 percent out of Scottsdale. Chair Celigoy asked if they will have fleet based in Scottsdale. Mr. Spitzer explained that Ion is not an operator. They are purely an air charter broker. Officers will be based in Scottsdale with worldwide services. For customers utilizing Scottsdale Airport they will arrive or depart via Ross or Signature. The bulk of business is done on the East Coast.

Commissioner John Berry made a motion to approve Ion Air Group to conduct charter brokerage services at the Scottsdale Airport. Commissioner Maxwell seconded the motion, which carried by a unanimous vote of seven (7) to zero (0).

4. Ratification of Airpark Aeronautical Business Permit for Lookout Peak, LLC to Conduct Hangar/Shade Leasing Services in the Scottsdale Airpark

Ms. Williams stated that Lookout Peak, LLC recently acquired a parcel on Helm Drive and will be subleasing the aircraft parking space to Ross Aviation. They have submitted all the proper documentation. Business representative Moshe Bar was present to answer any questions. In response to a question from Chair Celigoy, Mr. Bar confirmed that Ross Aviation will be their only tenant.

Commissioner Brad Berry made a motion to approve Lookout Peak, LLC to Conduct Hangar/Shade Leasing Services in the Scottsdale Airpark. Commissioner Maxwell seconded the motion, which carried by a unanimous vote of seven (7) to zero (0).

5. Ratification of Two (2) Airpark Aeronautical Business Permits for SDL AZ Holdings, LLC dba Ross Aviation to Conduct Hangar/Shade Leasing Services in the Scottsdale Airpark

Ms. Williams clarified that the applications refer to two separate parcels, which is the reason for the two separate aeronautical business permits. They will store aircraft under a sublease. The first parcel is located at 7333 East Helm Drive in the southern portion of the Airpark. The second parcel is located at 7345 East Acoma. Air Lane has an existing aeronautical business permit and has owned the parcel since 2007 and have the ADP. SDL AZ Holdings has met all the requirements of the aeronautical business permits and have submitted all proper documentation.

Chair Celigoy asked for clarification that this an additional business for Ross. Rick Wielebski, Ross Aviation said it is additional hangar and storage space for various aircraft sizes. Ross's

current 100,000 square feet of hangar space is at 120 to 140 percent occupancy, so more space is needed. In response to a question from Chair Celigoy, Mr. Wielebski said the largest aircraft that would fit into the space is a Citation.

Vice Chair Little made a motion to approve both permits for SDL AZ Holdings, LLC dba Ross Aviation to Conduct Hangar/Shade Leasing Services in the Scottsdale Airpark. Commissioner John Berry seconded the motion, which carried by a unanimous vote of seven (7) to zero (0).

6. Discussion and Discussion and Possible Action to Recommend Approval of 19-ZN-2002 #6 (Crossroads East), a Zoning District Map Amendment to Revise the Crossroads East Planned Community (P-C) District Development Plan

Chair Celigoy stated that the zoning includes 237 acres of Planned Airpark Core (PCP) zoning with base heights up to 84 feet and bonus building heights up to 115 feet. It would increase residential dwelling units from 4,569 to 6,569 and reduce acreage in I-1 zoning from 447 acres to 210 acres. It also includes planning of two proposed State Land auctions on approximately 1,000 acres located east of Scottsdale Road and the north and south sides of the Loop 101 Freeway.

Greg Bloomberg, Scottsdale Senior Planner, explained that the application is by the State Land Department to update their Master Development Plan for Crossroads East. The application does not include specific site plans or building elevations. Vice Chair Little asked about a time frame for the development. Mr. Bloomberg said it is just an update to the Master Plan, which is more zoning and land use related. After review by this Commission, it will go to the Planning Commission and to City Council. He was unable to provide a specific time frame at this point.

