



City Auditor FY 2020/21 Audit Plan

City Council Approved August 24, 2020

Recurring Audits/Annual Reports

- 1 **FY 2019/20 External Financial/Compliance Audit** (contracted) – The City’s Charter requires the City Council to designate a CPA firm to perform an independent audit of the City’s annual financial statements, with the audit reports to be submitted to the Council. The City Auditor’s office administers the external audit firm’s contract and coordinates reports to the Audit Committee and the Council. These audits include the City’s Comprehensive Annual Financial Report; federally-required Single Audit; state-required reports (Annual Expenditure Limitation Report, Highway User Revenue Fund (HURF) compliance); and the Municipal Property Corporation, Scottsdale Preserve Authority and Community Facilities Districts annual financial reports.
- 2 **Follow-up on Status of Audit Recommendations** – Review, assess and report on the status of management’s corrective actions taken in response to prior audit findings and recommendations. This review, implemented in late 2009, is now required by City Code.
- 3 **Integrity Line** – Investigate tips that are received related to potential fraud, waste or abuse of City resources and annually report on the results.
- 4 **E-Verify Compliance** – For selected City contractors, confirm they are using the E-Verify program as required by state and federal law. The City is required by state statute to check contractor compliance.
- 5 **Biennial Certified Audit of Land Use Assumptions (LUA), Infrastructure Improvement Plan (IIP) and Development Impact Fees** (contracted) – State law requires this contracted biennial certified audit as an alternative to establishing an advisory committee. This contracted review will cover fiscal years 2018/19 and 2019/20.
- 6 **Triennial Review of City Court Minimum Accounting Standards** – Performed on a triennial basis as required by the state Supreme Court, this agreed-upon procedures review performed in accordance with applicable attestation standards will encompass 2018 – 2020.
- 7 **Triennial Review of City Auditor's Office** – Performed on a triennial basis as required by City Charter and Code for compliance with professional auditing standards, this quality control review will encompass 2018 – 2020.
- 8 **Selected Information Technology** (contracted) – Using services of a contracted specialist, evaluate a selected information system, operational area or contract. Potential audits include network vulnerability assessment, general controls and/or application controls.
- 9 **Selected Construction Contract** – This audit will continue the process of auditing selected construction contracts due to the large financial and operational investment they represent for the City.

Carryforward Audits from FY 2019/20

- 10 **Police Technology Services General Controls** (contracted) – The information technology area selected for audit in FY 2019/20. Evaluate general controls over Police technology services.
- 11 **Fleet Operations** – Assess management controls and cost-effectiveness of Fleet operations, such as planning, providing and charging fleet services.
- 12 **Ambulance Service Contract** – Assess management controls over and contract administration of the City’s contracted ambulance services.

- 13 **Crime Reporting Statistics** – Evaluate controls over and reliability of Police crime statistics reporting.

Additional Audits

- 14 **Code Enforcement Operations** – Assess the management controls and operation of the City’s code enforcement program.
- 15 **Housing Rehab & Repair Programs** – Evaluate management controls over and cost-effectiveness of the City’s housing rehabilitation and repair programs.
- 16 **2020 National Transit Data Financial Data Review** – Required by the Federal Transit Administration as a follow up to the FY 2018/19 review, this agreed-upon procedures review of the City’s FY 2019/20 NTD financial data submittal will be conducted in accordance with applicable attestation standards.

Contingency Audits

Coronado Golf Course Lease
Economic Development Programs
Purchasing Card Controls

Other Projects

Sunset Review support for the Audit Committee’s FY 2020/21 reviews:

- Parks & Recreation Commission
- McDowell Sonoran Preserve Commission
- Planning Commission
- Development Review Board
- Neighborhood Advisory Commission
- Library Board

Taxpayer Problem Resolution Officer reports – quarterly and annual reports on customer service surveys or issues; required by the City’s Tax Code (Scottsdale Revised Code Appendix C, Art V §515 and 516)

Audit Risk Assessment Model maintenance

Special Requests during the Audit Plan year