

# SCOTTSDALE AIRPORT ADVISORY COMMISSION MEETING NOTICE AND AGENDA



Wednesday, January 17, 2018

6:00 p.m.

OFF-SITE LOCATION

Hampton Inn and Suites

Roadrunner Room

16629 N. Scottsdale Road, Scottsdale, AZ



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## AIRPORT ADVISORY COMMISSION

John Celigoy, Chair

Bob Hobbi, Vice Chair

Brad Berry

Cory Little

Larry Bernosky

John Berry

Kevin Maxwell

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## MARKED AGENDA

**Call to Order – 5:59 PM**

**Roll Call – ALL PRESENT (COMMISSIONER HOBBI TELEPHONICALLY)**

**Pledge of Allegiance**

**Aviation Director's Report – AVIATION DIRECTOR MASCARO PROVIDED AN UPDATE ON THE TERMINAL AREA REDEVELOPMENT PROJECT. THE PROJECT IS ON SCHEDULE WITH THE HANGARS BEING COMPLETED IN MAY 2018 AND THE AVIATION BUSINESS CENTER IN AUGUST 2018. DIRECTOR MASCARO ALSO THANKED COMMISSIONER HOBBI FOR HIS DEDICATED SERVICE AS A MEMBER OF THE AIRPORT ADVISORY COMMISSION FOR A TOTAL OF 6 YEARS.**

**Approval of Minutes**

Regular Meeting: November 15, 2017

**COMMISSIONER MAXWELL MADE A MOTION TO APPROVE THE REGULAR MEETING MINUTES OF NOVEMBER 15, 2017. COMMISSIONER JOHN BERRY SECONDED THE MOTION, WHICH CARRIED 7/0**

**Public Comment - NONE**

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to Aviation Staff. Public Comment time is reserved for citizen comment regarding non-agendized items. No official action can be taken on these items. Public Comment is limited to a total of 15 minutes at the beginning and 15 minutes at the end of the meeting. **Speakers are limited to three minutes to address the Commission during "Public Comment."**

Persons with a disability may request a reasonable accommodation by contacting Airport Administration (480-312-2321). Requests should be made 24 hours in advance or as early as possible to allow time to arrange accommodation. For TTY Users, the Arizona Relay Service (1-800-367-8939) may contact the Aviation Department (480-312-2321).

## REGULAR AGENDA

## ITEMS 1-18

**How the Regular Agenda Works:** The Commission takes a separate action on each item on the Regular Agenda. If you wish to address the Commission regarding any or all of the items on the Regular Agenda, please complete a Comment Card for each topic you wish to address and submit it to Aviation Staff. Speakers will be given three minutes to speak per item. Additional time may be granted to speakers representing two or more persons. Cards for designated speakers and the persons they represent must be submitted together. **Comment cards must be submitted before public testimony has begun on any Regular Agenda or Public Hearing item.**

1. Election of Officers

*Pursuant to By-laws of the Scottsdale Airport Advisory Commission, Section I. Organization paragraph 101. Elections. The Commission shall, in regular session following the first day of January of every year, elect from its members a Chair and Vice Chair. The term of office shall be one year and no officer shall succeed him or herself more than once.*

Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)  
**COMMISSIONER BRAD BERRY MADE A MOTION TO REAPPOINT JOHN CELIGOY TO SERVE AS CHAIR. COMMISSIONER JOHN BERRY SECONDED THE MOTION, WHICH CARRIED 7/0**

**COMMISSIONER JOHN BERRY MADE A MOTION TO APPOINT COMMISSIONER LITTLE TO SERVE AS VICE CHAIR. COMMISSIONER MAXWELL SECONDED THE MOTION, WHICH CARRIED 7/0**

2. Discussion and possible action regarding Airport Advisory Commission By-Laws

*Pursuant to the By-Laws of the Scottsdale Airport Advisory Commission, Section IV, Rules and Amendments, Paragraph 401. Amended Procedures.*

Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)  
**NO ACTION**

3. Ratification of Airport Aeronautical Business Permit for Ion Air Group, LLC to conduct aircraft charter brokerage services at the Scottsdale Airport

Staff contact: Carmen Williams, Management Analyst, 480-312-8475,  
[cawilliams@scottsdaleaz.gov](mailto:cawilliams@scottsdaleaz.gov)

**COMMISSIONER JOHN BERRY MADE A MOTION TO APPROVE ION AIR GROUP TO CONDUCT CHARTER BROKERAGE SERVICES. COMMISSIONER MAXWELL SECONDED THE MOTION, WHICH CARRIED 7/0**

4. Ratification of Airpark Aeronautical Business Permit for Lookout Peak, LLC to conduct hangar/shade leasing services in the Scottsdale Airpark

Staff contact: Carmen Williams, Management Analyst, 480-312-8475,  
[cawilliams@scottsdaleaz.gov](mailto:cawilliams@scottsdaleaz.gov)

**COMMISSIONER BRAD BERRY MADE A MOTION TO APPROVE LOOKOUT PEAK TO CONDUCT HANGAR/SHADE LEASING SERVICES. COMMISSIONER MAXWELL SECONDED THE MOTION, WHICH CARRIED 7/0**

5. Ratification of two (2) Airpark Aeronautical Business Permits for SDL AZ Holdings, LLC dba Ross Aviation to conduct hangar/shade leasing services in the Scottsdale Airpark

Staff contact: Carmen Williams, Management Analyst, 480-312-8475,  
[cawilliams@scottsdaleaz.gov](mailto:cawilliams@scottsdaleaz.gov)

**VICE CHAIR LITTLE MADE A MOTION TO APPROVE BOTH PERMITS FOR SDL AZ HOLDINGS TO CONDUCT HANGAR/SHADE LEASING SERVICES. COMMISSIONER JOHN BERRY SECONDED THE MOTION, WHICH CARRIED 7/0**