Vice Chair Little asked whether the move is intended to allow the State to market the land with specific zoning when then it goes to auction. Mr. Bloomberg confirmed the understanding. The property is approximately 1,000 acres bordered by Scottsdale Road on the west, the Grayhawk Community to the north, the City Water Treatment Facility to the east and the Princess to the south, with the Loop 101 bisecting the land. The land use budget identifies PCD comparable zoning districts with several zoning districts for a winning bidder to choose from. Two parcels have PRC, which is a planned regional center zoning as part of the PCD. As parcels go up for bid, a winning bidder may come to the City and work on getting the hard zoning. The specific heights are being applied for as part of the amendment to the Master Development Plan.

Commissioner John Berry stated that he is a developer in Scottsdale, having been through long, costly zoning fights with the City on height and never received approval for anything close to what is being proposed in this request. Chair Celigoy suggested that the presentation proceed and questions held to the end.

Mr. Bloomberg reviewed the General Plan for the Crossroads project, most of it being designated as mixed use neighborhoods with a regional overlay. There is an area of land east of Hayden designated as employment, I-1, commercial office. The Airpark Master Plan calls for it to be mostly Airpark mixed use residential and employment. The four primary application components include:

- Addition of 237 acres of Planned Airpark Core (PCP) zoning to the land use budget, which would include base heights up to 84 feet and bonus building heights up to 115 feet.
- Increase total number of available residential dwelling units from 4,569 to 6,569 dwelling units, representing a 31 percent increase.
- Reduction in total number of available acres for Industrial Park (I-1) zoning from 447 acres to 210 acres
- Planning of two proposed State Land auctions under discussion (120 acres at the northwest corner of Loop 101 and Hayden Road, and 50 acres at the southwest corner of Loop 101 and Hayden Road)

In response to a question from Vice Chair Little about the anticipated timeline for the auction, Mark Edelman, Manager-Planning and Engineering, Arizona State Land Department, estimated it to be six months.

Mr. Bloomberg reviewed the land use budget for the area. In 2002, there were planning units established for Crossroads for Master Planning purposes and infrastructure. It was subsequently determined that having four was unrealistic when considering that each planning unit is 250 to 300 acres. The State proposed increasing the number of planning units to 11, which makes it easier from a master planning perspective for developers to provide infrastructure plans for drainage, water, sewer and roads. The character areas were established mainly as buffers for the residential and the resort to the south, however many people were confused by the term "character." The State proposes to rename them as transition areas.

In response to a question from Commissioner McKenzie, Mr. Bloomberg said mixed use is defined as a combination of commercial and residential uses.

Mr. Bloomberg stated that along the freeway corridor, the proposal would have maximum heights of 115 feet within 220 feet of the Loop 101 Freeway and would gradually decrease farther into the project.

Mr. Edelman provided a historical summary of the Arizona State Land Department. State Trust land identified in the presentation was granted to the State primarily for the benefit of K-12 schools. Every acre has a dedicated beneficiary, with 83 percent designated for K-12 schools. There are 12 other beneficiaries, including public universities, School for Deaf and Blind, Department of Corrections and the Pioneers Home. The objective is to maximize revenue from the lands. The money goes to the State Treasurer for investment and the revenue is distributed to the beneficiaries. Every dollar earned goes into the Trust. The legislature then decides how much to fund the Department out of the General Fund each year. He reviewed the history of the land comprising Crossroads East. The request is to add PCP zoning. As Commissioner John Berry stated, this district type has not typically been available in the City of Scottsdale prior to today. Several potential buyers are showing great interest.

Commissioner John Berry commented that it is obvious they are trying to improve value by increasing density and height. However, he is puzzled that the City of Scottsdale, after fighting for decades against height increases, would be supportive. Mr. Edelman said he could not speak to whether City Council would approve the amendment.

Vice Chair Little asked how much the zoning change will increase the value of the land. Mr. Edelman said he would have to consult with an appraiser on the question. However, he has heard numbers in the range of \$500,000 to \$750,000 an acre.

