

**SCOTTSDALE AIRPORT ADVISORY COMMISSION  
MEETING NOTICE AND AGENDA**



**Wednesday, September 20, 2017  
6:00 p.m.  
Scottsdale Airport Operations Center  
15255 N. Airport Drive, Scottsdale, AZ**



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**AIRPORT ADVISORY COMMISSION**

John Celigoy, Chair

Bob Hobbi, Vice Chair

John Berry

Kevin Maxwell

Brad Berry

Cory Little

Steve Ziomek

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**MARKED AGENDA**

**Call to Order – 6:01 PM**

**Roll Call - COMMISSIONER CORY LITTLE ABSENT**

**Pledge of Allegiance**

**Aviation Director's Report – AVIATION DIRECTOR MASCARO PROVIDED A BRIEF UPDATE ON THE TERMINAL AREA REDEVELOPMENT PROJECT. THE PROJECT IS STILL ON SCHEDULE FOR HANGARS OPENING IN MAY 2018 AND AVIATION BUSINESS CENTER IN JULY 2018. ALSO, HE THANKED COMMISSIONER ZIOMEK FOR HIS 6 YEARS OF PUBLIC SERVICE ON THE COMMISSION SINCE THIS WAS HIS LAST MEETING.**

The public body may not propose, discuss, deliberate or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

**Approval of Minutes**


Regular Meeting: June 19, 2017

Special Meeting: August 14, 2017

**VICE CHAIR HOBBI MADE A MOTION TO APPROVE THE REGULAR MEETING MINUTES OF JUNE 19 AND THE SPECIAL MEETING MINUTES OF AUGUST 14. COMMISSIONER ZIOMEK SECONDED THE MOTION, WHICH CARRIED 6/0**

**Public Comment - NONE**

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to Aviation Staff. Public Comment time is reserved for citizen comment regarding non-agendized items. No official action can be taken on these items. Public Comment is limited to a total of 15 minutes at the beginning and 15 minutes at the end of the meeting. **Speakers are limited to three minutes to address the Commission during "Public Comment."**

 Persons with a disability may request a reasonable accommodation by contacting Airport Administration (480-312-2321). Requests should be made 24 hours in advance or as early as possible to allow time to arrange accommodation. For TTY Users, the Arizona Relay Service (1-800-367-8939) may contact the Aviation Department (480-312-2321).

## REGULAR AGENDA

## ITEMS 1-13

**How the Regular Agenda Works:** The Commission takes a separate action on each item on the Regular Agenda. If you wish to address the Commission regarding any or all of the items on the Regular Agenda, please complete a Comment Card for each topic you wish to address and submit it to Aviation Staff. Speakers will be given three minutes to speak per item. Additional time may be granted to speakers representing two or more persons. Cards for designated speakers and the persons they represent must be submitted together. **Comment cards must be submitted before public testimony has begun on any Regular Agenda or Public Hearing item.**

