



City Auditor
Proposed FY 2022/23 Audit Plan
City Council Approved August 22, 2022

Recurring Audits/Annual Reports

1. **FY 2021/22 External Financial/Compliance Audit** (contracted) – The City’s Charter requires the City Council to designate a CPA firm to perform an independent audit of the City’s annual financial statements, with the audit reports to be submitted to the Council. The City Auditor’s office administers the external audit firm’s contract and coordinates reports to the Audit Committee and the Council. These audits include the City’s Comprehensive Annual Financial Report; federally-required Single Audit; state-required reports (Annual Expenditure Limitation Report, Highway User Revenue Fund (HURF) compliance); and the Municipal Property Corporation, Scottsdale Preserve Authority and Community Facilities Districts annual financial reports.
2. **Biennial Certified Audit of Land Use Assumptions (LUA), Infrastructure Improvement Plan (IIP), and Development Impact Fees (DIF)** (contracted) – State law requires this biennial certified audit to be contracted as an alternative to establishing an advisory committee. This review will cover fiscal years 2020/21 and 2021/22.
3. **Follow-up on Status of Audit Recommendations** – Review, assess and report on the status of management’s corrective actions taken in response to prior audit recommendations. This review, implemented in late 2009, is now required by City Code.
4. **Integrity Line** – Investigate tips that are received related to potential fraud, waste or abuse of City resources and annually report on the results.
5. **E-Verify Compliance** – For selected City contractors, confirm they are using the federal E-Verify program as required by state law. The City is required by state law to check its contractor compliance.
6. **Selected Information Technology** (contracted) – Using services of a contracted specialist, evaluate a selected information system, operational area, or contract.

Carryforward Audits from FY 2021/22

7. **Purchasing Card Controls** – Review access and supervisory controls over and use of the City’s purchasing cards, including the transition to a new system.
8. **WestWorld Operations** – Evaluate management controls over and effectiveness of marketing, event contracts, billing, expenses, and other operational aspects.
9. **Selected Construction Contract** – This will continue the process of auditing selected construction contracts due to the large financial and operational investment they represent for the City. In particular, these audits may focus on the voter-approved Bond projects.

Additional Audits

10. **Victim Services** – Evaluate Victim Services operations, such as resources, notifications, referrals, and advocacy assistance provided. (This audit is from the FY 2021/22 Contingency audit list.)

11. **Risk Management Services** – Evaluate controls over and effectiveness of Risk Management operations. The audit may focus on the department’s safety, loss prevention, insurance, or claims programs. (This audit is from the FY 2021/22 Contingency audit list.)
12. **Emergency Management** – Evaluate whether the City’s emergency management program has processes in place to effectively plan and prepare for emergencies, including disaster identification, risk assessment, training, coordination and use of COVID- or other emergency-related funding.
13. **Investigative Services Case Management** – Evaluate effectiveness of the department’s case management controls.

Contingency Audits

1. **Potential SUSD audit** – Placeholder for potential additional intergovernmental agreement audit.
2. **Cash Handling Accountability** – On an unannounced basis, perform cash handling audits at selected locations for completeness and accuracy of records and compliance with city requirements.
3. **Library Operations Management** – Review the effectiveness of Library’s operations, including evaluating the potential impact of policy changes as a result of the evolving library environment.

Other Projects

- **Sunset Review** support for the Audit Committee’s FY 2022/23 reviews:
 - Human Services Commission (August 2022)
 - Judicial Appointments Advisory Board (August 2022)
 - Transportation Commission (October 2022)
 - Transportation Comm’n – Paths & Trails Subcommittee (October 2022)
 - Airport Advisory Commission (January 2023)
 - Veterans Advisory Commission (April 2023)
 - Tourism Development Commission (April 2023)
- **Audit Risk Assessment Model** maintenance
- **Special Requests** during the Audit Plan year