Chair Celigoy recommended that Commissioners focus on the bullet points around the Airport Influence Area. Obviously a noise study would be required for FAA approval under Part 150. There will be an obvious impact from a 150 foot structure with residents inside the Class D airspace. Mr. Bloomberg noted that the PCP zoning district was approved by City Council and was intended primarily for areas in and around the Airpark, because this is where the regional overlay is located. City Council is already aware that these heights have the potential to occur. A request for a bonus height of 115 feet would have to be justified by demonstrating a public benefit. Originally, the FAA did not approve the height. However, after a request for additional analysis was allowed, the 30-day period of public outreach and analysis ensued. The FAA subsequently removed the presumed hazard designation, with the caveat that the buildings be marked and lighted accordingly. From a planning perspective, the PCP zoning which allows these building heights is consistent with both the General Plan and the Airpark Character Area Plan, because these are the areas where the PCP was anticipated to go.

Commissioner John Berry asked if any sponsors are actively pursuing taking this to auction. Mr. Edelman said that one parcel has an applicant already. He has not yet seen an appraisal. Because of the land values, there is much demand from the marketplace.

Vice Chair Little asked about the projected maximum density for residents. Mr. Bloomberg said he would have to follow up on this question, however he did not recall significant issues with density when approved by City Council and the Planning Commission.

In response to a question from Chair Celigoy, Mr. Bloomberg confirmed that there is zoning around the 101 suitable for a hotel.

Commissioner Hobbi commented that his sole purpose for joining the Commission several years ago was to protect the Airport against the continuous building around the Airport. He questioned whether it is in the public interest for the Scottsdale Airport to disappear. Neither Mr. Bloomberg nor Mr. Edelman could speak to this. The zoning amendment will enable anti-Airport groups to become larger by possibly allowing further development of residential areas surrounding the Airport. Chair Celigoy reminded Commissioners that their charter for this agenda item includes the State and City being present to represent themselves. The Commission's charge is to be the political arm for the Airport to make recommendations to City Council for action. The Commission is the first line of due diligence to make a recommendation to the City. The Commission does not actually approve anything. Commissioner Maxwell added that future specific developments will likely come before the Commission as well.

Commissioner John Berry asked about Mr. Mascaro's perspective. Mr. Mascaro said the Aviation Department has looked into this. If the property is sold and the new owner wants to do something different than what is already zoned, the owner will have to come back to this Commission for a recommendation to approve their request. Commissioner Bernosky said the plan equates to placing a small city right up against the Airport. A global impact analysis would be helpful.

Chair Celigoy asked about the next steps for the City Planning Department. Mr. Bloomberg said depending on the outcome of this hearing, there will be additional analysis, conversations with

the State and determination of whether the case is ready to go to a Planning Commission hearing. It will be taken to the Planning Commission for their recommendation and the Transportation Commission's recommendation and comments will be included in the report. With or without Planning Commission approval, it could still be presented to City Council for approval or denial. The Planning Commission may request to continue the case pending additional information. Chair Celigoy asked what other studies would be part of the normal due diligence for a project of this scale. Mr. Bloomberg described it as a 30,000 foot change in terms of the Master Plan Development Plan for Crossroads. Traffic counts and noise studies would be on a project by project basis.

Chair Celigoy asked if there are plans to build a high school on one of the parcels. Mr. Edelman said that from 2002 case, they are stipulated to meet with the Paradise Valley School District and provide a 10 acre middle school site on the property north of the 101.

Chair Celigoy suggested the possibility of requesting more information. Based on the conversation, in order to achieve more due diligence, it has to move forward to City Council.

Commissioner John Berry noted that there are already thousands of noise complaints from the existing development around the Airport. The addition of 15,000 people right next to the Airport will multiply this existing problem. He recommends declining the amendment.

Commissioner John Berry made a motion to reject approval of 19-ZN-2002 #6 (Crossroads East). Commissioner Hobbi seconded the motion, which carried by a vote of six (6) to zero (1). Commissioner Maxwell dissented.