1. Ratification of Airport Aeronautical Business Permit for Orange Olive Catering to conduct Off-Airport Catering Services at the Scottsdale Airport  
Staff contact: Carmen Williams, Management Analyst, 480-312-8475, [cawilliams@scottsdaleaz.gov](mailto:cawilliams@scottsdaleaz.gov)  
**VICE CHAIR HOBBI MADE A MOTION TO APPROVE ORANGE OLIVE CATERING TO CONDUCT OFF-AIRPORT CATERING SERVICES. COMMISSIONER ZIOMEK SECONDED THE MOTION, WHICH CARRIED 6/0**
2. Ratification of Airport Aeronautical Business Permit for JB's Executive Detailing to conduct Mobile Aircraft Washing Services at the Scottsdale Airport  
Staff contact: Carmen Williams, Management Analyst, 480-312-8475, [cawilliams@scottsdaleaz.gov](mailto:cawilliams@scottsdaleaz.gov)  
**VICE CHAIR HOBBI MADE A MOTION TO APPROVE JB'S EXECUTIVE DETAILING TO CONDUCT MOBILE AIRCRAFT WASHING SERVICES. COMMISSIONER JOHN BERRY SECONDED THE MOTION, WHICH CARRIED 6/0**
3. Discussion and possible action to consider recommending that City Council Adopt Resolution 10865 authorizing Contract 17PB033 in the amount of \$3,841,496.50 to J. Banicki Construction, Inc. for the Taxiway "A" Reconstruction Project  
Staff contact: Chris Read, Airport Operations Manager, 480-312-2674, [cread@scottsdaleaz.gov](mailto:cread@scottsdaleaz.gov)  
**COMMISSIONER BRAD BERRY MADE A MOTION TO RECOMMEND THAT THE CITY COUNCIL ADOPT RESOLUTION 10865 AUTHORIZING CONTRACT 17PB033 IN THE AMOUNT OF \$3,841,496.50 TO J. BANICKI CONSTRUCTION FOR THE TAXIWAY A RECONSTRUCTION PROJECT. VICE CHAIR HOBBI SECONDED THE MOTION, WHICH CARRIED 6/0**
4. Discussion and possible action regarding proposed addition to the Airpark Minimum Standards, Section 6-7, Aircraft Engine Overhaul Services  
Staff contact: Carmen Williams, Management Analyst, 480-312-8475, [cawilliams@scottsdaleaz.gov](mailto:cawilliams@scottsdaleaz.gov)  
**ITEM WAS TABLED UNTIL NEXT MONTH FOR FURHER DISCUSSION**
5. Discussion and possible action to consider recommending to City Council adoption of Resolution No. 10897 and authorization of Contract No. 2017-140-COS with Coffman and Associates, Inc. to provide planning services at Scottsdale Airport  
Staff contact: Sarah Ferrara, Aviation Planning & Outreach Coordinator, 480-312-8482, [sferrara@scottsdaleaz.gov](mailto:sferrara@scottsdaleaz.gov)  
**VICE CHAIR HOBBI MADE A MOTION TO RECOMMEND THAT THE CITY COUNCIL ADOPT RESOLUTION 10897 AUTHORIZING CONTRACT 2017-140-COS WITH COFFMAN AND ASSOCIATES TO PROVIDE PLANNING SERVICES. COMMISSIONER ZIOMEK SECONDED THE MOTION, WHICH CARRIED 6/0**

6. Discussion and input regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations, and Revocations  
Staff contact: Carmen Williams, Management Analyst, 480-312-8475, [cawilliams@scottsdaleaz.gov](mailto:cawilliams@scottsdaleaz.gov)
7. Discussion and input regarding Quarterly Noise Complaint Summary Report  
Staff contact: Sarah Ferrara, Aviation Planning & Outreach Coordinator, 480-312-8482, [sferrara@scottsdaleaz.gov](mailto:sferrara@scottsdaleaz.gov)
8. Discussion and input regarding the Monthly Construction Report  
Staff contact: Chris Read, Airport Operations Manager, 480-312-2674, [cread@scottsdaleaz.gov](mailto:cread@scottsdaleaz.gov)
9. Discussion and input regarding Monthly Operations Reports for June, July and August  
Staff contact: Chris Read, Airport Operations Manager, 480-312-2674, [cread@scottsdaleaz.gov](mailto:cread@scottsdaleaz.gov)
10. Discussion and input regarding Financial Reports for June and July 2017  
Staff contact: Carmen Williams, Management Analyst, 480-312-8475, [cawilliams@scottsdaleaz.gov](mailto:cawilliams@scottsdaleaz.gov)
11. Discussion and input regarding Public Outreach Programs and Planning Projects  
Staff contact: Sarah Ferrara, Aviation Planning & Outreach Coordinator, 480-312-8482, [sferrara@scottsdaleaz.gov](mailto:sferrara@scottsdaleaz.gov)
12. Administrative report from the Aviation Director, or designee, regarding the status of pending aviation-related items  
Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)
13. Discussion and possible action to modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar  
Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)  
**NO ACTION**

**Public Comment - NONE**

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**Future Agenda Items**

Discussion and possible action to add Commissioner requested item on a future agenda.

**NO ACTION**

**Adjournment - 7:19 PM**