6. Discussion and possible action to recommend approval of 19-ZN-2002#6 (Crossroads East), a zoning district map amendment to revise the Crossroads East Planned Community (P-C) District Development Plan, including adding 237 acres of Planned Airpark Core (PCP) zoning with base heights up to 84 feet and bonus building heights up to 116 feet; increasing residential dwelling units from 4,569 to 6,330; reducing acreage in I-1 zoning from 447 acres to 210 acres; and planning of two proposed state land auctions (120 acres northwest of Hayden Road and 101 freeway and 50 acres southwest of Hayden Road and 101 freeway) on +/- 1,000 acres located east of Scottsdale Road on the north and south sides of the Loop 101 freeway  
Contact: Greg Bloemberg, Senior Planner, 480-312-4306, [gblo@scottsdaleaz.gov](mailto:gblo@scottsdaleaz.gov)  
**COMMISSIONER BRAD BERRY MADE A MOTION TO REJECT APPROVAL OF 19-ZN-2002 #6 CROSSROADS EAST. COMMISSIONER HOBBI SECONDED THE MOTION, WHICH CARRIED 6/1 (KM)**
7. Discussion and possible action to recommend adoption of Resolution No. 11011 authorizing lease agreement No. 2016-028-COS-A1 Amendment No. 1 with Gemini Air Group, Inc. for the lease of two hangar facilities located at the Scottsdale Airport  
Staff contact: Carmen Williams, Management Analyst, 480-312-8475, [cawilliams@scottsdaleaz.gov](mailto:cawilliams@scottsdaleaz.gov)  
**VICE CHAIR LITTLE MADE A MOTION TO ADOPT RESOLUTION NO. 11011 AUTHORIZING LEASE AGREEMENT NO. 2016-028-COS-A1 WITH GEMINI AIR GROUP. COMMISSIONER JOHN BERRY SECONDED THE MOTION, WHICH CARRIED 7/0**
8. Discussion and possible action to recommend adoption of Resolution No. 11006 authorizing lease agreement No. 2018-015-COS with Volanti Restaurant and Lounge, LLC for the lease of restaurant and office space located at the future Aviation Business Center at Scottsdale Airport  
Staff contact: Carmen Williams, Management Analyst, 480-312-8475, [cawilliams@scottsdaleaz.gov](mailto:cawilliams@scottsdaleaz.gov)  
**VICE CHAIR LITTLE MADE A MOTION TO ADOPT RESOLUTION NO. 11006 AUTHORIZING LEASE AGREEMENT NO. 2018-015-COS WITH VOLANTI RESTAURANT AND LOUNGE. COMMISSIONER JOHN BERRY SECONDED THE MOTION, WHICH CARRIED 7/0**
9. Discussion and Possible Action to Recommend Adoption of Resolution No. 11012, Contract No. 2018-020-COS with Scottsdale West Holdings, LLC for the lease of office space in the future Aviation Business Center at Scottsdale Airport  
Staff contact: Carmen Williams, Management Analyst, 480-312-8475, [cawilliams@scottsdaleaz.gov](mailto:cawilliams@scottsdaleaz.gov)  
**VICE CHAIR LITTLE MADE A MOTION TO ADOPT RESOLUTION NO. 11012 AUTHORIZING LEASE AGREEMENT NO. 2018-020-COS WITH SCOTTSDALE WEST HOLDINGS. COMMISSIONER JOHN BERRY SECONDED THE MOTION, WHICH CARRIED 7/0**
10. Discussion and possible action to approve Airport Advisory Commission Annual Report  
Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)  
**VICE CHAIR LITTLE MADE A MOTION TO APPROVE THE AIRPORT ADVISORY COMMISSION ANNUAL REPORT WITH NO ADDITIONS. COMMISSIONER BRAD BERRY SECONDED THE MOTION, WHICH CARRIED 7/0**
11. Discussion and input regarding Quarterly Noise Complaint Summary Report  
Staff contact: Sarah Ferrara, Aviation Planning & Outreach Coordinator, 480-312-8482, [sferrara@scottsdaleaz.gov](mailto:sferrara@scottsdaleaz.gov)

12. Discussion and input regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations, and Revocations  
Staff contact: Carmen Williams, Management Analyst, 480-312-8475, [cawilliams@scottsdaleaz.gov](mailto:cawilliams@scottsdaleaz.gov)
13. Discussion and input regarding the Monthly Construction Report  
Staff contact: Chris Read, Airport Operations Manager, 480-312-2674, [cread@scottsdaleaz.gov](mailto:cread@scottsdaleaz.gov)
14. Discussion and input regarding Monthly Operations Report for November and December  
Staff contact: Chris Read, Airport Operations Manager, 480-312-2674, [cread@scottsdaleaz.gov](mailto:cread@scottsdaleaz.gov)
15. Discussion and input regarding Financial Report for October and November  
Staff contact: Carmen Williams, Management Analyst, 480-312-8475, [cawilliams@scottsdaleaz.gov](mailto:cawilliams@scottsdaleaz.gov)
16. Discussion and input regarding Public Outreach Programs and Planning Projects  
Staff contact: Sarah Ferrara, Aviation Planning & Outreach Coordinator, 480-312-8482, [sferrara@scottsdaleaz.gov](mailto:sferrara@scottsdaleaz.gov)
17. Administrative report from the Aviation Director, or designee, regarding the status of pending aviation-related items  
Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)
18. Discussion and possible action to modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar  
Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)  
**NO ACTION**

**Public Comment - NONE**

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**Future Agenda Items**

Discussion and possible action to add Commissioner requested item on a future agenda.

**CHAIR CELIGOY MADE A MOTION TO ADD THE CROSSROADS EAST ITEM ON THE FEBRUARY AGENDA FOR FURTHER DISCUSSION. COMMISSIONER JOHN BERRY SECONDED THE MOTION, WHICH CARRIED 7/0**

**Adjournment - 7:37 PM**