7. Discussion and Possible Action to Recommend Adoption of Resolution No. 11011 Authorizing Lease Agreement No. 2016-028-COS-A1 Amendment No. 1 with Gemini Air Group, Inc. for the Lease of Two Hangar Facilities Located at the Scottsdale Airport

Ms. Williams explained that the Resolution is for the lease of the two hangars to be constructed by the City as part of the future aviation business center. This is an amendment to the original lease agreement that was executed in June, 2016 with Gemini Air Group for the two hangars that are under construction. The original lease rent was based on a conceptual design of the two hangars and support space totaling 65,000 square feet. Since they are now at final design with the two hangars under construction, the monthly lease rent is being amended. The square footage now totals 66,464 square feet. No other lease terms have been changed. The lease term is 20 years with one option to renew at 10 years.

Commissioner Brad Berry asked about the original rent amount. Ms. Williams said there are different lease rates, depending on Hangar A and B. The increase was less than \$2,000.

Vice Chair Little made a motion to adopt Resolution No. 11011 authorizing lease agreement No. 2016-028-COS-A1 Amendment No. 1 with Gemini Air Group. Commissioner John Berry seconded the motion, which carried by a unanimous vote of seven (7) to zero (0).

8. Discussion and Possible Action to Recommend Adoption of Resolution No. 11006 Authorizing Lease Agreement No. 2018-015-COS with Volanti Restaurant and Lounge, LLC for the Lease of Restaurant and Office Space Located at the Future Aviation Business Center at Scottsdale Airport

Ms. Williams stated that Agenda Item 8 also includes the termination of two existing lease agreements, 2016-031 and 031 with Mazza Concepts, LLC. The City entered into two separate leases with Mazza Concepts in June, 2016 for the restaurant and catering space in the future Aviation Business Center. Staff recommended termination of the two agreements, to be replaced with one combined new agreement. The legal entity, Mazza Concepts, was never properly formed under the original lease and has since been replaced with their new name, Volanti Restaurant and Lounge, LLC. In addition, the final design square footage and the layout of the office has changed considerably, which would affect the monthly base rent. The lease term is 10 years with two options to renew at 5 years each.

Chair Celigoy asked about the lease terms for the Zulu Caffé. Mr. Mascaro stated his belief that it was a 10-year term as 5 years with five 1-year options. Chair Celigoy noted that when Zulu Caffé's business was down, they asked the Commission for relief on the operating hours. He asked whether this proposed lease includes operating hours. Mr. Mascaro said it includes operating hours and is very restrictive on requirements, because of the investments in the new facility. The lease does give flexibility, if there is an economic downturn, to adjust the hours. It gives Mr. Mascaro the ability to make the agreements, so staff does not have to come back for approval.

Vice Chair Little made a motion to adopt Resolution No. 11006 authorizing lease agreement No. 2018-015-COS with Volanti Restaurant and Lounge. Commissioner John Berry seconded the motion, which carried by a unanimous vote of seven (7) to zero (0).

9. Discussion and Possible Action to Recommend Adoption of Resolution No. 11012, Contract No. 2018-020-COS with Scottsdale West Holdings, LLC for the Lease of Office Space in the Future Aviation Business Center at Scottsdale Airport

Ms. Williams said this is a new lease agreement on 1,678 square feet of office space on the ground floor of the Aviation Business Center. The space includes conference room and multiple offices that may be subleased by the tenant. The term of the lease is 5 years with two options to extend at 3 years each. Vice Chair Little asked what type of business Scottsdale West Holdings runs. Michael Donahoe, Scottsdale West Holdings, LLC, was present to address the question. Mr. Donahoe said the company has been in business over 20 years and himself personally at the Airport since 1966. He described himself as a retired attorney doing consulting for aviation-type businesses.

Chair Celigoy asked whether branding will be visible in the terminal area. Mr. Mascaro confirmed that the lease will allow them to brand on their main entry door and on directional signs. Mr. Donahoe also operated out of the old Aviation Business Center and staff is glad to have him come back.

Commissioner John Berry inquired as to how many units they will have. Mr. Donahoe said there will be a maximum of four.

Vice Chair Little made a motion to adopt Resolution No. 11012, authorizing lease agreement No. 2018-020-COS with Scottsdale West Holdings, LLC. Commissioner John Berry seconded the motion, which carried by a unanimous vote of seven (7) to zero (0).

10. Discussion and Possible Action to Approve Airport Advisory Commission Annual Report

Mr. Mascaro stated that every January, the City Council requests all boards and commissions to provide an annual report of work done during the year as well as potential and anticipated upcoming issues. The report was previously provided to Commissioners for review. Staff does not anticipate any key issues arising in 2018. The focus was on significant work product, such as construction contract for the north box hangar development.

Vice Chair Little made a motion to approve the Airport Advisory Commission Annual Report with no additions. Commissioner Brad Berry seconded the motion, which carried by a unanimous vote of seven (7) to zero (0).

11. Discussion and Input Regarding Quarterly Noise Complaint Summary Report

Mr. Mascaro stated that for the last quarter of 2017, there were 46 standard complainants and 26 new complainants for a total of 72 total complainants. For the 4th quarter comparison, in 2016 there were nearly double the amount of complaints (3,519) compared to 2017 (1,668).

Commissioner Bernosky asked whether there is a explanation for the significant decrease in complaints. Mr. Mascaro said there was no indication as to the reason, however last year at this time, the FAA Sky Harbor issue was garnering much attention. When there is awareness in the news, there can be an increase in complaints. Vice Chair Little asked if a specific complainant has reduced their complaint volume. Mr. Mascaro said there is nothing specific to note in terms of that trend.

12. Discussion and Input Regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations and Revocations

Ms. Williams said the changes for the month include the four aeronautical business permits on the agenda this evening. There was one permit revocation for Centerline Aircraft on the Airport side. It was revoked for nonpayment of dues. There was one cancelation for in-flight catering by the Chicken Scoop.

In response to a question from Chair Celigoy, Ms. Williams explained that Centerline Aircraft does not have an active permit at this time and is unable to perform maintenance activity on the Airport. They can still be a based aircraft owner. They previously had an office out of Signature and no longer have a presence at that location.

13. Discussion and Input Regarding the Monthly Construction Report

Chris Read, Airport Operations Manager, said that the Terminal Area Redevelopment Project is 18 percent complete, based on financial details. He reviewed photographs of the progress.

The Transient April Reconstruction Project is 97 percent complete. There are remaining issues with pavement, however enough pavement was in place to support the Barrett-Jackson event. The Taxiway A Reconstruction Project starts on January 22nd.

14. Discussion and Input Regarding Monthly Operations Report for November and December

Mr. Read stated that total based aircraft amounts are up from last year. There were six Alert 2's during November and December. There has been a spike in enforcement actions. This is attributable to the recent approval of an additional Airport operations staff member and the ability to more closely watch activity on the airfield.

For the U.S. Customs report, the FYTD total revenue is \$242,125 (down slightly from last year's total of \$254,075), total uses per month of 113 (up from last year's total of 107) and total uses FYTD at 416 (down slightly from last year's total of 445). There were a total of 10 U.S. visits for December. Total PPR operating over 75,000 pounds was 49 for calendar year 2017.

Commissioner John Berry stated that he landed yesterday before the Airport closed and saw what appeared to be a Beech Duke. Mr. Read described the incident and said the Airport was closed for approximately an hour and a half.

15. Discussion and Input Regarding Financial Report for October and November

Ms. Williams focused on the November report. Year-to-date revenues are \$1.25 million with expenses at \$1.2 million, which is under budget. There is a positive net balance of \$45,000. In comparison to last year, they are slightly behind on revenues at 13 percent; expenses were even with last year. The Aviation Fund cash balance as of November is \$9.7 million. In November, Airport jet fuel accounted for 66 percent of total fuel flowage. AVGAS was 3.6 percent and Airpark was 30.3 percent. Compared to last year, flowage is up 4.1 percent overall. For year-to-date, they are ahead by nearly 6 percent over last year.

Vice Chair Little asked if the fire truck has been deployed. Ms. Williams said it is on order but has not been received. The lead time is 8 to 10 months.

16. Discussion and Input Regarding Public Outreach Programs and Planning Projects

Mr. Mascaro addressed the NextGen/Phoenix Metroplex, noting that the FAA and the City of Phoenix came to a settlement in the litigation regarding adjustments to the flight paths. The focus was on departures from Sky Harbor going west near the historical district. They were looking into temporary modifications to the flight tracks, which they anticipate implementing in April in order to get as close as possible to the old flight track way. The next step is to evaluate all the flight tracks with the FAA, going through a public process, which was not done last time. They will seek input from all impacted cities, including Scottsdale, Tempe, Glendale and Phoenix. At that time, the FAA will drive potential new changes to the existing flight tracks. Public outreach is scheduled to begin in the summer.

In terms of the marketing program, there has been great press in the Construction Equipment Guide. There was a video on CBS 5, which just came out yesterday. Listserv were sent on the box hangar project, a holiday message, and the Taxiway A project, which begins Monday. Staff will be attending the NBAA Schedulers and Dispatchers convention in February. In terms of community outreach, a short video of construction of the executive hangars was sent out via subscription notice. The Sixth Annual Run the Runway is scheduled for April 7, 2018. The main location will be at the Thunderbird Park and Ride Facility, off Scottsdale Road and Thunderbird. There were six projects in November and three in December listed in the planning and zoning reports within the Airport Influence Area. There were 14 voluntary curfew letters in November and seven in December.

Chair Celigoy asked for clarification that the Crossroads zoning issue will still move forward for review by the City Council. Mr. Mascaro said it will flow to the Planning Commission and then to City Council. The applicant has the choice to pull it, make amendments or adjustments. This would trigger the process to flow back to this Commission. In response to a question from Chair Celigoy, Mr. Mascaro stated he did not have a timeline for when it will be presented to City Council. If the process continues as customary, it will be presented this quarter. City Council asked that staff inform the Commission when the issue is placed on the Planning Commission and City Council agendas.

17. Administrative Report from the Aviation Director, or Designee, Regarding the Status of Pending Aviation-Related Items

Mr. Mascaro stated that the three contracts recommended for approval will go on consent agenda to the City Council on February 20th.

18. Discussion and Possible Action to Modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar

Mr. Mascaro said the 2018 calendar has been posted and Commissioners are welcome to make any adjustments.

PUBLIC COMMENT

There were no public comments.

FUTURE AGENDA ITEMS

Commissioner John Berry said he would be contacting Council Members to get their perspectives on the Crossroads East item.

Commissioner Maxwell asked whether the Commission has the opportunity to have study sessions on big items that come before the Commission. Mr. Mascaro said he believes the bylaws allow this. Commissioner Maxwell said his opposition to the recommendation for rejection was not an endorsement of the project. It was an effort to seek further evaluation. Chair Celigoy asked about the appropriate forum for a study session. Mr. Mascaro said he

would have to evaluate the bylaws, but his recollection is that by agreement of the Chair, Vice Chair and Mr. Mascaro, this could be set up as a public meeting. In response to a question from Chair Celigoy, Mr. Mascaro said it might be unlikely that the State and City representatives would return for the meeting, as the vote in the Transportation Commission has already taken place. Chair Celigoy requested that Mr. Mascaro clarify the possibility of the scheduling of a study session and provide the answer when possible.

Commissioner Maxwell suggested that for complex issues with large quantities of data, the Commission should request a study session prior to presentation of the item for a vote. Mr. Mascaro added that the Commission also has the option to bring the item back for further discussion next month in order to provide additional data to City Council.

Chair Celigoy made a motion to add the Crossroads East item on the February agenda for further discussion. Commissioner John Berry seconded the motion, which carried by a unanimous vote of seven (7) to zero (0).

ADJOURNMENT

With no further business to discuss, being duly moved and seconded, the meeting adjourned at approximately 7:37 p.m.

SUBMITTED BY:

eScribers, LLC